

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
January 5, 2022**

PRESIDING: Mayor Brian Hodson

COUNCIL PRESENT: David Bajorin, Christopher Bangs, Traci Hensley, Sarah Spoon, Greg Parker, and Shawn Varwig.

STAFF PRESENT: Scott Archer, City Administrator; Joseph Lindsay, City Attorney/Assistant City Administrator; Melissa Bisset, HR Director/City Recorder; Maya Benham, Deputy City Recorder.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:31 p.m. in the Council Chambers.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: None

CONSENT AGENDA: ****Council President Hensley moved to adopt the minutes of the November 3, 2021 Joint Work Session with the Planning Commission and Regular City Council Meeting; appointments of Matthew Ellison and Dan Ewert to the Planning Commission for terms to expire on December 31, 2024; and appointment of Nick Cousin to the Planning Commission for a term to expire on December 31, 2022. Motion was seconded by Councilor Varwig.**

Carol Palmer, Canby resident, discussed the Planning Commission appointments. She suggested instead of the recommended appointments, that the Council appoint Judi Jarosh to the Planning Commission due to her skills, experience, and familiarity with City processes, the code, public hearing procedures, and planning issues.

****Councilor Bangs moved to amend the motion to remove the Planning Commission appointments from the Consent Agenda. Motion was seconded by Councilor Parker. Motion passed 3-2-1 with Councilors Varwig and Hensley opposed and Councilor Spoon abstaining.**

Motion to approve the November 3, 2021 minutes passed 6-0.

****Councilor Bangs moved to appoint Judi Jarosh and Chris Calkins to the Planning Commission for terms to expire on December 31, 2024 and to appoint Dan Ewert to the Planning Commission for a term to expire on December 31, 2022. Motion was seconded by Councilor Parker.**

There was discussion regarding the appointment process and the power of the Council to appoint even if they were not the recommendations of the Mayor, Council liaison, and Planning Commission Chair.

Councilor Varwig noted that Mr. Calkins' spouse was on the Council. He thought it was a conflict of interest.

Councilor Bangs said his motion was due to applications that had come in past the deadline. Also one candidate was the employee of another candidate which might be an issue.

Council President Hensley thought the candidates in the first motion had more experience. The Mayor and Councilor Varwig were at the interviews and she thought they gave good recommendations.

****Council President Hensley moved to amend the motion to remand the interview process back to the interview committee after a Planning Commission Chair was appointed and re-interview the five candidates for the three vacant seats. Motion was seconded by Councilor Varwig and failed 2-3-1 with Councilors Bajorin, Bangs, and Parker opposed and Councilor Spoon abstaining.**

Councilor Parker said spouses had been appointed on the Commission before. He thought Mr. Calkins was more qualified than the first two candidates.

Councilor Varwig did not think there would be an employee/employer issue. He thought it was a conflict of interest to have a spouse on the Council.

Councilor Hensley said the decision should not be based on employment. Her ex-husband had served on the Commission when volunteerism was low and there were no other candidates. She thought this decision had been pre-determined.

Councilor Bangs did not think this was a pre-determined outcome. No public meeting quorum laws had been violated.

Councilor Varwig said it looked like a political game at the cost of Canby citizens.

Motion to appoint Judi Jarosh, Chris Calkins, and Dan Ewert to the Planning Commission passed 3-2-1 with Councilors Varwig and Hensley opposed and Councilor Spoon abstaining.

NEW BUSINESS: Discussion Regarding Replacement of Bathrooms at Community Park –

Councilor Bangs explained his concerns about the bathrooms which were old and small. He would like Council to direct staff to come up with a proposal to rebuild the restrooms to modern standards and expand the number of toilets and sinks.

Mayor Hodson listed information he would like to know including what it would take from a design standpoint to replace the bathroom, potential costs, if there was a facilities replacement plan, and if it was a fix and repair or add another bathroom to the park.

Councilor Parker wanted to know the cost for a septic system and for direct plumbing. Inflation was increasing and it would be best to begin the project this fiscal year.

Council President Hensley said because of the high work load of Parks and Public Works, she would like to see a realistic timeline for the project.

Councilor Spoon thought the facility was substandard and that they should get an estimate and proposal and that the work should be done sooner rather than later.

Councilor Bajorin thought this should be a high priority project.

There was consensus for staff to look into a replacement of the bathrooms, if there was a replacement plan for City facilities, and options of septic and direct plumbing.

Councilor Varwig wanted to know the repair costs for the bathrooms as well as replacement costs.

Councilor Bangs shared pictures of the bathrooms in their current condition.

FUTURE AGENDA ITEM FOLLOW UP: Council Retreat – The Council decided to respond to a Doodle Poll by the end of Monday at 5:00 p.m. for the following three dates: February 11, March 26, and April 9, 2022, for the Council Retreat.

There was discussion regarding the timing of the Parks Master Plan including preliminary findings and public input.

MAYOR BUSINESS: Mayor Hodson was working with ODOT to do a tolling presentation to the Council. He thought they should discuss mitigation for Canby at that time as well.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Bangs reported on the School Board who discussed quarantining for students who had Covid, changing school start times, demolition of an outbuilding at the high school, and upgrades to the elementary schools.

Councilor Spoon discussed the arch project and Canby Area Transit communication during the recent snow storm.

Councilor Parker thanked outgoing Executive Director of the Chamber of Commerce for his work.

Councilor Bajorin said Canby Utility was working on improving communications.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Scott Archer, City Administrator, reported on the Walnut Street extension right-of-way acquisitions and final design process, arch installation and quiet zone to be completed in March, pickleball courts and gazebo at Maple Street Park, and Parks Master Plan public meeting.

CITIZEN INPUT: Jason Padden, Canby resident, asked if Don Hardy, Planning Director, was involved in the interviews for the Planning Commission.

Mayor Hodson said no, he was not.

Mr. Padden thought the interviews should have been done with Mr. Hardy and a representative from the Planning Commission. He discussed the lack of proper process when he was

interviewed and how the process should have been followed from the beginning for these interviews.

Mayor Hodson explained Mr. Hardy was not available and the Planning Commission Chair had resigned. There were only four Planning Commissioners, and the process needed to move forward so there was a full Commission for upcoming agenda items.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Appointed Judi Jarosh, Chris Calkins, and Dan Ewert to the Planning Commission.

The meeting was adjourned at 9:09 p.m.

Melissa Bisset
City Recorder

Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood