

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
October 21, 2020**

**Due to COVID-19 Pandemic, the Mayor and City Councilors attended the meeting virtually. The public was asked to view the meeting live on CTV Channel 5 or on YouTube. Seating was available in the Council Chambers in compliance with the Governor's Executive Order regarding social distancing.**

**PRESIDING:** Mayor Brian Hodson.

**COUNCIL PRESENT:** Traci Hensley, Tim Dale, Greg Parker, Sarah Spoon, and Shawn Varwig.

**STAFF PRESENT:** Joseph Lindsay, Interim City Administrator, City Attorney; Jamie Stickel, Economic Development Director; Melissa Bisset, City Recorder; Police Chief Bret Smith; Lieutenant Jorge Tro; Lieutenant Jose Gonzalez; Police Officer Kyle Doman; Police Officer Taylor Young; and Judge Rodney H. Grafe.

**CALL TO ORDER:** Mayor Hodson called the Regular Meeting to order at 7:02 p.m.

**PRESENTATION:** Chief Bret Smith introduced the Police Officer Doman and Police Officer Young and Judge Grafe administered the Oath of Office. The Council welcomed and expressed appreciation to Officer Doman and Officer Young.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** It was publically noticed that Council would be attending the meeting virtually and written comments and input on agenda items were accepted until 5:00 p.m. on Wednesday, October 21. No comments were received and no one requested to speak.

**MAYOR'S BUSINESS:** Mayor Hodson shared that Caruso Produce had begun construction in the Industrial Park. Stanton Furniture had also started construction. Trammel Crow had begun work on some new spec buildings that they anticipate being able to get tenants for quickly. There would be a resolution to expand an open air concept to assist businesses during the rainy months and spring. They were looking at how to adapt events without cancelling them during the pandemic. The next big event would be Light the Night and they were looking at how to still have the event. The Economic Development team was working on a dining and shopping guide for Canby. The Chamber was looking at a new grant for businesses in Canby. The County had leveraged some of the lotto dollars and created a grant program for manufacturing businesses and also had another grant for small businesses in Clackamas County. There were a number of businesses looking to move from Multnomah County to Clackamas County.

Clackamas County had been working on a Diversity, Equity and Inclusion program that the cities could leverage. They were hoping to roll the program out countywide.

The Mayor submitted letters to the Oregon Transportation Committee about their decision to give additional time for the coordinating committees regarding how funds will be available.

There was a letter written to ODOT regarding the tolling project.

Mayor Hodson congratulated Lieutenant Jorge Tro on his promotion to Police Chief upon Police Chief Smith's departure in the spring.

### **COUNCILOR COMMENTS & LIAISON REPORTS:**

Council President Dale stated that there was a 10 percent rate increase that went into effect for Canby Utility water customers. It had been two years since there had been a rate increase. He shared that the rates were in the middle range compared to other local communities. He noted that the number of people impacted was not significant; however the impact to those affected was significant.

Councilor Parker thanked Representative Christine Drazen for her support of the Canby Community. He explained how she helped with the Quiet Zone and communicating with ODOT. She also assisted with communicating with the state licensing board for the daycare center that was going in the old Canby Utility building and getting access to rapid tests for businesses that had COVID outbreaks. Canby Fire Chief Davis and he were reflecting on the recent fires and looking at what could be done to reduce fire exposure. To limit fire exposure they would need to underground power lines in the City. The plans submitted for the Ivy Street project next year still had overhead power lines on Ivy. The Clackamas County Engineering Department would be closing their plans for the project in ten days. If nothing happened, overhead power lines would go up on Ivy right over the new sidewalks. He was appealing to Dan Murphy, Canby Utility Manager, to meet with the new City Administrator this week. He was prepared to meet tomorrow. They had one chance to build this for a generation and time was running out.

Councilor Spoon welcomed Scott Archer, new City Administrator, and new police officers. She congratulated Jorge Tro who was promoted to Police Chief. She thanked Hotrod Dreamworks for the scarecrow competition downtown. She supported Councilor Parker's comments about undergrounding the power lines on Ivy. It would reduce the amount of right-of-way needed and was a 50 year opportunity. They had to do it now or it would not be done.

**CONSENT AGENDA: \*\*Council President Dale moved to adopt the minutes of the October 7, 2020 Regular Meeting. Seconded by Councilor Hensley and passed 5-0.**

**CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS:** Joe Lindsay, Interim City Administrator, City Attorney, shared how the new City Administrator had been listening to Zoom meetings and meeting with staff before his official start date on November 9. On Monday he would be looking with the County at proposals for the Arndt Road extension alternatives and goal exception study. The City received the Silver Safety Award from the League of Oregon Cities and CIS. He congratulated Lieutenant Tro for the promotion to Police Chief. There was an open Confidential Administrative Assistant position that was currently being advertised. Regarding economic development, for the Baker Center in the Industrial Park, one building would be 52,000 square feet, another would be 72,000 square feet, and another would be 210,000 square feet. He gave an update on the Walnut Street extension which required a Transportation System Plan amendment. The amendment would go to the Planning Commission on November 9. If approved, it would come to the City Council. The Urban Renewal Agency bought the property on Walnut and the house and outbuildings on the property would be used by the Fire

Department for a practice burn. That property would be used for the extension in the future. Regarding the Quiet Zone and Arch, he had sent in a response to the railroad about the Quiet Zone and they should get a final order in November which meant the City could go back out to bid in late November. He discussed how cities were getting more creative in the uses of federal Cares Act funds as they had to be spent by December 30. One thing they could do was make donations to non-profits. Staff was looking into places to donate and grants for businesses.

Mayor Hodson suggested using some of the Cares funds for food banks. He asked if they needed to separate the Quiet Zone and Arch projects. Would the Arch get done sooner if they separated the projects now?

Mr. Lindsay said he could look into it further to see if there was some value engineering that was done for the Arch because of the approach of doing the footing differently given they were going to rip up the intersections. He could also find out if some of the interest from construction companies was because it was more than just a quiet zone and included an arch.

Councilor Parker thought they should turn this over to the new City Administrator.

Councilor Spoon said both projects were important and she did not want one to get lost in the way of the other. She was in favor of whatever it took to get both projects done. She asked if there was a cost benefit to doing them together.

Mr. Lindsay said he would have to ask the City Engineer. The logistical benefits had cost benefits and if the Arch was done first, it could possibly be damaged when the intersections were torn up.

**CITIZEN INPUT:** None.

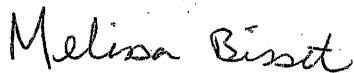
**ACTION REVIEW:**

1. Approved the Consent Agenda.

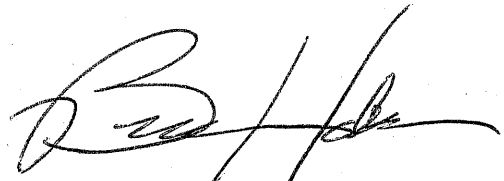
**\*\*Councilor Dale moved to go into Executive Session pursuant to ORS 192.660(2)(e) real estate. Motion was seconded by Councilor Spoon and passed 5-0.**

Mayor Hodson read the Executive Session format and recessed the Regular Meeting at 8:07 p.m.

Mayor Hodson reconvened the Regular Meeting at 9:14 pm and immediately adjourned the meeting.



Melissa Bisset, CMC  
City Recorder



Brian Hodson  
Mayor