

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES**

**January 20, 2021**

**Due to COVID-19 Pandemic, the Mayor and City Councilors attended the meeting virtually. The public was asked to view the meeting live on CTV Channel 5, on YouTube or via Zoom Webinar. Seating was available in the Council Chambers in compliance with the Governor's Executive Order regarding social distancing.**

**PRESIDING:** Mayor Brian Hodson

**COUNCIL PRESENT:** Christopher Bangs, Traci Hensley, Sarah Spoon, Greg Parker, Jordan Tibbals, and Shawn Varwig.

**OTHERS PRESENT:** Brad Clark and Kevin Chewuk.

**STAFF PRESENT:** Scott Archer, City Administrator; Joseph Lindsay, City Attorney; Jamie Stickel, Economic Development Director; Ryan Potter, Senior Planner; Melissa Bisset, City Recorder/ HR Manager.

**CALL TO ORDER:** Mayor Hodson called the Regular Meeting to order at 7:01 p.m.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** Brad Clark, Canby resident, was happy to know that though there was an ideological split on the Council that citizens' perspectives were being represented. He was trying to get a better picture of what was happening in the City and was disappointed with the progress in the time he had lived here. He was excited about the list of potential projects and the future of the City. One of the biggest struggles was communication with citizens and he encouraged the Council to improve communications.

**MAYOR'S BUSINESS:** Mayor Hodson reported on the Urban Renewal Agency meeting held earlier tonight where they selected the Chair and Vice Chair and approved two façade improvement grants. Today President Biden and Vice President Harris were sworn in and he thought the way the country was able to transition power was one of the things that made this country great. He would continue to pray for the country's leaders. Last week the Quiet Zone Project bids came in for opening and the project would come to Council in February. The Parks and Recreation Advisory Board met last night and discussed Locust Street Park improvements, Community Park pond improvements, Park Master Plan RFP, and property for neighborhood parks vs. SDCs. C4 would meet the first Thursday in February.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Spoon stated that it was a particularly exciting day to have the first female and person of color to be sworn in as Vice President.

Councilor Tibbals announced he and his wife had just had a new baby boy.

Councilor Bangs stated that the Canby School District Board met and the big announcement was the shifting of the decision from the Governor to the local school district regarding children

returning to the schools. The Oregon Department of Education issued new guidelines changing the metrics that the school district would not be held liable if they opened up now. K-3<sup>rd</sup> would begin in person instruction in February, however parents could decide if they wanted to remain virtual. There would be a phased in approach and the last group would be 9<sup>th</sup>-12<sup>th</sup> graders, which would likely not be back in school until March at the earliest. Most students would not be eligible for COVID-19 vaccines. They were looking to hire more substitutes that could take teachers' places if they got Covid. The Library Board met and discussed a \$30,000 budget deficit due to late fees being waived. They were also working on a Library Strategic Plan. The Library Board Chair had resigned unexpectedly. He did not think there was a functioning SE Neighborhood Association and he extended an invitation to members of the Association to send him an email.

Councilor Varwig said CTV-5 would be meeting on February 15 and the Fire Board would meet next week. The Planning Commission met and welcomed the new Planning Director and approved an application for updates to the Taco Bell facility. He then stated that the accusations made at the last Council meeting by Councilor Spoon were false and provided a statement expressing his concerns.

Council President Hensley said the Riverside Neighborhood Association had a change in structure and she would be following up with them. She met with the Chamber of Commerce Legislative Committee to discuss the upcoming legislative session.

**CONSENT AGENDA: \*\*Council President Hensley moved to approve the minutes of the January 6, 2021 City Council Regular Meeting and the reappointment of Robert Hill to the Canby Utility Board. Motion was seconded by Councilor Bangs and passed 6-0.**

**ORDINANCE:** Ordinance 1540 – Ryan Potter, Senior Planner, discussed the amendment to the Transportation System Plan (TSP) for the Walnut Street extension. He gave a background on the Transportation System Plan. Growth in the Industrial Park had increased the need for a truck route between the Industrial Park and 99E. A conceptual route was shown in the adopted TSP, however this route was now obsolete and the City was proposing the development of a connector road at a slightly different location. He showed graphics with the previously studied and current connector road alignments. He explained the benefits of the TSP amendment, public comments that had been received in support of the project, and Planning Commission recommendation for approval.

Mayor Hodson clarified if a road project was not in the TSP, they could not discuss planning or funding for that project. He asked at what point they should start conversations with other stakeholders.

Mr. Potter thought it would be an ongoing effort. This ordinance would set the City up for those future conversations and process with the County and ODOT.

Joe Lindsay, City Attorney, explained this was an amendment to move the line on the map to recognize the new connection.



Councilor Varwig encouraged staff to have the conversations with the stakeholders as soon as possible in the process.

**\*\*Councilor Hensley moved to approve ORDINANCE 1540, AN ORDINANCE AMENDING THE CITY'S 2010 TRANSPORTATION SYSTEM PLAN TO REFLECT A REVISED ALIGNMENT FOR A CONNECTOR ROAD BETWEEN CANBY PIONEER INDUSTRIAL PARK AND STATE HIGHWAY 99E to come up for second reading on February 3, 2021. Motion was seconded by Councilor Spoon and passed 6-0 on first reading.**

**CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS:** Scott Archer, City Administrator, encouraged Council to read the bi-monthly reports and contact him if there were any comments. He recognized the website was out of date and the City had been working on modernizing it and making it more user-friendly. Regarding the Quiet Zone and Downtown Arch project, they had rebid the project and received very favorable responses. The prices were quite a bit lower than the previous bid. The City was still in the process of reviewing the lowest bidder to ensure that it was a responsive bid. It would be brought back to the next City Council meeting.

**CITIZEN INPUT:** None

**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Passed Ordinance No. 1540 to a second reading on February 3, 2021.

Mayor Hodson read the Executive Session format.

**\*\*Councilor Hensley moved to go into Executive Session pursuant to ORS 192.660(2)(e) Real Property. Motion was seconded by Councilor Varwig and passed 6-0.**

Mayor Hodson recessed the Regular Meeting at 8:00 p.m. Mayor Hodson reconvened the meeting at 8:57 p.m. and immediately adjourned.



Melissa Bisset  
City Recorder



Brian Hodson  
Mayor

Assisted with Preparation of Minutes - Susan Wood