

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
August 19, 2015**

Presiding: Mayor Brian Hodson.

Council Present: Greg Parker, Traci Hensley, Tim Dale, and Clint Coleman. Councilors Todd Rocha and Tracie Heidt were absent.

Staff Present: Amanda Zeiber, Asst. City Administrator/HR Director, Joseph Lindsay, City Attorney; Bryan Brown, Planning Director; Haley Fish, Finance Director; and Kim Scheafer, City Recorder.

Others Present: Bob Cornelius, Dean Searle, Dawn Depner, Boe Ellis, Matt English, and Jim Davis, Fire Chief.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

COMMUNICATIONS: None.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Dean Searle, 2 the Nines business owner, said he came to the Council on June 3 and was asked if he wanted to become a dispensary and at that time he said no. Since then he had heard more concern regarding the revenue from medical marijuana than the benefit to the people who used it. He had changed his mind and was willing to become a dispensary. He asked for permission to start the process to have a dispensary. Marijuana needed to be as affordable as possible because it was a medical alternative.

Mayor Hodson said currently it was in the City's Code that a business license would not be issued to businesses that sold products that were not allowed under Federal law. A Council Work Session had been scheduled in October to discuss this issue further.

Councilor Parker thought this was a conversation that the public needed to engage in with the Council. Regarding using this as a revenue source, initially the State distribution would not be contingent on whether or not a community had a dispensary.

MAYOR'S BUSINESS: Mayor Hodson attended the C4 meeting. The groundbreaking for the new Library/Civic building would be on August 31 at 2:00 p.m.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Coleman attended the Chamber lunch at the Fairgrounds. He spoke about the various discount days at the Clackamas County Fair. There would be a Planning Commission meeting on August 24 and Canby's Big Weekend on August 28-30.

Councilor Dale stated his daughter received ten ribbons at the fair. Canby Utility received their engineering report for the water taste and smell issue. Canby's water supply was safe and in good supply.

Councilor Hensley attended the Chamber lunch and Kiddie Kapers parade on Tuesday.

Clackamas County Commissioners would be having their business meeting at 10:00 a.m at the Fairground tomorrow. She also attended the C4 meeting and Senator Merkley's Town Hall. The August Traffic Safety Commission meeting was cancelled. The street dance would be held on Friday, August 28 at 5:00 p.m. to kick off Canby's Big Weekend.

Councilor Parker attended the Chamber lunch. He talked to a potential brew pub investor. He also did some investigation into splash parks.

Bob Cornelius, Canby Utility Board Chair, said Canby Utility was having their 45th anniversary celebration on August 28 from 12:30 – 3:00 p.m. in their parking lot.

CONSENT AGENDA: **Councilor Dale moved to adopt the minutes of the August 5, 2015, City Council Work Session and Regular Meeting. Motion was seconded by Councilor Hensley and passed 4-0.

PUBLIC HEARING: Amending the Master Fee Schedule Adopted on May 20, 2015 Regarding Fees for SDC Transportation and Planning Fees – Mayor Hodson read the public hearing format.

Bryan Brown, Planning Director, said this was a straight forward amendment to the Master Fee Schedule. Staff discovered an error on the schedule that had been on it for several years. A decimal number had been dropped off when it was transferred from the SDC Schedule to the Master Fee Schedule. There were also two minor clarifications, one was striking the word "building" from the fee description associated with the "private on-site engineering plan review fee". It was not intended to include buildings in the site review and would lower the fee considerably. The other was to clarify tenant remodel fees were meant to be applied to residential and commercial. The word "residential" had been left off the schedule and the amendment would add the word.

Mayor Hodson opened the public hearing at 7:57 p.m.

Public Testimony: None.

Mayor Hodson closed the public hearing at 7:57 p.m.

RESOLUTIONS & ORDINANCES:

Resolution 1223 – ****Councilor Coleman moved to adopt Resolution 1223, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANBY, OREGON, AMENDING THE MASTER FEE SCHEDULE ADOPTED ON MAY 20, 2015 REGARDING FEES FOR SDC TRANSPORTATION AND PLANNING FEES. Motion was seconded by Councilor Hensley and passed 4-0.**

Resolution 1224 – Kim Scheafer, City Recorder, said this was a house keeping resolution to codify the ordinances passed over the past year that affected the Canby Municipal Code.

****Councilor Hensley moved to adopt Resolution 1224, A RESOLUTION CODIFYING AND COMPILING CERTAIN EXISTING GENERAL ORDINANCES FOR THE CITY OF CANBY. Motion was seconded by Councilor Colman and passed 4-0.**

Resolution 1225 – Haley Fish, Finance Director, said the Swim Center was requesting a transfer of \$7,500 from Contingency to Capital Outlay for deck repairs that would be occurring in September.

****Councilor Hensley moved to adopt Resolution 1225, A RESOLUTION AUTHORIZING TRANSFER OF APPROPRIATIONS FROM CONTINGENCY TO CAPITAL OUTLAY IN THE SWIM CENTER LEVY FUND. Motion was seconded by Councilor Coleman and passed 4-0.**

Ordinance 1420 – Rick Robinson, City Administrator, said the Wastewater Treatment Plant improvements for the 2015-2016 Fiscal Year would address sludge handling processes and would make the facility more efficient than it already was.

****Councilor Dale moved to adopt Ordinance 1420, AN ORDINANCE AUTHORIZING THE CITY OF CANBY TO ENTER INTO A CONTRACT WITH CURRAN-MCLEOD, INC. CONSULTING ENGINEERS FOR ENGINEERING SERVICES REGARDING 2015-2016 WASTEWATER TREATMENT PLANT IMPROVEMENTS; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Hensley and passed 4-0 by roll call vote.**

Ordinance 1421 – Mr. Robinson said the emergency declaration was to provide the City the opportunity to save around \$7,000 on the purchase price. Public Works staff was very excited about this purchase. Every year the City spent around \$25,000 to \$30,000 on contracting striping, and this was a purchase of \$68,000 for a striper. The return on investment would be in about three years. Staff recommended approval of the acquisition.

Councilor Parker said at the national Main Street Conference they said the easiest and least expensive way to make a city more walkable was to have fresh stripes.

****Councilor Coleman moved to approve Ordinance 1421, AN ORDINANCE AUTHORIZING THE PURCHASE OF ANAL20-EZ AIRLESS SLIDE-IN STRIPER FROM EZ-LINER; AND DECLARING AN EMERGENCY to come up for second reading on September 16, 2015. Motion was seconded by Councilor Hensley and passed 4-0 on first reading.**

NEW BUSINESS: Cancellation of September 2, 2015 City Council Meeting – Mayor Hodson said because there were no items for the agenda, he recommended cancelling the September 2 meeting.

There was consensus to cancel the meeting.

ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Robinson said he and the City Recorder were working on scheduling an all-City Committee meeting on October 28 at 6:00 p.m. This would be a time for committees to share information and there would be a meet and greet following the meeting.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Resolution 1223.
3. Adopted Resolution 1224.
4. Adopted Resolution 1225.
5. Adopted Ordinance 1420.
6. Approved Ordinance 1421 to come up for second reading on September 16, 2015.
7. Staff would cancel the September 2, 2015 City Council Meeting.

There was no Executive Session.

Mayor Hodson adjourned the meeting at 8:11 p.m.



Kimberly Scheafer, MMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood