

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
January 6, 2016**

PRESIDING: Mayor Brian Hodson.

COUNCIL PRESENT: Todd Rocha, Greg Parker, Traci Hensley, Tim Dale, Tracie Heidt, and Clint Coleman.

STAFF PRESENT: Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; Julie Wehling, Transit Director; and Kim Scheafer, City Recorder.

OTHERS PRESENT: Bob Cornelius, Jerry Herrmann, Dr. Joanne Truesdell, Richard Oathes, Dave Rankin, Ken Daniels, Nathan Holmes, Steve Hurst, and Jim Davis, Fire Chief.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

Oregon's New History Minstrels – Quartet – Nathan Holmes said the Oregon Trail Pitchpipers would be performing on February 6 to celebrate 50 years of performing. The Quartet sang a few songs for the Council.

Clackamas Community College Bond Projects Presentation – Richard Oathes, Clackamas Community College Board Member, said in November voters approved a \$90 million bond to update and expand college classrooms, labs, and modernize equipment. The college also received \$16 million in matching funds from the State. The College Foundation was trying to raise \$5 million to supplement the bond. He thanked the citizens of Canby for their votes on the measure that passed.

Dr. Joanne Truesdell, Clackamas Community College President, discussed the updated community profile for Canby that the College had done, the newsletter with a bond update, gave an overview of master planning for the college campuses, and explained the proposed bond projects and project timelines.

There was discussion regarding Canby and its future work needs and the college being available in the community.

COMMUNICATIONS: Rick Robinson, City Administrator, said that the City of Canby was recognized as the fourteenth safest city in Oregon based on 2014 crime statistics by Safewise.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Dave Rankin, Just Serve Organization, was organizing Canby Fights Hunger Days March 1 -13 for the Canby St. Vicent de Paul Food Bank at St. Patrick's Church, the Food Pantry at Canby Alliance Church, and The Canby Center. Between the three organizations 5,300 individuals were provided food. Bins would be placed in local businesses and letters sent to employees giving an explanation for why they should participate. He asked the City for a proclamation declaring the Hunger Days.

MAYOR'S BUSINESS: Mayor Hodson said Senator Olsen spoke at the last Chamber Luncheon about updates on the upcoming legislative session. The Traffic Safety Commission liaison would

change from Councilor Hensley to Councilor Coleman.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Rocha spoke about items that the Library Board was working on including the volunteer handbook, filtered internet for the new library, update to the fines and fee structure, library cards for minors, internal value statement, strategic plan, and library policy manual. He asked Fire Chief Davis to explain the ISO insurance rating change.

Jim Davis, Canby Fire District Chief, said the ISO Insurance Rating had changed from a Class 5 to a Class 2 in the City limits and from a Class 8b and 10 in rural areas to a Class 3. This would be a 20% to 30% cost savings in insurance premiums and would go into effect on April 1. He thanked Public Works, Canby Utility, and C-Com for their help in making improvements in order to reach this rating.

Councilor Parker said Light the Night was a great success. He thanked the Public Works Department for working hard on keeping the lights working during the bad weather. Main Street was putting together an updated vacant properties list.

Councilor Hensley attended the Light the Night event, Christmas Tour of Homes, Operation Snuggle, Chamber Luncheon, and the Canby Independence Day Celebration meetings. The Traffic Safety Commission would be meeting on Friday as they had to cancel their meeting on Monday due to bad weather. The Southwest Neighborhood Association would be meeting on January 21. To add items to the agenda, contact Jackie Jones at jacqjones@msn.com. There was a warming shelter at Canby Grove Christian Center. There would be a taco feed at the American Legion on January 12.

Councilor Dale said Light the Night was a wonderful event. Canby Utility had their annual employee appreciation night. The Canby Utility Board had an opening coming up on March 1.

Mr. Robinson spoke about the work the Public Works Department did during the past month regarding the flooding, and especially around New Year's Day with a backed up sewer line spill.

Councilor Heidt thanked Mr. Rankin for his work on the Hunger Days. The Library was doing a weekly story time on CTV5. There would be Latino programming the next two months due to a grant that had been received. There would also be a Talking about Dying program on January 12. The School District was looking for two Budget Committee members. Adam Gingerich, teacher at Eccles, received the CARE award. The School District also received a bi-literacy grant. A free tax preparation service would be at the Canby Adult Center on Fridays through tax season. Their volunteer recognition in December was well attended. She also reported on Operation Snuggle, Light the Night, Christmas Tour of Homes, Kiwanis Food Drive, and CAT Open House. She thanked Daniel Stearns for his service on the Budget Committee.

Councilor Coleman attended Light the Night, Christmas Tour of Homes, Christmas Bazaar at the Fairgrounds, CAT Open House, and Planning Commission meetings. He intended to attend the Traffic Safety Commission meeting on Friday and had taken a field trip with the Commission to look at traffic calming devices in Beaverton. He would also attend a Canby Rodeo meeting tomorrow. He sent out condolences to Bob Traverso's family as Mr. Traverso had recently passed away.

CONSENT AGENDA: **Councilor Dale moved to adopt the minutes of the December 2, 2015 City Council Regular Meeting; appointment of Eric Humphreys to the City Budget Committee for a term to expire on June 30, 2017; appointment of Kathleen Kelso to the City Budget Committee for a term to expire on June 30, 2018; and a Change of Ownership Liquor License for 76 Food Mart of Canby.

Councilor Dale excused himself from the meeting.

Motion was seconded by Councilor Hensley and passed 5-0.

RESOLUTIONS & ORDINANCES: Resolution 1229 – Julie Wehling, Transit Director, said because CAT was federally funded, they were required to periodically update their ADA Plan. She explained the changes that had been made in the 2016 Plan. The references to the Orange Line had been changed to the 99 Line and the appendices included a current application for Dial-A-Ride service, current 99 route schedule, and maps of the service area. The updated Plan had also been reformatted and had been edited for better clarification.

****Councilor Coleman moved to adopt Resolution 1229, A RESOLUTION ADOPTING CANBY AREA TRANSIT'S 2016 ADA PLAN - AMERICANS WITH DISABILITIES (ADA) PLAN AND REPEALING RESOLUTIONS 1081, 1152, AND 1186. Motion was seconded by Councilor Heidt and passed 5-0.**

Resolution 1230 – Joseph Lindsay, City Attorney, said the City was giving the Friends of the Canby Adult Center a van they had been using all along. The City had to declare the vehicle as surplus and not necessary for City operations. The Agreement was being changed so the City would not be required to keep insurance on the vehicle or maintain it.

Councilor Dale returned to the meeting.

****Councilor Hensley moved to adopt Resolution 1230, A RESOLUTION DECLARING A CITY VEHICLE AS SURPLUS PROPERTY AND INDICATING INTENT AND METHOD FOR DISPOSAL OF SUCH PROPERTY. Motion was seconded by Councilor Rocha and passed 6-0.**

Resolution 1231 – ****Councilor Heidt moved to adopt Resolution 1231, A RESOLUTION AMENDING THE INTERAGENCY AGREEMENT BETWEEN THE CITY OF CANBY AND THE FRIENDS OF THE CANBY ADULT CENTER, INC. Motion was seconded by Councilor Rocha and passed 6-0.**

Ordinance 1431 – ****Councilor Hensley moved to adopt Ordinance 1431, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH ROTSCHY, INC. FOR THE WASTEWATER TREATMENT FACILITY BIOSOLIDS LOADOUT BUILDING PROJECT; TRANSFERRING BUDGET APPROPRIATIONS; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Coleman and passed 6-0 by roll call vote.**

Ordinance 1432 – Ms. Wehling said CAT had received federal grants to purchase three vehicles to replace older buses. Two buses had been sent to auction already and the other one was ready to go. Both drivers and customers liked the new low floor cut away buses and the overall

performance was better. Purchasing these three buses would also help standardize CAT's equipment, would contribute to efficiency, and increase the average age of the fleet. She explained the purchasing process she was required to follow due to the grant funding. Creative Bus Sales was the same company, although they had changed their name, as the company used to purchase the previous two low floor buses. If Council approved, two 20 passenger, 26 foot buses and one 23 foot bus would be purchased. She explained the match requirements, and that a grant from Tri-Met would cover the match for the 26 foot buses and part of the 23 foot bus. The City would have to pay \$8,653 for the three buses. She was hoping the sale of the older buses at auction would cover that amount.

****Councilor Hensley moved to approve Ordinance 1432, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO PURCHASE THREE (3) VEHICLES FOR CANBY AREA TRANSIT FROM CREATIVE BUS SALES OF CANBY, OREGON to come up for second reading on January 20, 2016. Motion was seconded by Councilor Heidt and passed 6-0.**

NEW BUSINESS: None.

ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Robinson said the slab had been poured for the new library/civic building at the end of December. The fabricated steel should be delivered by the end of next week. The project was still on budget, but was delayed three to four weeks due to the weather.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Resolutions 1229, 1230, and 1231.
3. Adopted Ordinance 1431.
4. Approved Ordinance 1432 to come up for second reading on January 20, 2016.

There was no Executive Session.

Mayor Hodson adjourned the meeting at 9:00 p.m.



Kimberly Scheafer, MMC
City Recorder



Tim Dale
Council President

Assisted with Preparation of Minutes - Susan Wood