

**CANBY CITY COUNCIL
WORK SESSION
October 19, 2022**

PRESIDING: Mayor Brian Hodson

COUNCIL PRESENT: Traci Hensley, Shawn Varwig, Greg Parker, Art Marine, and Sarah Spoon.

ABSENT: Christopher Bangs.

STAFF PRESENT: Scott Archer, City Administrator; Joseph Lindsay, City Attorney/Assistant City Administrator; Maya Benham, Deputy City Recorder; Don Hardy, Planning Director; Ryan Potter, Planning Manager; and Jamie Stickel, Economic Development Director.

Members of the Planning Commission were present including Michael Hutchinson, Chris Calkins, and Judi Jarosh (attended virtually). Dan Ewert, Jason Padden, and Matt Ellison of the Planning Commission were unable to attend.

CALL TO ORDER: Mayor Hodson called the City Council Work Session to order at 6:09 p.m. in the Council Chambers.

Discussion of Housing Need and Economic Opportunity Assessment:

Don Hardy, Planning Director, introduced consultants Steve Faust from 3J Consulting and Todd Chase from FCS Group. He gave a background on the Housing Needs Analysis and Economic Opportunities Analysis work.

Mr. Faust gave an overview of the Housing Needs Analysis, Housing Production Strategy, and Economic Opportunities Analysis. He summarized the community outreach including stakeholder interviews, public meeting comments, and resident concerns. He then reviewed the HNA findings including population trends, Canby housing needs, and residential land sufficiency.

Mr. Chase discussed housing policy considerations and strategies to meet future housing needs as well as financial strategies, incentives and partnerships, and custom housing policy considerations. He explained the pre-development pipeline projects, land base for EOA, employment growth scenarios, Canby EOA overall land needs, community development aspirations, and economic development objectives.

There was discussion regarding the population projections, density bonuses, affordable housing, requirements for employment lands, addressing barriers to living and working in Canby, medium and high density scenarios, and next steps.

ADJOURN: Mayor Hodson adjourned the meeting at 7:15 p.m.

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
October 19, 2022**

PRESIDING: Mayor Brian Hodson

COUNCIL PRESENT: Traci Hensley, Shawn Varwig, Greg Parker, Art Marine, and Sarah Spoon.

COUNCIL ABSENT: Christopher Bangs.

STAFF PRESENT: Scott Archer, City Administrator; Joseph Lindsay, City Attorney/Assistant City Administrator; and Maya Benham, Deputy City Recorder; Don Hardy, Planning Director; and Ryan Potter, Planning Manager.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:24 p.m. in the Council Chambers followed by opening ceremonies.

NEW STAFF INTRODUCTIONS: Scott Archer, City Administrator, introduced Jillian Self, Finance Technician, and Tony Zuniga, Custodian.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Mayor Hodson read an email from Cherrol Pacholl who was not in favor of the currently proposed dog park and thought other locations should be evaluated.

Gayle Gartner, Canby resident, discussed her concerns about the proposed location of the dog park and how it would lessen the quality of life for those who lived on that side of town.

Mary Doak, Canby resident, said citizens had given Council many reasons to look for a different location for the dog park. She asked why Council was still in favor of it. She questioned whether citizens would use the dog park.

Lonna Bollinger, Canby resident, spoke about the Council not representing current citizens on the issue of the dog park. The funding should be used on deferred maintenance and to help preserve trees.

Mayor Hodson addressed the questions asked about the dog park.

EAGLE SCOUT PRESENTATION: Scout Jack Bell presented his project to the City Council, a flag drop box which would reside in City Hall. The troop would pick up the flags and retire them properly.

CONSENT AGENDA:

****Council President Hensley moved to approve the minutes of the August 17, 2022 Regular City Council Meeting. Motion was seconded by Councilor Varwig and passed 5-0.**

RESOLUTION & ORDINANCE:

Resolution 1377 –

Ken Buckles said Canby was the first city in the United States to pass this resolution and several cities were following their lead. He discussed the upcoming veteran events and healing that was happening around the country.

The Council thanked him for this work. Mayor Hodson read the resolution.

****Councilor Varwig moved to approve Resolution 1377, A RESOLUTION EXPRESSING GRATITUDE TO VETERANS OF THE VIETNAM WAR AND APOLOGIZING FOR THE NEGATIVE WAYS THEY WERE TEATED UPON THEIR RETURN HOME. Motion was seconded by Council President Hensley and passed 5-0.**

Ordinance 1586 – Joe Lindsay, City Attorney/Assistant City Administrator, said this was an opportunity with PERS to extend the work back program for Dave Conner to December 31, 2024. He explained the benefits of this action.

There was discussion regarding a succession plan.

****Councilor Spoon moved to approve Ordinance 1586, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN EMPLOYMENT CONTRACT BETWEEN THE CITY OF CANBY AND DAVE CONNER to come up for a second reading on November 2, 2022. Motion was seconded by Councilor Marine and passed 5-0 on first reading.**

NEW BUSINESS: Park Naming Policy – Councilor Parker said the Heritage and Landmark Commission had not weighed in on this policy. He thought the Commission should review it at their November meeting.

There was consensus to wait for the review from the Heritage and Landmark Commission.

OLD BUSINESS:

Follow up regarding Revised City Council Goals – Mr. Archer discussed the revisions to the 2022 City Council Goals & Objectives. He asked if any changes needed to be made.

There was consensus to leave creation of a Youth Advisory Council on the list.

Mr. Archer reviewed the implementation and priority recommendation for the Council Goals.

There was discussion regarding a quarterly status report on the goals and having the goals come earlier in the year next year with the same format.

There was consensus to move forward with the prioritization as presented.

Parks and Recreation Master Plan Implementation Recommendations – Mr. Archer presented the recommendations from the Parks and Recreation Advisory Board/Steering Committee. These included short term goals for the next 1-3 years, mid-term goals in 4-6 years, and long term goals

in 7-10 years. He then presented the City Administrator's recommendations including Phase 1 (0-2 years), Phase 2 (2-3 years), Phase 3 (3-4 years), Phase 4 (4-5 years), Phase 5 (6-10 years), and other/ongoing items.

There was discussion regarding the achievability of the project list, funding sources, taking this to the Parks and Recreation Advisory Board, capital projects and maintenance, additional meetings of the Board if needed, moving up in priority more benches on the Logging Road Trail, and making parks more accessible.

Barry Johnson, Parks and Recreation Advisory Board Chair, thought this plan was doable and a good working document.

****Councilor Marine moved to direct the City Administrator to adopt the submitted Parks and Recreation Master Plan implementation plan into a formal CIP for Council adoption. Motion was seconded by Councilor Parker and passed 5-0.**

MAYOR'S BUSINESS: Mayor Hodson reported on the community meeting for the dog park. He asked about the traffic study that was done.

Mr. Lindsay said the study showed the traffic impact was negligible and the City could move forward with a Type I application. They were still waiting for the County's land use decision.

Councilor Parker wanted a discussion on reducing the cost of the project. There was consensus to put it on a future meeting agenda.

Mayor Hodson discussed the City Council Candidate Forum, Halloween scarecrow competition, and Trunk or Treat event.

COUNCIL COMMENTS & LIAISON REPORTS: Councilor Marine reported on the Canby Utility Board meeting.

Council President Hensley thought they should look at other locations for the dog park. She reported on the Traffic Safety Commission meeting.

Councilor Parker discussed the dog park location and geographic bias in land use siting. He had volunteered at the Canby Center to help paint pumpkins.

Councilor Spoon addressed questions asked about the dog park and discussed statistics, locations, siting criteria, and utilities for the dog park as well as deferred maintenance. She thought the proposed location was the best location. There should be a discussion regarding the use of the Honda Pits site.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Archer said Canby Disposal was holding a community clean-up event on November 12 by appointment. The grand opening for the Grant Street Arch and Downtown Quiet Zone would be held on November 3.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Approved Resolution No. 1377.
3. Passed Ordinance No. 1586 to a second reading on November 2, 2022.
4. Ordered the City Administrator to come back with a Capital Improvement Plan taking into account the Parks and Recreation Advisory Board's recommendations.

There was no Executive Session.

Mayor Hodson adjourned the meeting at 9:56 p.m.

Melissa Bisset
City Recorder

Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood