

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
May 4, 2022**

PRESIDING: Mayor Brian Hodson

COUNCIL PRESENT: Traci Hensley, Art Marine, Christopher Bangs, Sarah Spoon, Greg Parker, and Shawn Varwig.

STAFF PRESENT: Scott Archer, City Administrator; Joseph Lindsay, City Attorney/Assistant City Administrator; Melissa Bisset, HR Director/ City Recorder; Tyler Nizer Economic Development & Tourism Coordinator; Jerry Nelzen, Public Works Director; and Jamie Stickel, Economic Development Director

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

There was a moment of silence for Alissa Netter who recently passed away.

OATH OF OFFICE FOR APPOINTED CITY COUNCILOR – ART MARINE:

Rod Grafe, Municipal Judge, performed the Oath of Office to new City Councilor Art Marine.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: None

PRESENTATION: Annual Report from the Heritage and Landmark Commission – Judi Jarosh, Heritage and Landmark Commission Chair, presented the annual report. She discussed the members of the Commission, sources that drove their efforts, activities last year, 2021-22 Certified Local Government Grant, and data updates and demographics.

The Council thanked the Commission for their work.

CONSENT AGENDA:

****Council President Hensley moved to approve the minutes of the March 2, 2022 and March 16, 2022 City Council Regular Meeting minutes and full on-premises, commercial OLCC Liquor License for Mike's Place located at 404 NW 1st Avenue. Motion seconded by Councilor Varwig and passed 6-0.**

ORDINANCES:

Ordinance 1570 –

****Council President Hensley moved to adopt Ordinance 1570, AN ORDINANCE AMENDING CANBY'S TITLE 16 OF THE CANBY MUNICIPAL CODE ADDING NEWLY CREATED CODE CHAPTER 16.45 FOR FOOD CART PODS AND MODIFYING EXISTING CHAPTERS IN THE TITLE TO BE CONSISTENT WITH CHAPTER 16.45. Motion seconded by Councilor Spoon and passed 6-0 by roll call vote.**

Ordinance 1571 – Joe Lindsay, City Attorney, said this ordinance would approve a three year contract between the City and the Canby Police Association. He gave a background on the contract negotiations and noted the new items that were included.

****Councilor Varwig moved to adopt Ordinance 1571, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A COLLECTIVE BARGAINING AGREEMENT (CBA) BETWEEN THE CITY OF CANBY, OREGON, AND THE CANBY POLICE ASSOCIATION to come up for second reading on May 18, 2022. Motion was seconded by Councilor Bangs and passed 6-0 on first reading.**

Ordinance 1572 – Scott Archer, City Administrator, said this was the annual paving program. Three bids were received, and this was the lowest.

Jerry Nelzen, Public Works Director, summarized the projects that would be done for 2022.

There was discussion regarding the cost and amount of pavement improved as compared with last year.

****Councilor Bangs moved to adopt Ordinance 1572, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH EAGLE-ELSNER, INC. IN THE AMOUNT OF \$888,888.88 FOR CONSTRUCTION OF THE 2022 STREET MAINTENANCE PROJECTS to come up for second reading on May 18, 2022. Motion was seconded by Council President Hensley and passed 6-0 on first reading.**

MAYOR'S BUSINESS: Mayor Hodson said tomorrow morning was the Canby Prayer Breakfast. The Park Master Plan joint meeting would be held in June. The ribbon cutting for Tin and Paisley and First Thursday would be on May 5.

COUNCIL COMMENTS & LIAISON REPORTS:

Councilor Spoon suggested a discussion on the Diversity, Equity, and Inclusion Strategic Plan.

Councilor Parker suggested a discussion on consistency in City Committees and liaison roles. He thought when there was a Committee opening, it should be publicly announced and opened up for applications instead of letting the current member continue on.

Councilor Varwig apologized for comments he made at the last meeting.

Councilor Bangs reported on the Library Board interviews. He discussed upcoming Open Houses at the elementary schools. Renovations to the High School were planned to begin this summer.

Councilor Marine thanked everyone for the warm welcome.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Archer said the upcoming Budget Committee meetings would be on May 19 and May 26. He noted the draft budget document would only be sent electronically and the final approved document would be printed. He and Council President Hensley met with the School District regarding the lease for the Swim Center and Adult Center. They were continuing to work on technology issues in the

Council Chambers and were working to record all Committee meetings and post them on the City's website for public access. He gave an update on the Quiet Zone project which was still in process due to the rainy weather.

CITIZEN INPUT: None

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Ordinance No. 1570.
3. Passed Ordinance No. 1571 and 1572 to second readings on May 18, 2022.

Mayor Hodson adjourned the meeting at 8:35 p.m.

Melissa Bisset
City Recorder

Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood