

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
November 18, 2015**

**Presiding:** Mayor Brian Hodson.

**Council Present:** Todd Rocha, Greg Parker, Traci Hensley, Tim Dale, Tracie Heidt, and Clint Coleman.

**Staff Present:** Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; Irene Green, Library Director; Mark Gunter, Public Works Director; and Kim Scheafer, City Recorder.

**Others Present:** Bob Cornelius and Jason Gingerich.

**CALL TO ORDER:** Mayor Hodson called the Regular Meeting to order at 7:06 p.m. in the City Hall Conference Room

**\*\*Councilor Dale moved to go into Executive Session pursuant to ORS 192.660(2)(e) Real Property. Motion was seconded by Councilor Rocha and passed 6-0.**

**OPENING CEREMONIES:** Mayor Hodson reconvened the Regular Meeting at 7:35 p.m. in the Council Chambers, followed by the invocation and the flag salute.

**COMMUNICATIONS:** Rick Robinson, City Administrator, introduced the new Public Works Director Mark Gunter.

Kim Scheafer, City Recorder, said that traffic citations could now be paid online on the Canby Municipal Court's webpage.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** Jason Gingerich, Executive Director of Bridging Cultures, said their Thanksgiving Feast would be on November 21 at 5 p.m. at Baker Prairie Middle School.

**MAYOR'S BUSINESS:** Mayor Hodson said the C4 Committee met and discussed the Statewide Transportation Improvement Project (STIP) process. Eleven million dollars would be distributed among four counties which would not be enough funding for all the projects. There were also presentations on Safe Routes to School and issues regarding marijuana in rural areas. Light up the Night would be held on December 4. Operation Snuggle would take place on December 5 starting at 9:00 a.m. at Baker Prairie Middle School.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Hensley reported on the Canby Independence Day Celebration and Street Dance Committee meetings. She also attended the Chamber of Commerce's Good Morning Canby event, ribbon cuttings for Willamette Valley Appliance, Born and Raised, and Clackamas Federal Credit Union, and Pudding River Chocolates Open House. She announced the Auxiliary Breakfast on November 22.

Councilor Dale said the Urban Renewal Agency had a work session prior to the Council Meeting focusing on economic development in the Industrial Park. There were a lot of things going on in the Industrial Park. He encouraged people to listen to the audio online. Canby Utility did their

yearly adjustment to the master fee schedule and received a report on their goal of a locally sourced emergency water supply.

Councilor Heidt said the Library wanted a reference desk in addition to the circulation desk at the new library. They also streamlined the process for checking in books. A new sign was going on 99E pointing to the library and there was discussion regarding lifting internet restrictions for minors, raising overdue fines, and reviewing the Policy Manual. The Adult Center was doing some strategic planning, a periodic medicine drop-off was being organized, their holiday dinner would be on November 20, and the annual bazaar was on December 5. Eccles Elementary School received an award for improvement on Latino student scores. There would be a student peacemakers program on November 20 at Baker Prairie Middle School. She also reported on the C4 meeting. She had joined Kiwanis. The Canby Center was holding a Giving Tuesday event on December 1.

Councilor Coleman complimented the liquor store on their facade improvement project. There was a new member on the Planning Commission, and two of the Planning Commissioners were renewing their appointments. He attended the ribbon cutting for Clackamas Federal Credit Union, visited the NW Furniture Outlet, Born and Raised, and Christmas bazaar at the Fairgrounds. He announced the Canby Fair and Rodeo Court for 2016.

**CONSENT AGENDA: \*\*Councilor Dale moved to adopt the minutes of the November 4, 2015, City Council Regular Meeting; appointment of Derrick Mottern to the Planning Commission for a term to expire on December 31, 2017; and reappointments of John Savory and Shawn Hensley to the Planning Commission for terms to expire on December 31, 2018. Motion was seconded by Councilor Hensley and passed 6-0.**

## **RESOLUTIONS & ORDINANCES:**

Resolution 1227 – Joe Lindsay, City Attorney, said after the ordinances were passed by the City Council banning marijuana facilities in the City, the second phase was to pass resolutions sending the questions of whether or not to ban marijuana and whether or not to tax the sale of marijuana to the voters.

**\*\*Councilor Hensley moved to adopt Resolution 1227, A RESOLUTION APPROVING REFERRAL TO THE ELECTORS OF THE CITY OF CANBY, CLACKAMAS COUNTY, OREGON, THE QUESTION OF BANNING MARIJUANA BUSINESSES AND SITES WITHIN THE CITY. Motion was seconded by Councilor Coleman and passed 6-0.**

Resolution 1228 – **\*\*Councilor Hensley moved to adopt Resolution 1227, A RESOLUTION APPROVING REFERRAL TO THE ELECTORS OF THE CITY OF CANBY, CLACKAMAS COUNTY, OREGON, THE QUESTION OF IMPOSING A THREE PERCENT TAX ON THE SALE OF MARIJUANA ITEMS BY A MARIJUANA RETAILER WITHIN THE CITY. Motion was seconded by Councilor Heidt and passed 6-0.**

Ordinance 1429 – Mr. Robinson said this would replace existing concrete pipe on Fairway Lane which was deteriorating. Staff recommended approval.

There was discussion regarding what low responsive bid meant.

**\*\*Councilor Heidt moved to approve Ordinance 1429, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH PIHL, INC. IN THE AMOUNT OF \$108,230.00 FOR CONSTRUCTION OF THE FAIRWAY LANE SANITARY SEWER REPLACEMENT, TRANSFERRING BUDGET APPROPRIATIONS BETWEEN EXISTING CATEGORIES; AND DECLARING AN EMERGENCY to come up for second reading on December 2, 2015. Motion was seconded by Councilor Dale and passed 6-0 on first reading.**

Ordinance 1430 – Mr. Robinson said this project had been in process for a long time and staff debated whether or not to do a rehabilitation or replacement of the pump station. They found the price was too high for replacement and recommended rehabilitation. The bids came in higher than what was budgeted, and some money would be taken from the unallocated SDC fund to make up the difference.

There was discussion regarding Canby Excavating, a local company, getting the bid.

**\*\*Councilor Coleman moved to approve Ordinance 1430, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CANBY EXCAVATING, INC. FOR REHABILITATION OF THE 34th PLACE SEWAGE PUMPING STATION, TRANSFERRING BUDGET APPROPRIATIONS BETWEEN EXISTING CATEGORIES; AND DECLARING AN EMERGENCY to come up for second reading on December 2, 2015. Motion was seconded by Councilor Rocha and passed 6-0 on first reading.**

**NEW BUSINESS:** None.

**ADMINISTRATOR'S BUSINESS & STAFF REPORTS:** Mr. Robinson expressed his appreciation for the support that had been given to him and his family during a health issue.

**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Adopted Resolutions 1227 and 1228.
3. Approved Ordinances 1429 and 1430 to come up for second reading on December 2, 2015.

There was no Executive Session.

Mayor Hodson adjourned the meeting at 8:20 p.m.



Kimberly Scheafer, MMC  
City Recorder



Brian Hodson  
Mayor

Assisted with Preparation of Minutes - Susan Wood