

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
May 3, 2017**

**PRESIDING:** Mayor Brian Hodson.

**COUNCIL PRESENT:** Tyler Smith, Traci Hensley, Tim Dale, Tracie Heidt, and Sarah Spoon. Councilor Greg Parker was absent.

**STAFF PRESENT:** Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; Eric Laitinen, Aquatics Program Manager; and Kim Scheafer, City Recorder.

**OTHERS PRESENT:** Bob Cornelius, Irene Breshears, Carol Palmer, Shawn Varwig, Liz Belz-Templeman, Mike McCallum, Cheryl Frampton, and Nancy Wilmes.

**CALL TO ORDER:** Mayor Hodson called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

Water Safety Month – Mayor Hodson read a proclamation proclaiming May 2017 as Water Safety Month. He presented the proclamation to Eric Laitinen, Aquatics Program Manager.

Mr. Laitinen thanked the community for supporting the levy for five more years. Second grade swim lessons were being conducted in May. Registration for summer swim lessons was open. The Gator Grinder Triathlon would be held on May 13.

Poppy Days in Canby Proclamation – Mayor Hodson read a proclamation proclaiming May 2017 as Poppy Month and May 21-29, 2017, as Poppy Days in Canby and presented the proclamation to Nancy Wilmes.

Ms. Wilmes gave a history of Poppy Days and encouraged everyone to wear their poppies on May 26.

NALC Food Drive Day Proclamation – Mayor Hodson read a proclamation proclaiming Saturday, May 13, 2017, as the 2017 National Association of Letter Carriers National Food Drive Day. He presented the proclamation to Irene Breshears.

Ms. Breshears said this was the 25<sup>th</sup> anniversary of the food drive nationally and the 24<sup>th</sup> for Canby.

Mike McCallum, spoke about the Saint Vincent de Paul Food Bank at St. Patrick's Church in Canby.

Walk and Bike Challenge Month Proclamation – Mayor Hodson read a proclamation proclaiming May 2017 as Walk and Bike Challenge Month. He presented the proclamation to Mindy Montecucco, Chair of the Bike and Pedestrian Committee.

Ms. Montecucco encouraged people to get out and walk or bike. They were excited about the Bike Hub that was recently dedicated. She thanked the Canby Livability Coalition, Big Dawg Construction, and all others that helped.

Public Works Week Proclamation – Mayor Hodson read a proclamation proclaiming May 21-27, 2017,

as Public Works Week and presented the proclamation to Rick Robinson, City Administrator.

Historic Preservation Month Proclamation – Mayor Hodson read a proclamation proclaiming May 2017 as Historic Preservation Month and presented the proclamation to Carol Palmer, Historic Review Board Chair.

Ms. Palmer discussed the Baker Prairie Cemetery event on May 5. They would have signs from the National Trust for the This Place Matters campaign. This campaign was for people to go to important places and take photos with the sign and post them on Facebook. They would be taking some pictures for the campaign at the event.

**COMMUNICATIONS:** None.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** Shawn Varwig, business owner, was speaking on behalf of small businesses in downtown Canby. They were feeling unappreciated and a lack of support from the City. They thought there should have been a proclamation for National Small Business Week. Canby was given a grant to hire an interior designer to re-envision the library. He had an interior design business, but had not been contacted to see if it was a service he provided. Other people in the City who offered the service had not been contacted either. How could they expect citizens to support local businesses if the City did not? He thought they should always ask first if a Canby business provided the service they were looking for before looking outside City boundaries.

Rick Robinson, City Administrator, said the grant for the 3-D rendering of the old library was from the County and the County was the one who executed the contract with the vendor who provided the service. There had been no opportunity for input into who the County selected to do the work.

Mayor Hodson agreed that more could be done for downtown.

Mr. Robinson said work was being done to form a downtown association where businesses identified common interests and worked together for a common message.

Councilor Heidt clarified that proclamations were usually brought forward by citizens to the City.

Liz Belz-Templeman, Canby resident, asked for information on how a City Committee was formed.

Mayor Hodson asked for the City Attorney to provide information on the process to the first meeting in June.

Kim Scheafer, City Recorder, said that most of the City Committees were in the Canby Municipal Code and set by ordinance. There were a couple that were formed by resolution.

Ms. Belz-Templeman asked if the Council had received information from Senator Merkley about the 100% renewable energy by 2050 campaign. She was curious if the City was considering renewable energy in redevelopment conversations.

Mayor Hodson said there were energy efficiency criteria in the Code.

Mr. Robinson said there was a solar array in the new library/civic building and all of the lighting was LED. There was a State requirement for public buildings have renewable energy components in their

construction. The requirement was not imposed on private development.

Councilor Smith said the Code included low impact development, lighting, and landscaping standards.

**MAYOR'S BUSINESS:** Mayor Hodson said the Mayor's Prayer Breakfast was tomorrow morning, First Friday was May 5, the Garden Show at the Fairgrounds was this weekend, Budget Committee meetings would be held on May 11, 18, and 25, and painter Annie Sloan would be coming to Canby May 13-14. He attended the Bridging Cultures Event on April 22. He asked to add an agenda item to the next meeting, creating a Council liaison position to Bridging Cultures and Concilio. He also attended the Canby Education Foundation Dinner. Clackamas County Coordinating Committee would be meeting tomorrow to discuss the County's vehicle registration fee. He explained what was being proposed for the fee, which could double the current fee, and that 60% of the funds would go to the County, and 40% to the cities, distributed by population. He had heard that the purpose of the funds was for maintenance. He asked for feedback and whether or not there was support from Council.

Mr. Robinson said the money could be used for projects but without any specific restrictions.

Councilor Smith thought something like this should go to the voters. It would affect lower income, businesses with several vehicles, and it did not equate to who was actually using the roads. He wanted to make sure the fee would not be increased annually.

Councilor Hensley hoped it went to a vote. She suggested changing it to an annual fee instead of every other year to help with the cost.

Councilor Dale was concerned about the project list and how it might do very little to help the cities, especially the County feeder roads.

Councilor Heidt was in favor of the fee which would help reduce the County deficit. She thought they should not double the fee. She thought those making the decisions would make the right decisions as far as the priorities.

Councilor Spoon agreed there was a need for transportation funding. She was also concerned about the project list. She thought it should be an annual fee as well. She did not know if the State's transportation package would also increase fees, which would affect people's budgets. She wanted that to be taken into consideration when the amount of the fee was discussed.

Mr. Robinson suggested for the priorities, that the County use a certain percentage for the worst roads.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Smith said the Planning Commission did not meet last week. He attended the Town Hall. He asked to be a liaison to French Prairie. He encouraged downtown business owners to talk to him about any concerns.

Councilor Hensley said the speed bumps were installed on Birch Street and she had received thank-yous from residents. There was an opening on the Traffic Safety Commission. She encouraged everyone to participate in First Friday. The American Legion would be holding a Memorial Day remembrance ceremony at Zion Cemetery on May 29.

Councilor Dale attended the Town Hall meeting. There was a Budget Committee meeting next Thursday at 6:00 p.m.

Councilor Heidt said the Dolly Parton Imagination Library would be held on May 13. The Food for Fines program collected over 1,000 pounds of food. She discussed the book groups that met monthly. A talk on Tent Camping in Oregon would be on May 23. The 6<sup>th</sup> graders at 91 School did a park clean-up in April. This was Teacher Appreciation Week. She attended the Concilio Town Hall and the Canby Education Foundation Spring Fling. She encouraged everyone to vote in the May 16 election. The Cultural Coalition would be holding an Idea Incubator meeting on May 8.

Councilor Spoon said she had purchased tickets for the Mother's Day Tea. The Producer of the Month for March for CTV5 was Greg Thomas and for April was Jeannie Eyman. She discussed the Career Tech Ed program at the high school which was a partnership with CTV5 and the school. The music at the July 4 event was going to be kicked off by a new local band called Burban Renewal that she and other City officials and staff would be playing in.

**CONSENT AGENDA: \*\*Councilor Dale moved to adopt the minutes of the April 19, 2017 City Council Work Session and Regular Work Session. Motion was seconded by Councilor Hensley and passed 5-0.**

**RESOLUTIONS & ORDINANCES:** None.

**NEW BUSINESS:** None.

**ADMINISTRATOR'S BUSINESS & STAFF REPORTS:** Mr. Robinson said the property transfer for the Dahlia project had taken place. Demolition of the old Council Chambers would take place in the next few weeks. Canby Fire had been practicing on the old Finance Department and Planning Building. The demolition of the Finance and Planning Department would be the official startup of the project.

Joseph Lindsay, City Attorney, had looked it up and found out that City Committees were established by ordinance. If someone wanted to form a new City Committee, they would ask Council to direct staff to write an ordinance establishing the committee.

**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Approved the Consent Agenda.

There was no Executive Session.

Mayor Hodson adjourned the Regular Meeting at 9:08 p.m.



Kimberly Scheafer, MMC  
City Recorder



Brian Hodson  
Mayor

Assisted with Preparation of Minutes - Susan Wood