

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
April 20, 2016**

PRESIDING: Mayor Brian Hodson.

COUNCIL PRESENT: Todd Rocha, Greg Parker, Traci Hensley, Tim Dale, Tracie Heidt, and Clint Coleman.

STAFF PRESENT: Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; Bret Smith, Police Chief; Mark Gunter, Public Works Director; Kim Scheafer, City Recorder; Tim Green, Police Sergeant; Chris Koehnke, Police Officer; and Scott Farmer, Police Sergeant.

OTHERS PRESENT: Bob Cornelius, Timothy Miller, Carol Palmer, Robert Kern, Demetrios Nackos, Coleman Schaub, Kyle Kerr, and Mark Anton.

CALL TO ORDER: Mayor Hodson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

Promotion of Police Officer – Bret Smith, Chief of Police, said Scott Farmer was promoted to Sergeant on February 14. He gave a background on Sergeant Farmer.

COMMUNICATIONS: Rick Robinson, City Administrator, said that Canby was listed as 7th in a ranking of Oregon's safest cities.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Timothy Miller, Program Administrator with Rivers of Life Center, spoke about the Celebrate Canby Enhancement Day on April 23 from 9 a.m. to 1 p.m. Volunteers would be spreading bark and mulch.

A member of Boy Scout Troop 790 from Oregon City introduced members of the troop who were working on their citizenship badge.

MAYOR'S BUSINESS: Mayor Hodson said Canby Cleanup Week was going on with Canby Disposal. He reminded everyone that once items were taken to the curb they became the ownership of Canby Disposal. He discussed issues that were happening with people putting out too much trash for the pickup day and items being taken by harvesters that were not part of the trash pile.

Joseph Lindsay, City Attorney, said if people had someone removing something from their property they could call the Police and report it.

Mayor Hodson said at the last C4 meeting they discussed housing. He met with Canby Area Park and Recreation District last week. They were looking at possibly shrinking the district boundary. He also met with the City Administrator and Hamlin group to discuss a development project and also met with the City Administrator and Councilor Dale regarding the upcoming Council Retreat.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Parker said an updated Retail Market Analysis was being done. The City was lucky to have such active members on the Historic Review Board. The Board was working on a heritage trail around the City.

Councilor Hensley attended the dedication of the Lee Oak Tree and thanked the members of the Historic Review Board. The area for Canby's Big Night Out Street Dance was being expanded. First Friday would begin in May. She was planning to attend Thriftway's Taste of the Season event. The Farmer's Market would begin on April 30. The Auxiliary Breakfast would be held on Sunday morning.

Councilor Dale attended the Lee Tree Dedication. There had been some water taste and odor issues the past few weeks. Canby Utility said the water had been tested and was safe. If people filtered the water at home it would take care of the issue.

Councilor Heidt said there was a public comment poster in the Library asking for input as to what people wanted to see in the new library. There was a values calculator on the Library website that showed how much people saved by borrowing the books and materials instead of buying them. The City loaned out fewer books to neighboring libraries than the City borrowed. There would be a vacancy on the Library Board in June. The Canby Adult Center hosted Good Morning Canby last week. Kindergarten registration at the School District was happening now through May. The first day of school would be August 30. She discussed the Peach Jar program to put flyers out to the students. She announced the winners of the Canby Area Recognition of Excellence Award. She also attended the Lee Tree Dedication, Canby Community Auction, French Prairie Forum, and discussed an English Language Learners Class that had been started through Clackamas Community College and Bridging Cultures.

Councilor Coleman said the Planning Commission approved a request for site and design review and a variance for Sequoia Grove Apartments behind Fred Meyer. The Traffic Safety Commission met and discussed the intersection of NW 2nd and Elm. Staff looked at the intersection and identified some solutions. A traffic count was being done on N Ivy and 10th and the Commission was recommending putting a four way stop there. He met with the newest Commission applicant and appreciated his interest. He thanked Kiwanis for their contribution to the Library and Kahut Recycling for helping clean up Canby.

Mayor Hodson said staff at Package Containers came out during the tree dedication. The Mayor's Prayer Breakfast was on May 5 at 6:30 a.m. The Canby Educational Foundation Fundraiser was on April 28 at the Willamette Valley Country Club.

CONSENT AGENDA: **Councilor Dale moved to adopt the minutes of the April 6, 2016 Council Regular Meeting; reappointments of Carol Palmer and Barbara Garber to the Historic Review Board for terms to end on June 30, 2019; appointment of Curt Ahlschlager to the Traffic Safety Commission for a term to end on June 30, 2018; reappointment of Barbara Rodgers to the Traffic Safety Commission for a term to end on June 30, 2019; and appointment of Gloria Randolph to the Transit Advisory Committee for a term to end on March 31, 2018. Motion was seconded by Councilor Hensley and passed 6-0.

PUBLIC HEARING: TA 16-01 Historic Review Board Membership Change – Mayor Hodson read the public hearing format.

Mr. Robinson presented the staff report. He said this had gone before the Planning Commission who forwarded a recommendation for approval to the City Council. It would amend Chapter 16.110.025 and change the language of the Historic Review Board membership to seven members.

Mayor Hodson opened the public hearing at 8:22 p.m.

Public Testimony: Carol Palmer, Historic Review Board Chair, said operating with five members was difficult when some members were not there and there was not a robust discussion on issues. They also wanted to recruit some people from specific communities that would add to the Board, such as someone from the School District and someone from the Hispanic community.

Mayor Hodson closed the public hearing at 8:24 p.m.

RESOLUTIONS & ORDINANCES: Ordinance 1435 – ****Councilor Hensley moved to approve Ordinance 1435, AN ORDINANCE AMENDING CANBY MUNICIPAL CODE CHAPTER 16.110.025 REGARDING THE HISTORIC REVIEW BOARD COMMITTEE FOR THE CITY OF CANBY to come up for second reading on May 4, 2016. Motion was seconded by Councilor Parker and passed 6-0 on first reading.**

Ordinance 1436 – ****Councilor Coleman moved to adopt Ordinance 1436, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH EAGLE-ELSNER, INC. IN THE AMOUNT OF \$684,476.00 WITH AUTHORIZATION TO EXPAND THE WORK SCOPE TO AN AMOUNT NOT TO EXCEED \$700,000.00 FOR CONSTRUCTION OF THE 2016 STREET MAINTENANCE PROGRAM; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Hensley and passed 6-0 by roll call vote.**

Ordinance 1437 – ****Councilor Heidt moved to adopt Ordinance 1437, AN ORDINANCE AMENDING CANBY MUNICIPAL CODE CHAPTER 2.20.070 REGARDING THE PUBLIC LIBRARY. Motion was seconded by Councilor Rocha and passed 6-0 by roll call vote.**

Ordinance 1438 – ****Councilor Hensley moved to adopt Ordinance 1438, AN ORDINANCE AUTHORIZING THE CITY OF CANBY TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH PIONEER PROPERTY, LLC FOR THE PURCHASE OF REAL PROPERTY. Motion was seconded by Councilor Heidt and passed 6-0 by roll call vote.**

Ordinance 1439 – Mr. Robinson said this was annual contract and the price would be \$57 per ton with a maximum not to exceed \$149,000.

****Councilor Hensley moved to approve Ordinance 1439, AN ORDINANCE AUTHORIZING THE CITY OF CANBY TO ENTER INTO A CONTRACT WITH HEARD FARMS FOR WASTEWATER SLUDGE REMOVAL to come up for second reading on May 4, 2016. Motion was seconded by Councilor Rocha and passed 6-0 on first reading.**

Ordinance 1440 – Mark Gunter, Public Works Director, said this project was part of the 2013 Capital Improvement Plan for temporary sludge storage until the product could be moved. The technology continued to change and this project could include dry product when the product was improved.

****Councilor Hensley moved to approve Ordinance 1440, N ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH**

CURRAN-MCLEOD, INC. CONSULTING ENGINEERS FOR ENGINEERING SERVICES TO COMPLETE IMPROVEMENTS TO THE WASTEWATER TREATMENT FACILITY FOR SLUDGE STORAGE AND CONDITIONING, TRANSFERRING BUDGET APPROPRIATIONS; AND DECLARING AN EMERGENCY to come up for second reading on May 4, 2016. Motion was seconded by Councilor Parker and passed 6-0 on first reading.

NEW BUSINESS: None.

ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Robinson said it was hard to be politically correct when talking about wastewater. The Work Session Retreat would be on April 29 at 8:30 a.m. at Pappy's Greasy Spoon Restaurant. Construction of the new library/civic building was moving ahead at a fast pace.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Ordinances 1436, 1437, and 1438.
3. Approved Ordinances 1435, 1439, and 1440 come up for second reading on May 4, 2016.

There was no Executive Session.

Mayor Hodson adjourned the meeting at 8:45 p.m.



Kimberly Scheafer, MMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood