

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
February 21, 2024**

**PRESIDING:** Council President Traci Hensley

**COUNCIL PRESENT:** James Davis, Jason Padden (attended virtually), Scott Sasse, Herman Maldonado, and Daniel Stearns.

**COUNCIL ABSENT:** Mayor Brian Hodson.

**STAFF PRESENT:** Eileen Stein, City Administrator; Maya Benham, Administrative Director/ City Recorder; and David Doughman, City Attorney (attended virtually).

**CALL TO ORDER:** Council President Hensley called the meeting to order at 7:00 p.m.

**CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS:** None.

**CONSENT AGENDA:** **\*\*Councilor Sasse moved to approve the minutes of the February 7, 2024, City Council Work Session and Regular Meeting; OLCC annual liquor license renewals; appointment of Andrew Hale to the Parks and Recreation Advisory Board with a term ending June 30, 2025; reappointment of Jake Hill to the Canby Utility Board with a term ending February 28, 2027; reappointment of Jack Pendleton to the Canby Utility Board with a term ending February 28, 2027; reappointment of Nancy Muller to the Transit Advisory Committee with a term ending March 31, 2027; and reappointment of Greg Perez to the Transit Advisory Committee with a term ending March 31, 2027. Motion was seconded by Councilor Maldonado and passed 6-0.**

**ORDINANCE:** Ordinance 1617 – **\*\*Councilor Davis moved to approve Ordinance 1617, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH HARPER HOUF PETERSON RIGHELLIS INC. IN THE AMOUNT OF \$148,500 FOR CONSTRUCTION PHASE ENGINEERING SERVICES FOR THE CANBY AUBURN FARMS PARK DEVELOPMENT. Motion seconded by Councilor Sasse and passed 6-0 by roll call vote.**

**OLD BUSINESS:** City Attorney Recruitment – No update.

**MAYOR'S BUSINESS:** None.

**COUNCILOR COMMENTS & LIAISON REPORTS:**

Councilor Sasse said the Library Board discussed new hours of operation, goals, teen liaison applications, donation policy, and annual report.

Councilor Stearns met with the new director of Bridging Cultures and attended the Bicycle and Pedestrian Committee where they discussed the Logging Road Trail maintenance and property south of 13<sup>th</sup> that would be made into a trail.

Councilor Davis said the Parks and Recreation Advisory Board discussed Community Park bathrooms, Auburn Farms, Legacy Park outdoor exercise court, Maple Street Park, tree and park bench memorial program, and CIP projects. The Adult Center's Valentines Day luncheon was packed and they were taking reservations for their St. Patrick's Day luncheon.

Council President Hensley thanked the Adult Center, VFW, and American Legion for the Iwo Jima ceremony on Saturday. She read a letter from the Chamber of Commerce who supported the proposed sports complex project.

Councilor Davis asked for an update on the sports complex project. Eileen Stein, City Administrator, said they would be scheduling a meeting with City staff to look at the renderings.

**\*\*Councilor Davis moved to direct staff to schedule a Work Session on the sports complex project within the next month. Motion seconded by Councilor Maldonado and passed 6-0.**

There was discussion regarding what items needed to be discussed in executive session, the need for more data, financing, and maintenance. Ms. Stein thought it could go on the March 20 agenda.

Councilor Davis did not think the latest goal setting session was productive. He suggested scheduling another session to review the previous goals and new goals.

**\*\*Councilor Davis moved to direct staff to schedule a Work Session on the Council Goals as soon as possible. Motion seconded by Councilor Stearns and passed 6-0.**

There was discussion regarding the timing of the meeting, especially when other requests to discuss items had not been supported. There was consensus to schedule the meeting for March 13.

Councilor Davis thought there needed to be a conversation on remote work.

There was discussion regarding how this was the City Administrator's decision, adjusting hours of City Hall, and not adding this item to the March 13 goals meeting.

Councilor Sasse gave kudos to Canby Utility for fixing a water pipe on Elm in horrible weather.

**CITY ADMINISTRATOR'S BUSINESS:** Ms. Stein said there was a Leadership Retreat tomorrow. They had received a DEQ notice of non-compliance for failing to conduct an inspection. Kathy Robinson, Adult Center Director, had been working on submitting a grant.

**CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS:** Greg Perez, Canby resident, discussed the poorly executed Council goal setting meeting and the need for a better consultant. He did not think City Hall employees should remote work.

**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Adopted Ordinance 1617.
3. Scheduled a Work Session on the sports complex for March 20, 2024.
4. Scheduled a Council goal session for March 13, 2024.

Council President Hensley adjourned the Regular Meeting at 8:09 p.m.

Maya Benham  
City Recorder

Brian Hodson  
Mayor

Assisted with Preparation of Minutes - Susan Wood