

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
June 17, 2015**

Presiding: Mayor Brian Hodson.

Council Present: Todd Rocha, Greg Parker, Traci Hensley, Tim Dale, Tracie Heidt, and Clint Coleman.

Staff Present: Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; Jeff Snyder, Parks Lead worker; and Kim Scheafer, City Recorder.

Others Present: Bob Cornelius, Duane Stoner, Grace Saad, Shelly Kratzer, Jerry Herrmann, Josh Beckham, Dan Murphy, Gordon Christianson, and Daniel Pearson.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 6:15 p.m. in the Council Chambers.

****Councilor Dale moved to go into Executive Session pursuant to ORS 192.660(2)(i) Performance Evaluation of Public Officer. Motion was seconded by Councilor Hensley and passed 6-0.**

OPENING CEREMONIES: Mayor Hodson reconvened the Regular Meeting at 7:30 p.m. in the Council Chambers, followed by the invocation and the flag salute.

Fill-the-Boot Day Proclamation – Mayor Hodson read a proclamation proclaiming July 25, 2015 as Canby Fire District #62 “Fill-the-Boot” Day for the City of Canby and presented it to Duane Stoner.

Mr. Stoner said this was the 19th year of the fundraiser and he encouraged everyone to participate.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Certificate of Appreciation for Ackerman Academy – Mayor Hodson presented the certificate to Grace Saad, Ackerman Academy Teacher, and her students for their bottle drive fundraiser. The funds would be donated to the Parks Department.

Ms. Saad explained how her students came up with the idea for the bottle drive and donation to the Parks Department. She presented Jeff Snyder, Parks Lead Worker, with a check for \$194.05.

Mr. Snyder thanked Ms. Saad and said she was building good community leadership.

Jerry Herrmann, Rivers of Life Center Youth Corp, said they had developed a special program training young people to be tour guides. Their specialty was river based tourism. He announced Discovery Night Out on September 4 and an authentic salmon bake and jet boat event on September 26. There were Discovery Cruises every Tuesday starting July 7.

Josh Beckham, tour guide, said he and others had been traveling and learning about the history of the area. He told them a story about the history of 99E.

Gordon Christianson, CTV5, said the original water trough that was in front of Canby City Hall was now in front of the Gribble Barn. He thought it would be an awesome landscaping piece at the new Library/Civic building.

MAYOR'S BUSINESS: Mayor Hodson thanked Jon Dragt for serving on the Library Board. His term ended at the end of the month. He attended the C4 Retreat and reported on what was discussed including the direction the Committee was going, land use, transportation funding, and economics of the region.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Rocha said the Library Board and Friends of the Library said they would not fund FF& E's (furniture, fixtures, and equipment). He thought the Council needed a discussion on how these would be paid for.

Rick Robinson, City Administrator, said the priority was to build the best building with the resources they had and they did not have any money in the budget to address the FF & E's. They were going to use what they had and work on a replacement program in the future. He did not recommend spending money that had not been collected and identified for FF & E's for the project nor did he recommend partially finishing the building and spending the money on FF & E's. In order to build a quality building, they might not be able to buy all of the furnishings they wanted, but the objective was put the furnishings in a quality building when they were able to buy them.

Mayor Hodson clarified FF & E's could not be purchased using Urban Renewal funds.

Mr. Robinson would be happy to meet with the Library Board, but he was not in favor of delaying or stopping the project. He thought a community meeting would only cost more money and derail the project for the fall.

Councilor Parker thought they should go forward as Mr. Robinson outlined.

Councilor Heidt thought there should be conversation to let people know what the issues were and how they planned to move forward and look at creative ways to find the funding.

Mayor Hodson thought staff knew best what the library needed and what they would like to fundraise for, and he did not think it was in Council's hands. Once they got the funding, they could move forward. They would continue the process of constructing the new building.

Councilor Hensley said that Bob Backstrom had been named Chair of the Traffic Safety Commission. There was now a four-way stop at Township and Sequoia Parkway. She attended a Canby's Big Night Out meeting, River Tour meeting, Emergency Management training, First Friday, and Chalk Blitz downtown.

Mr. Robinson said the intersection of Township and Sequoia had been getting a number of complaints and he explained where the new stop signs would be placed to have better visibility. They had also requested ODOT to change the speed limit from 35 to 30 mph on Township.

Councilor Dale attended the Emergency Operations Center training at the Police Department. Canby Utility was participating in an advisory committee to recommend to the State that the Molalla headwaters be designated as a State Scenic Waterway. Bonneville would be raising

electric rates. He introduced Dan Murphy, new Canby Utility General Manager.

Mr. Murphy greeted everyone and looked forward to working with the City.

Councilor Heidt attended the Emergency Operations Center training at the Police Department. The Library Board was partnering with the free summer meals program which began June 22. The libraries in Clackamas County were looking for ways to unify and work together. The Homebound Program was returning. The end of the year staff dinner for the School District was successful and many Canby businesses contributed. She toured the Wastewater Treatment Plant. The Summer Reading Program was underway and she reported on the Get a Clue Scavenger Race.

Councilor Coleman attended the Emergency Operations Center training at the Police Department and the Traffic Safety Commission meeting. The next Traffic Safety meeting would be in July on the 13th. The Planning Commission approved an 18 home development on NE Pine Street and 20,000 square foot RV storage facility with offices by Western Storage. Their next meeting would be held on June 22. He also attended First Friday and City of Sisters Rodeo.

CONSENT AGENDA: **Councilor Dale moved to adopt the minutes of the June 3, 2015 City Council Regular Meeting and appointment of Barbara Garber to the Historic Review Board for a term to end on June 30, 2016. Motion was seconded by Councilor Hensley and passed 6-0.

PUBLIC HEARINGS: State Revenue Sharing Funds – Mayor Hodson read the public hearing format.

Haley Fish, Finance Director, said in accordance with ORS 221.770 the City was required to have a public hearing on the use of State revenue sharing funds. One was also held at the City Budget Committee Meeting in May. The City would receive around \$160,000 which would be put in the General Fund as general revenue.

Mayor Hodson opened the public hearing at 8:44 p.m.

Public Testimony: None.

Mayor Hodson closed the public hearing at 8:44 p.m.

2015-2016 FY Budget as Approved by Budget Committee – Ms. Fish said the City was required to have a public hearing on the budget as approved by the City Budget Committee. The budget was published in the *Canby Herald* last week. It was a total budget of approximately \$32,000,000 of which \$10,000,000 was General Fund. She explained what was discussed at the Budget Committee meetings.

Mr. Robinson said this was a status quo budget and did not include staffing reductions or increases.

Mayor Hodson opened the public hearing at 8:49 p.m.

Public Testimony: None.

Mayor Hodson closed the public hearing at 8:49 p.m.

RESOLUTIONS & ORDINANCES:

Resolution 1218 – Ms. Fish said this was for State shared revenue for cigarette, liquor, and gas taxes. The cigarette and liquor taxes were used for the General Fund general revenues and the gas tax was used for the Street Fund.

****Councilor Rocha moved to adopt Resolution 1218, A RESOLUTION VERIFYING THAT THE CITY OF CANBY HAS MET THE REQUIREMENTS TO RECEIVE STATE SHARED REVENUE MONEY. Motion was seconded by Councilor Hensley and passed 6-0.**

Resolution 1219 – ****Councilor Hensley moved to adopt Resolution 1219, A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND IMPOSING AND CATEGORIZING TAX FOR THE 2015-2016 FISCAL YEAR. Motion was seconded by Councilor Coleman and passed 6-0.**

Resolution 1220 – Mr. Robinson said this was final year-end adjustments to address unanticipated budget changes.

****Councilor Heidt moved to adopt Resolution 1220, A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR THE 2014-2015 FISCAL YEAR. Motion was seconded by Councilor Rocha and passed 6-0.**

Resolution 1221 – ****Councilor Hensley moved to adopt Resolution 1221, A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUE FOR FISCAL YEAR 2015-2016. Motion was seconded by Councilor Rocha and passed 6-0.**

Ordinance 1419 – Joseph Lindsay, City Attorney, said the cleanup of the Code was due to the passage of Measure 91 which legalized marijuana usage. This allowed the use of paraphernalia for those 21 or older and only for marijuana.

****Councilor Hensley moved to adopt Ordinance 1419, AN ORDINANCE AMENDING CANBY MUNICIPAL CODE CHAPTER 9.32 DRUG PARAPHERNALIA SECTION 9.32.040 OFFENSES AND PENALTIES AND SECTION 9.32.060 NUISANCE. Motion was seconded by Councilor Parker and passed 6-0 on by roll call vote.**

NEW BUSINESS: Cancellation of July 1, 2015 City Council Meeting – Mayor Hodson said there were no items for the July 1 City Council meeting.

There was consensus to cancel the July 1 City Council meeting.

ADMINISTRATOR'S BUSINESS & STAFF REPORTS: None.

CITIZEN INPUT: None.

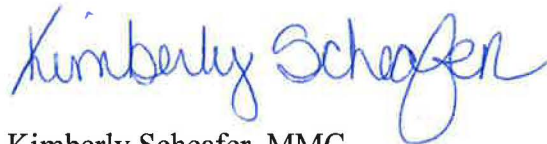
ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Resolution 1218.
3. Adopted Resolution 1219.
4. Adopted Resolution 1220.
5. Adopted Resolution 1221.
6. Adopted Ordinance 1419.
7. Staff would cancel the July 1 City Council Meeting.

****Councilor Dale moved to go into Executive Session pursuant to ORS 192.660(2)(h) Litigation and ORS 192.660(2)(i) Performance Evaluation of Public Officer. Motion was seconded by Councilor Hensley and passed 6-0.**

Mayor Hodson read the Executive Session announcement and recessed the meeting at 8:58 p.m.

Mayor Hodson reconvened the meeting and immediately adjourned the meeting at 10:01 p.m.



Kimberly Scheafer, MMC
City Recorder



Tim Dale
Council President

Assisted with Preparation of Minutes - Susan Wood