

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
June 19, 2019**

PRESIDING: Council President Tim Dale

COUNCIL PRESENT: Tracie Heidt, Greg Parker, Traci Hensley, and Sarah Spoon.

STAFF PRESENT: Rick Robinson, City Administrator; Julie Blums, Finance Director; Julie Wehling, Transit Director; and Joseph Lindsay, City Attorney;

OTHERS PRESENT: Rich Clark, Jim Davis, Carol Palmer, Roger Skoe, Nicole Plop, Ethan Manuel, Patty Green, and David Thorndilap

CALL TO ORDER: Councilor Dale called the Regular Meeting to order at 7:10 p.m. in the Council Chambers followed by the opening ceremonies.

Oregon Impact Community Service Award Presentation to Kiwanis Thrift Store – Rich Clark from Oregon Impact said Clackamas County had given them funding for adolescent marijuana education. They got education packets out to businesses and he recognized the Kiwanis Thrift Store for putting up posters.

COMMUNICATIONS: None

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Patty Green, Canby resident, gave the Council a contact number for a chainsaw artist in case the City was going to cut down any trees for the new Splash Pad.

Rick Robinson, City Administrator clarified they were going to remove the cracked tennis courts in the park and replace them with the splash pad and a covered seating area.

MAYOR'S BUSINESS: None

COUNCILOR COMMENTS & LIAISON REPORTS: Councilor Dale said the summer paving and road rehabilitation projects were in progress. He asked citizens to be careful around the ADA ramp construction.

Councilor Spoon reminded citizens about the Canby Independence Day Parade at 10 a.m. and fireworks at 9 p.m.

Councilor Hensley gave a re-cap of the C4 retreat where transportation and housing issues were discussed.

Councilor Parker discussed the Historic Landmark Commission's grants for survey and cemetery cleanup. The Adult Center gave feedback about bus stops.

Councilor Heidt attended Todd Gary's retirement party. The Summer Reading Program began on June 1. Library hours were being shortened beginning June 30.

CONSENT AGENDA: **Councilor Parker moved to adopt the minutes of the June 5, 2019 City Council Regular Meeting and an amendment to the City Attorney Employment Contract. Motion was seconded by Councilor Hensley and passed 5-0.

PUBLIC HEARINGS: State Revenue Sharing Funds – Councilor Dale read the public hearing format.

Julie Blums, Finance Director, presented the staff report. This public hearing was to allow the public to address how the City should spend the State shared revenue that the City received. This year she estimated the City would receive \$192,000 which would be used for General Fund operations. The Budget Committee held a public hearing on state revenue sharing funds on May 16. This was the second public hearing on these funds.

Councilor Dale opened the public hearing at 7:26 p.m.

Public Testimony: None.

Councilor Dale closed the public hearing at 7:26 p.m.

2019-2020 FY Budget as Approved by Budget Committee – Ms. Blums explained the budget process.

Mr. Robinson mentioned that the budget was on the City's website for public review.

Councilor Dale opened the public hearing at 7:29 p.m.

Public Testimony: None.

Councilor Dale closed the public hearing at 7:29 p.m.

RESOLUTIONS & ORDINANCES:

Resolution 1315 – Ms. Blums said this was typical end of the year adjustments. She then explained the needed adjustments for Court, Personnel Services, Library, Sewer, and Facilities funds.

****Councilor Spoon moved to adopt Resolution 1315, A RESOLUTION ADOPTING BUDGET APPROPRIATION TRANSFERS FOR THE 2018-2019 FISCAL YEAR. Motion was seconded by Councilor Hensley and passed 5-0.**

Resolution 1316 – Ms. Blums said this was an annual resolution stating the City met the requirements to receive state shared revenue.

****Councilor Hensley moved to adopt Resolution 1316, A RESOLUTION VERIFYING THAT THE CITY OF CANBY HAS MET THE REQUIREMENTS TO RECEIVE STATE-SHARED REVENUE MONEY. Motion was seconded by Councilor Heidt and passed 5-0.**

Resolution 1317 – ****Councilor Heidt moved to adopt Resolution 1317, A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUE FOR FISCAL YEAR 2019-2020. Motion was seconded by Councilor Spoon and passed 5-0.**

Resolution 1318 – Ms. Blums said the tax rate for the City was 3.4886 per \$1,000 of assessed value and the Swim Center Levy was .49 cents per \$1,000 of assessed value. The total appropriations for all City funds was \$29,691,315.00.

Councilor Dale pointed out that the City's tax rate did not change from year to year, however the amount of revenue went up as the valuation of the City went up.

****Councilor Hensley moved to adopt Resolution 1318, A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND IMPOSING AND CATEGORIZING TAX FOR THE 2019-2020 FISCAL YEAR. Motion was seconded by Councilor Heidt and passed 5-0.**

Mr. Robinson said this was a difficult budget and they had to work collaboratively to find solutions.

Resolution 1319 – Ms. Blums said the Library's budget was so tight that there was not enough cash carryover to get them through from July to January when the tax revenue came in. This would be a temporary loan from the Cemetery Perpetual Care Fund to the Library Fund for that time period and then it would be paid back. The interest would still be attributed to the Cemetery Perpetual Care Fund.

****Councilor Spoon moved to adopt Resolution 1319, A RESOLUTION AUTHORIZING AN INTERFUND LOAN FROM THE CEMETERY PERPETUAL CARE FUND TO THE LIBRARY FUND IN THE AMOUNT OF \$500,000 AND AUTHORIZING REPAYMENT OF THE INTERFUND LOAN IN FISCAL YEAR 2019-2020. Motion was seconded by Councilor Heidt and passed 5-0.**

Ordinance 1511 – Mr. Robinson had been working with the property owners to purchase the one acre parcel adjacent to the CAT bus parking lot. They had agreed to the price of \$380,000 and he thought it was a fair price. The emergency clause was for the closing date of August 31, 2019. This property would one day be the headquarters for CAT.

****Councilor Hensley moved to approve Ordinance 1511, AN ORDINANCE AUTHORIZING THE CITY OF CANBY TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH PIONEER PROPERTY, LLC FOR THE PURCHASE OF REAL PROPERTY; AND DECLARING AN EMERGENCY to come up for second reading on July 17, 2019. Motion was seconded by Councilor Spoon and passed 5-0 on first reading.**

Ordinance 1513 – ****Councilor Heidt moved to adopt Ordinance 1513, AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH HEARD FARMS FOR WASTEWATER SEWAGE SLUDGE REMOVAL, REPEALING ALL OTHER ORDINANCES AUTHORIZING A CONTRACT WITH HEARD FARMS; AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Hensley and passed 5-0 by roll call vote.**

NEW BUSINESS: Cancellation of July 3, 2019 City Council Meeting – There was Council consensus to cancel the July 3 City Council meeting.

Appointment of City Recorder Pro-Tem – Councilor Dale said they had a going away party for former City Recorder Kim Scheafer this morning.

There was Council consensus to appoint Rick Robinson as City Recorder Pro-Tem until a City

Recorder was hired.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: None.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Resolution 1315.
3. Adopted Resolution 1316.
4. Adopted Resolution 1317.
5. Adopted Resolution 1318.
6. Adopted Resolution 1319.
7. Adopted Ordinance 1513.
8. Approved Ordinance 1511 to come up for second reading on July 17, 2019.
9. Staff would cancel the July 3, 2019 City Council Meeting.
10. Appointed Rick Robinson as City Recorder Pro-Tem.

There was no Executive Session.

Councilor Dale adjourned the Regular Meeting at 7:51 p.m.

A black and white ink signature of Rick Robinson, appearing as a series of loops and strokes.

Rick Robinson
City Recorder Pro-Tem

A blue ink signature of Brian Hodson, featuring a large, stylized 'B' and 'H'.

Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood

