

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
May 7, 2025**

PRESIDING: Traci Hensley

COUNCIL PRESENT: Paul Waterman, Daniel Stearns, James Davis (attended virtually), Herman Maldonado (attended virtually), and Jason Padden (attended virtually).

STAFF PRESENT: Eileen Stein, City Administrator; Emily Guimont, City Attorney; Teresa Ridgley, Deputy City Recorder; Jamie Stickel, Economic Development Director/ Communications Specialist; Monica Stone, Wastewater Treatment Plant Supervisor; Todd Wood, Fleet/Transit/IT Director; Jessica Roberts, Court Supervisor; Lucy Heil, City Prosecutor.

CALL TO ORDER: Council President Hensley called the meeting to order at 7:02 p.m.

NEW EMPLOYEE INTRODUCTIONS: None.

PROCLAMATION: Mental Health Awareness Month – Council President Hensley read the proclamation declaring May 2025 as Mental Health Awareness Month and presented it to Scott Taylor, Canby Suicide Prevention Task Force. Mr. Taylor provided a background on the Task Force's work and explained how people could connect to services.

Gary Marschke, National Alliance on Mental Illness (NAMI) in Clackamas, attended virtually and gave a short presentation on mental illness and how to effect change. He then introduced the organization, success stories, classes, support groups, one on one peer help, special projects, free presentations, and no cost services. He also explained their fundraising efforts, volunteers, and how to stay connected.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:

Greg Perez, Canby resident, spoke about the actions of the City Administrator and Finance Director and how the Council needed to make some tough decisions with personnel changes and go in a different direction.

Kathy Robinson, representing the Canby Adult Center, thanked the Council for the grant the City gave them to support their building purchase. They were in the process of signing rental agreements with two different churches for shared space. They were also working with a capital campaign team and several large grants were in the works. She planned to continue to collaborate with the City.

Ruth Reyes, City employee, had worked for the City since 2021 as a utility billing technician and translation services for court. She spoke about being treated differently than other Finance Department employees which included aggressive comments made by the Finance Director. She also stated the City Administrator had done nothing to stop the behavior.

Chris Goetz, President of AFSCME Local 350-6, discussed the union's deep concerns and ongoing lack of confidence in the leadership of the City Administrator. There had been little

change since the last time the union came to Council asking for better leadership. There had been a lack of process and guidance on issues in the workplace, increasing the liability to the City. He discussed the aggressive actions of the Finance Director and how no action had been taken. He also stated the Council needed to take proactive steps to address these concerns.

CONSENT AGENDA: **Councilor Maldonado moved to approve the consent agenda that included the minutes of the April 9, 2025, City Council Regular Meeting, and the minutes of the April 23, 2025, City Council Regular Meeting. Motion was seconded by Councilor Padden and passed 6-0.

ORDINANCES AND RESOLUTIONS:

Ordinance 1642 – No further explanation as this is a second reading.

****Councilor Waterman moved to adopt Ordinance 1642, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CURRAN-MCLEOD, INC. FOR ENGINEER OF RECORD. Motion was seconded by Councilor Padden and passed 6-0 by roll call vote.**

Ordinance 1643 – Curt McLeod from Curran-McLeod, Inc. presented the three components of the Walnut Street project and the costs. This contract would allow them to cross under the railroad and highway and bring the sanitary sewer to the project site.

****Councilor Waterman moved to approve Ordinance 1643, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH DEWITT CONSTRUCTION IN THE AMOUNT OF \$837,720 FOR THE WALNUT STREET SANITARY SEWER HWY99E & RR BORE PROJECT to come up for second reading on May 21, 2025. Motion was seconded by Councilor Padden and passed 6-0 on first reading.**

Ordinance 1644 – Todd Wood, Fleet, Transit, & IT Director, said the next two ordinances would authorize the City to purchase five vehicles. There were three buses well past their useful life and they had received a grant to replace them. For Dial-A-Ride, the transit vans worked better than the cutaway buses, and they were requesting to purchase four of the vans to replace two of the buses. The third vehicle was used for the 99X route and it would be replaced with the same style of bus. There were two separate ordinances because they were separate bids. However, they were all being purchased with the same grant. He explained how they planned to sell the old vehicles.

****Councilor Waterman moved to approve Ordinance 1644, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO PURCHASE FOUR (4) TRANSIT VANS FOR CANBY AREA TRANSIT FROM NORTHWEST BUS SALES IN THE AMOUNT OF \$457,876 to come up for second reading on May 21, 2025. Motion was seconded by Councilor Davis and passed 6-0 on first reading.**

Ordinance 1645 – No further explanation as this is a second reading.

****Councilor Waterman moved to approve Ordinance 1645, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO PURCHASE ONE (1) TRANSIT**

BUS FOR CANBY AREA TRANSIT FROM NORTHWEST BUS SALES IN THE AMOUNT OF \$180,796 to come up for second reading on May 21, 2025. Motion was seconded by Councilor Maldonado and passed 6-0 on first reading.

Ordinance 1646 – Jessica Roberts, Court Supervisor, and Lucy Heil, City Prosecutor, said this was a request to enter into an agreement with the City Prosecutor for \$60,000 per year. The Prosecutor had been with the City for over five years and had supported the City through many changes. Her workload had been increased, and she was requesting to be compensated for her work and remain competitive with surrounding cities.

****Councilor Stearns moved to approve Ordinance 1646, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT IN THE AMOUNT OF \$60,000 BETWEEN THE CITY OF CANBY AND LUCY HEIL, CITY PROSECUTOR to come up for second reading on May 21, 2025. Motion was seconded by Councilor Davis and passed 6-0.**

Resolution 1426 – Emily Guimont, City Attorney, clarified questions the Council had regarding the extension agreement with Astound impacting other existing franchise agreements for cable services. She confirmed it would not impact the one other cable franchise.

****Councilor Waterman moved to approve Resolution 1426, A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO SIGN THE EXTENSION AGREEMENT EXPIRING JUNE 21, 2030, ATTACHED AS EXHIBIT A. Motion was seconded by Councilor Padden and passed 6-0.**

Resolution 1432 – Kris Wright, Canby Disposal Manager, said this was a request for a 1.6% increase in collection rates. This was a CPI rate increase to keep up with inflation. They were proud to give back to the community with various donations and sponsorships.

The Council thanked them for their responsiveness to the community.

****Councilor Waterman moved to approve Resolution 1432, A RESOLUTION AUTHORIZING A RATE INCREASE AND ESTABLISHING A NEW RATE SCHEDULE FOR GARBAGE COLLECTION BY CANBY DISPOSAL WITHIN THE CITY OF CANBY. Motion was seconded by Councilor Davis and passed 6-0.**

OLD BUSINESS: None.

NEW BUSINESS: None.

MAYOR'S BUSINESS: None.

COUNCILOR COMMENTS & LIAISON REPORTS:

Council President Hensley reported on the state legislature approving House Concurrent Resolution 33 honoring Frank Cutsforth for his contributions to Canby.

Councilor Padden said the Planning Commission would be discussing updates to the fence code. The Council subcommittee working on the City Administrator review process had sent a draft document to the City Attorney for review.

CITY ADMINISTRATOR'S BUSINESS: Eileen Stein, City Administrator, said she gave a presentation on the state of the City to Kiwanis. She had made an offer to a new Human Resources Director and was waiting to hear back. The budgets for the next Budget Committee meeting would be out on Monday. There would be a ground breaking ceremony for the Mark Prairie Schoolhouse on May 14.

CITIZEN INPUT: None.

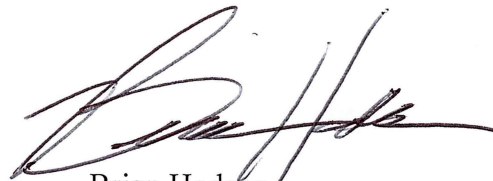
ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Ordinance 1642.
3. Approved Ordinances 1643, 1644, 1645, and 1646 to a second reading on May 21, 2025.
4. Adopted Resolutions 1426 and 1432.

The meeting was adjourned at 8:11 p.m.



Maya Benham, CMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes – Susan Wood