

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
February 4, 2015**

**Presiding:** Mayor Brian Hodson.

**Council Present:** Todd Rocha, Greg Parker, Traci Hensley, Tim Dale, Tracie Heidt, and Clint Coleman.

**Staff Present:** Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; Kim Scheafer, City Recorder; Haley Fish, Finance Director; and Rod Grafe, Municipal Court Judge.

**Others Present:** Bob Cornelius, John Serlet, Jim Davis, and Gwen Polgar.

**CALL TO ORDER:** Mayor Hodson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

Interview, Appointment, and Swearing In of New City Councilor – The Council interviewed Clint Coleman for the vacant Council seat.

Mr. Coleman said in order to be a councilor there was a time commitment consideration. All of those on Council and the Mayor cared a great deal about the community and he was proud of what had been accomplished over the last two years. He was excited about what was ahead and would like to be a part of it.

**\*\*Councilor Dale moved to appoint Clint Coleman to the Canby City Council to fill the remaining term of a vacant position ending December 31, 2016. Motion was seconded by Councilor Hensley.**

Mayor Hodson asked Mr. Coleman if he would run for Council at the end of 2016.

Mr. Coleman said it depended upon whether the Council was able to accomplish everything he hoped they would accomplish. He wanted to do his part as a citizen and thought they could all work well together and get things done. If he thought someone else could do a better job, he would step aside.

**Motion passed 5-0.**

Rod Grafe, Municipal Court Judge, swore in Clint Coleman as City Councilor.

**COMMUNICATIONS:** None.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** John Serlet, resident of Canby, was addressing Council on behalf of the turkeys in town. He was one of the advocates of the wild birds. They roosted on Juniper Court and crossed N Juniper Street. He requested a sign be put on NE 9<sup>th</sup> Avenue and N Juniper Street asking cars to yield to the turkeys.

Councilor Parker said if the Council agreed, he would like for staff to look into signage options.

There was consensus for staff to research options.

**MAYOR'S BUSINESS:** Mayor Hodson said the Budget Committee had a work session to get a budget update and lay down groundwork for the budget season. He attended the Clackamas Cities Association Dinner with Kate Brown speaking. Sergeant Tim Sommer from the Police Department and Division Chief Tom O'Conner from the Fire Department retired last Friday. He reported on the North Clackamas Chamber of Commerce State of the Cities Luncheon. The County and the City would be meeting with LCDC regarding the Arndt Road/I-5 connection.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Rocha said the Fire Chief, Fire Board, and staff were working on updating their Strategic Plan. A new Firefighter had been hired. He thought the Chief, Board, and staff were working well together.

Councilor Parker said the Bike and Pedestrian Committee was looking at inviting the Council on a tour of the Logging Road and possible Logging Road extension. The Committee was also working with regional partners to have a better connection between Oregon City and Canby. The Arts and Culture Commission was looking at more public art to put up. First Friday would be held on February 6.

Councilor Hensley attended the Clackamas Cities Association Dinner, retirement of Division Chief O'Conner and Sergeant Sommer, and Chamber Luncheon. CTV5 was identifying goals and making a plan to achieve those goals. The Traffic Safety Commission had a work session to review the Traffic Calming Plan.

Councilor Dale attended the retirement of Sergeant Sommer. The Canby Utility Board would be reviewing General Manager Applications at their next meeting.

Councilor Heidt said the School Board would be deciding on the charter school at their next meeting. She also attended the Chamber Luncheon. Friends of the Library's annual meeting would be held on February 24 at 2 p.m. She observed Municipal Court on Monday. Former Councilor Ken Rider was volunteering as a reading tutor at Knight Elementary School and volunteering at the Police Department.

Councilor Coleman suggested Mr. Serlet come to the Traffic Safety Commission meeting on Friday. Traffic counts were being taken on 10<sup>th</sup>.

**CONSENT AGENDA:** **\*\*Councilor Dale moved to adopt the minutes of the January 21, 2015 City Council Regular Meeting and Work Session; reappointment of Mariah Laitinen and Francisco Zamora-Flores to the Transit Advisory Committee for terms to end on March 31, 2018; appointment of Elizabeth Burrows Chapin to the Transit Advisory Committee for a term to end on March 31, 2017; and appointment of Elaina Canutt to the Municipal Audit and Financial Oversight Committee for a term to end on December 31, 2016. Motion was seconded by Councilor Parker and passed 6-0.**

**PUBLIC HEARING:** Noise Variance Application – ODOT (OR 99E at Berg Parkway South to City Limits) June 16, 2015 – October 29, 2015 (7 p.m. – 6:00 a.m.) – Mayor Hodson read the public hearing statement.

Rick Robinson, City Administrator, said ODOT was requesting a noise variance for paving/construction of OR 99E at Berg Parkway south to the City limits. He listed the items Council should consider regarding the application. The City had received no written opposition to the request and staff recommended approval.

Mayor Hodson opened the public hearing at 8:12 p.m.

Public Testimony: None.

Mayor Hodson closed the public hearing at 8:12 p.m.

**\*\*Councilor Rocha move to grant a Noise Variance to ODOT June 16, 2015 through October 29, 2015 from 7:00 p.m. – 6:00 a.m. for paving/construction of OR 99E at Berg Parkway south to the city limits. Motion was seconded by Councilor Hensley and passed 6-0.**

**RESOLUTIONS & ORDINANCES:** Resolution 1208 – Mr. Robinson said if the resolution was approved, it would remove “secretary” as one of the officers of the Canby Transit Advisory Committee and codify the procedure and timing for selecting the officers.

**\*\*Councilor Hensley moved to adopt Resolution 1208, A RESOLUTION AMENDING RESOLUTION NO. 790 REGARDING THE OFFICERS OF THE CANBY TRANSIT ADVISORY COMMITTEE. Motion was seconded by Councilor Rocha and passed 6-0.**

Resolution 1209 – Haley Fish, Finance Director, said staff presented the ballot measure that was passed in May and current description of the Civic Center project to the bond counsel and they recommended that some wording changes be made.

**\*\*Councilor Hensley moved to adopt Resolution 1209, A RESOLUTION AMENDING THE PROJECT IN RESOLUTION NO. 1141 AUTHORIZING FULL FAITH AND CREDIT AND REFUNDING OBLIGATIONS, SERIES 2012; AND RELATED MATTERS. Motion was seconded by Councilor Coleman and passed 6-0.**

Resolution 1210 – Ms. Fish said the bond counsel did not consider these as material or significant changes to the documents, but as technicalities.

**\*\*Councilor Hensley moved to adopt Resolution 1210, A RESOLUTION OF THE CITY OF CANBY AMENDING RESOLUTION NO. 1144 APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF CANBY URBAN RENEWAL AGENCY REGARDING THE TRANSFER OF TAX INCREMENT REVENUES AND PROCEEDS TO THE CITY FOR THE PURPOSE OF PAYING THE SERIES 2012 OBLIGATIONS. Motion was seconded by Councilor Dale and passed 6-0.**

Ordinance 1410 – **\*\*Councilor Hensley moved to adopt Ordinance 1410, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH GT GENERAL CONTRACTING IN THE AMOUNT OF \$230,301.44 FOR SW 4TH AVENUE ROADWAY IMPROVEMENTS; AND DECLARING AN**

**EMERGENCY. Motion was seconded by Councilor Coleman and passed 6-0 by roll call vote.**

Ordinance 1411 – **\*\*Councilor Heidt moved to adopt Ordinance 1411, AN ORDINANCE AUTHORIZING THE CITY OF CANBY TO ENTER INTO A CONTRACT WITH HEARD FARMS FOR WASTEWATER SLUDGE REMOVAL; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Rocha and passed 6-0 by roll call vote.**

**NEW BUSINESS:** New Councilor Liaison Assignments

The new Councilor liaison assignments were made as follows:

Planning Commission – Clint Coleman  
Municipal Audit & Financial Oversight Committee – Clint Coleman  
NE Canby Neighborhood Association – Clint Coleman  
SW Canby Neighborhood Association – Traci Hensley

**ADMINISTRATOR’S BUSINESS & STAFF REPORTS:** Mr. Robinson met with Fire Chief Davis regarding the Fire Board’s request for funding from the Urban Renewal Agency. The final details were being ironed out for the Civic Center Architect contract. It would be on the February 18 URA Agenda. He was working on the Findings for the CMGC public hearing for the project. He was moderately confident to have it on the March 4 Agency Agenda. The Council Retreat would be held on April 10 in the Police Department Community Room. The Public Works Director position deadline would be extended until such time as there was an adequate representation of talent.

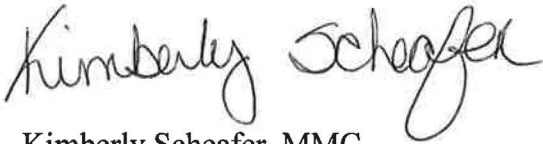
**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Appointed Clint Coleman to the City Council to fill a vacant position expiring December 31, 2016.
2. Approved the Consent Agenda.
3. Approved the ODOT Noise Variance Application.
4. Adopted Resolution 1208.
5. Adopted Resolution 1209.
6. Adopted Resolution 1210.
7. Adopted Ordinance 1410.
8. Adopted Ordinance 1411.
9. Filled the remaining Council liaison assignments.

There was no Executive Session.

Mayor Hodson adjourned the Regular Meeting at 8:30 p.m.

Handwritten signature of Kimberly Scheafer in black ink.

Kimberly Scheafer, MMC  
City Recorder

Handwritten signature of Brian Hodson in blue ink.

Brian Hodson  
Mayor

Assisted with Preparation of Minutes - Susan Wood