

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
November 15, 2017**

**PRESIDING:** Council President Tim Dale. Mayor Brian Hodson was absent.

**COUNCIL PRESENT:** Tyler Smith, Greg Parker, Traci Hensley, Tracie Heidt, and Sarah Spoon.

**STAFF PRESENT:** Rick Robinson, City Administrator; Amanda Zeiber, Asst. City Administrator/HR Director; Joseph Lindsay, City Attorney; Julie Wehling, Transit Director; Bret Smith, Chief of Police; Michael Manns, Police Officer; Rod Grafe, Municipal Court Judge; Jorge Tro, Police Lieutenant; Chris Mead, Police Officer; Scott Farmer, Sergeant; Chris Macom, Police Officer; and Kim Scheafer, City Recorder.

**OTHERS PRESENT:** Michelle Poyourow, Tony Crawford, Grant Schillinger, Walt Daniels, Barbara Manns, Bill & Karyn Fenton, and Bob Cambra.

**CALL TO ORDER:** Council President Dale called the Regular Meeting to order at 7:30 p.m. in the Council Chambers followed by opening ceremonies.

Swearing In of Police Officer – Bret Smith, Chief of Police, introduced new Police Officer Michael Manns.

Rod Grafe, Municipal Court Judge, swore in Officer Manns. The Council welcomed him to the City.

Ordinance 1468 – Rick Robinson, City Administrator, said he and the Police Chief had talked for the last six months about the transition from the existing records system to the proposed system. It was the system Clackamas County was going to as well. Staff recommended approval. There was a slight cost increase in 2017-18 that would be off-set in subsequent years.

Chief Smith said the case management system was not meeting their needs. Clackamas County Law Enforcement had made a decision to move to the Mark 43 system. It would provide better efficiencies and would be a cost savings.

**\*\*Councilor Hensley moved to approve ORDINANCE 1468, AN ORDINANCE AUTHORIZING THE CITY OF CANBY TO ENTER INTO A CONTRACT WITH MARK 43 INCORPORATED TO PROVIDE A RECORDS MANAGEMENT AND ANALYTICS SYSTEM AND RELATED PUBLIC SAFETY TECHNOLOGY SERVICES FOR THE CITY; AND DECLARING AN EMERGENCY to come up for second reading on December 6, 2017. Motion was seconded by Councilor Smith and passed 6-0.**

**COMMUNICATIONS:** Mr. Robinson reported on the DEQ cleanup event that was held on November 4. He thanked all who participated.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** Tony Crawford, Canby resident, invited everyone to the Bridging Cultures 9<sup>th</sup> Annual Thanksgiving Celebration on November 18. The event brought together the Anglo and Hispanic communities.

Grant Schillinger, AmeriCorps Intern, introduced himself. He would be working with Economic

Development and Main Street on various projects through the end of July.

**MAYOR'S BUSINESS:** None.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Smith said Friends of the French Prairie met today and Renate Mengelberg, Economic Development Director, made a presentation at their meeting.

Councilor Parker asked Jamie Stickel, Main Street Manager, to discuss some upcoming Main Street events.

Ms. Stickel said there was an Independence Day Committee volunteer appreciation event prior to the Council meeting. She spoke about First Friday events and the Light the Night event on December 1. Walt Daniels would be in charge of flipping the switch to turn on the lights in the park this year.

Councilor Hensley attended the Canby Adult Center Board meeting. Their Share a Meal event brought in \$3,600.00. The holiday bazar would be on December 2. They had a new website, canbyadultcenter.org. The Thanksgiving Dinner was full. The American Legion would be having a free Thanksgiving dinner.

Councilor Heidt spoke about Library events. There was a new display table at the Library. They were considering doing a Fines for Forgiveness program more often. They submitted a grant for 12 laptops for patron usage. A Read to the Dogs program was coming. Rotary had lunch and a tour at the Library and Kiwanis donated discovery kits in October. The Friends of the Library Tour of Homes was coming up on December 9. She also attended the last School Board meeting. She discussed the Pay to Play Program where high school kids could get a discount if they played two or more sports, and the third sport was free. Also there was a three sport cap for multiple family members. There were 20 coaches on staff at the high school that were alumni of Canby High School. There was also a career tech education program at the high school, they participated in Manufacturing Day, and there was a budding partnership with CTV5. They spoke about Measure 98 funding for expanding computer science and health care professional offerings. Korean students came to Baker Prairie Middle School for a week. The Care Award went to Nancy Thompson, a physical therapist at Eccles. She then gave an update on Kiwanis. They had a day that all the groups did a community service project and this year they cleaned up Wait Park. They also donated \$1,000 to the Canby Center Kitchen Project. They had also given away \$22,000 in scholarships in the last fiscal year and \$50,000 to the new Canby Library. They helped at the haunted house on Halloween and were doing a toy and food drive. She discussed how Canby had recently hosted the Clackamas Cities Association Dinner.

Councilor Spoon said the Adult Center would be having a blood drive on November 29. A retraction would be appearing in the *Canby Herald* regarding a lawsuit between the City and Adult Center. Tony Gonzalez had resigned as the Executive Director of CTV5. There was a flood on 13<sup>th</sup> Avenue today and City staff did a great job of fixing the problem. Baker Prairie would be performing *A Christmas Story* starting November 30.

Council President Dale said Canby Utility had a program called Share the Warmth which had started for the season. Anyone interested should call Canby Utility.

**CONSENT AGENDA: \*\*Councilor Parker moved to adopt the minutes of the November 1, 2017 City Council Regular Meeting and appointment of Derrick Mottern to the Planning Commission**

**for a term to expire on December 31, 2020. Motion was seconded by Councilor Hensley and passed 6-0.**

**RESOLUTIONS & ORDINANCES:** Resolution 1276 – Michelle Poyourow, Jarrett Walker and Associates, asked if there were any questions regarding the final Transit Master Plan. There were none.

Ms. Poyourow said she and Julie Wehling, Transit Director, were working with Cherriots, the transit service in Salem. Cherriots had received funding for a Highway 99E study. The goal was to increase transit ridership and transit usefulness for riding up and down the corridor. She discussed current transfer opportunities and the need for better connections and pulse. One thing that might come out of the study was to do a pulsed or timed connection between Route 99 and the Cherriots route somewhere in the middle, like in Woodburn. Another idea was traded trips where each agency ran their buses in the other agency's territory all the way to the end of the line and came all the way back.

There was discussion regarding how those options would change the bus schedule and what could be implemented soon taking into account the study project.

Councilor Parker said one of the issues in the City was workers being able to commute to and from work and there would be a need for more of these types of transit options in the future.

Ms. Poyourow cautioned there could be sensitivity about running Canby buses paid for by Canby dollars into other cities that would be ridden by other people who were not contributing to the service. She encouraged the Council to think broadly about the usefulness of the service. There were benefits to having overlapping transportation access with the City's neighbors. She thought it would make sense to go further into Woodburn. A good example for this type of partnership was the Northwest Transit Alliance on the coast. The transit bill the State legislature passed included seamless travel across agency boundaries and this could be a potential grant funding source.

**\*\*Councilor Heidt moved to adopt Resolution 1276, A RESOLUTION ADOPTING THE 2017 TRANSIT MASTER PLAN FOR CANBY AREA TRANSIT. Motion was seconded by Councilor Spoon and passed 6-0.**

Walt Daniels, Transit Advisory Committee Chair, said they appreciated the vote of confidence. He was on the Council when Canby Area Transit was formed. This year they had 14,000 riders. They wanted to expand the service and meet the needs of the riders.

**NEW BUSINESS:** None.

**ADMINISTRATOR'S BUSINESS & STAFF REPORTS:** None.

**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Adopted Resolution 1273.
3. Approved Ordinance 1468 to come up for second reading on December 6, 2017.

There was no Executive Session.

Council President Dale adjourned the Regular Meeting at 9:00 p.m.



Kimberly Scheafer, MMC  
City Recorder



Tim Dale  
Council President

Assisted with Preparation of Minutes - Susan Wood