

**CANBY CITY COUNCIL
WORK SESSION
February 15, 2023**

PRESIDING: Brian Hodson

COUNCIL PRESENT: Traci Hensley, James Davis, Jason Padden, Christopher Bangs (attended virtually), and Shawn Varwig.

COUNCIL ABSENT: Herman Maldonado

STAFF PRESENT: Scott Archer, City Administrator; Joseph Lindsay, City Attorney/Assistant City Administrator; Jorge Tro, Police Chief; and Maya Benham, Deputy City Recorder.

CALL TO ORDER: Mayor Hodson called the Work Session to order at 6:01 p.m. in the Council Chambers.

CAMPING ORDINANCE:

Joseph Lindsay, City Attorney, and Jorge Tro, Police Chief, presented on a proposed camping ordinance and what had been changed since the last time this item was discussed.

There was discussion regarding parked vehicles with outdated tags, the times of 7 a.m. to 9 p.m. for no sleeping allowed on public property, no parking at public safety buildings and essential utilities, how the City Administrator would release an announcement that blankets and pop up tents were allowed in residential areas for special events, keeping the 7 a.m. time, but adjusting the 9 p.m. to 10 p.m. to tie into day light savings, sidewalk vs. car camping, how legally parked cars had to be currently registered vehicles, adding signage to prohibited camping areas, creating a resources list to distribute, performing a homeless count, what public indecency meant, and need to update the code in the future.

Staff would bring the ordinance back with changes to a regular meeting for Council action.

The Work Session was adjourned at 6:55 p.m.

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
February 15, 2023**

PRESIDING: Brian Hodson

COUNCIL PRESENT: Traci Hensley, James Davis, Jason Padden, Shawn Varwig, Christopher Bangs (attended virtually), and Herman Maldonado (arrived late virtually).

STAFF PRESENT: Scott Archer, City Administrator; Joseph Lindsay, City Attorney/Assistant City Administrator; Maya Benham, Deputy City Recorder; Jamie Stickel, Economic Development Director; Don Hardy, Planning Director; and Jerry Nelzen, Public Works Director.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:04 p.m. in the Council Chambers followed by opening ceremonies.

IWO JIMA REMEMBRANCE DAY PROCLAMATION:

Mayor Hodson read the proclamation declaring February 25, 2023 as Iwo Jima Remembrance Day and presented it to Jerry Bagge, American Legion.

Irene Breshears, American Legion Auxiliary, announced the Iwo Jima Flag Raising Ceremony on February 25.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Kevin Starrett, Canby resident, spoke about the homeless issues on Pine Street. There was urgency to resolve these issues. He also discussed concerns about Measure 114 and its effects on the Police Department.

Clayton Rhodes, Canby resident, was the new president of the Rodeo. He would like the City to be involved in putting up banners. He thought they needed a hotel for these types of big events.

Spencer Polack, AFSCME president, discussed concerns about employee morale between management and staff. He requested Council to direct the City Administrator to bring back a work environment based on mutual trust, acceptance, productivity, and respect.

CANBY ARTS IN THE PARKS PRESENTATION: Jerry Nelzen, Public Works Director, and Jamie Stickel, Economic Development Director, discussed the Arts in the Parks program. They would be working with a local art gallery for donated pieces of art and staff would work with the Parks and Recreation Board to hide the art in a different park every month beginning March 1. There would be clues for people to find the art and win prizes.

There was discussion about how the program worked.

CONSENT AGENDA:

****Council President Hensley moved to approve the minutes of the January 4, 2023 City Council Regular Meeting, the OLCC Annual Liquor License Renewals, the OLCC application for a Full On-Premises, Commercial License for Guacamole Bowl Cuisine located at 1011 SW 1st Avenue, the OLCC Application for a Full On-Premises, Commercial License for the Train Station Tavern located at 911 SW 4th Avenue, the reappointment of Melody Thompson to the Canby Utility Board for a term ending February 28, 2026, the reappointment of Jack Pendleton to the Budget Committee for a term ending June 30, 2025, the appointment of Scott Sasse to the Budget Committee for a term ending June 30, 2023, the appointment of Lisa Potter to the Budget Committee for a term ending June 30, 2025, and the appointments of Tyler Francke and AdriAnne Carlson to the Transit Advisory Committee for a term ending March 31, 2023. Motion was seconded by Councilor Varwig and passed 4-0-1 with Councilor Bangs abstaining.**

PUBLIC HEARINGS: Supplemental Budget Hearing Regarding Parks - Mayor Hodson opened the public hearing and read the hearing statement.

Scott Archer, City Administrator, presented the staff report. This was a request for a supplemental budget that would transfer \$150,000 into the Parks budget for the Maple Street Park sport courts.

There was discussion regarding transferring the money from the SDC fund, how that would affect future park projects, following the original ordinance, process if the funding source was changed, and amending the resolution to bring back at a future meeting.

****Councilor Padden moved to direct staff to bring back an amended resolution to the March 15 meeting to allocate funds from SDCs for the project. Motion was seconded by Council President Hensley.**

Public Testimony: Greg Perez, Canby resident, thought the Council was getting misinformation. He did not think this was good business.

Mayor Hodson closed the public hearing.

Councilor Davis thought they should support staff's recommendation. He was opposed to the motion.

Motion passed 4-1 with Councilor Davis opposed.

Parks Maintenance Fee –

Mayor Hodson opened the public hearing and read the hearing statement.

Joe Lindsay, City Attorney, presented the staff report. This was a potential change to add a sunset clause to the Parks Maintenance Fee.

There was no public testimony.

Mayor Hodson closed the public hearing.

****Councilor Varwig moved to approve Resolution 1380, A RESOLUTION IMPLEMENTING AN EXPIRATION DATE TO THE CURRENT PARKS MAINTENANCE FEE. Motion was seconded by Councilor Davis.**

Councilor Padden did not think there should be a sunset unless a permanent funding mechanism was established.

Councilor Davis said the intention when the fee was created was for the fee to be evaluated every five years. The Parks and Recreation Board was in favor of keeping the sunset in place.

Motion passed 3-2 with Councilors Bangs and Padden opposed.

NEW BUSINESS:

Consider approving the Canby Depot Museum Local Register of Historic Resources Application – Ms. Stickel explained the applicant's request, Heritage and Landmarks Commission and Planning Commission approvals, process, background on the Depot Museum, criteria for designation, historic integrity, and historic significance. Staff recommended the Council approve the Historical Protection Overlay Zone designation for the Canby Depot Museum as outlined in the Municipal Code.

Carol Palmer, Canby resident, discussed the criteria, process, and prior designations, timelines of the Depot construction and relocation, why designation was important, and findings.

Councilor Maldonado joined the meeting via Zoom.

Councilor Varwig was concerned about moving the building as suggested by the Planning Commission. Ms. Palmer said there were no plans to move the building currently. Moving was not off the table, but she would not want it to be contingent on the approval. Designation did not restrict them from moving the building in the future.

Councilor Padden stepped away from the dais.

Councilor Maldonado was in favor of moving the Depot to a more central location.

Council President Hensley moved to approve the Historical Protection Overlay Zone designation for the Canby Depot Museum. Motion was seconded by Councilor Maldonado and passed 5-0.

Presentation on Canby Hotel Development Analysis –

Ms. Stickel introduced the topic.

Jerry Johnson, Johnson Economics, discussed the analysis that had been done in 2022 including the data that was gathered, hotel interest in the area, outreach to prospective developers, and reasons for a new hotel in Canby.

Ms. Stickel thought there was enough support to bring a hotel to the City.

There was discussion regarding recruiting hotel companies, next steps, partnership with the Chamber, high priority for this project, how the event center expansion and new sports complex played into the demand and support, and how this was a City and Chamber goal.

MAYOR'S BUSINESS: Mayor Hodson said the State of the City Address would be given tomorrow. He reported on the Council's goal setting meeting.

COUNCILOR COMMENTS & LIAISON REPORTS:

Councilor Padden reported on the School Board and Canby Utility Board meetings.

Councilor Maldonado reported on the Bike and Pedestrian Committee meeting.

Council President Hensley discussed the traffic signal timing on 4th and Pine.

Councilor Varwig congratulated the new principal at Baker Prairie. He reported on the Planning Commission meeting. The Transit Advisory Committee would meet next week.

Councilor Bangs attended the Heritage and Landmarks Commission meeting. The Library Board was scheduled to meet next Tuesday.

Councilor Davis reported on the Canby Adult Center meeting and remodel of the facility. The Parks and Recreation Board would be meeting next week. He distributed the Fire District Strategic Plan and reported on the Fire Board meeting. The Chamber Legislative Committee had endorsed the fire levy.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Archer said City offices would be closed on President's Day.

CITIZEN INPUT:

There was none.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Approved Staff to bring back Resolution 1379 on March 15 with amended language to use SDCs.
3. Approved Resolution No. 1380.
4. Approved the Canby Depot Museum Local Register of Historic Resources Application.

****Council President Hensley moved to go into Executive Session pursuant to ORS 192.660(2)(i) Performance Evaluation. Motion was seconded by Councilor Varwig and passed 6-0.**

Mayor Hodson read the Executive Session announcement and recessed the Regular Meeting at 9:39 p.m.

Mayor Hodson reconvened the Regular Meeting at 11:50 p.m. and immediately adjourned.

Melissa Bisset
City Recorder

Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood