

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
April 19, 2023**

PRESIDING: Brian Hodson

COUNCIL PRESENT: Traci Hensley, James Davis, Jason Padden, Shawn Varwig, Christopher Bangs and Herman Maldonado (arrived late virtually).

STAFF PRESENT: Scott Archer, City Administrator; Maya Benham, City Recorder; Jamie Stickel, Economic Development Director; Don Hardy, Planning Director; and Brianna Addotta, Associate Planner.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:05 p.m. in the Council Chambers.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:

Donnise Brown – Library Supervision

Greg Perez - Library

CONSENT AGENDA:

****Council President Hensley moved to approve the minutes of the February 15, 2023 City Council Work Session and Regular Meeting, the appointment of Member Randy Tessman to the Transit Advisory Committee for a term ending March 31, 2025, the reappointments of Member Tyler Francke and Member AdriAnne Carlson to the Transit Advisory Committee for a term ending March 31, 2026, and the approval of the OLCC Application for a Warehouse and Wholesale Sales Only License for Dragonberry Sweets LLC located at 888 Dragonberry Lane. Seconded by Councilor Varwig and passed 6-0.**

PUBLIC HEARINGS: Economic Opportunity Analysis Hearing - Mayor Hodson opened the public hearing and read the hearing statement.

Staff Report: Don Hardy, Jamie Stickel

****Councilor Bangs moved to adopt the Economic Opportunity Analysis as presented and was seconded by Councilor Varwig. Passed 6-0.**

Mayor Hodson closed the public hearing.

Text Amendment Application & Hearing – TA 23-01, a Text Amendment Rectifying an Erroneous Deletion in Chapter 16.10.010.B adopted under TA 22-01.

Mayor Hodson opened the public hearing and read the hearing statement.

Brianna Addotta, Associate Planner presented the staff report.

There was no public testimony.

Mayor Hodson closed the public hearing.

****Councilor Bangs moved to approve Ordinance No. 1597, An Ordinance amending Canby's Title 16 of the Canby Municipal Code to restore the intended language of CMC Section 16.10.010.B. (TA 23-01) to a second reading on May 3, 2023. Motion was seconded by Council President Hensley and passed 6-0.**

Consider **Ordinance No. 1594**: An Ordinance Prohibiting Camping and Reducing Other Miscellaneous Offenses to Violations. (*Second Reading*)

Passed 6-0.

Consider **Ordinance No. 1595**: An Ordinance Authorizing the City Administrator to enter into a Contract with Pacific Office Automation. (*First Reading*)

Council President Hensley motioned to approve **Ordinance No. 1595**: An Ordinance Authorizing the City Administrator to enter into a Contract with Pacific Office Automation to come up for a second reading on May 3, 2023. Seconded by Councilor Varwig. Passed 6-0.

Consider **Ordinance No. 1596**: An Ordinance Authorizing the City Administrator to execute a contract with Canby Excavating, Inc. in the amount of \$1,035,249 for the 2023 Sanitary Sewer Improvements and declaring an emergency. (*First Reading*)

Council President Hensley motioned to approve Ordinance 1596 An Ordinance Authorizing the City Administrator to execute a contract with Canby Excavating, Inc. in the amount of \$1,035,249 for the 2023 Sanitary Sewer Improvements and declaring an emergency and Councilor Padden seconded. Passed 6-0.

Council President Hensley commented to reschedule second reading. Requested to add to New Business as discussion.

OLD BUSINESS

- a. City of Canby Response to ODOT Tolling Environment Assessment – **Don Hardy**

Council President Hensley motioned to approve the Response to ODOT Tolling Environment Assessment and was seconded by Councilor Varwig. Amended by Councilor Padden to add additional streets and CC's in response.

NEW BUSINESS:

MAYOR'S BUSINESS:

COUNCILOR COMMENTS & LIAISON REPORTS:

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS:

CITIZEN INPUT:

There was none.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Approved the Economic Opportunity Analysis
3. Adopted Ordinance 1594
4. Approved Ordinance 1595 & 1597 to second readings on May 3, 2023
5. Approved Ordinance 1596 to a second reading on April 25, 2023
6. Approved the ODOT Tolling Environment Assessment as amended
7. Approved City Staff to initiate process for City Administrator Position and added item to the 4/25 agenda.

****Councilor Varwig moved to go into Executive Session pursuant to ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection. Motion was seconded by Council President Hensley.**

Maya Benham
City Recorder

Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood