

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
June 7, 2017**

PRESIDING: Mayor Brian Hodson.

COUNCIL PRESENT: Tyler Smith, Greg Parker, Traci Hensley, Tim Dale, Tracie Heidt, and Sarah Spoon.

STAFF PRESENT: Rick Robinson, City Administrator; Joseph Lindsay, City Attorney; Amanda Zeiber, Asst. City Administrator/HR Director; and Kim Scheafer, City Recorder.

OTHERS PRESENT: Fire Chief Jim Davis, Lori Fawcett, Matt Dale, Todd Gary, Bob Cornelius, Bob & Sheila Tice, John Campbell, Karyn Fenton, William Alexy, and Marie VanPatten.

CALL TO ORDER: Council President Dale called the Regular Meeting to order at 6:30 p.m. in the Willow Creek Conference Room.

****Councilor Parker moved to go into Executive Session pursuant to ORS 192.660(2)(d) Labor Negotiations. Motion was seconded by Councilor Hensley and passed 6-0.**

OPENING CEREMONIES: Mayor Hodson reconvened the Regular Meeting at 7:30 p.m. in the Council Chambers, followed by the invocation and the flag salute.

Canby Livability Day Proclamation – Mayor Hodson read a proclamation proclaiming the last Sunday in June as Canby Liability Day and presented it to Bob Tice.

Mr. Tice said this was an effort to clean up the city before the 4th of July activities. There were several projects and anyone interested in participating on June 25 could visit their website and sign up for a project at www.canbylivability.org.

William Alexy from Scout Troop 396 said he was working on his communications merit badge.

Presentation on Canby Fire District's Strategic Plan – Fire Chief Jim Davis introduced staff in attendance and John Campbell from Campbell & Associates. In 2015 the Fire District approved their first Strategic Plan and was now updating it for 2017. It was their roadmap for the next three years.

Matt Dale, Division Chief, gave a PowerPoint presentation. He listed the names of the Board of Directors, mission statement, district response zones, yearly alarm volume, 2016 incident count by zone, 2016 major incident types, 2016 activity details, 2016 ground ambulance transports, types of EMS responses, and 2016 alarms by day of the week and by hour.

Mr. Campbell highlighted some of the specifics from the plan. He explained the difference between leadership and management elements as well as the difference between strategies and goals. In 2015 the Fire District committed to do the preparation necessary to lower their ISO rating and the rating had significantly been lowered. They had also committed to better response time, especially for multiple call situations, and they had accomplished that as well.

Division Chief Dale discussed ISO cost savings examples, response time goals, and other major

accomplishments of the 2015 plan. He then discussed the goals of the 2017 plan. They were: improvements to medical/life safety and community health, fire attack/response results, community partnerships, member cultural environment, and fiscal predictability, stability, and efficiency.

Mayor Hodson said the decrease in response time was impressive. He asked how the call volume compared to other fire districts. Division Chief Dale explained how Canby Fire District was one of the busiest districts in the area. About 30% of the calls were simultaneous and some changes had been made to the dispatch of apparatus in order to reduce response times. They wanted a future north side station to increase effective response times, especially due to delays from the train. He explained how they were planning to increase the rural water supply by making more connections to the infrastructure.

Fire Chief Davis said they enjoyed the partnership they had with the City and Canby Police Department.

Rick Robinson, City Administrator, also appreciated the partnership, especially relative to the Emergency Operations Center.

COMMUNICATIONS: Mr. Robinson read two appreciation letters from Chief Davis. One was to Councilor Tyler Smith and the other was to Sergeant Mike Smith, Officer Chris Macom, Officer Jeremy Holstad, Officer Tony Feters, SRO Greg Larrison, Officer Stephanie Anderson, and Chief Bret Smith.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: None.

MAYOR'S BUSINESS: Mayor Hodson said the Independence Day Celebration would be here soon. There were donation boxes around town for the fireworks show. He listed the items that would be discussed at the upcoming C4 Retreat. He discussed HB 2017, the transportation funding package. A County housing needs assessment study was being proposed. He attended the Metro Mayors Consortium. He discussed bills in the legislature, Willamette Falls Legacy Project, First Friday which was not well attended, reopening of the Willamette Locks, and career and technical education at the high school.

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Smith said the last Planning Commission meeting was cancelled. As a business owner he didn't expect the Council and staff to keep downtown businesses in business.

Councilor Parker said the Bike and Pedestrian Committee wanted everyone to know there was a family ride on Tuesday nights starting at Bikes n More. The Historic Review Board received a review from the State Historic Commission stating they were close to being considered a comprehensive historic program. He reported on the Willamette Falls Legacy Project meeting where the first phase of the Riverwalk was revealed. Construction would be completed by 2018. Main Street Manager Jamie Stickel had been with the City for five years.

Councilor Hensley had worked First Friday. She encouraged everyone to come downtown.

Councilor Dale emailed the City Administrator giving a shout out to the Public Works staff for the great job at keeping the cemetery looking nice. Staff also did a great job at cleaning up graffiti on the Logging Road Trail. He urged everyone to purchase tickets to the rodeo online.

Councilor Heidt said the reading program at the library had started on June 1. She reported on the Friends of the Library's book sale. Author Paul Dagg would be coming to give a book talk on June 20.

Jim Nosen, art teacher, was named 2017 Educator of the Year. Several School District employees were retiring. Canby Area Transit held a meeting where the budget and RFP for the bus operators was discussed. She welcomed Julie Collinson to the Traffic Safety Commission.

Councilor Spoon stated the Canby Independence Day Celebration was 27 days away. There was a need for groups to help with set up or take down. If people wanted to be in the parade they needed to register by June 26 at 5:00 p.m. She attended the Bridging Cultures Board meeting. Their next picnic would be on June 17. She also visited the CTE program at the high school. She reminded everyone to wear a helmet when they rode their bike.

CONSENT AGENDA: **Councilor Dale moved to adopt the minutes of the May 17, 2017 City Council Work Session and Regular Meeting; appointment of Julie Collinson to the Traffic Safety Commission for a term to end on June 30, 2018; a New Outlet Liquor License for Cascade Pizza Co; and a New Outlet Liquor License for Canby Food Market. Motion was seconded by Councilor Hensley and passed 6-0.

RESOLUTIONS & ORDINANCES: Resolution 1263 – **Councilor Heidt moved to adopt Resolution 1263, A RESOLUTION EXTENDING WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF CANBY AND REPEALING RESOLUTION 1245. Motion was seconded by Councilor Spoon and passed 6-0.

Ordinance 1460 – **Councilor Smith moved to adopt Ordinance 1460, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH MV TRANSPORTATION, INC. OF DALLAS, TEXAS FOR PROVIDING TRANSIT SERVICE OPERATIONS FOR CANBY AREA TRANSIT (CAT); AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Hensley and passed 6-0 by roll call vote.

Ordinance 1461 – Mr. Robinson said only two bids had been received for this project. The industry was so busy right now they were fortunate to receive two.

****Councilor Hensley moved to approve Ordinance 1461, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH EAGLE-ELSNER, INC. IN THE AMOUNT OF \$886,688.00 WITH AUTHORIZATION TO EXPAND THE WORK SCOPE TO AN AMOUNT NOT TO EXCEED \$950,000.00 FOR CONSTRUCTION OF THE 2017 STREET RESURFACING PROGRAM; AND DECLARING AN EMERGENCY to come up for second reading on June 21, 2017. Motion was seconded by Councilor Heidt and passed 6-0.**

NEW BUSINESS: None.

ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Robinson said that Uber and Lyft drivers were required to have a business license and staff would be posting information on the City's Facebook page letting people know.

There was discussion regarding how staff would be contacting these drivers and who was required to have a business license in Canby.

CITIZEN INPUT: None.

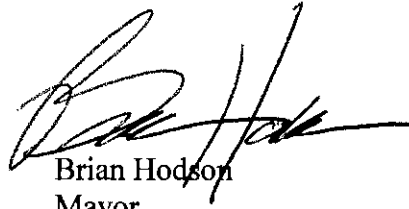
ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Resolution 1263.
3. Adopted Ordinance 1460.
4. Approved Ordinance 1461 to come up for second reading on June 21, 2017.

Mayor Hodson adjourned the Regular Meeting at 9:12 p.m.



Kimberly Scheafer, MMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood