

**JOINT PLANNING COMMISSION & CANBY CITY COUNCIL
WORK SESSION
March 1, 2023**

PRESIDING: Traci Hensley and Brian Hodson

COUNCIL PRESENT: Traci Hensley, James Davis, Jason Padden, Christopher Bangs, Herman Maldonado, and Shawn Varwig.

PLANNING COMMISSION PRESENT: Matt Ellison, Dan Ewert, Michael Hutchinson, and Craig Lewelling.

ABSENT: Judi Jarosh

STAFF PRESENT: Scott Archer, City Administrator; Joseph Lindsay, City Attorney/Assistant City Administrator; Maya Benham, City Recorder; Don Hardy, Planning Director; and Jamie Stickel, Economic Development Director.

CALL TO ORDER: Council President Hensley called the Joint Work Session to order at 5:31 p.m. in the Council Chambers.

HOUSING NEEDS ASSESSMENT & ECONOMIC OPPORTUNITY ASSESSMENT:

Don Hardy, Planning Director, introduced the consultants.

Steve Faust, 3J Consulting, discussed the overall process and project schedule.

Todd Chase, FCS Group, explained the Economic Opportunities Analysis including an analysis overview, employment growth scenarios, overall land needs, community development aspirations, and economic development objectives.

There was discussion regarding having a hospital in the City and the amount of available buildable land given current applications.

Mayor Hodson arrived at 6:00 p.m.

There was further discussion regarding land for parks, in-fill development, inventory of larger lots for redevelopment into affordable housing for young professionals and families, adding an education piece for property owners, and adding financing for infrastructure and annexations in the objectives.

Mr. Chase explained the Housing Needs Analysis including the population growth forecast, severe rent burden, median home prices in selected markets, housing affordability measures, Canby housing needs, residential land sufficiency, and land efficiency measures. He then reviewed the Housing Production Strategies, both what was already adopted and what was new.

There was discussion regarding reduced SDC fees helping home buyers vs. developers and builders, adequate parking, no support for reduced SDCs, safe harbor provisions, and height limitations.

The Work Session was adjourned at 6:56 p.m.

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
March 1, 2023**

PRESIDING: Brian Hodson

COUNCIL PRESENT: Traci Hensley, James Davis, Christopher Bangs, Herman Maldonado, Jason Padden and Shawn Varwig.

STAFF PRESENT: Scott Archer, City Administrator; Joseph Lindsay, City Attorney/Assistant City Administrator; Maya Benham, City Recorder; Jamie Stickel, Economic Development Director; and Jorge Tro, Police Chief.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:06 p.m. in the Council Chambers followed by opening ceremonies.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Vicki Pounds, Canby Kids Board Member, gave a background on the organization and requested funding from the City of \$15,000 per year to offset administration costs that impacted player fees.

There was consensus to bring this up during the Budget Committee process.

Carol Palmer, Canby resident, discussed the increased cost for rehab of the Mark Prairie School. She asked the City to let the County know they were in support and how the County should be flexible in the code requirements.

There was consensus to sign a letter of support.

Ms. Palmer said the Holly Street City Hall was a candidate for the DeMuro Award and she was working on an application. She also thought the building should be on the National Historic Register and she explained the process for moving forward, which would include staff going to the state hearing to say the City was in support.

WILLAMETTE FALLS HERITAGE AREA COALITION PRESENTATION: Britta Mansfield, Executive Director, and Russ Axelrod, Board President, shared who they were, heritage area of 56 river miles, history, current work, continued initiatives, newer projects, virtual tours, and how to get involved. They also discussed meeting with legislators about this work.

FOLLOW UP REPORT & PRESENTATION REGARDING CITY COUNCIL GOALS AND PRIORITIES: Sara Wilson, Facilitator, reviewed the draft goals which included:

promote financial stability, align resources to address future community growth, plan a transportation system that eases the impacts of growth, develop a more robust parks and recreation program aligned with the Parks Master Plan, and enhance engagement and communications that represents broad perspectives. She led the Council in a prioritization exercise for the objectives within each goal.

There was discussion regarding adding bi-monthly financial reports to the fiscal stability goal and future properties for athletic fields to the future community growth goal.

The Council prioritized each goal's objectives. Ms. Wilson would send the results to City staff and put together a final summary report.

CONSENT AGENDA:

****Council President Hensley moved to approve the minutes of the January 18, 2023 City Council Work Session and Regular Meeting, the minutes of the February 1, 2023 City Council Work Session and Regular Meeting, and the appointment of Jack Pendleton to the Canby Utility Board for a term ending February 29, 2024. Motion was seconded by Councilor Varwig and passed 6-0.**

RESOLUTION & ORDINANCE:

Resolution 1381 – This item was tabled to give staff time to review the City's procurement requirements and bring it back to City Council.

There was discussion regarding the delay, following up with the company, concern about jeopardizing the project, RFP process, and expiration date on the quote.

Ordinance 1594 – Joe Lindsay, City Attorney, said this would add a camping ordinance to the code in compliance with state and case law.

There was discussion regarding requiring operable vehicles, registration, and licenses, changing "moving vehicles one block or street" to "moving vehicles to a different street," cost impact to the City, advance notice that this was coming, comparing this ordinance with what other cities were doing, adding an emergency clause, and enforcement.

****Council President Hensley moved to pass Ordinance 1594, AN ORDINANCE PROHIBITING CAMPING AND REDUCING OTHER MISCELLANEOUS OFFENSES TO VIOLATIONS with the amendment to change the language to "moved to a different street every 24 hours" to come up for a second reading on March 15, 2023. Motion was seconded by Councilor Davis and passed 5-1 on first reading with Councilor Bangs opposed.**

MAYOR'S BUSINESS: Mayor Hodson said the Congestion Pricing Environmental Assessment had been published and the window for feedback was now open.

COUNCILOR COMMENTS & LIAISON REPORTS:

Councilor Davis reported on the Parks and Recreation Advisory Board meeting and gave an update on the Locust Street Park project, Arneson Park azalea planting, fitness area at Legacy Park, Maple Street Park lighting, Auburn Farms park design, and Art in the Park program. They had received a cost estimate for the Adult Center remodel. The Chamber Gala was this weekend. Tomorrow was Good Morning Canby. The Fire Department levy would be on a Council agenda.

Councilor Bangs reported on the Heritage and Landmarks Commission regarding their intent to disband. There was a vacancy on the Library Board and four vacancies on the Friends of the Library. The Library Board discussed changing its start time, County budget cuts, and culling materials from the library.

Councilor Varwig said there was a vacancy on the Transit Advisory Committee. He reported on the Planning Commission Work Session.

Council President Hensley said staff would be incorporating the airport in the Comprehensive Plan update. She was following SB 933 regarding prohibiting tolling. Representative Hieb would be holding a Constituent Coffee event this Friday.

Councilor Maldonado announced Gwen's was closing and there would be a retirement party on March 16.

Councilor Padden said there had been an issue with trash pickup during the snowstorm.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Archer noted the bid for the Community Park improvements was going out in the next few days. Staff was working on the improvements at the Adult Center and Swim Center. Tomorrow was First Thursday.

CITIZEN INPUT:

There was none.

ACTION REVIEW:

1. Approved the consent agenda.
2. Tabled Resolution 1381.
3. Passed Ordinance 1594 as amended to a second reading on March 15, 2023.

The meeting was adjourned at 9:07 p.m.

Maya Benham
City Recorder

Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood