

CANBY CITY COUNCIL & PLANNING COMMISSION
JOINT WORK SESSION
February 2, 2022

PRESIDING: Council President Hensley

COUNCIL PRESENT: David Bajorin, Christopher Bangs, Traci Hensley, Sarah Spoon, Greg Parker, and Shawn Varwig.

ABSENT: Mayor Brian Hodson

PLANNING COMMISSIONERS PRESENT: Chris Calkins, Dan Ewert, James Hieb, Judi Jarosh, and Jason Padden.

PLANNING COMMISSIONERS ABSENT: Michael Hutchinson.

STAFF PRESENT: Scott Archer, City Administrator; Joseph Lindsay, City Attorney/Assistant City Administrator; Melissa Bisset, HR Director/City Recorder; Maya Benham, Deputy City Recorder; Don Hardy, Planning Director; and Jamie Stickel; Economic Development Director

CALL TO ORDER: Council President Hensley called the Work Session to order at 6:02 p.m. in the Council Chambers.

Chris Maciejewski, DKS Associates, gave a presentation on long range transportation growth management. He discussed the City's current Transportation System Plan goals, projected growth, forecasted traffic increases from growth, outcomes of the TSP, and transportation impact studies for new developments, zone changes, or transportation plan modifications.

There was discussion regarding future Urban Growth Boundary expansion.

Mr. Maciejewski explained congestion management and why impact studies often found no traffic issues.

There was discussion regarding public perception of traffic impacts, changing the standards, level of service during peak hours, capacity of intersections, impacts of tolling, and growth.

Mr. Maciejewski discussed typical weekday conditions, current bottleneck intersections, and how the OR 99E bottleneck issues were managed.

There was discussion regarding fee in lieu, options for Haines Road, ability to deny applications or create a moratorium, and long term strategies for Ivy and Pine.

Mr. Maciejewski discussed planned solutions for the Walnut Street extension, periodic TSP updates, and questions to consider for Canby's next TSP update.

There was discussion regarding working with other jurisdictions, how the performance targets were not acceptable to citizens, creating a map showing how developments would impact the surrounding streets, and rerouting traffic to the south of town.

Council President Hensley adjourned the Work Session at 7:29 pm.

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
February 2, 2022**

PRESIDING: Council President Hensley

COUNCIL PRESENT: David Bajorin, Christopher Bangs, Traci Hensley, Sarah Spoon, Greg Parker, and Shawn Varwig.

ABSENT: Mayor Brian Hodson

STAFF PRESENT: Scott Archer, City Administrator; Joseph Lindsay, City Attorney/Assistant City Administrator; Melissa Bisset, HR Director/City Recorder; Maya Benham, Deputy City Recorder; Don Hardy, Planning Director; and Jamie Stickel, Economic Development Director

CALL TO ORDER: Council President Hensley called the Regular Meeting to order at 7:39 p.m. in the Council Chambers followed by opening ceremonies.

PRESENTATION OF HOMETOWN HERO AWARD: Jamie Stickel, Economic Development Director, discussed the accomplishments of Hometown Hero recipient Carol Palmer.

Judi Jarosh, Canby resident, spoke about Ms. Palmer's volunteer work for the City.

Peggy Sigler, Canby resident, thanked Ms. Palmer for her work in historic preservation.

Council President Hensley presented Ms. Palmer with the Hometown Hero Award in recognition of her community leadership.

Ms. Palmer thanked everyone who had been a part of the work.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Jason Padden, Canby resident, discussed the need to increase the Street Maintenance Fee.

CONSENT AGENDA:

****Councilor Varwig moved to approve the minutes of the December 1, 2021 City Council Regular Meeting and the reappointment of David Horrax to the Canby Utility Board for a term to expire on February 28, 2025. Motion was seconded by Councilor Spoon and passed 6-0.**

ORDINANCES: Ordinance 1567 – Scott Archer, City Administrator, explained the bus stop improvement project. Regarding the idea of ordering equipment for the shelters in advance and storing them, staff was still waiting for the specifications from ODOT. Once they had that information, they could find a place for storage at the Public Works facility.

****Councilor Spoon moved to adopt Ordinance 1567, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AGREEMENT #34634 WITH ODOT FOR 99E BUS STOP IMPROVEMENTS IN THE CITY OF CANBY. Motion was seconded by Councilor Bangs and passed 6-0 by roll call vote.**

Ordinance 1568 – Mr. Archer said this was a contract to remove 30 trees in the City that were damaged in last year's ice storm. The emergency clause was to expedite the process and meet FEMA's timeline for the reimbursement funding.

There was discussion regarding the FEMA funding, how they had to follow FEMA guidelines for use of the wood, and how this was a Council decision, not staff's decision.

****Councilor Bangs moved to approve Ordinance 1568, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH ARBOR PRO TREE EXPERT IN THE AMOUNT OF \$67,500 AND DECLARING AN EMERGENCY to come up for second reading on February 16, 2022. Motion was seconded by Councilor Varwig and passed 6-0 on first reading.**

MAYOR'S BUSINESS: None

COUNCILOR COMMENTS & LIAISON REPORTS:

Councilor Bajorin reported on the recent Canby Utility Board meeting.

Councilor Bangs reported on the Canby School Board Work Session where they discussed changing school start times.

Councilor Spoon thanked citizens for hauling trash away from the three sisters property that was being used as a dog park.

Councilor Parker discussed the list of upcoming Heritage and Landmark Commission activities. He thought they should adjust the spending limit for staff to bring items to Council. He asked that it be put on the Council Retreat agenda.

Councilor Varwig said he had asked for a public records request as a citizen of Canby to regain trust in some City Councilors.

Council President Hensley said the Wilsonville Chamber of Commerce was holding a tolling update meeting on February 16.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Archer had reached out to ODOT and they would be coming on March 2 to discuss tolling. Staff was preparing a RFQ for the final design work for the Walnut Street extension. The quiet zone and arch project was moving forward and he discussed the items to be finalized. The Council Goal Setting Retreat would be held on February 11.

There was discussion regarding the agenda for the retreat and shifting priorities.

CITIZEN INPUT: None

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Ordinance 1567.
3. Approved Ordinance 1568 to come up for second reading on February 16, 2022.

Council President Hensley read the Executive Session statement.

****Councilor Spoon moved to go into Executive Session pursuant to ORS 192.660(2)(h) Litigation. Motion was seconded by Councilor Bangs and passed 6-0.**

Council President Hensley recessed the Regular Meeting at 8:43 p.m.

Council President Hensley reconvened the Regular Meeting at 9:21 p.m. and immediately adjourned.

Melissa Bisset
City Recorder

Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood