

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
June 7, 2023**

PRESIDING: Brian Hodson

COUNCIL PRESENT: Traci Hensley, James Davis, Jason Padden (attended virtually), Herman Maldonado, Christopher Bangs (attended virtually), and Shawn Varwig.

COUNCIL ABSENT: None

STAFF PRESENT: Eileen Stein, Interim City Administrator; Joseph Lindsay, City Attorney/Assistant City Administrator; Maya Benham, City Recorder; Jorge Tro, Police Chief; Jerry Nelzen, Public Works Director; and Don Hardy, Planning Director.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:19 p.m. in the Council Chambers.

PRESENTATION: Clackamas Community College 2014 Bond Projects Presentation – Irene Konev, Clackamas Community College Board Chair, and Bob Cochran, Clackamas Community College Dean of Campus Services gave highlights on the CCC 2014 bond projects including Harmony West, Holden Industrial Technology Center, DeJardin Hall, automotive expansion and remodel, Wacheno Welcome Center, Roger Rook Hall, facilities and campus upgrades, and workforce goals. There would be a Bond Party on August 5.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:

Belinda Goody, new Chamber of Commerce Executive Director, introduced herself.

Henry, introduced himself as a high school student job shadowing Councilor Davis.

Craig Lewelling, Canby resident, challenged the Council to think bigger when it came to investing in the community. The benefit of Urban Renewal was the leverage they could bring to invest in tourism to revive downtown. He suggested putting in a hotel or convention center at the Fairgrounds.

Matt English, Division Chief, represented the Fire District and their support for sunsetting the Urban Renewal District no later than 2025-26 due to the loss of funding for the Fire Department.

CONSENT AGENDA: ****Council President Hensley moved to approve the consent agenda that included the minutes of the February 10, 2023 Special City Council and Urban Renewal Agency meeting and the April 5, 2023 Regular City Council meeting. Motion was seconded by Councilor Varwig and passed 6-0.**

ORDINANCES:

Ordinance 1601 – ****Council President Hensley moved to approve Ordinance 1601, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A SIX**

(6) MONTH SERVICE AGREEMENT WITH JANI-KING FOR \$52,860. Motion was seconded by Councilor Varwig and passed 6-0 by roll call vote.

Councilor Bangs suggested changing the threshold for contract amounts that had to be approved by the City Council. Joe Lindsay, City Attorney, said that would require a Charter amendment.

Councilor Padden thought the Charter should be reviewed for other updates as well. This was already a goal that needed to be prioritized.

Ordinance 1602 – ****Councilor Davis moved to approve Ordinance 1602, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE A 60 MONTH AGREEMENT WITH DIRECTLINK FOR THE CITY OF CANBY. Motion was seconded by Councilor Bangs and passed 6-0 by roll call vote.**

Ordinance 1603 – Mr. Lindsay said this ordinance was required to hire the new interim City Administrator.

****Council President Hensley moved to approve Ordinance 1603, AN ORDINANCE AUTHORIZING THE INTERIM CITY ADMINISTRATOR DESIGNEE TO ENTER INTO AN AMENDED EMPLOYMENT CONTRACT BETWEEN THE CITY OF CANBY AND EILEEN STEIN to come up for second reading on June 21, 2023. Motion was seconded by Councilor Maldonado and passed 6-0 on first reading.**

Ordinance 1604 – Jerry Nelzen, Public Works Director, explained the price and use for the truck. The emergency clause allowed them to purchase it in this fiscal year's budget.

****Councilor Padden moved to approve Ordinance 1604, AN ORDINANCE AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH PAPE TRUCKS IN THE AMOUNT OF \$282,723.81 FOR THE PURCHASE OF A NEW DUMP TRUCK AND DECLARING AN EMERGENCY to come up for second reading on June 21, 2023. Motion was seconded by Councilor Davis and passed 6-0 on first reading.**

OLD BUSINESS: City Administrator Recruitment – Mr. Lindsay said it was Council's decision to choose which consultant to use for the City Administrator recruitment.

There was discussion regarding the differences among the firms, firms that had been used before, and criteria including addressing the recruitment specifically to Canby, local or national, guarantees, timeframe, citizen involvement, and cost.

There was consensus for Councilor Padden to create the rubric for Council to compare the firms and bring it back to the next Council meeting.

NEW BUSINESS:

Discussion Regarding Possible Cancellation of July 5, 2023 City Council Meeting – There was discussion regarding what would be on the July 5 agenda. There was consensus to meet on July 5 to get caught up on some items.

MAYOR’S BUSINESS: Mayor Hodson reported on the Clackamas County Coordinating Committee Retreat, contracting with a realtor to look at purchasing land for parks and downtown development, Community Park improvements, Independence Day celebration, banner for the arch advertising the celebration, fencing along the railroad tracks that needed repair, and high school graduation.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Padden spoke about preserving some of the wood from the Philander Lee tree that was cut down.

Councilor Davis reported on the Parks and Recreation Advisory Board projects at Maple Street Park, Auburn Farms, Community Park, and Legacy Park, Adult Center remodel, Swim Center tour, fireworks show, fires in Clackamas County, and emergency drill.

Councilor Varwig reported on the Transit Advisory Committee meeting and survey.

Council President Hensley attended the C4 Retreat and Memorial Day event.

CITY ADMINISTRATOR’S BUSINESS & STAFF REPORTS: Don Hardy, Planning Director, discussed the FOB Taproom permanent parking/outdoor seating application that was approved.

Eileen Stein, Interim City Administrator, gave an update on community enhancement grants.

CITIZEN INPUT:

There was none.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Ordinances 1601 and 1602.
3. Approved Ordinances 1603 and 1604 to second readings on June 21, 2023.
4. Councilor Padden would provide a rubric for recruitment firms.
5. A meeting would be held on July 5.

The meeting adjourned at 9:10 p.m.

Maya Benham
City Recorder

Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood