

**CANBY UTILITY**  
**REGULAR BOARD MEETING**  
**JUNE 9, 2026**  
**7:00 P.M.**

**AGENDA**

- I. CALL TO ORDER
- II. AGENDA
  - Additions, Deletions, or Corrections to the Meeting Agenda
- III. CONSENT AGENDA
  - Approval of Agenda
  - Approval of Regular Board Meeting and Executive Session Minutes of May 12, 2026 (pp. 1-5)
  - Approval of Payment of Water and Electric Bills
- IV. CITIZEN INPUT ON NON-AGENDA ITEMS *Citizens wanting to speak virtually, please email or call the Board Secretary-Clerk by 4:30 p.m. on June 9, 2026, with your name, the topic you would like to speak on, and contact information: [bbenson@canbyutility.org](mailto:bbenson@canbyutility.org) or 503-263-4312.*
- V. DISCUSSION BPA Power of Choice Agreement Exhibits - Kari Duncan, General Manager, and Marcus Perry, BPA Customer Account Executive (pp. 6-15)
- VI. CANBY WATER SUPPLY PROGRAM OUTREACH SURVEY RESULTS - Kari Duncan, General Manager, and Katy Asher, PRR (pp. 16-45)
- VII. RECOMMENDATION Approve the Recommended Fiscal Year 2027 Electric and Water Fund Operation and Capital Budgets – Kari Duncan, General Manager, and Mike Schelske, Finance Manager (pp. 46-87)
- VIII. RESOLUTION NO. 343 Establishing Electric Vehicle Charging Station Fees and Charges – Kari Duncan, General Manager, and Mike Schelske, Finance Manager (pp. 88-93)
- IX. BOARD REPORT
  - Chair Comments
  - Board Member Comments
- X. STAFF REPORTS

Operations Field Supervisor:

  - Wildfire Risk Mitigation Plan Annual Update (pp. 94-95)

Board Secretary:

  - Board Planning Calendar (pg. 96)

General Manager:

  - Manager’s Report (pp. 97-98)
- XI. ADJOURN

***CANBY UTILITY  
REGULAR BOARD MEETING MINUTES  
MAY 12, 2026***

**Board Present:** Chair Molamphy; Members Pendleton, Westcott, LeBlanc, and Yarbrough

**Staff Present:** Kari Duncan, General Manager; Barbara Benson, Board Secretary; Mike Schelske, Finance Manager; and Jason Berning, Operations Manager

**Others Present:** Brian Hutchins, Veolia Water North America; Chad Jacobs, Beery, Elsner & Hammond LLP; Daniel Stearns, City Council Liaison; Eric Ward, Stantec; Joe Brennan; Brian Murphy, CDM Smith; Corianne Burnett, Carollo; Bob Willis; and Kevin Batridge

Chair Molamphy called the Regular Board Meeting to order at 6:00 p.m.

Member Westcott made the \*MOTION to go into Executive Session according to ORS 192.660(2)(d)(f)(i) to discuss labor negotiations, records that are exempt by law from public inspection, and the performance of a public employee. Member Yarbrough seconded, and the motion passed 5-0.

The regular meeting was recessed at 6:02 p.m.

The regular meeting was reconvened at 7:08 p.m.

Chair Molamphy presented the meeting agenda for consideration. He asked for any additions, deletions, or corrections to the meeting agenda, and there were none.

Chair Molamphy presented the consent agenda for approval. Member Westcott made the \*MOTION to approve the consent agenda, consisting of the meeting agenda, regular meeting minutes of April 14, 2026, as presented, and payment of water and electric bills in the amount of \$1,191,681.95. Member Pendleton seconded, and the motion passed 5-0.

Chair Molamphy asked for citizen input on non-agenda items, and there was none.

General Manager Kari Duncan provided an update on the Canby Water Supply Program (CWSP). She stated that Stantec is conducting an alternatives analysis for the project, and PRR, Stantec's subconsultant, is preparing the community outreach and survey tools to gather information on our community's priorities to support the Board's decision-making. Extensive outreach materials have been developed for the campaign, including posters and survey postcards. Outreach efforts also include presentations and discussions with community organizations, including the Chamber of Commerce, Kiwanis, Rotary, and the Canby Civic Engagement Academy. In addition, staff attended Canby's First Thursday event and are

**Canby Utility  
Regular Board Meeting Minutes  
May 12, 2026  
Page 2 of 5**

continuing outreach efforts at the Canby Farmers' Market to further engage with the community. Survey participation continues to grow, with more than 100 responses received to date. Duncan also noted the strong support provided by Stantec in conducting the alternatives analysis.

Eric Ward, Project Manager with Stantec, reported that the Molalla River water rights transfer applications have been submitted to the Oregon Water Resources Department, and that the community survey will close on May 24. The survey results will be presented at the June 9 Board meeting.

Ward stated that meetings regarding the water supply options analysis were held with the City of Wilsonville and the South Fork Water Board. He noted that a partnership with Wilsonville will not move forward due to capacity limitations; however, discussions with the South Fork Water Board remain ongoing. Ward further explained that Stantec is evaluating options to upgrade the existing treatment plant and developing cost estimates for two additional alternative treatment processes for the new treatment facilities. Ward anticipates results from the cost estimating process in approximately three weeks. Ward added that the environmental studies for the two plant site options are nearly complete, and county surveys are taking place this week. He noted that the current Stantec contract expires on July 31 and that he is working with the General Manager to update the agreement for year-two services.

Duncan reported that the water rights application process is underway to authorize the utility's use of its point of diversion location on the Willamette River for its intake, including identifying the additional point of diversion for the Molalla River and the planned point of use for the Willamette River water rights. Canby Utility currently holds water rights for 12 million gallons per day from the Molalla River and is seeking to add a diversion point on the Willamette River, which would provide two potential water supply source options under the existing rights. Duncan noted that acquiring additional water rights is may be considered in the future. The existing senior water right meets projected needs through 2055, and the existing junior water right needed after 2055 is more subject to seasonal curtailment during low river flow conditions.

Member Yarbrough asked about river flow monitoring. Duncan explained that the most reliable monitoring data is available through the U.S. Geological Survey (USGS), which operates streamflow gauging stations on both the Molalla and Willamette Rivers. These stations provide continuous monitoring data that is publicly accessible online at any time. Duncan further noted that the utility also maintains historical flow records from its intake facilities.

Duncan presented some proposed amendments to the Canby City Charter, noting that Chapter X defines the City's utilities and Canby Utility's authority. The city plans to place charter amendments before voters on the November ballot and has asked Canby Utility to review Chapter X and recommend revisions, including language needed to support the issuance of water revenue bonds associated with the CWSP project.

In February, Chair Molamphy, Member Westcott, and staff met with the City Charter subcommittee to discuss potential amendments. Draft language was subsequently developed

based on a previously proposed amendment. Duncan explained that Canby Utility originally held full authority over water and electric departments since the 1970s, but water ownership was returned to the city's jurisdiction in the mid-1980s as a result of the WPPSS (Washington Public Power Supply System) related electric crisis. Since that time, water operations have been managed by Canby Utility under an intergovernmental agreement. Duncan expressed concern that unclear ownership language could complicate the issuance of water revenue bonds.

The proposed charter revisions would return water utility ownership to the Canby Utility Board, clarify the respective roles and responsibilities, extend board member term limits from two consecutive three-year terms to three consecutive three-year terms, and provide for bond issuance authority. The Board discussed existing Charter provisions requiring voter approval for electric projects over \$8 million and expressed concern about modifying or removing them without legal review. Discussion also included short-term financing flexibility, potential interdepartmental loans, electric capital costs, forgivable loans, and a legal review of the proposed amendments. Duncan stated she will consult with bond counsel and report back to the Charter Subcommittee for further refinement.

General Manager Duncan provided an overview of the 2028 BPA Provider of Choice (POC) wholesale power sales agreement exhibits, noting a more detailed discussion is planned for the June board meeting with BPA Account Executive Marcus Perry. Duncan explained that the Board approved the POC contract last October, with the contract exhibits being populated over the next three years. Exhibit C has a deadline of July 27, 2026, and Exhibit B will be completed by BPA in September 2026. Duncan provided an overview of Exhibit B, explaining that the Contract High Water Mark is set at 21.474 average megawatts and serves as the basis for determining Canby Utility's fixed Tier 1 power allocation. Exhibit C outlines the options available to Canby Utility for meeting its Tier 2 power needs, including purchasing BPA's Tier 2 power product or pursuing alternative power supply resources. Discussion followed regarding load forecasting, power calculations, and various considerations related to the contract options. The Board will have an opportunity to discuss these matters further and present questions to Canby Utility's BPA Account Executive at the next Board meeting.

Chair Molamphy asked about potential BPA rate increases related to the preliminary injunction regarding the additional water to be spilled at various Columbia River dams, and communicating that impact to our customers. Duncan reported that BPA is currently analyzing the rate impacts, which could result in an estimated 6% increase. Staff is monitoring impacts and potential timing of future rate adjustments. The Board also discussed reserves and public communication strategies.

Human Resources/Administration Manager Barbara Benson presented a recommendation to revise Procedure 413, Management Vacation Schedule. The procedure was last revised in 2020. Benson explained that vacation accruals for the Administrative Assistant - Confidential position that was added last year are not covered under Procedure 413 or the collective bargaining agreements. It is currently covered only by the employee handbook. Benson noted that union employees have since negotiated vacation benefits consistent with management, but the

handbook has not yet been updated to reflect current practices. Staff recommends including the confidential non-represented and non-exempt position under the existing management vacation schedule.

Additional proposed revisions include extending the timeframe for exempt employees to use compensatory time to within one month and adding flexible schedule language that allows employees to flex their schedules between 4/10 and 5/8 schedules as needed. Benson stated that the recommendation is to revise the procedure to apply to all full-time, non-represented employees in addition to exempt management employees. Member Pendleton made the \*MOTION to revise procedure 413 of Canby Utility's Vacation Schedule for Management and Non-Representative employees. Member Yarbrough seconded, and the motion passed 5-0.

No comments were made by the Chair or Board Members for the Board Report.

Finance Manager Mike Schelske presented the quarterly financial report for the year-to-date ending March 31, 2026. He stated that, overall, both electric and water revenues are on budget, with the water fund slightly under by 0.4%. Overall, the electric expenses were slightly under budget, with higher power costs, energy incentive payments, and legal expenses offset by lower labor costs. The water fund expenses were under budget, primarily due to lower labor costs and vacant positions. Operating profit for the electric and water funds exceeded the budget due to lower operating costs.

Schelske also noted that the other revenue and expense line reflects approximately a \$400,000 insurance reimbursement related to damages from the Kittyhawk explosion. Future repair costs will be paid from those funds. Staff plans to bring a recommendation to the next meeting to have the Board reclass those insurance monies into a reserve account for the project for the next fiscal year. Duncan clarified that the insurance payment covers the roof replacement and other repairs resulting from the explosion. The Board had no questions.

General Manager Kari Duncan provided a staff report, noting that updates on the Canby Water Supply Program had already been discussed, including ongoing public outreach efforts related to the community survey, the alternative analysis work, and maintaining progress on key project steps such as the water rights application.

Duncan also discussed community organization donation requests. She stated that the Board updated its community donations policy a couple of years ago. The policy typically does not allow monetary donations; however, it does offer other forms of support, such as in-kind staff assistance. Duncan noted that a recent request for a filtered water dispenser highlighted that the policy is less clear regarding equipment donations. Duncan stated the policy could be brought back for future Board review or remain unchanged. Discussion ensued regarding a future review of the policy, the effectiveness of the current policy, previous requests, and support for continued staff time donations. Discussion also included the Share the Warmth assistance program, including funding levels, program parameters, and potential fundraising opportunities.

**Canby Utility  
Regular Board Meeting Minutes  
May 12, 2026  
Page 5 of 5**

Duncan reported that the electric vehicle charging station project is moving forward, with work beginning Monday. She also reported that she gave presentations at the Pacific Northwest American Water Works Association conference last week, noting that many utilities are facing similar challenges with large water infrastructure projects, particularly related to rising costs and funding constraints. She added that Canby Utility’s challenges are not unique, as other utilities are experiencing similar conditions.

Member Yarbrough asked for an update on Kittyhawk following the explosion. Duncan said that she has invited Canby Fire Chief Matt Dale to give a presentation to the Board in July on their status. Yarbrough noted that he spoke with Chief Dale and learned that Kittyhawk plans to rebuild, and described his understanding of the incident and how debris impacted utility property. Duncan stated that Chief Dale will address questions at the July meeting and encouraged the Board to bring questions at that time. She added that repairs are still pending, with the roof replacement and other work expected to go out to bid and be completed this summer.

Member Pendleton made the \*MOTION to adjourn the regular meeting. Member Westcott seconded, and the motion passed 5-0.

The meeting adjourned at 8:25 p.m.

\_\_\_\_\_  
John Molamphy, Chair

\_\_\_\_\_  
Ron Yarbrough, Member

\_\_\_\_\_  
Ron LeBlanc, Member

\_\_\_\_\_  
Jack Pendleton, Member

\_\_\_\_\_  
Robert Westcott, Member

\_\_\_\_\_  
Barbara Benson, Board Secretary



**MEMORANDUM**

**To:** Chair John Molamphy, Members, Jack Pendleton, Bob Westcott, Ron LeBlanc and Ron Yarbrough

**From:** Kari Duncan

**Date:** June 1, 2026

**Subject:** BPA Provider of Choice 2028 Agreement Exhibits B and C

---

**Recommended Motion:** “I move to select the ‘option A, all tier 2 long-term rate’ for the 2028 BPA Provider of Choice Contract Exhibit C to satisfy future above **contract high water mark (CHWM)** power requirements for Canby Utility for the contract term.”

<b>Customer Name:</b>	Canby Utility	
<b>Above-CHWM Options</b>	<b>Tier 2 Service Election</b> <i>(Add an “X” in one of the four options in this column)</i>	<b>Fixed Average Megawatt (aMW) Election Amount</b> <i>(Indicate fixed amount if Option B or C is elected for the Tier 2 Service Election)</i>
Option A	<b>X * recommended motion</b>	N/A
Option B		
Option C		
Option D		N/A

**Background:**

The Canby Utility Board reviewed and approved the Bonneville Power Administration Provider of Choice 2028 Power Supply Agreement at the September 2025 Board meeting and discussed the contract Exhibits B and C at the May 2026 meeting. The deadline for Canby to make their Provider of Choice Above CHW Load service election is July 27, 2026. By September 30, 2026, BPA will revise section 1.1 of Exhibit B of the agreement to reflect Canby’s CHWM amount, which we have been notified will be 21.474 aMWH. This notice was provided in a May 28 letter attached. Also attached is a fact sheet for the Provider of Choice Above CHWM Load Service Elections Overview that more clearly outlines the options for Tier 2 power purchases.

During the May Board meeting, members asked questions about the contract and the exhibits that required follow up investigation which is summarized below.

**Q: Do we pay for power that we don't use?**

**A:** \*\*I answered incorrectly at the Board meeting that the contract Tier 1 Power was take or pay, meaning that the utility would need to pay for allotted tier 1 power it does not use, and that was not correct. The contract for Tier 1 power, which is all power used below the CHWM, is not a take or pay contract. If customer demand is below the CHWM the utility will only be charged for power that is consumed. However, if Canby Utility purchases power from another source to fulfill demands below the CHWM, then BPA will still charge for that power and the Utility would end up paying twice for power.

**Q: Can we construct an asset to generate our own power within the contract parameters, such as a natural gas generator or solar array?**

**A: Yes:** A resource that is rated to generate under 5 MW of power can be developed by Canby Utility and it can offset tier 1 or tier 2 purchases with no penalty. Any generating facility rated at 5 MW or above requires a 3 year notice to BPA but can be used to satisfy above CHWM power with no penalty. This would trigger a change in the Exhibit C election to option D "flexible above CHWM Path." The contract allows a one time exit from the original election, although there may be liquidated damages if BPA has committed to a resource for supply of the Tier 2 power.

**Q: What about a Battery Back-up system?**

**A:** A battery backup is not considered a resource, because it does not produce energy, therefore it does not impact the BPA Provider of Choice Agreement terms or cost. However, due to the potential to reduce peak loads it can impact transmission requirements.

**Next Steps:**

There are no current projects to construct power generation in the CUB Capital Improvement Plan. Any future projects would take several years to plan, design and construct therefore the Utility is currently dependent on BPA for all of its power needs. Option A, the purchase of Tier 2 Long Term Power offers the most reliable and cost effective means to purchase power for the Utility. If a power generating project is planned in the future, it will be important for the Utility to consider the size and notification requirements to BPA for a power resource. Staff seek Board approval to move forward with Option A as the CUB election for Exhibit C.

**Enc.**

Department of Energy, Bonneville Power Administration Above CHWM Service Election  
Deadline Letter, May 28, 2026

Provider of Choice Above-CHWM Load Service Elections Overview, BPA



**Department of Energy**  
 Bonneville Power Administration  
 P.O. Box 3621  
 Portland, OR 97208-3621



POWER SERVICES

May 28, 2026

In reply refer to: PSW-6

Ms. Kari Duncan, General Manager  
 Canby Utility Board  
 PO Box 1070  
 Canby, OR 97013

Dear Kari,

Bonneville Power Administration (BPA) is sending notice that the final Provider of Choice Contract High Water Mark (CHWM) amounts were published on May 28, 2026. Customers can view their final CHWM by visiting the Provider of Choice Implementation page of BPA’s website: [Implementation - Bonneville Power Administration](#).

With the publication of final CHWM amounts and pursuant to section 9.2 of the body and section 2.1 of Exhibit C of Canby Utility Board’s (Canby) Provider of Choice Agreement No. 26PS-25008 (Agreement), BPA can confirm that the deadline for Canby to make their Provider of Choice Above-CHWM Load service election is July 27, 2026. Additionally, by September 30, 2026, BPA will revise section 1.1 of Exhibit B of the Agreement to reflect Canby’s CHWM amount.

**Above-CHWM Election.**

Provided below is a table Canby may use as a template when sending in your Above-CHWM Load service election.

<b>Customer Name:</b> Canby		
<b>Above-CHWM Options</b>	<b>Tier 2 Service Election</b> <i>(Add an “X” in one of the four options in this column)</i>	<b>Fixed Average Megawatt (aMW) Election Amount</b> <i>(Indicate fixed amount if Option B or C were elected for the Tier 2 Service Election)</i>
Option A		N/A
Option B		
Option C		
Option D		N/A

BPA will revise section 2.1 of Exhibit C of Canby's Agreement by March 31, 2027 to reflect its Above-CHWM election. Note that if Canby fails to make an election by the deadline, Canby will be obligated to serve all of its Above-CHWM Load amounts with resources made available under section 2.1(4), Option D of Exhibit C.

I am available to provide additional information as Canby considers its Above-CHWM Load options. I encourage you to review the relevant sections of the Provider of Choice Agreement and utilize the materials accessible on BPA's Power Services' website: <https://www.bpa.gov/energy-and-services/power/provider-of-choice/implementation>. Please do not hesitate to contact me at (503) 230-3412 if you have any questions or require assistance.

Sincerely,

Marcus Perry  
Account Executive

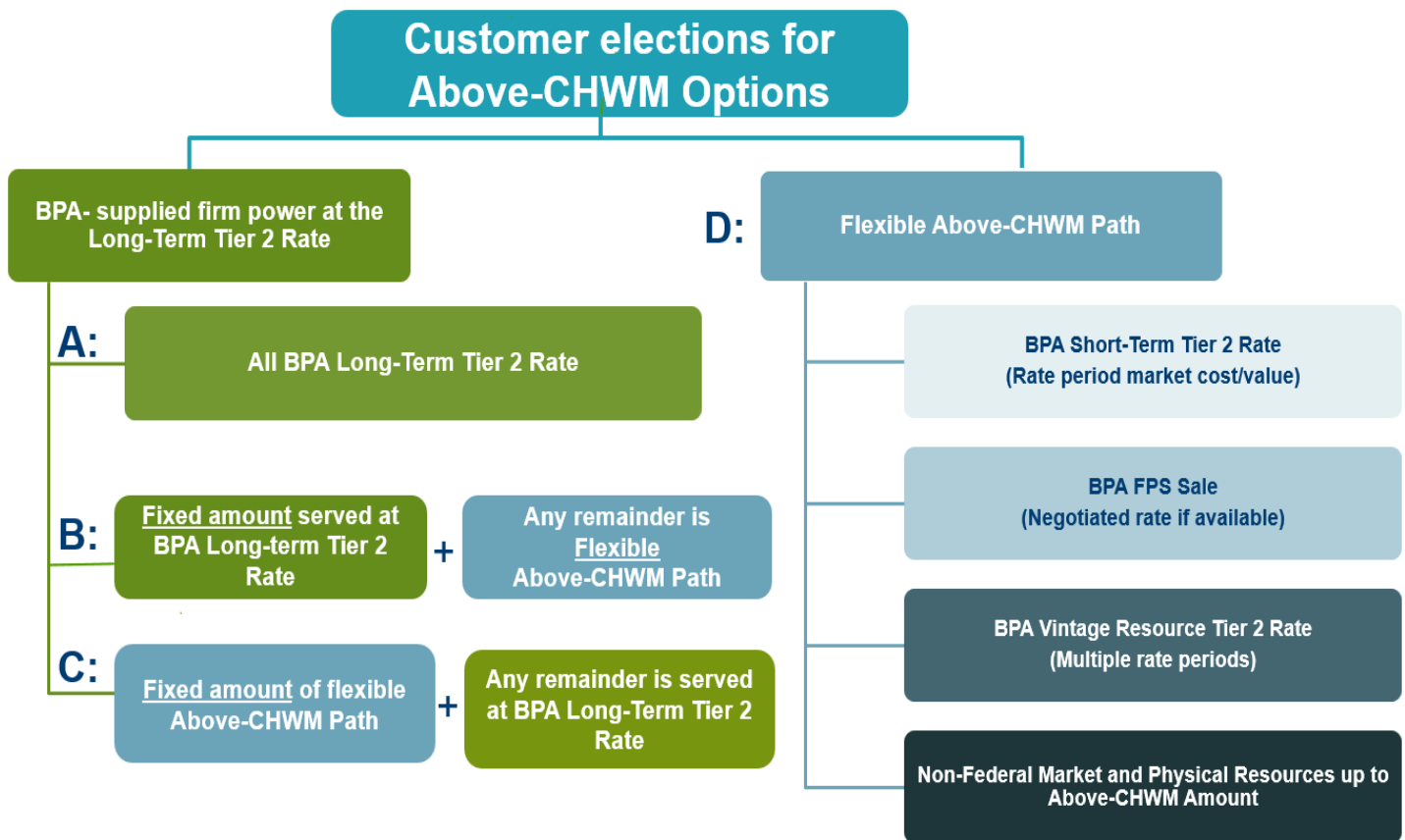
cc:  
Mike Shelske, Finance Manager

# Provider of Choice Above-CHWM Load Service Elections Overview

**Disclaimer:** This document is for informational purposes only and does not replace the Provider of Choice contract.

## Background

[The Provider of Choice Contract \(Agreement\) Exhibit C](#), section 2 outlines customers' Above-CHWM Load service elections. Pursuant to section 9.2 of the Agreement, customers make their Above-CHWM Load service elections once in 2026. Such election applies for the entire term of the Agreement with limited off-ramps. Below is a visual and written summary of the four options a customer may choose from.



### Option A: All Tier 2 Long-Term Rate option.

- Customer's Obligation: Purchase Firm Requirements Power priced at the Tier 2 Long-Term Rate to serve all of its Above-CHWM Load.

### Option B: Fixed Tier 2 Long-Term Rate option then flexible option.

- Customer's Obligation: Purchase up to a fixed Average Megawatt amount of Firm Requirements Power sold at the Tier 2 Long-Term Rate to serve its Above-CHWM Load. Any remaining Above-CHWM Load will be served with Firm Requirements Power sold at the Tier 2 Short-Term Rate, Firm Requirements Power sold at a Tier 2 Vintage Rate if applicable, Dedicated Resources, or a combination of all three (flexible option).

- At the time of the initial election, the customer must also notify BPA of the fixed Average Megawatt amount of Firm Requirements Power sold at the Tier 2 Long-Term Rate. The fixed amount is a single value stated in Average Megawatts. The fixed amount is the same for all years and will apply for the duration of the Agreement unless reduced pursuant to Exhibit C.

**Option C: Fixed flexible option then Tier 2 Long-Term Rate option.**

- Customer's Obligation: Elect up to a fixed Average Megawatt amount of Above-CHWM Load to be served with Firm Requirements Power sold at Tier 2 Short-Term Rate, Firm Requirements Power sold at a Tier 2 Vintage Rate if applicable, Dedicated Resources, or a combination of all three (flexible option). Any remaining Above-CHWM Load will be served with Firm Requirements Power sold at the Tier 2 Long-Term Rate.
- At the time of the initial election, the customer must notify BPA of the fixed Average Megawatt amount for the flexible option at the time of election. The fixed amount is a single value stated in Average Megawatts. The fixed amount is the same for all years and will apply for the duration of the Agreement unless reduced pursuant to Exhibit C.

**Option D: All flexible option.**

- Customer's Obligation: All of customer's Above-CHWM Load will be served with Firm Requirements Power sold at Tier 2 Short-Term Rate, Firm Requirements Power sold at a Tier 2 Vintage Rate if applicable, Dedicated Resources, or a combination of all three (flexible option).
- Default Option: This option is automatically assigned if no other election is made by the customer.

## One-time Above-CHWM Load Service Election Deadlines

### By Summer 2026: One-time Above-CHWM Load Service election for Provider of Choice

A customer is required to make a one-time election from the four options (A, B, C or D) listed in section 2 of Exhibit C of the contract to serve its Above-CHWM Load. The election deadline is 60-days after final CHWMs are published to BPA's website. A customer's election is made for the duration of the Agreement unless reduced pursuant to Exhibit C.

Customers should include the following table when making their election to BPA.

Customer Name:	«Customer Name»	
Above-CHWM Options	Tier 2 Service Election <i>(Add an "X" in one of the four options in this column)</i>	Fixed Average Megawatt (aMW) Election Amount <i>(Indicate fixed amount if Option B or C is elected for the Tier 2 Service Election)</i>
Option A		N/A
Option B		
Option C		
Option D		N/A

### By March 31, 2027: Update Exhibit C of the Agreement

BPA will revise Exhibit C in each customer's contract to document the customer's election and the fixed Average Megawatt amount if applicable.

### By July 31, 2027: Election of Rounding Option

If a customer elected Option B, C, or D, the customer must notify BPA if it elects to have BPA serve up to 0.999 Average Megawatts of its Above-CHWM Load through the Tier 1 Rate design, pursuant to the 2029 Public Rate Design Methodology. The election will remain in effect for the term of the Agreement unless a customer notifies BPA with its election to alter it (as noted under ongoing election deadlines below). Additional details on the rounding option can be found in Exhibit C, section 2.2 of the Agreement.

### By August 1, 2027: One-time right to reduce Tier 2 Long-Term Rate election amount

A customer that has elected Option A, B, or C has a one-time right to request a reduction to its Tier 2 Long-Term Rate election without fees, provided BPA has not acquired power for this purpose. Pursuant to Exhibit C, section 2.3.2 of the Agreement, a customer may submit this request in writing by August 1, 2027 to their Power Account Executive. In such request, a customer must notify BPA of the reduced amount of fixed Average Megawatt amount for the Tier 2 Long-Term Rate. The amount of power served under this fixed amount can be reduced to zero. For more information on the exit fee, see the [rates section below](#).

## Ongoing Above-CHWM Load Service Election Deadlines

### By July 31, 2027, and by July 31 of each Forecast Year:

For customers that elected Option B, C, or D:

- A customer shall notify BPA of the amount of its Above-CHWM Load it would like to serve with Firm Requirements Power at the Tier 2 Short-Term Rate for each year of the following Rate Period.
  - By March 31, 2028, and by March 31 of each Rate Case Year, in accordance with sections 2.4.1 and 2.4.2 of Exhibit C, BPA shall notify customers if there is an amount of power sold at the Tier 2 Short-Term Rate that is not available to customers for the upcoming rate period.
  - BPA will update the table to state the amount of power a customer is obligated to purchase at the Tier 2 Short-Term Rate.
- A customer may notify BPA of any Dedicated Resource amounts it elects to serve its Above-CHWM Load for each year. Note, Dedicated Resource obligations must comply with requirements in the Agreement and the 5(b)9(c) Policy.
  - A customer may notify BPA if it would like to purchase Support Services (including RSS) for any Dedicated Resources.
- Changes to these elections cannot exceed the difference between a customer's Above-CHWM

Load, calculated for each Fiscal Year of the Rate Period, and the fixed Average Megawatt amount elected either at the Tier 2 Long-Term option (Option B) or flexible option (Option C and D).

- A customer may notify BPA if it wants to change its rounding option election, and BPA shall update the table by March 31 following customer's notification. The election will remain in effect for the remainder of the contract unless a customer updates during a future process cycle.

#### **By March 31, 2028 and by March 31 of Each Rate Case Year: Update Exhibit C Tables**

BPA will update the table in section 2.9 of Exhibit C, consistent with customer's elections for the upcoming Rate Period, with planned annual average amounts of Firm Requirements Power at Tier 2 Long-Term, Tier 2 Short-Term, and Tier 2 Vintage Rates as applicable, and any remarketed Tier 2 Rate purchase amounts.

Additionally, BPA will update tables in Exhibit A to list Dedicated Resource obligations to reflect the customer's flexible option elections.

### **Other Above-CHWM Load Service Election Options**

#### **Ongoing election right: Reduce Tier 2 Long-Term Purchase Obligation**

If a customer has elected Option A, B, or C, it has the right to cap or reduce its Tier 2 Long-Term purchase obligation after the August 1, 2027 deadline but with a fee. The reduction would be in place through the remainder of the Agreement. The request to reduce the obligation must be made no less than three years prior to the start of the Rate Period that the change would be effective. Additional details can be found in section 2.3.3 of Exhibit C.

A customer is obligated to pay any charges resulting from exercising this one-time right to change its Tier 2 Long-Term Rate election amount. By March 31 following the updated election, BPA will update the relevant tables in Exhibit C with the customer's revised Tier 2 Long-Term Rate election amount.

#### **If offered: Tier 2 Vintage Rate**

BPA may offer to sell Firm Requirements Power at a Tier 2 Vintage Rate as defined by section 2.5 of Exhibit C. If BPA offers a power at a Tier 2 Vintage Rate, the following deadlines apply:

- BPA will notify customers at least 60 days prior to making a notice regarding a request for offer (RFO) for a Vintage Resource.
- Within 30 days of BPA's notice, a customer shall notify BPA of the amount of Firm Requirements Power it will purchase from BPA at a Tier 2 Vintage Rate associated with the Vintage Resource.
- After the close of the RFO, if BPA decides to acquire the Vintage Resource, BPA will execute a Statement of Intent with customers that would like to purchase Firm Requirements Power at a

Tier 2 Vintage Rate.

- Within 90 calendar days of signing the Statement of Intent, BPA shall update the table in section 2.5.8 of Exhibit C, with customer's Tier 2 Vintage Rate purchase obligation amounts.

### Tier 2 Environmental Attributes

If a customer purchases power from BPA at a Tier 2 Rate, the environmental attributes of each applicable attribute pool would be determined during the Environmental Attribute Accounting Process slated to take place after each Rate Case, as established in Exhibit H of the Agreement.

### 2029 Public Rate Design Methodology (PRDM) Tier 2 Rate Design Overview

Chapter 5 of the [PRDM](#) outlines how the Tier 2 Rate Design ensures that Tier 2 Rates recover the full allocated cost of service to planned Above-CHWM Load. Below is a summary of the main provisions.

### General Tier 2 Provisions

BPA will establish one Tier 2 Long-Term Rate and one Tier 2 Short-Term Rate for each year. Each customer electing a particular Tier 2 Rate (Tier 2 Long-Term, Tier 2 Short-Term, etc.) will pay the rate associated with that service.

- BPA will establish Tier 2 Rates based on the cost of providing a flat annual block of power.
- Each customer electing a particular Tier 2 Rate Alternative will pay the rate associated with the Tier 2 Rate Alternative service.
- Each Tier 2 Rate will be established to recover all the Tier 2 Costs allocated to that Tier 2 Rate Alternative plus any adders to account for real power losses, overhead costs, other costs, and other services being provided from BPA to support power sold at each Tier 2 Rate.
- Forecast Firm Inventory used for Tier 2 Rates is priced at marginal value and, except for inventory serving the Tier 2 Long-Term Rate, which will be priced at a rate equivalent to BPA's Tier 1 Non-Slice Rates. BPA will use Forecast Firm Inventory to serve the Tier 2 Long-Term Rate when inventory exists.

### Tier 2 Cost Component Construct

Tier 2 Cost Pools will include BPA's costs for serving customers who elect service at the corresponding Tier 2 Rate Alternative. Tier 2 Rate Alternative costs will include:

- Market block energy purchases, costs include those incurred to serve load at a set or variable price, with a combination of forward and spot purchases.
- Non-dispatchable resources, costs include the resource purchase, transaction costs, Support Services, adders for losses, risk, and overhead.
- Dispatchable resources, costs include projected annual fixed costs, expected fuel and variable O&M costs, operating reserves, replacement power, and mechanisms to compensate for economic dispatch savings.
- Tier 2 Rates can be fixed or subject to true-ups, surcharges, and other adjustments to recover BPA's costs.

- Each Tier 2 Cost Pool includes an Overhead Cost Adder to offset general and administrative costs associated with BPA's provision of power at Tier 2 Rates.

### Tier 2 and Remarketing

If BPA remarkets a customer's Tier 2 purchase obligation, then BPA will credit the proceeds (net of remarketing costs) to the customer. BPA will calculate applicable rates for remarketed energy proceeds in each 7(i) Process and the customer will remain responsible for charges and adjustments had remarketing not occurred, and for paying the entire purchase at the appropriate Tier 2 Rate.

### Tier 2 Long-Term Change Fee and Charge

A Tier 2 Long-Term Change Fee and a Tier 2 Long-Term Change Charge will apply if a customer elects to change (cap or reduce) its Tier 2 Long-Term Alternative election after 1) BPA acquires power for the purposes of serving Tier 2 Long-Term Path obligations, or 2) after July 31, 2027, whichever occurs first.

The Tier 2 Long-Term Change Fee will be established in each 7(i) Process and will be no lower than 0.05 mills/kWh and no higher than 0.10 mills/kWh applied to the customer's Tier 1 Load amount for the Rate Period immediately following the election.

The Tier 2 Long-Term Change Charge will be based on costs BPA determines would otherwise be spread to other Tier 2 Long-Term Path customers, calculated independent to and without consideration of the Tier 2 Long-Term change Fee, as a result of the change in election.

### Tier 2 Long-Term Cost Reallocation Provision

If the Tier 2 Long-Term Cost Pool contains costs and BPA has no load being served at the Tier 2 Long-Term Rate, BPA will reallocate such costs to all customers that elected any portion of their potential Above-CHWM Load to be served under the Tier 2 Long-Term Alternative. This reallocation will be spread across all such customers' Rate Period forecast Tier 1 Energy Charge Billing Determinants.

Similarly, if a subset of customers that elected BPA's Tier 2 Long-Term Alternative are determined to be bearing an inequitable amount of the costs allocated to the Tier 2 Long-Term Cost Pool, BPA will determine, through the 7(i) Process, the portion of the Tier 2 Long-Term Cost Pool to be reallocated to all customers that elected any portion of their potential Above-CHWM Load be served under the Tier 2 Long-Term Alternative. This reallocation will be spread across all such customers' Rate Period forecast Tier 1 Energy Charge Billing Determinants.

### Tier 2 Vintage Alternative

BPA will establish a Tier 2 Vintage Rate if and when it acquires a Vintage Resource(s) based on the costs of the Vintage Resource(s) and associated services. If BPA provides a Tier 2 Vintage Rate Alternative then BPA may establish multiple Tier 2 Vintage Rates, each based on the specific resource costs of its distinct Tier 2 Vintage Alternative.

# Community Values Survey Report

Canby Utility in partnership with PRR and Stantec | June 3, 2026

## Background

Canby Utility (CU) provides drinking water service to homes and businesses throughout the community. To maintain safe, reliable service and meet the needs of future generations, CU has initiated the Canby Water Supply Program (CWSP) and is evaluating investments in a new or improved drinking water supply and treatment plant.

CU enlisted support from PRR to develop a survey of CU customers' and water users' sentiments regarding the future of Canby's drinking water supply. PRR intends for community feedback summarized in this report to inform the Board's understanding of local priorities and support decision-making on how best to balance the project's costs and benefits.

This report outlines the project team's approach to survey fielding and recruitment, provides a summary of key findings, and presents the findings for each substantive survey question.

## Survey approach

PRR fielded the survey from May 4, 2026, to May 25, 2026, and received a total of 320 responses, including 314 in English and six in Spanish.

Language	Complete	Partial	Total
English	267	47	314
Spanish	4	2	6
Total	271	49	320

## Questionnaire

In consultation with CU and Stantec, PRR developed an online survey available in English and Spanish. PRR hosted the ten-minute survey on Alchemer, a professional online survey platform. Participants who completed the survey were eligible to enter a drawing for one of five \$50 gift cards.

Survey questions focused on topics such as:

1. **Water costs and affordability:** Current water bill costs, affordability concerns, and perceptions of the existing water system.

2. **Water system priorities:** Customer priorities related to reliability, future water capacity, taste and odor improvements, emergency readiness, and future water quality protections.
3. **Project trade-offs and investment preferences:** Perspectives on balancing lower upfront costs with larger long-term investments in water infrastructure.
4. **Willingness to pay for improvements:** Resident and business perspectives on acceptable monthly water bill increases to support system improvements and long-term reliability.

## Outreach and recruitment

PRR designed a multi-method recruitment approach to gather input from CU ratepayers and water users who would be affected by future decisions related to the CWSP. The intended audience included residential customers, business customers, and other community members who rely on CU water services.

This approach included sending a survey invitation to all CU customers (5,743 addresses), rather than relying on probability sampling methods. This approach can yield a larger response and a more representative distribution of respondents. However, participation rates can still vary across demographic groups, potentially resulting in the underrepresentation of certain populations. PRR recommends interpreting these findings as reflecting the perspectives of those who chose to participate from among all CU customers, but not necessarily reflective of all customers or Canby residents.

PRR designed recruitment methods to drive traffic to the survey and to educate customers and water users about the program. PRR provided CU with tracking links, which would allow the team to monitor the performance of each recruitment method. CU implemented a combination of the following recruitment tactics:

### Materials distributed:

- Postcard mailing to all CU customers
- Inclusion of survey link on all utility bills sent in May
- Survey links and messaging shared via the CU News and Community, and CWSP webpages
- Survey messaging shared with the Canby Herald
- Business canvassing and flyer distribution throughout Canby on May 14
  - Willamette Coffee House (Gwynn's)
  - B's Bake Shop
  - Neighborhood Health Center – Canby Pharmacy
  - The Book Nook
  - Canby Beer Library
  - Cutsforth's Thriftway
  - Canby Public Library

- Canby City Hall
- City of Canby Police Department
- United States Post Office
- Starbucks
- Safeway
- Ace Hardware
- Canby Center
- Fultano's Pizza
- Fred Meyer
- Clackamas County Fairgrounds
- Astound
- Oaxaca Bakery La Conasuper

**In-person outreach**

- Announcement and flyer distribution at the Chamber of Commerce lunch, May 5
- First Thursday Market tabling, and flyer distribution, and direct engagement with attendees, May 7
- Announcement and flyer distribution at the Canby Kiwanis lunch, May 11
- Public mention during the CU Board meeting, May 12
- Presentation at the City of Canby Civic Engagement Academy, May 14
- Announcement and flyer distribution at the Canby Rotary lunch, May 15
- Canby Farmers Market tabling, flyer distribution, and direct engagement with attendees, May 16

Together, these recruitment strategies maximized survey visibility and provided multiple opportunities for participation among CU customers and water users.

**Summary of responses received per each tactic**

The survey received the most responses from the postcard, followed by other tactics. Approximately 83% of survey respondents were recruited through the project's address-based postcard mailing, with 267 responses representing a 4.6% response rate. The remaining 17% of respondents were reached through non-probability outreach methods designed to engage populations that may be less likely to participate through traditional recruitment approaches, including business owners.

*Table 1 Recruitment tactic response summary*

<b>Recruitment strategy</b>	<b>Count of survey responses</b>	<b>Percent of total responses</b>
Postcard mailing	224 complete, 43 partial, 267 total	83%
Website	23 complete, 1 partial, 24 total	8%
Billing message	11 complete, 2 partial, 13 total	4%

Canby Herald	3 complete	1%
Flyer	9 complete, 3 partials, 12 total	4%

Many survey respondents identified as retired and English speakers, which suggests the survey may underrepresent some populations, particularly younger or Spanish-speaking residents. Readers may interpret the findings with this in mind. Even so, the survey findings can offer valuable insights into customer priorities and perspectives that can inform planning, decision-making, and future outreach for the CWSP.

To support equitable implementation, the project team should continue awareness and engagement efforts, especially among residents who may be harder to reach through traditional outreach methods, including Spanish-speaking households, lower-income residents, renters, and other underrepresented groups. By ensuring community members understand the project and its potential impact, including future effects on water rates and utility bills, the team can create more opportunities for informed participation throughout the planning process.

## Key findings

- Overall, respondents were sensitive to cost but recognized that a reasonable investment is needed. When asked how to balance project costs and benefits, 55% selected a moderate-cost approach, while 33% selected investing more upfront to meet project goals. Only 12% favored a “lowest-possible-cost” approach.
- Respondents placed the highest priority on ensuring a reliable year-round water supply, followed by improving taste and odor. Preparing for future contaminants ranked third, investing in future capacity ranked fourth, completing the project at the lowest upfront cost ranked fifth, and facility resilience ranked sixth.
- Fifty-three percent of respondents said they would be willing to pay an additional \$5 (26%) or \$10 (27%) per month to achieve the project goals. Another 30% selected \$15 or \$20 per month, 12% selected more than \$25 per month, and 5% selected no improvement and no cost increase.
- Respondents were interested in the project work, though many were hearing of it for the first time. A majority of respondents (55%) said they were not familiar with plans to build a new water intake and treatment plant prior to taking the survey. Several left comments expressing appreciation for the information provided and the opportunity to participate, as well as a hope to continue to stay informed moving forward.
- Prior to reviewing project goals, respondents most often identified water quality concerns, including taste and odor (58%), as a top current system concern, followed by the ability to meet future water needs (47%).
  - After reviewing the project goals, 70% selected ensuring a reliable year-round water supply as one of the most important goals, and 57% selected improving taste and odor.
- When asked to rate each project goal on a scale from prioritizing lower upfront costs to prioritizing full investment, responses were similar across most goals. Between 28% and 30% prioritized lower upfront costs (selected a 1 or 2), while between 42%

and 44% ranked full investment in the project goals higher (a 4 or 5) for all goals except improving taste and odor, which ranked slightly higher at 47%.

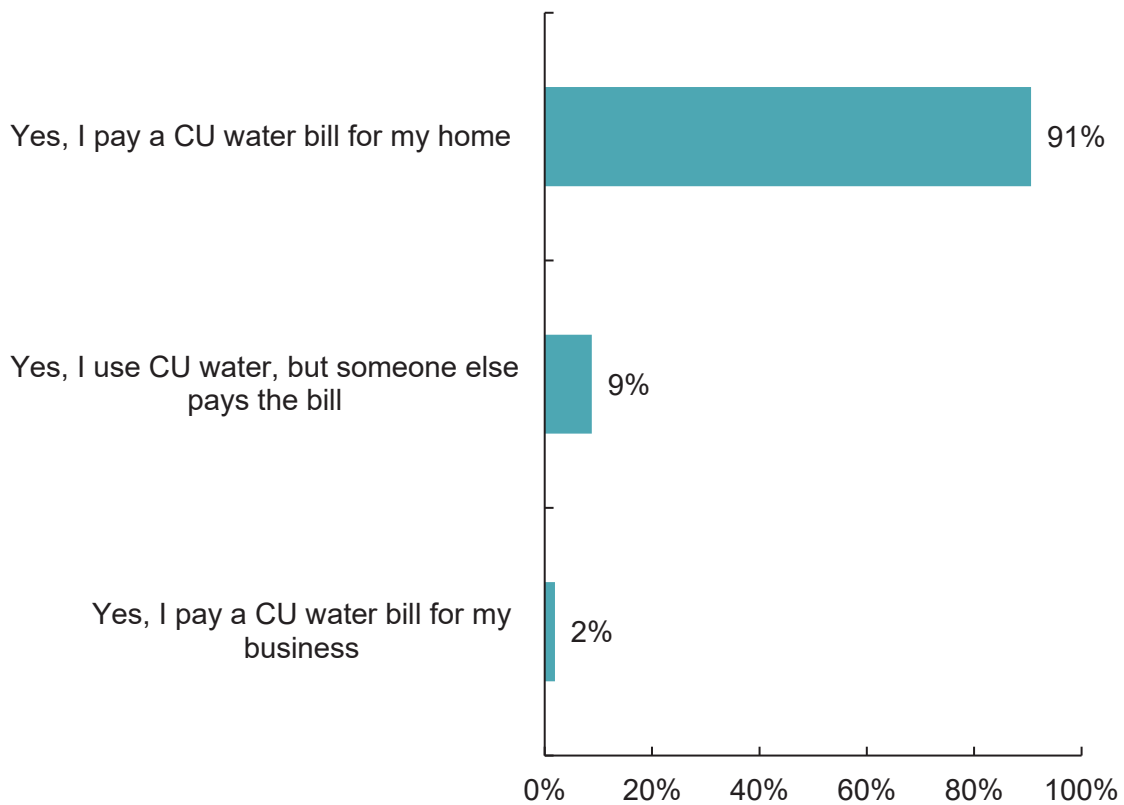
## Detailed findings

This section details the findings for each substantive survey question.

### What is your zip code?

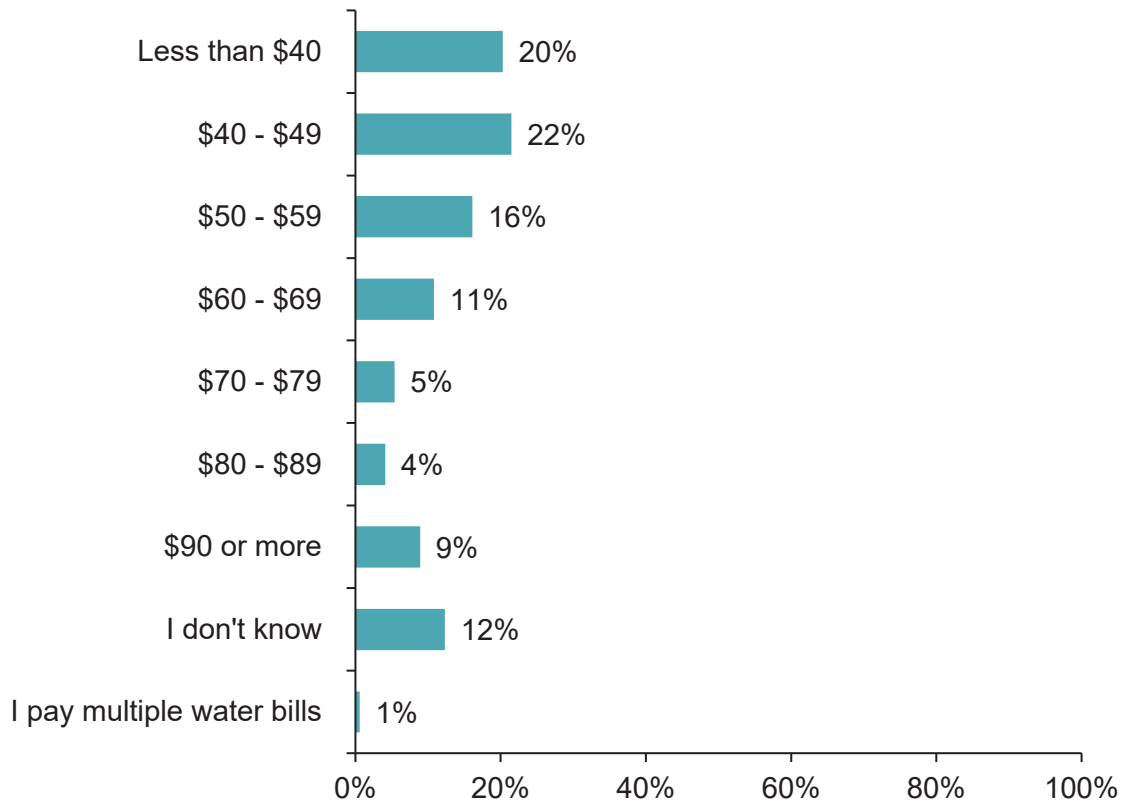
Nearly all responses, 316 of 320, came from the 97013 zip code, which covers Canby and the immediate surrounding areas in Clackamas County. Two responses seem to be potential typos of 97013, and one response came from 97070, a nearby area in Clackamas.

### Are you currently a customer of Canby Utility (CU)? Please select all that apply.



	Percent	Count
Yes, I pay a CU water bill for my home	90.6%	290
Yes, I use CU water, but someone else pays the bill (like a landlord, or relative)	8.8%	28
Yes, I pay a CU water bill for my business	1.9%	6

**On average, how much do you pay for water (not including the electricity portion or your bill) each month?**

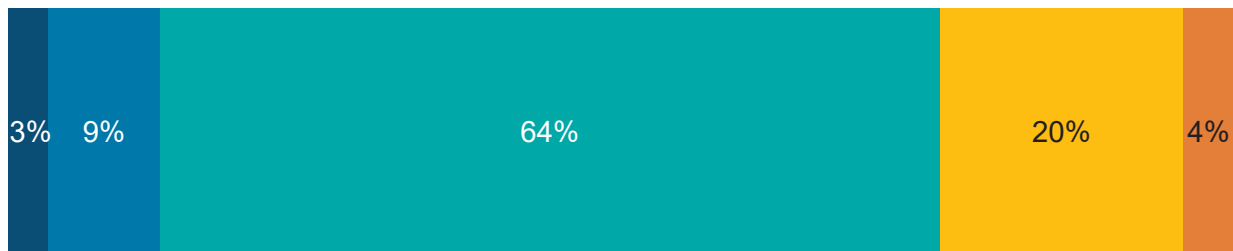


	<b>Percent</b>	<b>Count</b>
Less than \$40	20.3%	64
\$40 - \$49	21.5%	68
\$50 - \$59	16.1%	51
\$60 - \$69	10.8%	34
\$70 - \$79	5.4%	17
\$80 - \$89	4.1%	13
\$90 or more	8.9%	28
I don't know	12.3%	39
I pay multiple water bills	0.6%	2
	<b>Total</b>	<b>316</b>

### In general, how would you describe your current water bill?

You might consider how much it impacts your budget, how you think rates compare to other places, whether it generally seems reasonable for your water usage, etc.

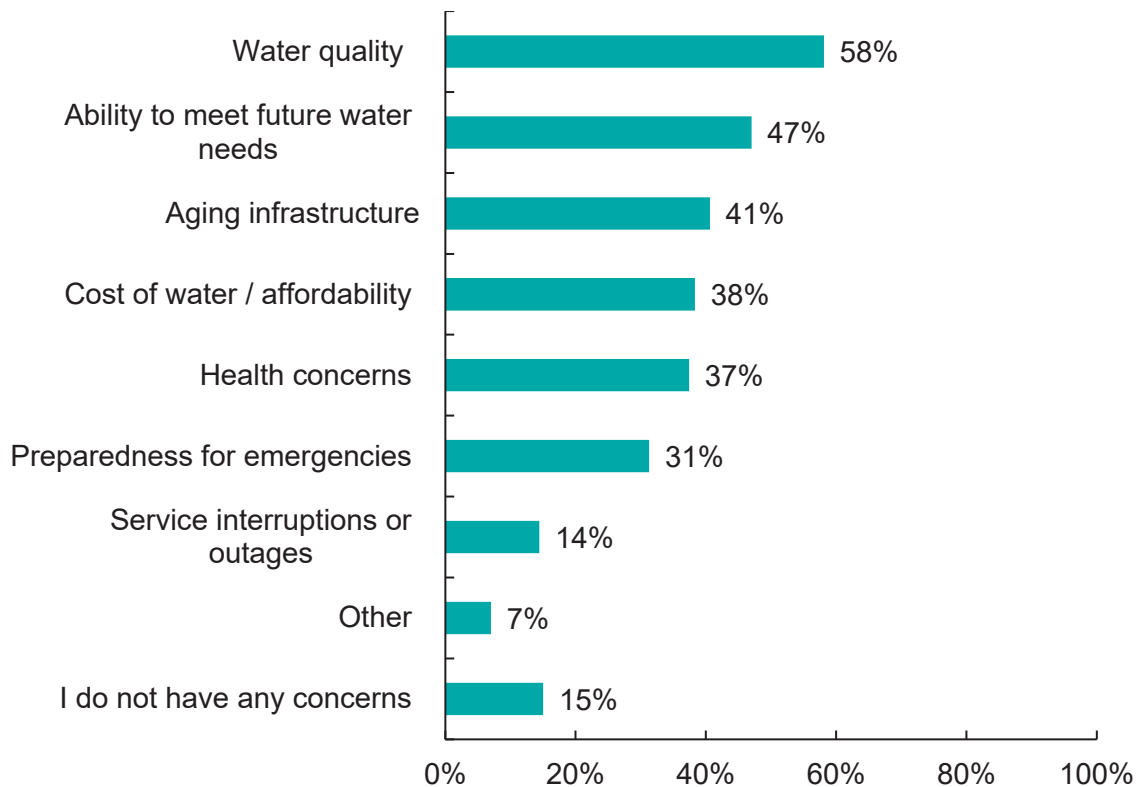
- Very inexpensive
- Inexpensive
- About right - neither expensive nor inexpensive
- Expensive
- Very Expensive



0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

	Percent	Count
Very inexpensive	3.2%	10
Inexpensive	9.2%	29
About right - neither expensive nor inexpensive	63.6%	201
Expensive	19.9%	63
Very expensive	4.1%	13
	<b>Total</b>	<b>316</b>

**Do you have any concerns about Canby's current water system?  
Please select all that apply.**



	<b>Percent</b>	<b>Count</b>
Water quality (taste and odor, etc.)	58.1%	182
Ability to meet future water supply needs	47.0%	147
Aging infrastructure (pipes, treatment systems, etc.)	40.6%	127
Cost of water / affordability	38.3%	120
Health concerns (contamination, algae blooms, etc.)	37.4%	117
Preparedness for emergencies (earthquakes, fires, extreme weather, etc.)	31.3%	98
Service interruptions or outages (water shortages, water restrictions, etc.)	14.4%	45
Other (please tell us)	7.0%	22
I do not have any concerns	15.0%	47

Responses in the “Other (please tell us)” category included concerns about various types of contamination, concerns about increased water capacity being used for artificial intelligence, the effects of the water system on wildlife and the environment, the impacts and costs of growth and expansion in Canby, and other individually specific comments.

**Prior to this survey, how familiar were you with plans to build a new water intake and drinking water treatment plant for Canby?**

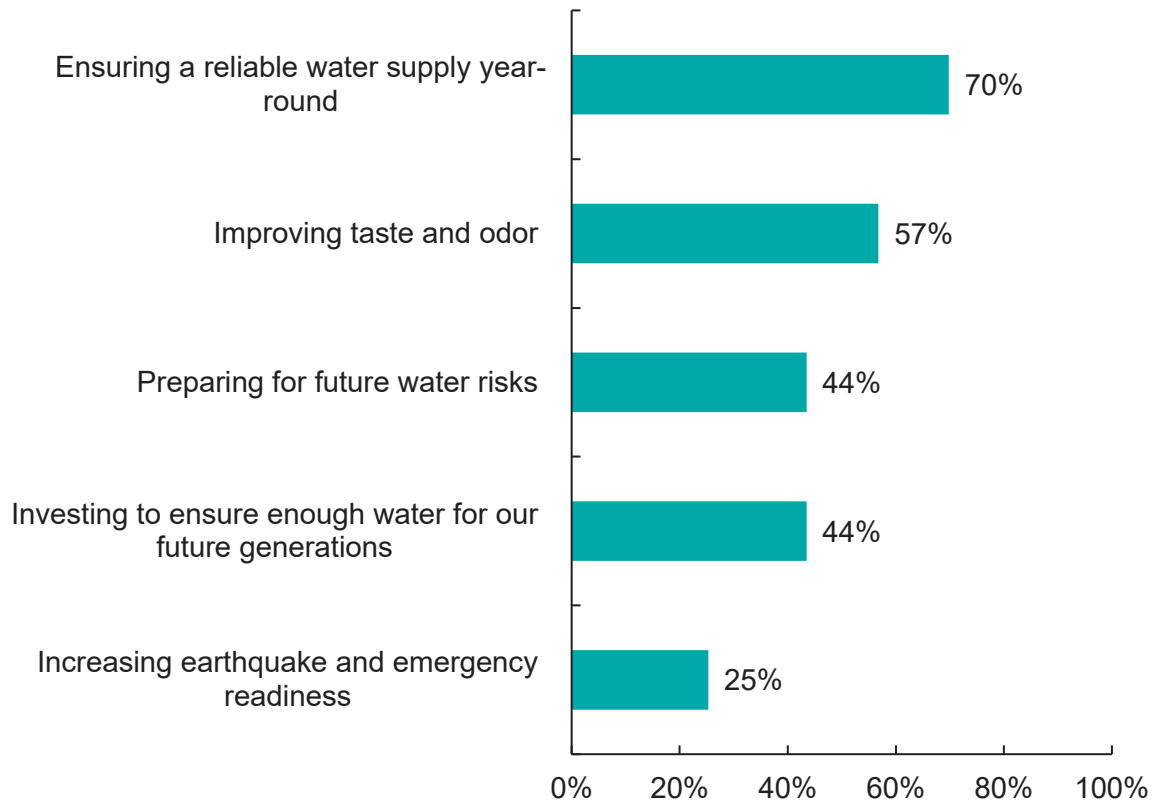
■ Not at all familiar   ■ Somewhat familiar   ■ Very familiar



0%   10%   20%   30%   40%   50%   60%   70%   80%   90%   100%

	<b>Percent</b>	<b>Count</b>
Not at all familiar	54.6%	166
Somewhat familiar	34.9%	106
Very familiar	10.5%	32
	<b>Total</b>	304

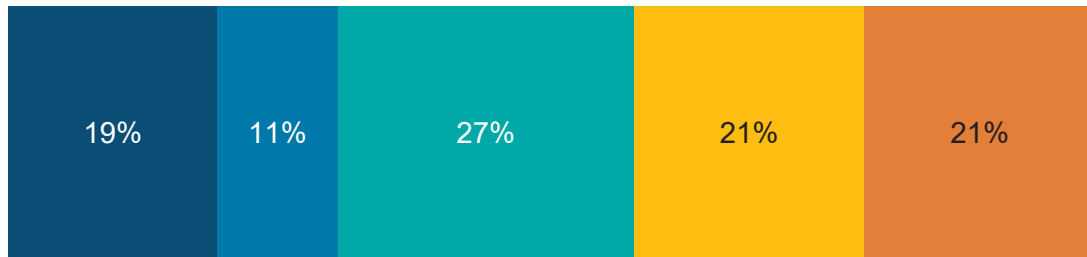
**Which project goals are most important to you as a CU water user?  
Please select up to three.**



	<b>Percent</b>	<b>Count</b>
Ensuring a reliable water supply year-round	69.8%	215
Improving taste and odor	56.8%	175
Investing to ensure enough water for our future generations	43.5%	134
Preparing for future water risks	43.5%	134
Increasing earthquake and emergency readiness	25.3%	78

## How would you prioritize the project's goal of ensuring a reliable year-round water supply?

■ 1: Prioritize lower upfront costs ■ 2 ■ 3 ■ 4 ■ 5: Prioritize year-round reliability

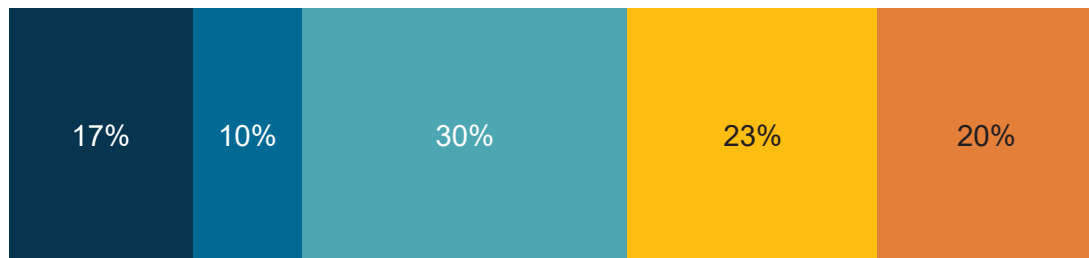


0% 20% 40% 60% 80% 100%

	Percent	Count
1: Prioritize lower upfront costs	19.0%	55
2	11.0%	32
3	27.2%	79
4	21.4%	62
5: Prioritize year-round reliability (higher upfront cost)	21.4%	62
<b>Total</b>		290

## How would you prioritize the project's goal of investing to ensure enough water for our future generations?

■ 1: Prioritize lower upfront costs ■ 2 ■ 3 ■ 4 ■ 5: Prioritize investing in capacity

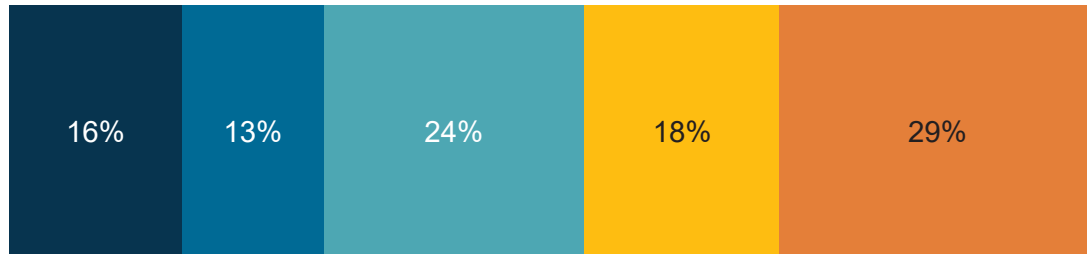


0% 20% 40% 60% 80% 100%

	Percent	Count
1: Prioritize lower upfront costs	16.5%	46
2	10.4%	29
3	30.2%	84
4	23.0%	64
5: Prioritizing investing in capacity (higher upfront cost)	19.8%	55
	<b>Total</b>	278

## How would you prioritize the project's goal of improving taste and odor?

■ 1: Prioritize lower upfront costs ■ 2 ■ 3 ■ 4 ■ 5: Prioritize resolving taste and odor

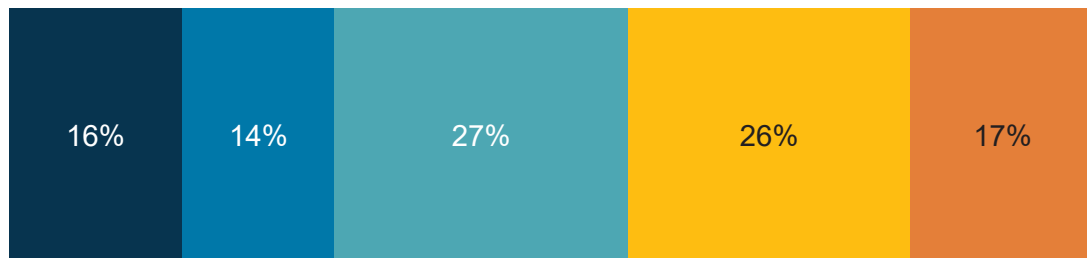


0% 20% 40% 60% 80% 100%

	Percent	Count
1: Prioritize lower upfront costs	15.6%	42
2	13.0%	35
3	24.1%	65
4	18.1%	49
5: Prioritize resolving taste and odor (higher upfront cost)	29.3%	79
<b>Total</b>		270

## How would you prioritize the project's goal of increasing earthquake and emergency resilience?

■ 1: Prioritize lower upfront costs ■ 2 ■ 3 ■ 4 ■ 5: Prioritize resilience

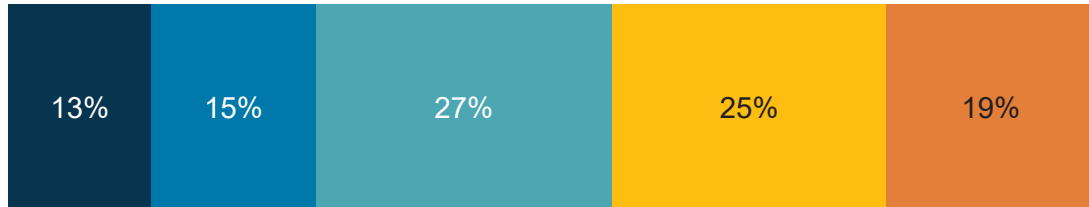


0% 20% 40% 60% 80% 100%

	Percent	Count
1: Prioritize lower upfront costs	16.2%	45
2	14.0%	39
3	27.3%	76
4	25.5%	71
5: Prioritize earthquake and emergency resilience (higher upfront cost)	16.9%	47
<b>Total</b>		<b>278</b>

## How would you prioritize the project's goal of preparing for future contaminants and regulations?

■ 1: Prioritize lower upfront costs ■ 2 ■ 3 ■ 4 ■ 5: Prioritize preparing for future issues

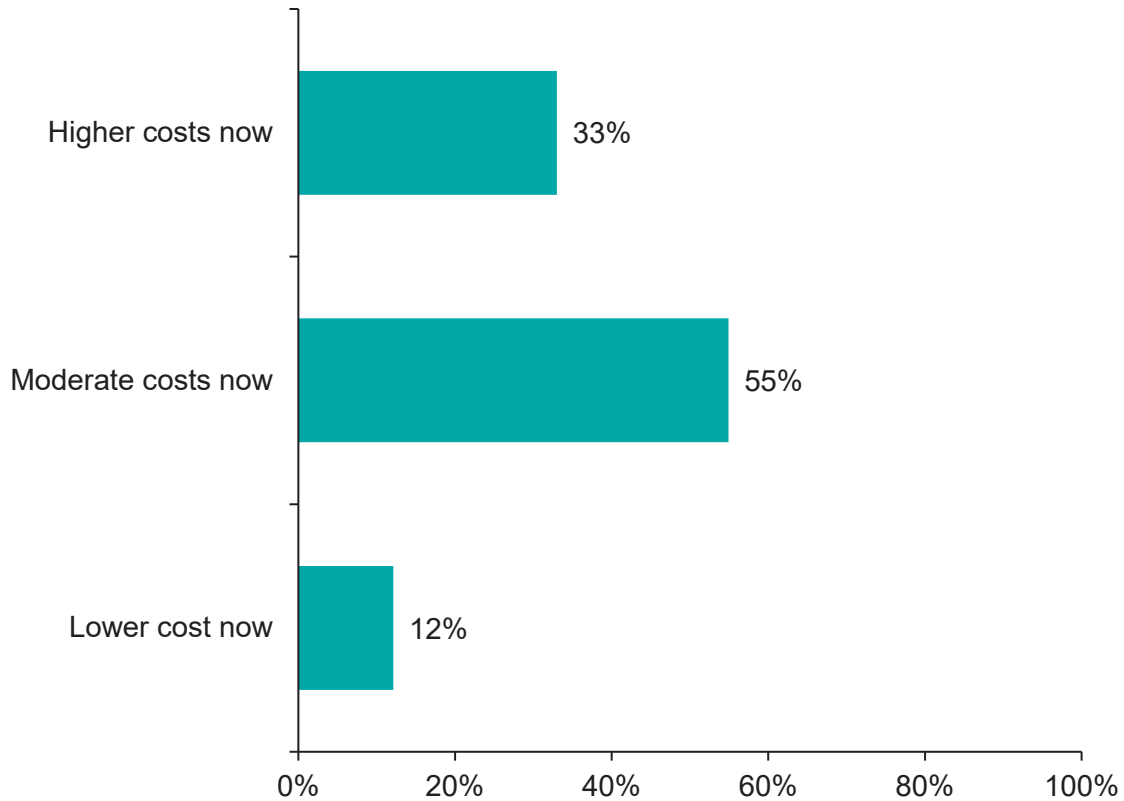


0% 20% 40% 60% 80% 100%

	Percent	Count
1: Prioritize lower upfront costs	13.9%	38
2	15.0%	41
3	27.1%	74
4	24.5%	67
5: Prioritizing preparing to address future issues (higher upfront cost)	19.4%	53
<b>Total</b>		<b>273</b>

Trade-offs may be necessary to meet the affordability goals of this project. Costs to upgrade, expand, or add features will be passed to future ratepayers and are likely to be higher than they are now.

**Overall, which approach would you prefer?**



	Percent	Count
<b>Higher costs now:</b> build the version now that will meet most needs for a longer term	33.0%	90
<b>Moderate costs now:</b> some improvements that may prevent, lower, or delay future issues or expansion needs	54.9%	150
<b>Lower cost now:</b> limited improvements with a strong possibility of future costs to expand or address issues	12.1%	33
<b>Total</b>		273

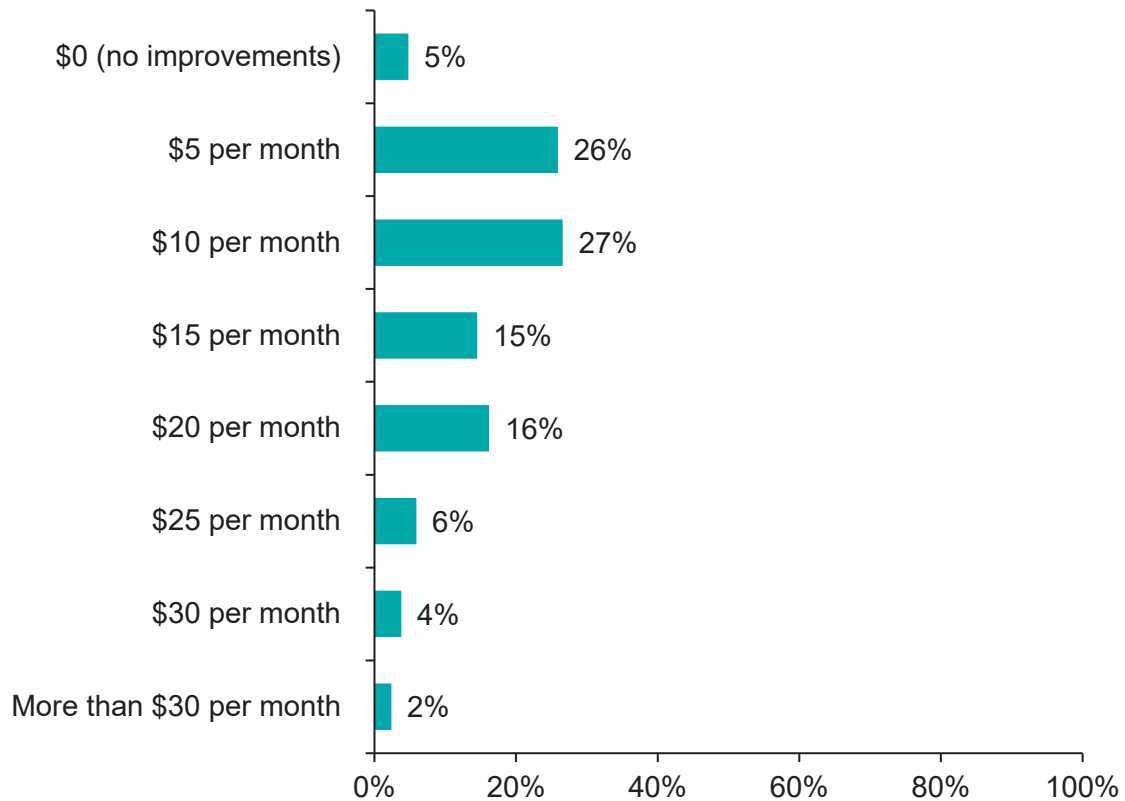
Now that you have read about project goals, please rank them in order of priority.

	Overall rank	Score *
Ensuring a reliable year-round water supply	1	1,304
Improving taste and odor issues	2	967
Being prepared for future contaminants and regulation	3	917
Investing to have enough water for future generations	4	897
Completing the project at lowest possible upfront cost	5	845
Constructing an earthquake and emergency ready facility	6	756

\*PRR calculated the score column using a weighted calculation, giving items ranked higher a higher value or weight. The number of columns determine the weighted values. The score is the sum of all the weighted values. Unranked items are given a score of 0. Specifically, for the question above, because there are six options, the weighted sum for an option that was ranked one would be worth a value of six, rank two is worth five, rank three is worth four, and so on. Therefore, the calculation for each feature the calculation is (Rank 1 count x 6) + (Rank 2 count x 5) + (Rank 3 count x 4) + (Rank 4 count x 3) + (Rank 5 count x 2) + (Rank 6 count x 1) = Total score.

**About how much more would you be willing to pay on your water bill each month for a water system that fully meets all the project goals?**

Goals: earthquake and emergency resilience, having enough water for future generations, ensuring a reliable year-round water supply, being prepared for future contaminants, and improving taste and odor issues



	Percent	Count
\$0 (no improvements)	4.8%	14
\$5 per month	25.9%	75
\$10 per month	26.6%	77
\$15 per month	14.5%	42
\$20 per month	16.2%	47
\$25 per month	5.9%	17
\$30 per month	3.8%	11
More than \$30 per month	2.4%	7
	Totals	290

## Is there anything else you would like CU to consider as we explore future options for the Canby Water Supply Program?

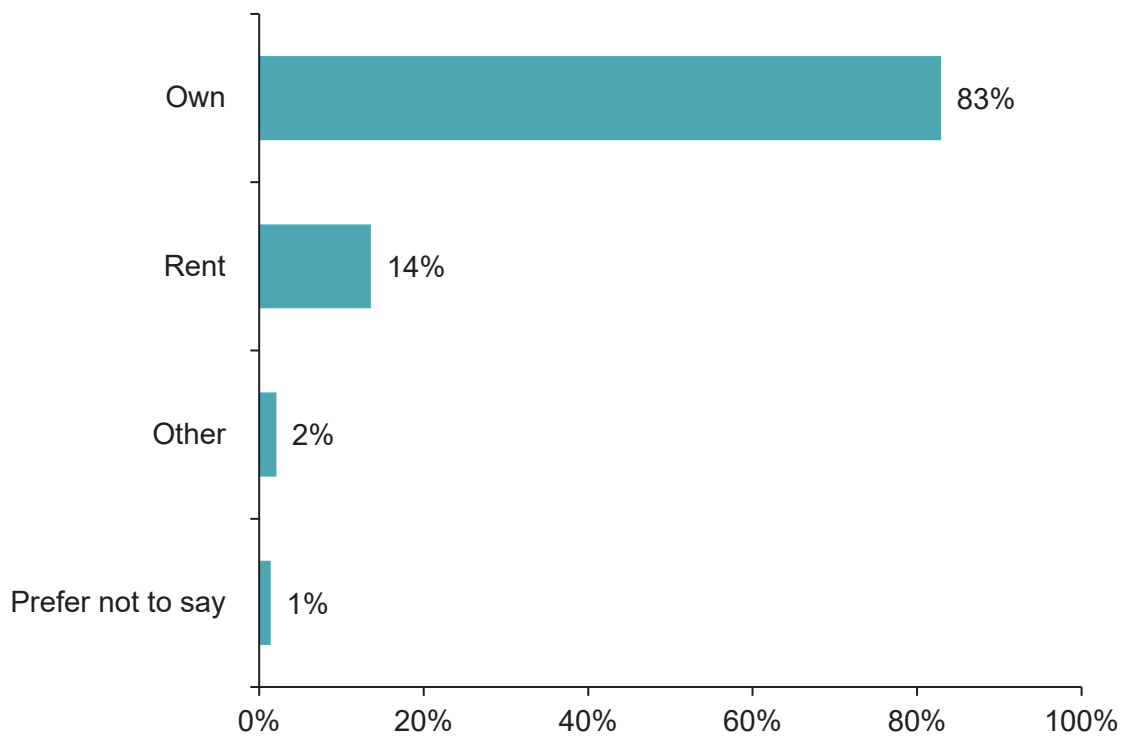
Top comment themes include:

- **Opinions about project approach:** Several respondents shared their opinions on the project, expenditures, and how it should move forward. These were nearly evenly split between three themes:
  - **Support for upfront investment.** These commenters generally supported investing to improve the water system for its own sake, with some also expressing their thought that it will only be more expensive to do so later.
  - **Concerns about costs or general opposition.** While a small number of commenters opposed the project outright, more expressed concerns about the ability to absorb additional costs, and hope CU will limit the project's scale or expense.
  - **Emphasis on efficiency.** Several commenters, including some in each of the groupings above, expressed a hope that CU would complete the project in the most efficient and value-centric way possible, maximizing outcomes and improvements while minimizing costs, overruns, and "frills."
- **Questions or concerns about water sources and quality:** The next most frequent comment theme related to using the Willamette River as a water source in place of the Molalla. Several commenters had questions or concerns about water quality, pollution, and contaminants in the Willamette, or expressed a preference for water from the Molalla.
  - A few respondents expressed general concerns about water quality, pollutants, or additives, including microplastics and fluoride.
  - A few respondents also suggested that allowing well water usage, or uncapping existing wells, could provide an additional capacity source.
- **Commercial and residential development:** Another frequently shared comment theme related to the connection between increased development (both residential and commercial) and increasing water needs, as well as the distribution of costs to developers. Some expressed concern that Canby is allowing development to outpace the water supply, while others thought developers or others adding new, high demand uses to the water supply should pay higher fees or a percentage of the project costs.
  - Several commenters also expressed concerns that expanded future water capacity could be used to support data centers or artificial intelligence, or that those industries were contributing to current water capacity issues.
- **Emphasis on conservation:** Several commenters want to see water conservation emphasized to support, minimize, or replace the scale of this project. They suggested using alternative sources for watering public spaces like parks, encouraging rainwater collection for non-potable purposes, and other incentives or education to support residential water conservation, especially in the summer.

- **Taste and odor:** Several commenters specifically cited their concerns about taste and odor in the current water supply, noting that addressing this issue should be a priority.
- **General project comments:** Many comments also included general appreciation, support, questions, or suggestions for the project. These included appreciation for the opportunity to share opinions early in the process and requests for continued engagement, appreciation for information sharing and requests for continued updates over the course of the project, and questions about water rights, land availability, or other logistics involved with building a new facility, and offers to lend local expertise to the project.

## Respondent demographic information

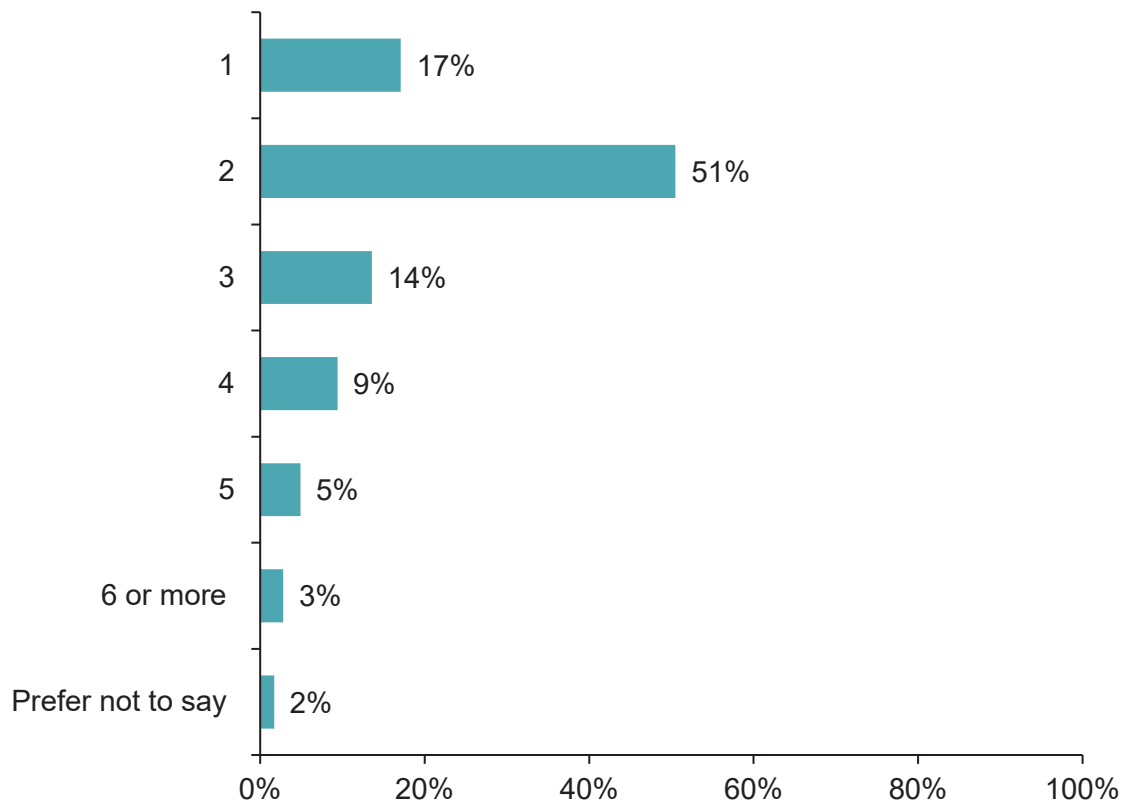
### Do you rent or own your home?



	Percent	Count
Own	82.9%	237
Rent	13.6%	39
Other (please specify):	2.1%	6
Prefer not to say	1.4%	4
	<b>Total</b>	286

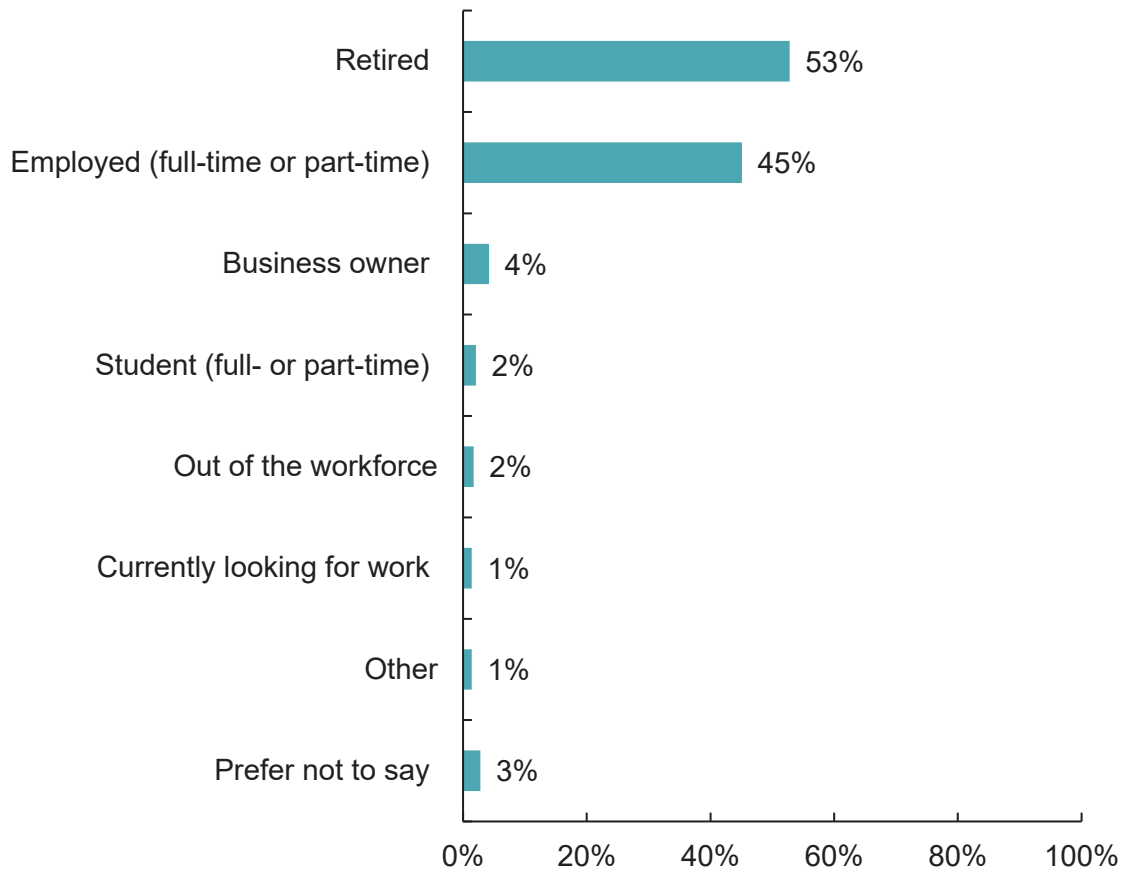
Other responses include: lifetime lease, own but share water meter, and live with family

## How many people live in your household?



	Percent	Count
1	17.1%	49
2	50.5%	145
3	13.6%	39
4	9.4%	27
5	4.9%	14
6 or more	2.8%	8
Prefer not to say	1.7%	5
	<b>Total</b>	<b>287</b>

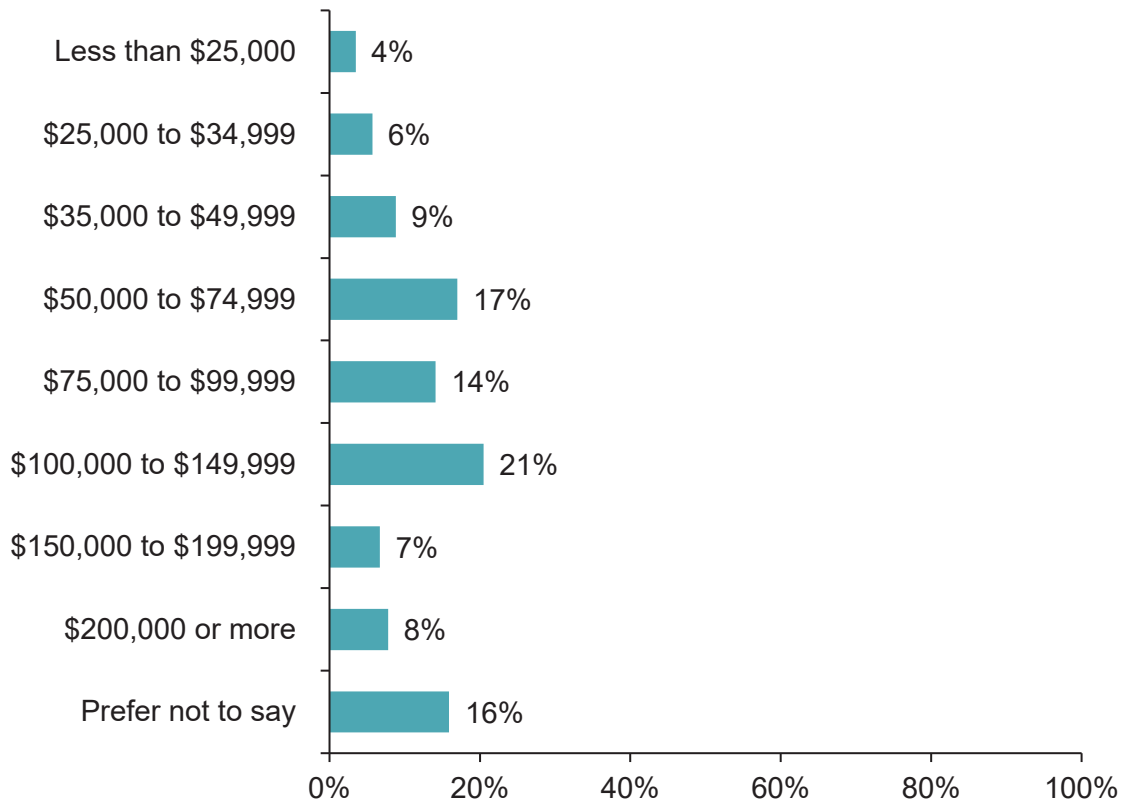
**What is your employment status? Please select all that apply.**



	Percent	Count
Retired	52.8%	152
Employed (full-time or part-time)	45.1%	130
Business owner	4.2%	12
Student (full- or part-time)	2.1%	6
Out of the workforce (homemaker, caretaker, etc.)	1.7%	5
Currently looking for work	1.4%	4
Other (please tell us):	1.4%	4
Prefer not to say	2.8%	8

Other responses include: disabled, on social security, or other personal circumstances

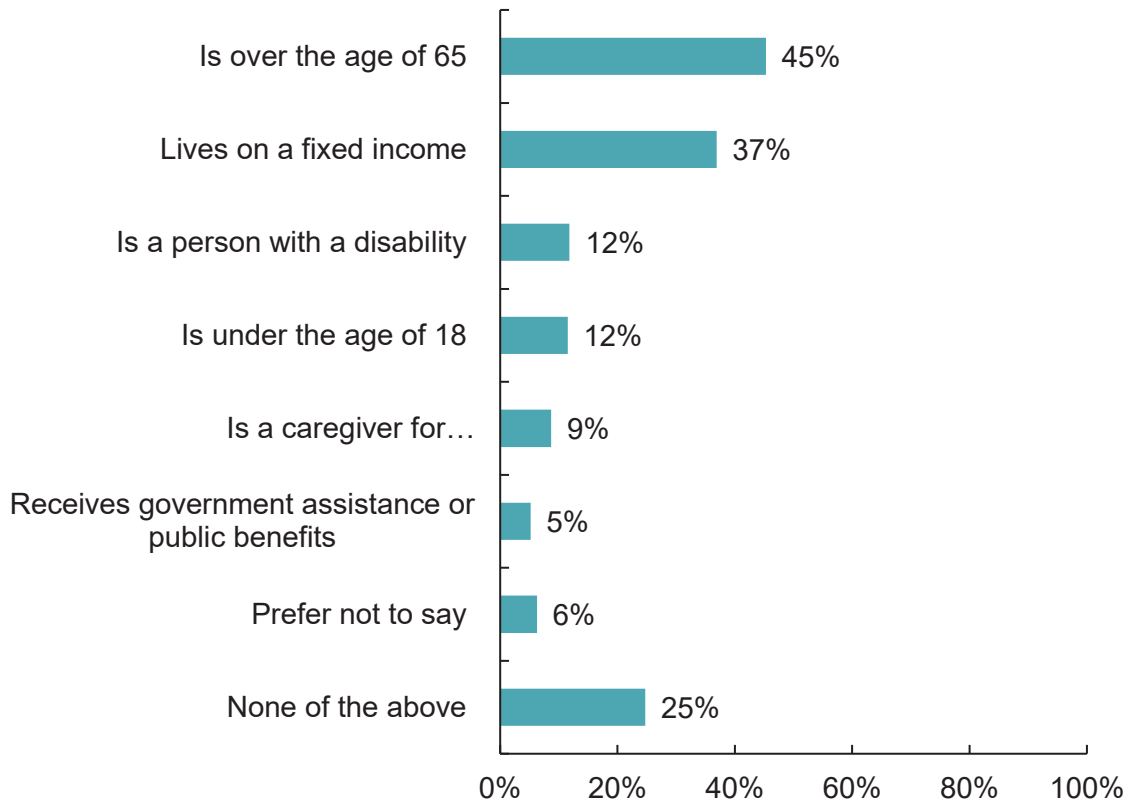
**What was your household income in the last 12 months before taxes?  
Your best guess is fine.**



	<b>Percent</b>	<b>Count</b>
Less than \$25,000	3.5%	10
\$25,000 to \$34,999	5.7%	16
\$35,000 to \$49,999	8.8%	25
\$50,000 to \$74,999	17.0%	48
\$75,000 to \$99,999	14.1%	40
\$100,000 to \$149,999	20.5%	58
\$150,000 to \$199,999	6.7%	19
\$200,000 or more	7.8%	22
Prefer not to say	15.9%	45
	<b>Total</b>	<b>283</b>

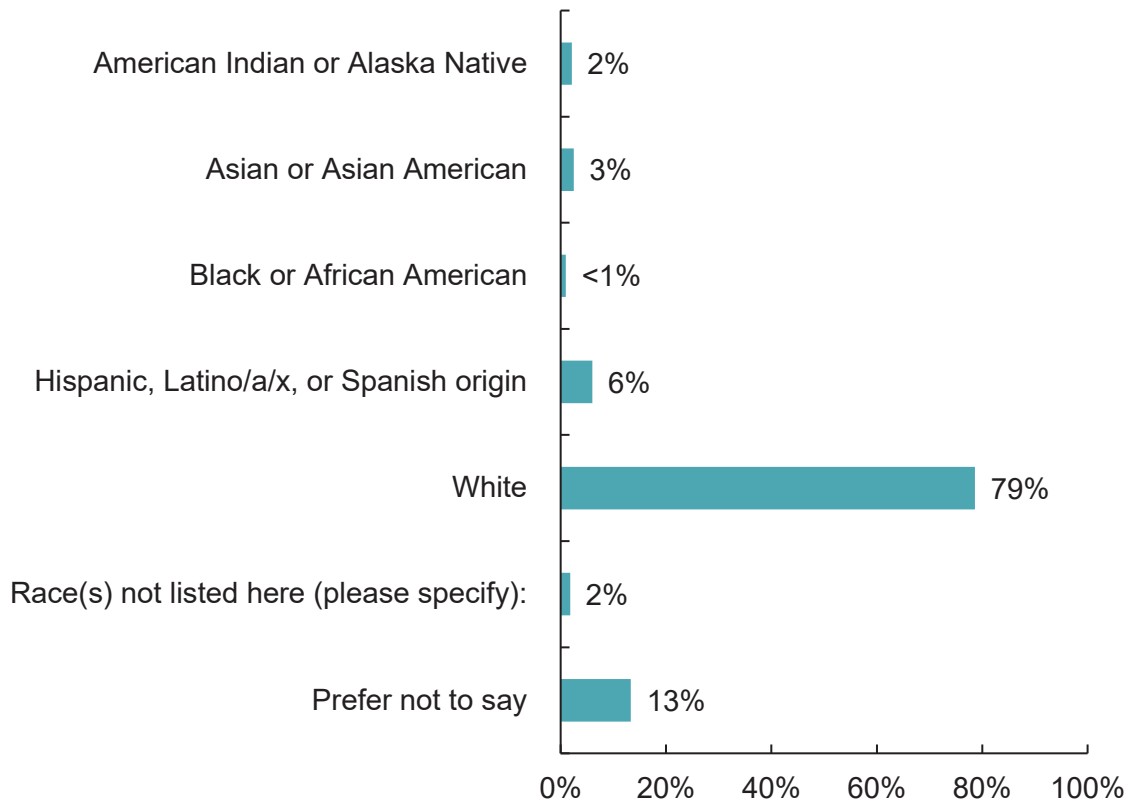
**Which of the following statements describe you or someone in your household? Please select all that apply.**

**I or someone in my household...**



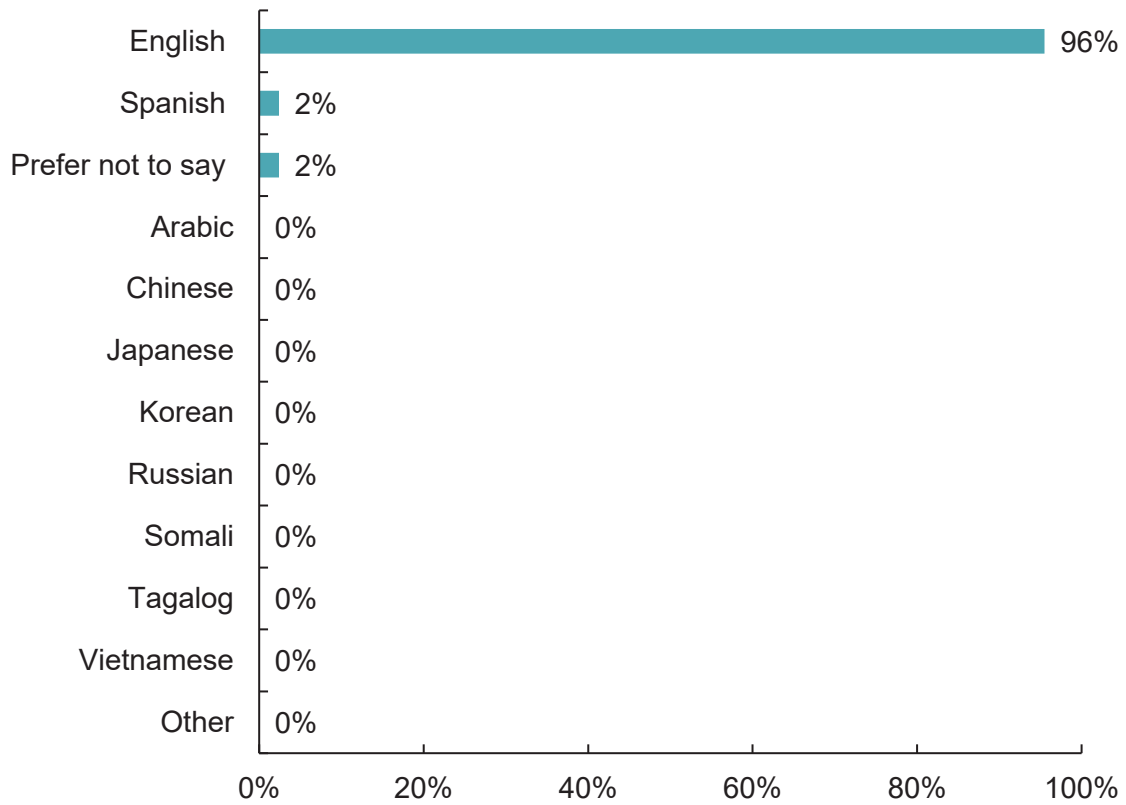
	<b>Percent</b>	<b>Count</b>
Is over the age of 65	45.3%	130
Lives on a fixed income (such as social security)	36.9%	106
Is a person with a disability	11.8%	34
Is under the age of 18	11.5%	33
Is a caregiver for a child, older adult, or a person with a disability	8.7%	25
Receives government assistance or public benefits (such as food assistance, housing assistance, or Canby Utility Payment Assistance)	5.2%	15
Prefer not to say	6.3%	18
None of the above	24.7%	71

**How do you identify? Please select all that apply.**



	<b>Percent</b>	<b>Count</b>
American Indian or Alaska Native	2.1%	6
Asian or Asian American	2.5%	7
Black or African American	0.4%	1
Hispanic, Latino/a/x, or Spanish origin	6.0%	17
White	78.6%	224
Race(s) not listed here (please specify):	1.8%	5
Prefer not to say	13.3%	38

### What is your preferred language(s) for receiving information about this project?

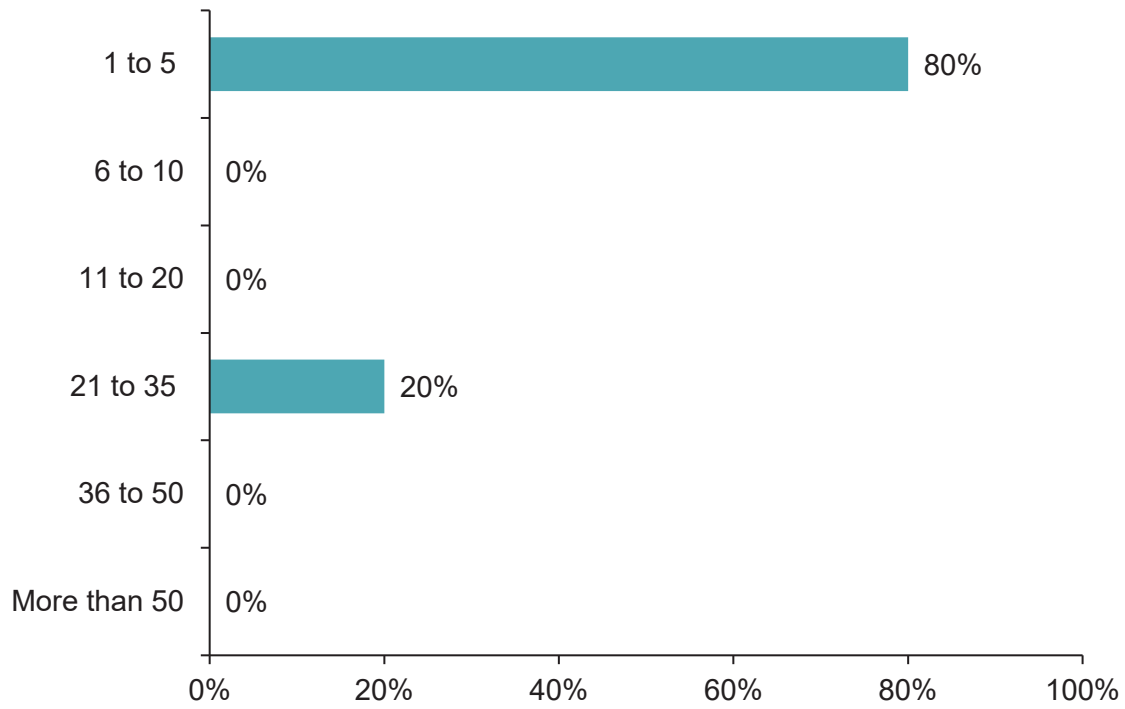


	Percent	Count
English	95.5%	274
Spanish	2.4%	7
Prefer not to say	2.4%	7
Arabic	0%	0
Chinese	0%	0
Japanese	0%	0
Korean	0%	0
Russian	0%	0

Somali	0%	0
Tagalog	0%	0
Vietnamese	0%	0
Other	0%	0

### How many employees work at your business?

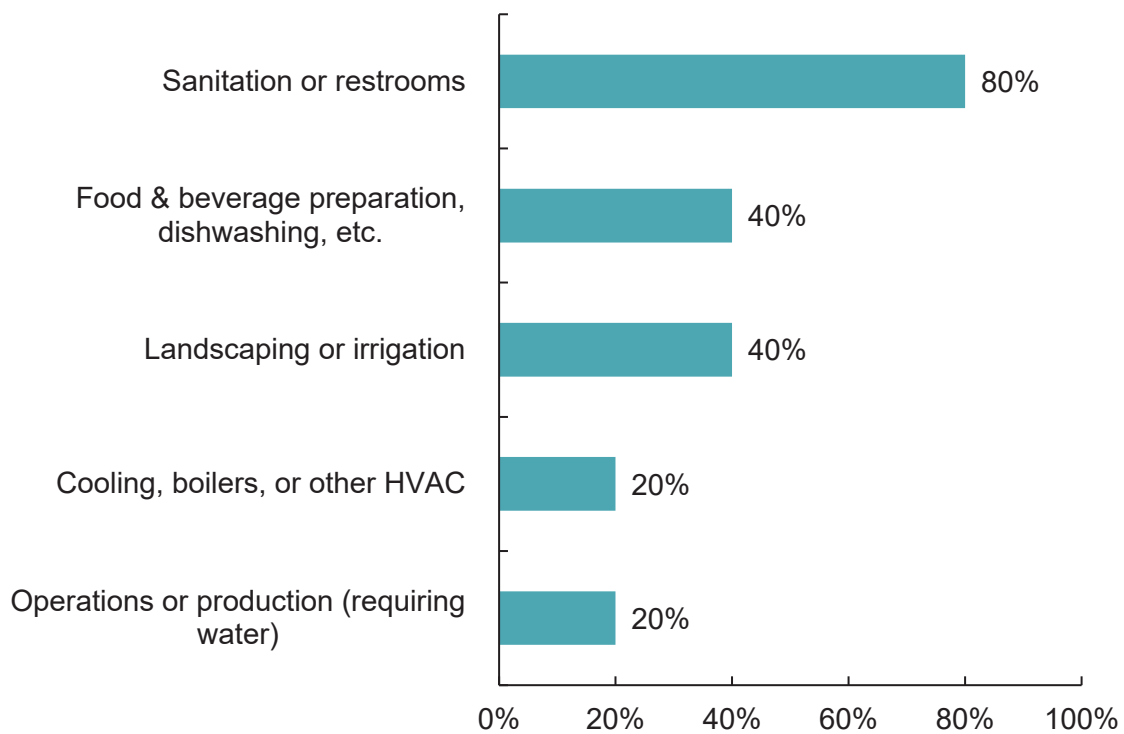
Shown only if participants indicated “I pay a CU water bill for my business.”



	Percent	Count
1 to 5	80.0%	4
6 to 10	0%	0
11 to 20	0%	0
21 to 35	20.0%	1
36 to 50	0%	0
More than 50	0%	0
	Totals	5

**Which of these water-related services do you provide or rely on in your business? Please select all that apply.**

Shown only if participants indicated “I pay a CU water bill for my business.”



	Percent	Count
Sanitation or restrooms	80.0%	4
Landscaping or irrigation	40.0%	2
Food & beverage preparation, dishwashing, etc.	40.0%	2
Operations or production (requiring water)	20.0%	1
Cooling, boilers, or other HVAC	20.0%	1

**What else can you tell us about water use at your business?**

Approximate facility size (sq. ft.), primary water-using activities (manufacturing processes, cleaning, irrigation, cooling, food prep), etc.

Shown only if participants indicated “I pay a CU water bill for my business.”

Just for cleaning
3,000 SF, Cleaning, cooling, food prep



## MEMORANDUM

**To:** Chair Molamphy, Members Pendleton, Yarbrough, LeBlanc, and Westcott  
**From:** Kari Duncan, General Manager and Mike Schelske Finance Manager  
**Date:** June 5<sup>th</sup> 2026  
**Subject:** Fiscal Year 2027 Operating and Capital Budgets

---

**Suggested Motion: I move that the Fiscal Year 2027 Electric and Water Operating and Capital Budgets be approved as presented.**

Attached for your review are the proposed Fiscal Year (FY) 2027 Operating and Capital Budgets. Below is a summary of key highlights for both the Electric and Water Funds:

The package includes the following:

- **Index** — A complete list of all schedules included in the package
- **Budget Overview** — High-level financial summary covering significant changes to expenses, personnel, and capital expenditures
- **FY 2027 Budget Schedules**

An advanced copy of the budget was provided to the Board on May 21<sup>st</sup> and questions received from the Board members will be discussed at the board meeting.



## Fiscal Year 2027 Budget Electric and Water

### Index of Documents

Document	Page(s)
Budget Summary & Highlights	1-4
Executive Summary - Electric	5
Executive Summary - Water	6
Combined Department Summary (Expenses)	7-8
Personnel Costs	9
Capital Expenditures	10-11
Statement of Operations and Changes In Net Assets - Electric	12-13
Chart - Electric - Major Operating Expense Changes	14
Department Summary - Electric	15-16
Cash Reserve Procedure - Electric	17
Statement of Operations and Changes In Net Assets - Water	18-19
Chart - Water - Major Operating Expense Changes	20
Department Summary - Water	21-22
Cash Reserve Procedure - Water	23
Dept. Budget - Board of Directors - Electric	24
Dept. Budget - Executive Budget - Electric	25
Dept. Budget - Administrative Budget - Electric	26
Dept. Budget - Customer Service Budget - Electric	27
Dept. Budget - Finance Budget - Electric	28
Dept. Budget - Operations Budget - Electric	29
Dept. Budget - Distribution Budget - Electric	30
Dept. Budget - Risk Management Budget - Electric	31
Dept. Budget - Board of Directors - Water	32
Dept. Budget - Executive Budget - Water	33
Dept. Budget - Administrative Budget - Water	34
Dept. Budget - Customer Service Budget - Water	35
Dept. Budget - Finance Budget - Water	36
Dept. Budget - Operations Budget - Water	37
Dept. Budget - Distribution Budget - Water	38
Dept. Budget - Water Treatment Plant - Water	39
Dept. Budget - Risk Management Budget - Water	40

## FY 2027 Operating Budget

### Summary and Highlights

#### Summary of Operating Income & Change in Net Position

	Electric Fund	Water Fund
Revenue	16,984,210	6,620,650
Operating Expenses	(17,344,431)	(5,068,101)
Operating Income (Loss)	(360,220)	1,552,549
Non-Operating Income (Expense)	836,672	596,186
Net Income Before Capital Contributions	476,452	2,148,735
Capital Contributions	1,479,840	1,419,806
Change in Net Assets	\$ 1,956,292	\$ 3,568,541

#### Cash Position

	Electric Fund	Water Fund
Estimated Beg. Cash, 7/01/26	\$ 19,439,429	\$ 14,492,301
Change in Net Assets	1,956,292	3,568,541
Add: Depreciation	1,421,844	906,816
Less: Water Bond Payment	-	(213,000)
Less: Contributed Capital (Water)	-	(633,699)
Less: Capital Expenditures	(2,400,908)	(4,796,987)
Increase (Decrease) in Cash	977,228	(1,168,329)
Estimated Ending Cash, 6/30/27	\$ 20,416,657	\$ 13,323,972

#### Electric Fund – Operating Budget

- **Operating Revenues:**
  - Budgeted at \$16.98M, a 7% increase over FY26
  - Growth driven primarily by rate increases (2/1/26 and 11/1/26).

- **Operating Expenses:**
  - Total \$17.34M, up 8% from FY26
  - Largest increase is for Purchased Power; increase is 12% or \$1,099,514 over FY26 budget.
  - Other significant increases include Medical Insurance (+\$100,320), Franchise Tax (+\$51,679), and Payroll (+\$50,304).
- **Operating Margin:**
  - Operating loss of (\$350,090), a margin of -2.1% .
  - A margin decrease is expected due to higher BPA power costs.
  - The negative operating margin will be offset by estimated Interest income of \$739,664.
- **Non-Operating Revenues:**
  - \$836,672, primarily interest income of \$739,644.
  - This offsets the negative operating margin.
- **Capital Contributions:**
  - \$1.48M, based on projected subdivision, multi-family, and line extension activity.
- **Change in Net Assets:**
  - +\$1.97M, a 24% increase over FY26.
- **Ending Cash Position:**
  - FY27 ending cash projected at \$20.43M, an increase of \$986,352.

## Water Fund – Operating Budget

- **Operating Revenues:**
  - Budgeted at \$6.62M, a 15% increase over FY26.
  - Increase due to May 2026 rate increase and planned May 2027 rate increase.
- **Operating Expenses:**
  - Total \$5.09M, up 11% from FY26.
  - Largest increases in Payroll (+\$134,472), and PERS/OPSRP pension costs (+\$40,140), Health Insurance (+\$69,612), and Veolia (contract fee and variable cost adjustments) (+\$103,482).
  - Payroll and related costs include the Project Manager for the CWSP.
- **Operating Margin:**
  - Operating income of \$1.53M, an increase of 31% over FY26.
  - Operating margin is 23.2%.
  - Margin improvement is due to rate adjustments and customer growth.
- **Non-Operating Revenues:**
  - \$596,186, primarily due to interest income of \$538,047.

- **Capital Contributions:**
  - \$1.42M, including SDCs and contributions from developers.
- **Change in Net Assets:**
  - +\$3.55M, 4% below FY26.
- **Ending Cash Position:**
  - FY27 ending cash is projected at \$13.34M, a decrease of \$1.15M.
  - Decline due to \$4.78M in capital expenditures offset by cash from operations, non-operating revenue & expenses, and capital contributions.

## Capital Expenditures – Major Items

- **Electric Fund:**
  - Powered wire pulling trailer - \$220k
  - **Place Holder (no budget set)** - Line truck - \$300 to \$500k
  - **Place Holder (no budget set)** - Bucket truck - \$300 to \$500k
  - SCADA build-out and Westcott Bay 7 improvements - \$275k
  - Reconductor and pole replacements on SW 6<sup>th</sup> - \$194k
- **Water Fund:**
  - Valve turning trailer - \$90k
  - Mainline replacement (S. Manzanita & Maple) - \$258k
  - Hydrant replacements (5) - \$44k
  - Water sample stations (10) - \$38k
  - CWSP Owner’s Rep Services - \$2.34 million
  - CWSP Design Services - \$1.25 million
- **Shared Office/Technology Investments:**
  - Document management system (\$43k).
  - Boardroom raised dais and AV upgrades (\$48k).
  - PCS billing system update and required server upgrade (\$7k + \$28k).
  - Itron system upgrade and handheld meter readers (\$37k).

## Overall Takeaways for the Board

- Both funds remain financially strong, with positive changes in net assets and healthy cash reserves.
- Electric Fund faces margin pressure from rising BPA-based power costs but remains stable due to strong interest income and capital contributions.
- Water Fund continues to show strong operating results, though cash decreases due to significant capital investment in the CWSP.
- Capital programs across both funds focus on infrastructure investments, system reliability, appropriate equipment investment and lifecycle management, and technology upgrades.

- For the CWSP, \$1.25 million is budgeted for Design Services. Reimbursement for this expenditure will from the \$3.57 million State of Oregon forgivable loan but is not included because funds will not be received until early FY 2028.

**Canby Utility - Electric  
Executive Summary of FY27 Budget**

DESCRIPTION	FY27 Budget	FY26 Budget	Increase (Decrease) FY27 - FY26	% Increase (Decrease) FY27 - FY26	Notes:
<b>Total Electric Sales</b>	\$ 16,618,642	\$ 15,585,075	\$ 1,033,567	7%	FY27 based on the 2025 Electric Rate Study, a 1% growth factor, and the scheduled Nov '26 rate increase.
<b>Total Other Electric Energy Revenues</b>	365,568	318,012	47,556	15%	FY27 is based on history and BPA's new contract amount for the conservation program.
<b>OPERATING REVENUES</b>	16,984,210	15,903,087	1,081,123	7%	The overall increase in revenues is mainly due to rate changes from the Feb '26 rate increase.
<b>TOTAL OPERATING EXPENSES</b>	(17,344,431)	(16,090,249)	1,254,181	8%	The overall increase in expenses is mainly due to increased costs for purchased power, payroll, medical insurance, franchise taxes, depreciation, BPA conversation incentives, and mapping.
<b>OPERATING INCOME</b>	(360,220)	(187,162)	(173,058)	-92%	Operating income is expected to decline due to expenses increasing more than revenues.
<b>Total Non-Operating Revenues &amp; Expenses</b>	836,672	842,948	(6,276)	-1%	Decrease due to no BPA Power Dividend in FY26.
<b>Total Capital Contributions</b>	1,479,840	844,298	635,542	75%	Projected 60 service/meter connections. Possible projects: 1 subdivision, 1 multi-family, and Walnut Street extension.
<b>Change in Net Assets</b>	<u>1,956,292</u>	<u>\$ 1,500,084</u>	<u>\$ 456,208</u>	<u>23%</u>	
<b>Cash and Investments Estimate, June 30, 2026</b>	<b>19,439,429</b>				Estimated cash on hand.
<b>Cash Used For Capital Purchases</b>	<b>(2,400,908)</b>				Capital Budget for the year.
<b>Add Back Depreciation</b>	<b>1,421,844</b>				This is a non-cash item in Operating Expenses so it is added back to cash on hand.
<b>Total Estimated End Of FY27 Cash &amp; Investments</b>	<b>\$ 20,416,657</b>				<b>This is the amount we expect to have in CASH RESERVES at year end, 6/30/27.</b>
<b>Change in Estimated Cash &amp; Investments</b>	<u><b>\$ 977,228</b></u>				

**Canby Utility - Water  
Executive Summary of FY27 Budget**

DESCRIPTION	FY27 Budget	FY26 Budget	Increase (Decrease) FY27 - FY26	% Increase (Decrease) FY27 - FY26	Notes:
<b>TOTAL WATER USAGE SALES</b>	\$ 6,620,650	\$ 5,752,178	\$ 868,473	15%	Water sales are based on FY25-26 consumption adjusted for the 5/01/26 rate increase. Largest increases in Commercial and Residential revenues.
<b>TOTAL OPERATING EXPENSES</b>	(5,068,101)	(4,582,909)	485,192	11%	The main cost increases are for Veolia (annual contract fee and variable cost adjustments), payroll, health insurance, retirement, franchise tax, and mapping.
<b>OPERATING INCOME (LOSS)</b>	1,552,549	1,169,269	383,281	33%	Operating income increased due to higher revenues from the 5/01/26 rate change.
<b>Total Non-Operating Revenues &amp; Expenses</b>	596,186	641,003	(44,817)	-7%	Non-operating revenues are lower due to lower budgeted interest earnings on cash reserves.
<b>Total Capital Contributions</b>	1,419,806	1,892,018	(472,212)	-25%	Projected 40 service/meter connections. Possible projects: 1 subdivision, 1 multi-family, and 1 street extension.
<b>Change in Net Assets</b>	<u>3,568,541</u>	<u>\$ 3,702,290</u>	<u>\$ (133,748)</u>	<u>-4%</u>	
<b>Cash and Investments Estimate, June 30, 2026</b>	<b>14,492,301</b>				Estimated cash on hand.
<b>Cash Used For Capital Purchases</b>	<b>(4,796,987)</b>				Capital Budget for the year.
<b>Principal Payments on Water Bond(s)</b>	<b>(213,000)</b>				2017 Bond principal payment.
<b>Add Back Depreciation</b>	<b>906,816</b>				This is a non-cash item in Operating Expenses so it is added back to cash on hand.
<b>Less Contributions from Others</b>	<b>(633,699)</b>				This is a non-cash item in Capital Contributions so it is subtracted from cash on hand.
<b>Total Estimated End Of FY27 Cash &amp; Investments</b>	<u>\$ 13,323,972</u>				<b>This is the amount we expect to have in CASH RESERVES at year end, 6/30/27.</b>
<b>Change in Estimated Cash &amp; Investments</b>	<u>\$ (1,168,329)</u>				

**Combined Electric and Water System**

**FY 2027 Budget**

**Department Summary - Electric & Water**

Categories	Board of			Customer					Risk	FY27	FY26	\$ Change	% Change
	Directors	Executive	Administrative	Service	Finance	Operations	Distribution	WTP	Mgt	Total by Category	Total by Category	FY27 vs. FY26	FY27 vs. FY26
Payroll	\$ -	\$ 257,508	\$ 201,072	\$ 433,188	\$ 289,668	\$ 665,256	\$ 1,388,580	\$ -	\$ -	\$ 3,235,272	\$ 3,050,496	\$ 184,776	6.1%
PERS	-	78,636	63,516	101,628	88,464	203,172	454,740	-	-	990,156	935,748	54,408	5.8%
Medical/Vision Insurance	-	35,712	59,100	109,680	67,776	137,376	371,904	-	-	781,548	611,616	169,932	27.8%
Dental Insurance	-	2,340	3,876	7,872	2,544	9,972	22,908	-	-	49,512	39,912	9,600	24.1%
Life Insurance	-	516	1,572	2,220	3,636	1,716	7,056	-	-	16,716	17,796	(1,080)	-6.1%
Worker's Comp	-	2,112	1,644	2,724	2,364	11,244	24,240	-	-	44,328	45,696	(1,368)	-3.0%
Taxes State UI, OR Paid Leave	-	996	1,008	1,668	1,416	3,192	7,440	-	-	15,720	3,072	12,648	411.7%
Taxes FICA/Medicare	-	15,696	15,372	25,452	21,612	48,732	113,904	-	-	240,768	233,532	7,236	3.1%
City Transit	-	1,548	1,200	2,004	1,740	3,996	8,928	-	-	19,416	18,288	1,128	6.2%
HRA VEBA	-	2,100	4,212	8,400	4,212	8,400	27,300	-	-	54,624	54,624	-	0.0%
<b>Subtotal Employer-Paid Expenses</b>	<b>-</b>	<b>139,656</b>	<b>151,500</b>	<b>261,648</b>	<b>193,764</b>	<b>427,800</b>	<b>1,038,420</b>	<b>-</b>	<b>-</b>	<b>2,212,788</b>	<b>1,960,284</b>	<b>252,504</b>	<b>12.9%</b>
<b>Total Payroll and Employer Paid Expenses</b>	<b>-</b>	<b>397,164</b>	<b>352,572</b>	<b>694,836</b>	<b>483,432</b>	<b>1,093,056</b>	<b>2,427,000</b>	<b>-</b>	<b>-</b>	<b>5,448,060</b>	<b>5,010,780</b>	<b>437,280</b>	<b>8.7%</b>
Wages - Capitalized	-	-	-	-	-	-	(629,412)	-	-	(629,412)	(341,064)	(288,348)	84.5%
<b>Net Total Payroll &amp; Employer-Paid Expenses</b>	<b>-</b>	<b>397,164</b>	<b>352,572</b>	<b>694,836</b>	<b>483,432</b>	<b>1,093,056</b>	<b>1,797,588</b>	<b>-</b>	<b>-</b>	<b>4,818,648</b>	<b>4,669,716</b>	<b>148,932</b>	<b>3.2%</b>
401 (k)	-	-	-	-	1,760	-	-	-	-	1,760	1,932	(172)	-8.9%
Dues, Fees & Subscriptions	380	2,350	5,018	2,951	127,989	208	1,356	-	1,000	141,252	142,639	(1,387)	-1.0%
Meeting Expenses	-	960	1,712	126	-	1,428	-	-	-	4,226	3,048	1,178	38.7%
Safety	-	-	612	75	-	21,828	41,064	-	-	63,579	59,120	4,459	7.5%
Special Events	-	-	20,842	-	-	-	-	-	-	20,842	20,811	31	0.2%
Office Supplies	-	-	7,008	225	-	4,656	8,052	-	-	19,941	20,850	(909)	-4.4%
Postage	-	-	-	63,968	-	-	-	-	-	63,968	49,440	14,528	29.4%
Printing & Stationery Supplies	-	-	7,972	5,665	-	-	-	-	-	13,637	14,904	(1,267)	-8.5%
BPA Conservation	-	-	-	240,072	-	-	-	-	-	240,072	202,212	37,860	18.7%
Comm Audits	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Customer Info	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Customer Relations	-	-	-	2,600	-	-	-	-	-	2,600	2,600	-	0.0%
Heat Pump	-	-	-	300	-	-	-	-	-	300	300	-	0.0%
Res. Weatherization	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
School/Comm	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Share the Warmth	-	-	-	40,000	-	-	-	-	-	40,000	40,000	-	0.0%
Water Heater Rebates	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Water Promotion	-	-	-	7,200	-	-	-	-	-	7,200	7,200	-	0.0%
Rent	-	-	60,000	-	-	-	-	-	-	60,000	60,000	-	0.0%
Maint. Of Office Equipment	-	-	7,898	-	-	-	-	-	-	7,898	8,991	(1,093)	-12.2%
Maintenance of Substations	-	-	-	-	-	-	13,200	-	-	13,200	13,200	-	0.0%
Shop & Work Equipment Expenses	-	-	-	-	-	-	42,228	-	-	42,228	41,004	1,224	3.0%
Maint. Of Bldgs. & Grounds	-	-	104,916	-	-	-	-	-	-	104,916	96,049	8,867	9.2%
Utilities	-	-	20,604	-	-	19,428	-	-	-	40,032	37,596	2,436	6.5%
After Hours Dispatching	-	-	-	-	-	8,028	-	-	-	8,028	7,548	480	6.4%
One Call	-	-	-	-	-	1,032	-	-	-	1,032	1,008	24	2.4%
PGE Pole Contract	-	-	-	-	-	-	3,996	-	-	3,996	3,890	106	2.7%
Purchased Power	-	-	-	-	10,338,543	-	-	-	-	10,338,543	9,239,029	1,099,514	11.9%
Property & Liability Insurance	-	-	-	-	-	-	-	-	168,877	168,877	152,862	16,015	10.5%
Reporters	-	-	-	9,357	-	-	-	-	-	9,357	8,265	1,092	13.2%
Bad Debts	-	-	-	10,000	-	-	-	-	-	10,000	6,972	3,028	43.4%
Computer Supplies	-	-	5,016	-	-	-	-	-	-	5,016	3,504	1,512	43.2%
Computer Upgrades	-	-	-	-	-	-	-	-	-	-	2,450	(2,450)	-100.0%
Maintenance of Computers	-	-	-	-	195,984	-	-	-	-	195,984	208,471	(12,487)	-6.0%
SaaS/Subscriptions/Upgrades	-	-	-	-	42,180	-	-	-	-	42,180	23,300	18,880	81.0%
Telephone	-	-	33,801	-	-	-	-	-	-	33,801	35,304	(1,503)	-4.3%
Franchise Tax	-	-	-	-	1,161,966	-	-	-	-	1,161,966	1,066,865	95,101	8.9%
Energy Resource Supplier Assessment	-	-	-	-	17,390	-	-	-	-	17,390	14,123	3,268	23.1%
Hazardous Substance Fee	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Director Fees	6,780	-	-	-	-	-	-	-	-	6,780	6,480	300	4.6%
Other Expenses	2,140	-	-	-	-	-	-	-	-	2,140	1,890	250	13.2%

**Combined Electric and Water System**

**FY 2027 Budget**

**Department Summary - Electric & Water**

Categories	Board of Directors	Executive	Administrative	Customer Service	Finance	Operations	Distribution	WTP	Risk Mgt	FY27	FY26	\$ Change	% Change
										Total by Category	Total by Category	FY27 vs. FY26	FY27 vs. FY26
Depreciation	-	-	-	-	2,348,928	-	-	-	-	2,348,928	2,325,270	23,658	1.0%
Trade Organizations	-	75,564	-	-	-	-	-	-	-	75,564	60,644	14,920	24.6%
Cash Over/Short	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Maintenance of Overhead Lines	-	-	-	-	-	-	29,664	-	-	29,664	28,800	864	3.0%
Maintenance of Underground Lines	-	-	-	-	-	-	40,584	-	-	40,584	39,408	1,176	3.0%
Maintenance of Line Transformers	-	-	-	-	-	-	2,004	-	-	2,004	2,004	-	0.0%
Uncollectible Accounts	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Maintenance Of Distribution Mains	-	-	-	-	-	-	51,468	-	-	51,468	44,292	7,176	16.2%
Maintenance Of Water Services	-	-	-	-	-	-	15,000	-	-	15,000	13,500	1,500	11.1%
Maintenance of Electric Meters	-	-	-	-	-	-	9,600	-	-	9,600	12,300	(2,700)	-22.0%
Maintenance of Water Meters	-	-	-	-	-	-	1,848	-	-	1,848	1,800	48	2.7%
Maintenance of Water Hydrants	-	-	-	-	-	-	2,400	-	-	2,400	3,744	(1,344)	-35.9%
Equipment Rental	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Street Maintenance Fee	-	-	-	-	10,932	-	-	-	-	10,932	10,932	-	0.0%
Maintenance, Supervision & Engineering	-	-	-	-	-	-	18,300	-	-	18,300	18,300	-	0.0%
<b>Total Departmental Expenses</b>	<b>9,300</b>	<b>78,874</b>	<b>275,399</b>	<b>382,539</b>	<b>14,245,672</b>	<b>56,608</b>	<b>280,764</b>	<b>-</b>	<b>169,877</b>	<b>15,499,033</b>	<b>14,164,850</b>	<b>1,334,183</b>	<b>9.4%</b>
Audit	-	-	-	-	56,700	-	-	-	-	56,700	52,500	4,200	8.0%
Computer Consultants	-	-	-	-	36,328	-	-	-	-	36,328	25,284	11,044	43.7%
Infra-Red Scanning	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Labor Negotiations	-	-	10,008	-	-	-	-	-	-	10,008	11,004	(996)	-9.1%
Legal	-	30,000	-	-	-	-	-	-	-	30,000	9,600	20,400	212.5%
Mapping	-	-	-	-	-	69,984	-	-	-	69,984	-	69,984	0.0%
Other Consultants	-	9,180	12,536	-	1,584	-	-	8,000	-	31,300	23,268	8,032	34.5%
Pole Inspection & Treatment	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Rate Studies	-	-	-	-	37,000	-	-	-	-	37,000	27,000	10,000	37.0%
Regulatory	-	-	-	-	-	-	-	12,900	-	12,900	12,025	875	7.3%
Translation Services	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Tree Trimming	-	-	-	-	-	-	12,360	-	-	12,360	12,000	360	3.0%
Veolia Water NA	-	-	-	-	-	-	-	1,559,781	-	1,559,781	1,456,299	103,482	7.1%
Marketing	-	649	-	-	-	-	-	-	-	649	661	(12)	-1.8%
Engineering	-	-	-	-	-	50,400	24,960	-	-	75,360	75,360	-	0.0%
Meter Expenses	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Leak Detection Survey	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Arc-Flash Hazard Assessment	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Inspections	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Office Contract Help	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Paving/Road	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Other Expenses	-	-	-	-	-	-	-	25,900	-	25,900	3,200	22,700	709.4%
<b>Total Consulting/Contract</b>	<b>-</b>	<b>39,829</b>	<b>22,544</b>	<b>-</b>	<b>131,612</b>	<b>120,384</b>	<b>37,320</b>	<b>1,606,581</b>	<b>-</b>	<b>1,958,270</b>	<b>1,708,201</b>	<b>250,069</b>	<b>14.6%</b>
Training	5,962	3,150	5,967	1,615	4,890	14,596	53,954	-	-	90,134	79,417	10,717	13.5%
Transportation	4,210	3,810	6,933	3,475	6,570	14,596	14,800	-	-	54,394	50,794	3,600	7.1%
<b>Total Transportation &amp; Training</b>	<b>10,171</b>	<b>6,960</b>	<b>12,900</b>	<b>5,090</b>	<b>11,460</b>	<b>29,192</b>	<b>68,754</b>	<b>-</b>	<b>-</b>	<b>144,527</b>	<b>130,211</b>	<b>14,316</b>	<b>11.0%</b>
<b>Total Operating Expenses</b>	<b>\$ 19,471</b>	<b>\$ 522,827</b>	<b>\$ 663,415</b>	<b>\$ 1,082,465</b>	<b>\$ 14,872,176</b>	<b>\$ 1,299,240</b>	<b>\$ 2,184,426</b>	<b>\$ 1,606,581</b>	<b>\$ 169,877</b>	<b>\$ 22,420,478</b>	<b>\$ 20,672,978</b>	<b>\$ 1,747,499</b>	<b>8.5%</b>



## Personnel Costs

Category	FY27 Budget					
	Electric System	% of Total Compensation	Water System	% of Total Compensation	Combined	% of Total Compensation
Payroll	\$ 2,266,584	60.2%	\$ 968,688	57.5%	\$ 3,235,272	59.4%
PERS	680,688	18.1%	309,468	18.4%	990,156	18.2%
FICA/Med	165,072	4.4%	75,696	4.5%	240,768	4.4%
Medical/Vision	517,488	13.8%	264,060	15.7%	781,548	14.3%
Dental	34,056	0.9%	15,456	0.9%	49,512	0.9%
Life	10,884	0.3%	5,832	0.3%	16,716	0.3%
Unemployment, OR Paid Leave	10,764	0.3%	4,956	0.3%	15,720	0.3%
Worker's Comp	27,132	0.7%	17,196	1.0%	44,328	0.8%
Transit	13,344	0.4%	6,072	0.4%	19,416	0.4%
VEBA Account	37,284	1.0%	17,340	1.0%	54,624	1.0%
<b>Total Payroll &amp; Employer Paid Expenses</b>	<b>\$ 3,763,296</b>	<b>100.0%</b>	<b>\$ 1,684,764</b>	<b>100.0%</b>	<b>\$ 5,448,060</b>	<b>100.0%</b>

Category	FY26 Budget					
	Electric System	% of Total Compensation	Water System	% of Total Compensation	Combined	% of Total Compensation
Payroll	\$ 2,216,280	61.8%	\$ 834,216	58.6%	\$ 3,050,496	60.9%
PERS	666,420	18.6%	269,328	18.9%	935,748	18.7%
FICA/Med	166,284	4.6%	67,248	4.7%	233,532	4.7%
Medical/Vision	417,168	11.6%	194,448	13.7%	611,616	12.2%
Dental	29,340	0.8%	10,572	0.7%	39,912	0.8%
Life	12,540	0.3%	5,256	0.4%	17,796	0.4%
Unemployment, OR Paid Leave	2,172	0.1%	900	0.1%	3,072	0.1%
Worker's Comp	28,116	0.8%	17,580	1.2%	45,696	0.9%
Transit	13,032	0.4%	5,256	0.4%	18,288	0.4%
VEBA Account	35,712	1.0%	18,912	1.3%	54,624	1.1%
<b>Total Payroll &amp; Employer Paid Expenses</b>	<b>\$ 3,587,064</b>	<b>100.0%</b>	<b>\$ 1,423,716</b>	<b>100.0%</b>	<b>\$ 5,010,780</b>	<b>100.0%</b>

Category	Increase/(Decrease) FY27 vs. FY26					
	Electric System	% Increase/ (Decrease)	Water System	% Increase/ (Decrease)	Combined	% Increase/ (Decrease)
Payroll	\$ 50,304	2.3%	\$ 134,472	16.1%	\$ 184,776	6.1%
PERS	14,268	2.1%	40,140	14.9%	54,408	5.8%
FICA/Med	(1,212)	-0.7%	8,448	12.6%	7,236	3.1%
Medical/Vision	100,320	24.0%	69,612	35.8%	169,932	27.8%
Dental	4,716	16.1%	4,884	46.2%	9,600	24.1%
Life	(1,656)	-13.2%	576	11.0%	(1,080)	-6.1%
Unemployment, OR Paid Leave	8,592	395.6%	4,056	450.7%	12,648	411.7%
Worker's Comp	(984)	-3.5%	(384)	-2.2%	(1,368)	-3.0%
Transit	312	2.4%	816	15.5%	1,128	6.2%
VEBA Account	1,572	4.4%	(1,572)	-8.3%	-	0.0%
<b>Total Payroll &amp; Employer Paid Expenses</b>	<b>\$ 176,232</b>	<b>4.7%</b>	<b>\$ 261,048</b>	<b>18.3%</b>	<b>\$ 437,280</b>	<b>8.7%</b>

<b>Payroll Expense Change</b>	<b>\$ 50,304</b>	<b>2.3%</b>	<b>\$ 134,472</b>	<b>16.1%</b>	<b>\$ 184,776</b>	<b>6.1%</b>
<b>Employer Paid Benefits Change</b>	<b>125,928</b>	<b>9.2%</b>	<b>126,576</b>	<b>21.5%</b>	<b>252,504</b>	<b>12.9%</b>
<b>Total Change</b>	<b>\$ 176,232</b>		<b>\$ 261,048</b>		<b>\$ 437,280</b>	<b>8.7%</b>

**Canby Utility  
FY 2027 Capital Budget  
Total of Items from Both Funds**

Department / Project Name	Description of Project	Electric Fund	Water Fund	Total Project Cost
<b>Executive - Projects</b>				
5 year electrical system study (carry over)	An evaluation of our electric system will be performed by Jiajia Song, engineer, and staff of Stoddard Power. This analysis will provide a map for future energy needs of Canby and recommendations for system improvements.	15,820		\$ 15,820
<b>Admin - Projects</b>				
Document Management System - system implementation		31,973	10,658	42,631
Boardroom Dais Furniture	Raised dais for Board members	17,372	5,791	23,163
Boardroom AV Upgrade	New equipment and upgrades for improved video and audio for Board meetings	18,680	6,227	24,907
<b>Finance - Projects</b>				
Computer Upgrades	New desktops to replace old ones, new laptop for Engineer, replacement monitors, other items.	10,958	3,653	14,611
PCS Billing System Upgrade	Upgrade to PCS billings system. Required by September 2026.	5,778	1,926	7,704
Server Upgrade(s)	New server(s) required for new Windows operating system, which is required for updated MS SQL, required for PCS billing system update.	21,000	7,000	28,000
Itron System Upgrade (Temetra)	New Temetra System for meter reading. Replaces current system set to end support life in Dec 2028. Provides enhanced data analysis.	19,005	6,335	25,340
Itron Handheld Meter Readers	Replace current reader units with new version (2 units).	7,773	2,591	10,364
<b>Operations &amp; Distribution - Equipment</b>				
Powered Wire Pulling Trailer (carry over)	This trailer will replace our 1988 wire puller, it is getting hard to find parts for this and it has become very unreliable when needed (cost range from \$120,000 to \$200,000).	220,000		220,000
Self Contained Sweeper	Self contained sweeper head to use to keep shop and construction sites clean. This will be an attachment for our skid steer unit 2404	10,000		10,000
Flat Bed Trailer (16K payload)	This trailer will be used to haul some of our heavier new equipment, but can safely and legally be towed by our crew trucks. At this time we do not have a trailer like this in our fleet.	20,000		20,000
Line Truck	Estimated cost range \$300 - \$500k, potential lead time order of three years. (If available, would purchase in FY 2027.)	-		-
Bucket Truck 60'	Estimated cost range \$300 - \$500k, potential lead time order of three years. (If available, would purchase in FY 2027 but not same year as Line Truck.)	-		-
Westcott Bay 7 and SCADA build out (carry over)	SCADA prep and components to build out bay 7 at Westcott substation in preparation for area J (switches, breakers, other components)	275,000		275,000
Valve Turning Trailer	Hydraulic assist valve turning trailer with valve can clean-out vactor. This trailer helps with our annual valve and meter box maintenance. This tool helps limit manual valve turning issues and injuries. The trailer also helps protect the crews by shielding them in traffic.		90,000	90,000
Hand Valve Turning Tool	This is a replacement valve turner. Our current one requires frequent repairs and needs to be replaced with a newer and safer valve tool.		4,000	4,000
Super Freezer Machine	This is used to repair services and meters without having an outage.		5,500	5,500
Arrow Board for Units 1710 & 2012 (carry over)	We want to add safety arrow board to the back of unit 1710 and 2012. We use these vehicles for flagging and traffic control setup. The arrow boards are an industry standard for traffic safety and work site safety.		8,569	8,569

**Canby Utility  
FY 2027 Capital Budget  
Total of Items from Both Funds**

Department / Project Name	Description of Project	Electric Fund	Water Fund	Total Project Cost
<b>Operations &amp; Distribution - Projects</b>				
Reconductor and pole change-outs on SW 6th from Ivy to Fir	We will be upgrading 7 spans of small copper wire to 2/0 aluminum and adding a 3rd phase to have 3 phase running down that street. Also replacing 3 old poles and some new service wire.	193,595		<b>193,595</b>
Replace bad dead-end pole SW 6th and S Fir (carry over)	This pole has a steel butt brace and need to be replaced. We may need to rent a second digger truck (\$10,000).	54,120		<b>54,120</b>
Mainline Replacement - S Manzanita and Maple	This project will be completed in three phases, phase two will be on SE 5th Ave. This is also outlined in our Water Master Plan.		257,803	<b>257,803</b>
Hydrant Replacements (5)	We have identified 5 old hydrants that can not be repaired		44,030	<b>44,030</b>
Water Sample Stations (10)	we have to add 10 water sample stations per The State of Oregon		37,861	<b>37,861</b>
Valve Can Replacements	Valve can replacements for City paving project		20,000	<b>20,000</b>
<b>WTP</b>				
Capital Expenditure Modifications	Capital draw-down upon request per Veolia Water O&M Service Agreement.		25,000	<b>25,000</b>
CWSP	Owner's Rep Services - Year 2		2,344,000	<b>2,344,000</b>
	Design Services		1,250,000	<b>1,250,000</b>
<b>CONTRIBUTED CAPITAL:</b>				
Various Connections	Projected 60 service/meter connections based on 121 possible connections.	111,361		<b>111,361</b>
Line Extensions	Possible 1 subdivision, 1 multi-family project, and Walnut St. extension.	1,368,479		<b>1,368,479</b>
Various Residential Connects	Projected 40 service/meter connections based on 107 possible connections.		31,455	<b>31,455</b>
New Projects	Possible 1 subdivisions, 1 multi-family project, and 1 street extension.		634,594	<b>634,594</b>
<b>Totals</b>		<b>\$ 2,400,908</b>	<b>\$ 4,796,987</b>	<b>\$ 7,197,901</b>

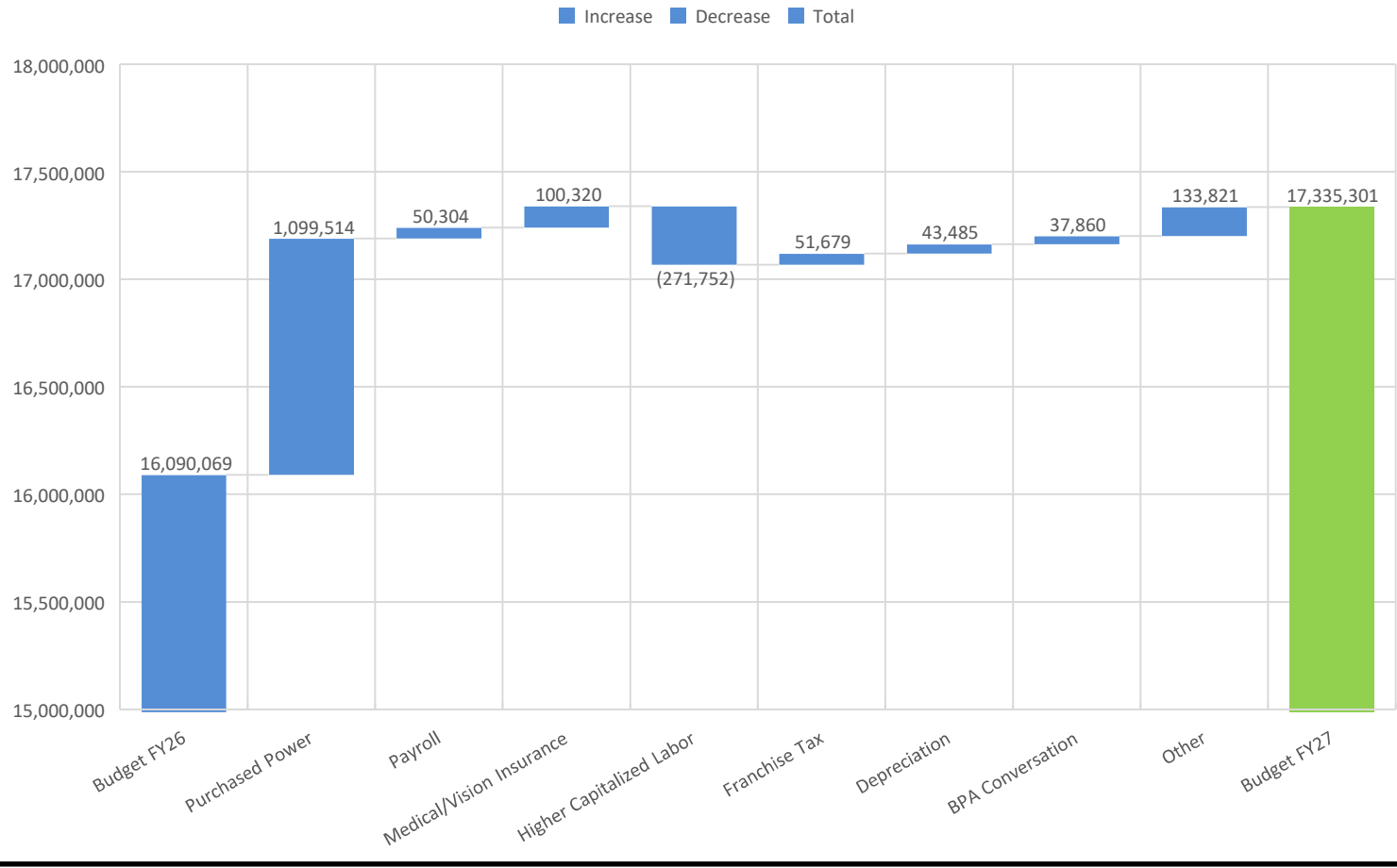
**Canby Utility Electric Fund  
FY 2027 Budget  
Statement of Operations and Changes In Net Assets**

Description	FY27 Budget	FY25 Actual	FY26 Budget	Increase (Decrease) FY27 - FY26	% Increase (Decrease) FY27 - FY26	Notes
<b>OPERATING REVENUES</b>						
Residential Sales	\$ 7,928,370	\$ 7,628,330	\$ 7,794,072	\$ 134,297	1.7%	Based on FY26 +1% growth & Nov '26 rate
Unbilled Revenue	-	37,228	-	-	N/A	Not budgeted - unknown until year-end
Green Power Sales	12,685	12,853	13,299	(614)	-5%	Based on FY26 +1% growth & Nov '26 rate
Small Commercial	1,617,508	1,518,922	1,563,469	54,040	3%	Based on FY26 +1% growth & Nov '26 rate
Large Commercial	3,155,664	3,482,053	3,534,047	(378,383)	-11%	Based on FY26 +1% growth & Nov '26 rate
Industrial	2,421,150	2,172,921	2,221,769	199,381	9%	Based on FY26 +1% growth & Nov '26 rate
HDLS	966,804	-	-	966,804	N/A	Based on FY26 +1% growth & Nov '26 rate
City Street Lighting	52,072	45,019	46,236	5,836	13%	Based on FY26 +1% growth & Nov '26 rate
Municipal	243,652	214,183	220,497	23,155	11%	Based on FY26 +1% growth & Nov '26 rate
Canby Utility	220,738	189,619	191,686	29,052	15%	Based on FY26 +1% growth & Nov '26 rate
<b>Total Electric Sales</b>	<b>16,618,642</b>	<b>15,301,128</b>	<b>15,585,075</b>	<b>1,033,567</b>	<b>7%</b>	
NSF Check Charge	1,404	1,353	1,200	204	17%	Based on FY26 actuals
Reconnect Fees	16,500	14,300	14,004	2,496	18%	Based on FY26 actuals
Door Hanger Fees	-	-	-	-	N/A	N/A
Account Set-up Fees	24,996	24,100	27,996	(3,000)	-11%	Based on FY26 actuals
Failed Payment Arrangement	600	500	600	-	0%	Based on FY26 actuals
Disconnect Notice Fee	81,996	75,275	72,000	9,996	14%	Based on FY26 actuals
BPA Conservation Rate Credit	240,072	113,722	202,212	37,860	19%	Based on contract amount
<b>Total Other Electric Energy Revenues</b>	<b>365,568</b>	<b>229,250</b>	<b>318,012</b>	<b>47,556</b>	<b>15%</b>	
<b>TOTAL OPERATING REVENUES</b>	<b>16,984,210</b>	<b>15,530,379</b>	<b>15,903,087</b>	<b>1,081,123</b>	<b>7%</b>	
<b>OPERATING EXPENSES</b>						
Board of Directors	14,712	6,283	12,744	1,968	15%	See Departmental Page
Executive	409,174	321,813	307,365	101,809	33%	See Departmental Page
Administrative	432,725	289,068	413,363	19,362	5%	See Departmental Page
Customer Service	865,084	741,153	780,966	84,118	11%	See Departmental Page
Finance	13,343,122	12,204,490	12,114,188	1,228,934	10%	See Departmental Page
Operations	802,764	571,682	788,928	13,836	2%	See Departmental Page
Distribution	1,379,498	1,160,601	1,584,434	(204,936)	-13%	See Departmental Page
Risk Management	97,352	67,476	88,261	9,091	10%	See Departmental Page
<b>TOTAL OPERATING EXPENSES</b>	<b>17,344,431</b>	<b>15,362,564</b>	<b>16,090,249</b>	<b>1,254,181</b>	<b>8%</b>	
<b>OPERATING INCOME (LOSS)</b>	<b>(360,220)</b>	<b>167,814</b>	<b>(187,162)</b>	<b>(173,058)</b>	<b>-92%</b>	
<b>OPERATING MARGIN</b>	<b>-2.1%</b>	<b>1.1%</b>	<b>-1.2%</b>			

**Canby Utility Electric Fund**  
**FY 2027 Budget**  
**Statement of Operations and Changes In Net Assets**

Description	FY27 Budget	FY25 Actual	FY26 Budget	Increase (Decrease) FY27 - FY26	% Increase (Decrease) FY27 - FY26	Notes
<b>NON-OPERATING REVENUES &amp; EXPENSES</b>						
Rental Lights	33,996	33,440	33,996	-	0%	Based on FY26 actuals
Rental Lights Expenses	-	-	-	-	N/A	N/A
St. Light Maintenance Sales	26,004	22,502	24,000	2,004	8%	Based on FY26 actuals
Material Sales	-	-	-	-	N/A	N/A
Billed for Dig In's	8,004	7,598	6,000	2,004	33%	Based on FY26 actuals
Custom Work Sales	-	-	-	-	N/A	N/A
Public St. Lights Sold	50,004	48,135	27,996	22,008	79%	Based on FY26 actuals
Misc. Other Sales	60,000	289,825	60,000	-	0%	Facility rental for Water Fund
Material Sales Cost	-	-	-	-	N/A	N/A
Custom Work Costs	-	-	-	-	N/A	N/A
St. Light Maintenance Costs	(60,000)	(88,050)	(60,000)	-	0%	Based on FY26 actuals
Misc. Other Costs	-	(80,591)	-	-	N/A	N/A
Temp Service	-	11,267	-	-	N/A	Based on FY26 actuals
Interest Income/Other	739,664	718,051	770,960	(31,296)	-4%	Estimated interest rate 3.90%
Gain On Disposition of Property	-	12,551	-	-	N/A	N/A
Loss On Disposition of Property	-	(21,909)	-	-	N/A	N/A
Other Interest Expense	(21,000)	(20,599)	(20,004)	(996)	5%	Based on FY26 actuals
<b>Total Non-Operating Revenues &amp; Expenses</b>	<b>836,672</b>	932,219	<b>842,948</b>	(6,276)	-1%	
<b>Net Income/(Loss) Before Capital Contributions</b>	<b>476,452</b>	1,100,034	<b>655,786</b>	(179,334)	-27%	
<b>CAPITAL CONTRIBUTIONS</b>						
Hook-up Fees	111,360	497,683	141,322	(29,962)	-21%	Projected 60 service/meter connections
Contribution From Others	-	114,394	-	-	N/A	Unknown
Line Extension Fees	1,368,480	306,758	702,976	665,504	95%	Possible 1 subdivision, 1 multi-family, and Walnut street extension
<b>Total Capital Contributions</b>	<b>1,479,840</b>	918,835	<b>844,298</b>	635,542	75%	
<b>Change in Net Assets</b>	<b>\$ 1,956,292</b>	\$ 2,018,869	<b>\$ 1,500,084</b>	\$ 456,208	23%	
<b>CASH FLOW</b>						
Estimated Cash and Investments, June 30, 2026	<b>\$ 19,439,429</b>					
Cash Used For Capital Purchases	(2,400,908)					
Change in Net Assets	1,956,292					
Add Back Depreciation	1,421,844					
<b>Net Cash Generated/(Used)</b>	<b>977,228</b>					
Estimated Cash and Investments, June 30, 2027	<b>\$20,416,657</b>					

**Electric - Operating Expenses  
Major Changes by Cost Type  
FY 27 vs. FY 26**



**Canby Utility  
FY 2027 Budget  
Departmental Summary - Electric**

Categories	Board of Directors	Executive	Administrative	Customer Service	Finance	Operations	Distribution	Risk Mgt	[not used]	FY27 Total by Category	FY26 Total by Category	\$ Change FY27 vs. FY26	% Change FY27 vs. FY26
Payroll	\$ -	\$ 193,128	\$ 150,804	\$ 324,888	\$ 217,248	\$ 413,964	\$ 966,552			\$ 2,266,584	\$ 2,216,280	\$ 50,304	2.3%
PERS		58,980	47,640	76,224	66,348	126,432	305,064			680,688	\$ 666,420	14,268	2.1%
Medical/Vision Insurance		26,784	44,328	82,260	50,832	86,088	227,196			517,488	\$ 417,168	100,320	24.1%
Dental Insurance		1,752	2,904	5,904	1,908	6,204	15,384			34,056	\$ 29,340	4,716	16.1%
Life Insurance		384	1,176	1,668	2,724	1,128	3,804			10,884	\$ 12,540	(1,656)	-13.2%
Worker's Comp		1,584	1,236	2,040	1,776	6,636	13,860			27,132	\$ 28,116	(984)	-3.5%
Taxes State UI, OR Paid Leave		744	756	1,248	1,056	1,968	4,992			10,764	\$ 2,172	8,592	395.6%
Taxes FICA/Medicare		11,772	11,532	19,092	16,212	30,048	76,416			165,072	\$ 166,284	(1,212)	-0.7%
City Transit		1,164	900	1,500	1,308	2,484	5,988			13,344	\$ 13,032	312	2.4%
HRA VEBA		1,572	3,156	6,300	3,156	6,300	16,800			37,284	\$ 35,712	1,572	4.4%
<b>Subtotal Employer-Paid Expenses</b>	<b>-</b>	<b>104,736</b>	<b>113,628</b>	<b>196,236</b>	<b>145,320</b>	<b>267,288</b>	<b>669,504</b>	<b>-</b>	<b>-</b>	<b>1,496,712</b>	<b>1,370,784</b>	<b>125,928</b>	<b>9.2%</b>
<b>Total Payroll and Employer Paid Expenses</b>	<b>\$ -</b>	<b>\$ 297,864</b>	<b>\$ 264,432</b>	<b>\$ 521,124</b>	<b>\$ 362,568</b>	<b>\$ 681,252</b>	<b>\$ 1,636,056</b>	<b>\$ -</b>		<b>\$ 3,763,296</b>	<b>\$ 3,587,064</b>	<b>\$ 176,232</b>	<b>11.5%</b>
Wages - Capitalized							(500,904)			(500,904)	(229,152)	(271,752)	118.6%
<b>Net Total Payroll &amp; Employer-Paid Expenses</b>	<b>-</b>	<b>297,864</b>	<b>264,432</b>	<b>521,124</b>	<b>362,568</b>	<b>681,252</b>	<b>1,135,152</b>	<b>-</b>		<b>3,262,392</b>	<b>3,357,912</b>	<b>(95,520)</b>	<b>-2.8%</b>
401 (k)					1,320					1,320	1,452	(132)	-9.1%
Dues, Fees & Subscriptions	285	2,350	3,160	1,463	94,761	108	-	500		102,627	104,938	(2,311)	-2.2%
Meeting Expenses		360	1,056	90	-	420				1,926	1,653	273	16.5%
Safety			456			16,368	32,400			49,224	46,397	2,827	6.1%
Special Events			15,381							15,381	15,362	19	0.1%
Office Supplies			5,256	225		2,496	7,920			15,897	16,566	(669)	-4.0%
Postage				47,976						47,976	37,080	10,896	29.4%
Printing & Stationery Supplies			5,613	4,249						9,862	10,098	(236)	-2.3%
BPA Conservation				240,072						240,072	202,212	37,860	18.7%
Comm Audits				-						-	-	-	0.0%
Customer Relations				1,950						1,950	1,950	-	0.0%
Heat Pump				300						300	300	-	0.0%
Res. Weatherization				-						-	-	-	0.0%
School/Comm				-						-	-	-	0.0%
Share the Warmth				30,000						30,000	30,000	-	0.0%
Water Heater Rebates				-						-	-	-	0.0%
Rent				-						-	-	-	0.0%
Maint. Of Office Equipment			5,918							5,918	6,746	(828)	-12.3%
Maintenance of Substations							13,200			13,200	13,200	-	0.0%
Shop & Work Equipment Expenses							29,868			29,868	29,004	864	3.0%
Maint. Of Bldgs. & Grounds			64,576							64,576	60,023	4,553	7.6%
Utilities			15,575			15,444				31,019	28,622	2,397	8.4%
After Hours Dispatching						6,096				6,096	5,664	432	7.6%
One Call						612				612	600	12	2.0%
PGE Pole Contract							3,996			3,996	3,890	106	2.7%
Purchased Power					10,338,543					10,338,543	9,239,029	1,099,514	11.9%
Property & Liability Insurance								96,852		96,852	87,761	9,091	10.4%
Reporters				4,810						4,810	4,692	118	2.5%
Bad Debts				9,000						9,000	5,857	3,143	53.7%
Computer Supplies			3,756							3,756	2,628	1,128	42.9%
Computer Upgrades										-	1,800	(1,800)	-100.0%
Maintenance of Computers					147,852					147,852	154,092	(6,240)	-4.1%
SaaS/Subscriptions/Upgrades					24,108					24,108	17,112	6,996	40.9%
Telephone			22,992							22,992	23,016	(24)	-0.1%
Franchise Tax					830,933					830,933	779,254	51,679	6.6%
Energy Resource Supplier Assessment					17,390					17,390	14,123	3,268	23.1%
Director Fees	5,340									5,340	5,100	240	4.7%
Other Expenses	1,605									1,605	1,418	188	13.2%
Depreciation					1,421,844					1,421,844	1,378,359	43,485	3.2%
Trade Organizations		71,173								71,173	56,568	14,605	25.8%
Cash Over/Short										-	-	-	0.0%

**Canby Utility  
FY 2027 Budget  
Departmental Summary - Electric**

Categories	Board of Directors	Executive	Administrative	Customer Service	Finance	Operations	Distribution	Risk Mgt	[not used]	FY27 Total by Category	FY26 Total by Category	\$ Change FY27 vs. FY26	% Change FY27 vs. FY26
Maintenance of Overhead Lines							29,664			29,664	28,800	864	3.0%
Maintenance of Underground Lines							40,584			40,584	39,408	1,176	3.0%
Maintenance of Line Transformers							2,004			2,004	2,004	-	0.0%
Uncollectible Accounts				-						-	-	-	0.0%
Maintenance of Electric Meters							9,600			9,600	12,300	(2,700)	-22.0%
Street Maintenance Fee					5,112					5,112	5,112	-	0.0%
Maintenance, Supervision & Engineering							1,500			1,500	1,500	-	0.0%
<b>Total Departmental Expenses</b>	<b>7,230</b>	<b>73,883</b>	<b>143,739</b>	<b>340,135</b>	<b>12,881,863</b>	<b>41,544</b>	<b>170,736</b>	<b>97,352</b>	<b>-</b>	<b>13,756,482</b>	<b>12,475,688</b>	<b>1,280,794</b>	<b>10.3%</b>
Audit					42,525					42,525	39,375	3,150	8.0%
Computer Consultants					27,246					27,246	18,960	8,286	43.7%
Infra-Red Scanning							-			-	-	-	0.0%
Labor Negotiations			6,504							6,504	7,500	(996)	-13.3%
Legal		23,748			-	-				23,748	4,920	18,828	382.7%
Mapping						34,992				34,992	-	34,992	0.0%
Other Consultants		9,000	8,400		1,190	-				18,590	10,764	7,826	72.7%
Pole Inspection & Treatment							-			-	-	-	0.0%
Rate Studies					10,000					10,000	27,000	(17,000)	-63.0%
Translation Services				-						-	-	-	0.0%
Tree Trimming							12,360			12,360	12,000	360	3.0%
Marketing		529								529	541	(12)	-2.2%
Engineering					-	25,200	24,960			50,160	50,160	-	0.0%
Meter Expenses							-			-	-	-	0.0%
Arc-Flash Hazard Assessment							-			-	-	-	0.0%
Inspections					-		-			-	-	-	0.0%
Office Contract Help				-			-			-	-	-	0.0%
Paving/Road							-			-	-	-	0.0%
<b>Total Consulting/Contract</b>	<b>-</b>	<b>33,277</b>	<b>14,904</b>	<b>-</b>	<b>80,961</b>	<b>60,192</b>	<b>37,320</b>	<b>-</b>	<b>-</b>	<b>226,654</b>	<b>171,220</b>	<b>55,434</b>	<b>32.4%</b>
Training	4,702	1,050	4,472	1,215	3,670	9,888	27,670	-		52,667	50,182	2,485	5.0%
Transportation	2,780	3,100	5,178	2,610	4,930	9,888	8,620	-		37,106	35,067	2,039	5.8%
<b>Total Transportation &amp; Training</b>	<b>7,482</b>	<b>4,150</b>	<b>9,650</b>	<b>3,825</b>	<b>8,600</b>	<b>19,776</b>	<b>36,290</b>	<b>-</b>	<b>-</b>	<b>89,773</b>	<b>85,249</b>	<b>4,524</b>	<b>5.3%</b>
<b>Total Operating Expenses</b>	<b>\$ 14,712</b>	<b>\$ 409,174</b>	<b>\$ 432,725</b>	<b>\$ 865,084</b>	<b>\$ 13,333,992</b>	<b>\$ 802,764</b>	<b>\$ 1,379,498</b>	<b>\$ 97,352</b>	<b>\$ -</b>	<b>\$ 17,335,301</b>	<b>\$ 16,090,069</b>	<b>\$ 1,245,231</b>	<b>7.7%</b>

Procedure 520  
Attachment 1  
FY 2027

Canby Utility  
Cash Reserve Procedure

Cash Reserve Calculation

The cash reserve calculations are targeted end-of-year balances at June 30, 2027.

Electric	Input	Pro-rate	Policy	Reserve Dollars	Basis	
Annual O&M Expenditures (excluding power supply costs and depreciation)	\$ 5,584,044	365	180	\$ 2,753,775	Budget 2027	
High Month Power Supply Costs	\$ 977,450	30	45	1,466,175	Budget 2027	
Power Supply Risk				250,000	BPA (placeholder for CRAC)	
Rate Base Factor for Catastrophic Event	Assets \$ 56,372,221	Deprec. \$ 20,735,936	Deprec./Assets 36.8%	Assumption 2.0%	1,127,444	From Balance Sheet at 3/31/2026
Debt Service Highest Payment				-	NA	
Capital Improvements	2019-2024	\$1,763,080	20.0%	\$352,616	352,616	Same as prior year (2025 Master Plan CIP not available yet)
Vehicle/Equipment Replacement Program					441,734	Rotation Schedule
Labor Contingency					100,000	To help cover less labor intensive capital years
<b>Total Before Project Reserve</b>					<b>6,491,744</b>	
Project Reserve					13,924,913	Project Reserve
<b>Targeted Cash Reserve</b>					<b>\$ 20,416,657</b>	
<b>Minimum Cash Reserve \$4,000,000</b>					<b>Over / (Under) Minimum Cash Reserve \$ 16,416,657</b>	

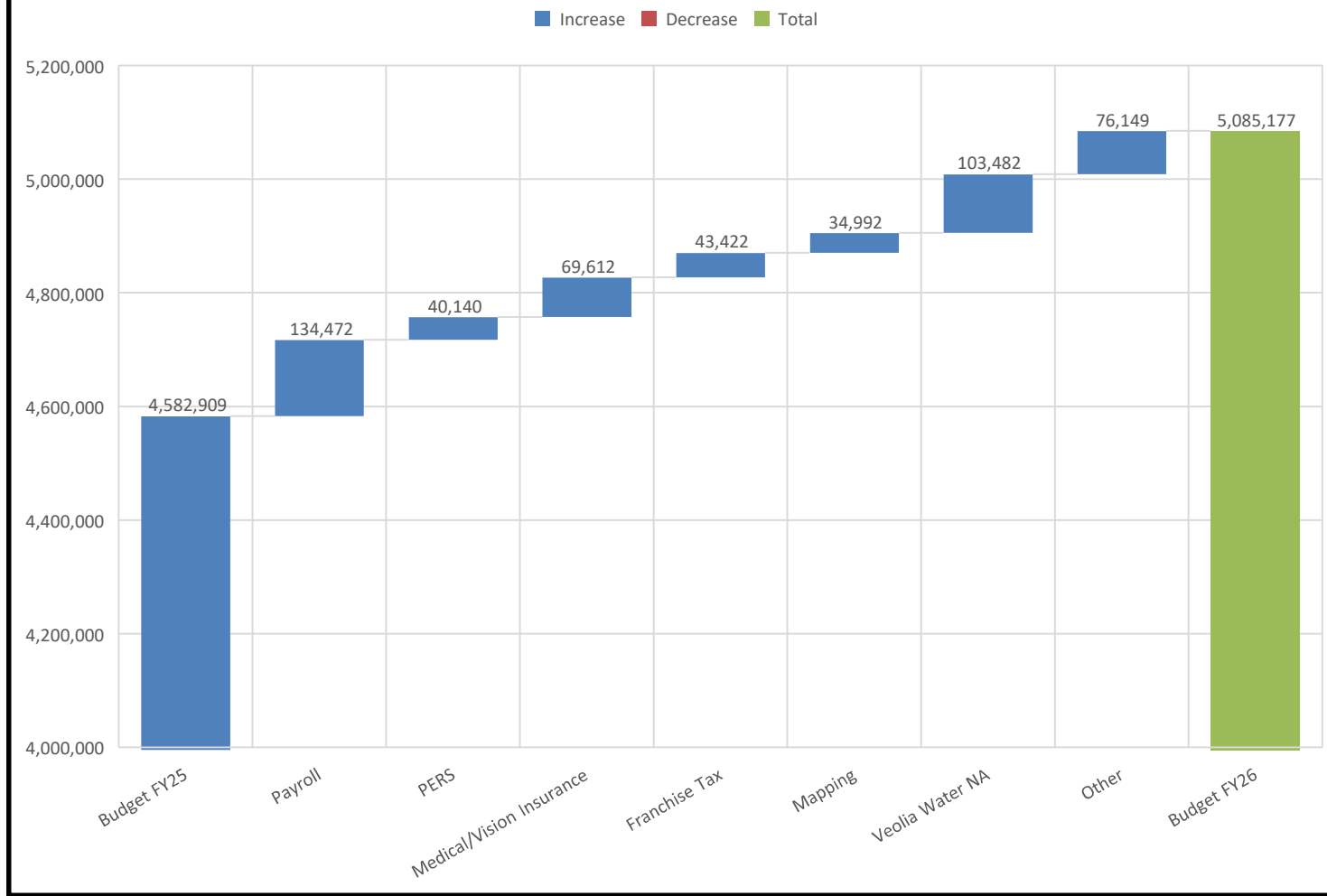
**Canby Utility Water Fund  
FY 2027 Budget  
Statement of Operations and Changes In Net Assets**

Description	FY27 Budget	FY25 Actual	FY26 Budget	Increase (Decrease) FY27 - FY26	% Increase (Decrease) FY27 - FY26	Notes
<b>OPERATING REVENUES</b>						
Residential	\$ 4,337,162	\$ 3,280,556	\$ 3,825,475	\$ 511,687	13%	Based FY26 actuals and May '26 rate increase
Commercial	824,797	610,051	689,548	135,249	20%	Based FY26 actuals and May '26 rate increase
Industrial	82,054	60,621	70,597	11,457	16%	Based FY26 actuals and May '26 rate increase
Municipal	75,314	58,445	66,497	8,817	13%	Based FY26 actuals and May '26 rate increase
Multi-Family	1,071,046	805,623	925,047	145,999	16%	Based FY26 actuals and May '26 rate increase
Irrigation/Hydrant	230,277	157,541	175,014	55,263	32%	Based FY26 actuals and May '26 rate increase
Unbilled Revenue	-	81,051	-	-	N/A	Not budgeted - unknown until year-end
<b>Total Water Usage Sales</b>	<b>6,620,650</b>	<b>5,053,890</b>	<b>5,752,178</b>	<b>868,473</b>	<b>15%</b>	
Other Water Revenue	-	-	-	-	N/A	N/A
<b>Total Other Water Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>	
<b>Total Operating Revenues</b>	<b>6,620,650</b>	<b>5,053,890</b>	<b>5,752,178</b>	<b>868,473</b>	<b>15%</b>	
<b>OPERATING EXPENSES</b>						
Board of Directors	4,760	1,841	4,148	612	15%	See Departmental Page
Executive	113,653	80,306	91,244	22,409	25%	See Departmental Page
Administrative	230,690	173,262	224,016	6,674	3%	See Departmental Page
Customer Service	217,381	201,214	202,182	15,199	8%	See Departmental Page
Finance	1,521,108	1,359,967	1,467,670	53,438	4%	See Departmental Page
Operations	496,476	186,312	235,764	260,712	111%	See Departmental Page
Distribution	804,928	527,046	813,360	(8,432)	-1%	See Departmental Page
Water Treatment Plant	1,606,581	1,448,334	1,478,924	127,657	9%	See Departmental Page
Risk Management	72,525	55,402	65,601	6,924	11%	See Departmental Page
<b>TOTAL OPERATING EXPENSES</b>	<b>5,068,101</b>	<b>4,033,685</b>	<b>4,582,909</b>	<b>485,192</b>	<b>11%</b>	
<b>OPERATING INCOME (LOSS)</b>	<b>1,552,549</b>	<b>1,020,205</b>	<b>1,169,269</b>	<b>383,281</b>	<b>33%</b>	
<b>OPERATING MARGIN</b>	<b>23.5%</b>	<b>20.2%</b>	<b>20.3%</b>			
<b>NON-OPERATING REVENUES &amp; EXPENSES</b>						
Material Sales	-	(130,000)	-	-	N/A	N/A
Billed for Dig In's	3,923	642	3,923	-	0%	Based on prior year(s)
Custom Work Sales	-	210,000	-	-	N/A	N/A
Misc. Other Sales	46,000	64,438	46,000	-	0%	Estimated year-end transportation adjustment
Inspection Fees	31,449	19,674	44,133	(12,684)	-29%	From Capital Budget estimate
Material Sales Costs	-	-	-	-	N/A	N/A
Misc. Other Costs and Expenses	-	(5,772)	-	-	N/A	N/A
Inspection Fees Cost	(31,449)	(14,883)	(44,133)	12,684	-29%	From Capital Budget estimate

**Canby Utility Water Fund  
FY 2027 Budget  
Statement of Operations and Changes In Net Assets**

Description	FY27 Budget	FY25 Actual	FY26 Budget	Increase (Decrease) FY27 - FY26	% Increase (Decrease) FY27 - FY26	Notes
Interest Income	538,047	524,194	587,316	(49,269)	-8%	Estimated interest rate 3.90%
Gain On Disposition of Property	15,000	22,969	15,000	-	0%	N/A
Loss On Disposition of Property	-	(249)	-	-	N/A	N/A
Other Deductions	-	-	-	-	N/A	N/A
Interest Expense	(6,784)	(15,418)	(11,236)	4,452	-40%	Per amortization schedules
<b>Total Non-Operating Revenues &amp; Expenses</b>	<b>596,186</b>	<b>675,597</b>	<b>641,003</b>	<b>(44,817)</b>	<b>-7%</b>	
<b>Net Income/(Loss) before Capital Contributions</b>	<b>2,148,735</b>	<b>1,695,802</b>	<b>1,810,272</b>	<b>338,464</b>	<b>19%</b>	
<b>CAPITAL CONTRIBUTIONS</b>						
Hook-up Fees	31,452	52,290	30,204	1,248	4%	Projected 40 service/meter connections
Contribution From Others	633,699	543,983	1,149,159	(515,460)	-45%	Possible 1 subdivision, 1 multi-family, and 1 street extension
SDC Fees	754,655	916,466	712,655	42,000	6%	SDC's based on projects above
<b>Total Capital Contributions</b>	<b>1,419,806</b>	<b>1,512,739</b>	<b>1,892,018</b>	<b>(472,212)</b>	<b>-25%</b>	
<b>Change in Net Assets</b>	<b>\$ 3,568,541</b>	<b>\$ 3,208,541</b>	<b>\$ 3,702,290</b>	<b>\$ (133,748)</b>	<b>-4%</b>	
<b>CASH FLOW</b>						
Estimated Cash and Investments, June 30, 2026	<b>\$ 14,492,301</b>					
Cash Used For Capital Purchases	<b>(4,796,987)</b>					
Change in Net Assets	<b>3,568,541</b>					
Add Back Depreciation	<b>906,816</b>					
Principle Payments on Water Bond(s)	<b>(213,000)</b>					
Less Contribution From Others	<b>(633,699)</b>					
Net Cash Generated/(Used)	<b>(1,168,329)</b>					
Estimated Cash and Investments, June 30, 2027	<b>\$13,323,972</b>		<b>(1,168,329)</b>			

**Water - Operating Expenses  
Major Changes by Cost Type  
FY27 vs. FY26**



**Canby Utility  
FY 2027 Budget  
Department Summary - Water**

Categories	Board of Directors	Executive	Administrative	Customer Service	Finance	Operations	Distribution	WTP	Risk Mgt	FY27 Total by Category	FY26 Total by Category	\$ Change FY27 vs. FY26	% Change FY27 vs. FY26
Payroll	\$ -	\$ 64,380	\$ 50,268	\$ 108,300	\$ 72,420	\$ 251,292	\$ 422,028	\$ -	\$ -	\$ 968,688	\$ 834,216	\$ 134,472	16.1%
PERS		19,656	15,876	25,404	22,116	76,740	149,676			309,468	\$ 269,328	40,140	14.9%
Medical/Vision Insurance		8,928	14,772	27,420	16,944	51,288	144,708			264,060	\$ 194,448	69,612	35.8%
Dental Insurance		588	972	1,968	636	3,768	7,524			15,456	\$ 10,572	4,884	46.2%
Life Insurance		132	396	552	912	588	3,252			5,832	\$ 5,256	576	11.0%
Worker's Comp		528	408	684	588	4,608	10,380			17,196	\$ 17,580	(384)	-2.2%
Taxes State UI, OR Paid Leave		252	252	420	360	1,224	2,448			4,956	\$ 900	4,056	450.7%
Taxes FICA/Medicare		3,924	3,840	6,360	5,400	18,684	37,488			75,696	\$ 67,248	8,448	12.6%
City Transit		384	300	504	432	1,512	2,940			6,072	\$ 5,256	816	15.5%
HRA VEBA		528	1,056	2,100	1,056	2,100	10,500			17,340	\$ 18,912	(1,572)	-8.3%
<b>Subtotal Employer-Paid Expenses</b>	<b>-</b>	<b>34,920</b>	<b>37,872</b>	<b>65,412</b>	<b>48,444</b>	<b>160,512</b>	<b>368,916</b>	<b>-</b>	<b>-</b>	<b>716,076</b>	<b>589,500</b>	<b>126,576</b>	<b>21.5%</b>
<b>Total Payroll and Employer Paid Expenses</b>	<b>-</b>	<b>99,300</b>	<b>88,140</b>	<b>173,712</b>	<b>120,864</b>	<b>411,804</b>	<b>790,944</b>	<b>-</b>	<b>-</b>	<b>1,684,764</b>	<b>1,423,716</b>	<b>261,048</b>	<b>18.3%</b>
Wages - Capitalized							(128,508)			(128,508)	(111,912)	(16,596)	14.8%
<b>Net Total Payroll &amp; Employer-Paid Expenses</b>	<b>-</b>	<b>99,300</b>	<b>88,140</b>	<b>173,712</b>	<b>120,864</b>	<b>411,804</b>	<b>662,436</b>	<b>-</b>	<b>-</b>	<b>1,556,256</b>	<b>1,311,804</b>	<b>244,452</b>	<b>18.6%</b>
401 (k)					440					440	480	(40)	-8.3%
Dues, Fees & Subscriptions	95	-	1,858	1,488	33,228	100	1,356		500	38,625	37,702	924	2.5%
Meeting Expenses		600	656	36	-	1,008				2,300	1,395	905	64.9%
Safety			156	75		5,460	8,664			14,355	12,723	1,632	12.8%
Special Events			5,461							5,461	5,449	12	0.2%
Office Supplies			1,752			2,160	132			4,044	4,284	(240)	-5.6%
Postage				15,992						15,992	12,360	3,632	29.4%
Printing & Stationery Supplies			2,359	1,416						3,775	4,806	(1,031)	-21.5%
Customer Info				-						-	-	-	0.0%
Customer Relations				650						650	650	-	0.0%
School/Comm				-						-	-	-	0.0%
Share the Warmth				10,000						10,000	10,000	-	0.0%
Water Promotion				7,200						7,200	7,200	-	0.0%
Rent			60,000							60,000	60,000	-	0.0%
Maint. Of Office Equipment			1,980							1,980	2,245	(265)	-11.8%
Shop & Work Equipment Expenses							12,360			12,360	12,000	360	3.0%
Maint. Of Bldgs. & Grounds			40,340							40,340	36,026	4,314	12.0%
Utilities			5,029			3,984				9,013	8,974	39	0.4%
After Hours Dispatching						1,932				1,932	1,884	48	2.6%
One Call						420				420	408	12	2.9%
Property & Liability Insurance									72,025	72,025	65,101	6,924	10.6%
Reporters				4,547						4,547	3,573	974	27.3%
Bad Debts				1,000						1,000	1,115	(115)	-10.3%
Computer Supplies			1,260							1,260	876	384	43.8%
Computer Upgrades										-	650	(650)	-100.0%
Maintenance of Computers					48,132					48,132	54,379	(6,247)	-11.5%
SaaS/Subscriptions/Upgrades					18,072					18,072	6,188	11,884	192.1%
Telephone			10,809							10,809	12,288	(1,479)	-12.0%
Franchise Tax					331,033					331,033	287,611	43,422	15.1%
Hazardous Substance Fee					-					-	-	-	0.0%
Director Fees	1,440									1,440	1,380	60	4.4%
Other Expenses	535									535	473	63	13.2%
Depreciation					927,084					927,084	946,911	(19,827)	-2.1%
Trade Organizations		4,391								4,391	4,076	315	7.7%
Cash Over/Short										-	-	-	0.0%
Uncollectible Accounts										-	-	-	0.0%
Maint. Of Distribution Mains							51,468			51,468	44,292	7,176	16.2%
Maintenance of Water Services							15,000			15,000	13,500	1,500	11.1%
Maintenance of Water Meters							1,848			1,848	1,800	48	2.7%
Maintenance of Water Hydrants							2,400			2,400	3,744	(1,344)	-35.9%
Equipment Rental							-			-	-	-	0.0%

**Canby Utility  
FY 2027 Budget  
Department Summary - Water**

Categories	Board of Directors	Executive	Administrative	Customer Service	Finance	Operations	Distribution	WTP	Risk Mgt	FY27 Total by Category	FY26 Total by Category	\$ Change FY27 vs. FY26	% Change FY27 vs. FY26
Street Maintenance Fee					5,820					5,820	5,820	-	0.0%
Maintenance, Supervision & Engineering							16,800			16,800	16,800	-	0.0%
<b>Total Departmental Expenses</b>	2,070	4,991	131,660	42,404	1,363,809	15,064	110,028	-	72,525	1,742,551	1,689,162	53,389	3.2%
Audit					14,175					14,175	13,125	1,050	8.0%
Computer Consultants					9,082					9,082	6,324	2,758	43.6%
Labor Negotiations			3,504							3,504	3,504	-	0.0%
Legal		6,252			-				-	6,252	4,680	1,572	33.6%
Mapping						34,992				34,992	-	34,992	0.0%
Other Consultants (Maint Material & Exp's WTP)		180	4,136		394	-		8,000		12,710	12,504	206	1.7%
Rate Studies					27,000					27,000	-	27,000	0.0%
Regulatory								12,900		12,900	12,025	875	7.3%
Translation Services				-						-	-	-	0.0%
Veolia Water NA								1,559,781		1,559,781	1,456,299	103,482	7.1%
Marketing		120								120	120	-	0.0%
Engineering					-	25,200				25,200	25,200	-	0.0%
Leak Detection Survey							-			-	-	-	0.0%
Inspections					-					-	-	-	0.0%
Office Contract Help										-	-	-	0.0%
Paving/Road										-	-	-	0.0%
Other Expenses								25,900		25,900	3,200	22,700	709.4%
<b>Total Consulting/Contract</b>	-	6,552	7,640	-	50,651	60,192	-	1,606,581	-	1,731,616	1,536,981	194,635	12.7%
Training	1,260	2,100	1,495	400	1,220	4,708	26,284			37,467	29,235	8,232	28.2%
Transportation	1,430	710	1,755	865	1,640	4,708	6,180			17,288	15,727	1,561	9.9%
<b>Total Transportation &amp; Training</b>	2,690	2,810	3,250	1,265	2,860	9,416	32,464	-	-	54,755	44,962	9,793	21.8%
<b>Total Operating Expenses</b>	\$ 4,760	\$ 113,653	\$ 230,690	\$ 217,381	\$ 1,538,184	\$ 496,476	\$ 804,928	\$ 1,606,581	\$ 72,525	\$ 5,085,177	\$ 4,582,909	\$ 502,268	11.0%

Procedure 520  
Attachment 1  
FY 2027

Canby Utility  
Cash Reserve Procedure

Cash Reserve Calculation

The cash reserve calculations are targeted end-of-year balances at June 30, 2027.

Water	Input	Pro-rate	Policy	Reserve Dollars	Basis	
Annual O&M Expenditures (excluding depreciation)	\$ 4,161,285	365	120	\$ 1,368,094	Budget 2027	
Rate Base Factor for Catastrophic Event	<b>Assets</b>	<b>Depre</b>	<b>Depre/Assets</b>	<b>Assumption</b>		
	\$ 43,840,155	\$ 16,722,013	38.1%	2.0%	876,803	From Balance Sheet at 3/31/2026
Debt Service Highest Payment		<b>10/1/2024</b>	<b>4/1/2025</b>			
	Series 2014	\$0	\$0			
	Series 2017	\$213,000	\$6,782			
		\$213,000	\$6,782		-	Not funded - Bonds require a reserve dollar amount - see next line
Water Revenue Bonds, Series 2014 & 2017 Reserves				213,000	Bond requirement - will move to Project Reserve when the bonds are paid off.	
Capital Improvements - WMP 2023	2021-2030	\$5,830,000		20%	1,166,000	WMP - 1/10 of CIP 2021-2030
Vehicle/Equipment Replacement Program					203,735	Rotation Schedule
<b>Total Before Project Reserve</b>					<b>3,827,632</b>	
Project Reserve					9,496,339	CWSP Reserve
<b>Targeted Cash Reserve</b>					<b>\$ 13,323,972</b>	
<b>Minimum Cash Reserve \$2,000,000</b>					<b>Over / (Under) Minimum Cash Reserve \$ 11,323,972</b>	

**Canby Utility  
FY 2027 Budget  
Board of Directors - Electric**

Description	Fund	Insight Sector	GL Acct	FY27 Budget	FY25 Actual	FY26 Budget	Increase (Decrease) FY27 - FY26	% Increase (Decrease) FY27 - FY26	Notes
<b>Expense:</b>									
Director Fees	1	10-068	930.2	\$ 5,340	\$ 4,223	\$ 5,100	\$ 240	5%	Stipend added for SDAO & PPC meetings
<b>Total Director Fees</b>				<b>5,340</b>	4,223	<b>5,100</b>	240	5%	
Dues, Fees & Subscriptions	1	10-012	930.2	285	170	233	53	23%	Zoom subscription
Other Expenses	1	10-069	930.2	1,605	780	1,418	188	13%	Lamps (carry-over), Refreshments
<b>Total Departmental</b>				<b>1,890</b>	950	<b>1,650</b>	240	15%	
Training	1	10-016	930.2	2,780	869	2,570	210	8%	SDAO Conf & Summit + Placeholder
Transportation	1	10-063	930.2	4,702	240	3,424	1,278	37%	SDAO Conf & Summit + Placeholder
<b>Total Transportation &amp; Training</b>				<b>7,482</b>	1,109	<b>5,994</b>	1,488	25%	
<b>Total Board of Directors Expense</b>				<b>\$ 14,712</b>	\$ 6,283	<b>\$ 12,744</b>	\$ 1,968	<b>15%</b>	

**Canby Utility  
FY 2027 Budget  
Executive - Electric**

Description	Fund	Insight Sector	GL Acct	FY27 Budget	FY25 Actual	FY26 Budget	Increase (Decrease) FY27 - FY26	% Increase (Decrease) FY27 - FY26	Notes
<b>Total Payroll &amp; Employer Paid Expenses</b>				<b>\$ 297,864</b>	\$ 242,340	<b>\$ 239,316</b>	\$ 58,548	24%	Estimated 3.0% CPI-U
Dues, Fees & Subscriptions	1	20-012	921	<b>2,350</b>	2,168	<b>2,180</b>	170	8%	News Data
Meeting Expenses	1	20-013	921	<b>360</b>	10	<b>360</b>	-	0%	Estimate
<b>Total Departmental</b>				<b>2,710</b>	2,178	<b>2,540</b>	170	7%	
Legal	1	20-040	923	<b>23,748</b>	9,965	<b>4,920</b>	18,828	383%	Estimate based on prior years
Other Consultants	1	20-043	923	<b>9,000</b>	7,813	-	9,000	N/A	Consultant - BPA matters
Marketing	1	20-061	923	<b>529</b>	514	<b>541</b>	(12)	-2%	Chamber of Commerce dues
<b>Total Consulting/Contract</b>				<b>33,277</b>	18,292	<b>5,461</b>	27,816	509%	
APPA	1	20-062	930.2	<b>9,411</b>	9,171	<b>9,300</b>	111	1%	Estimate based on FY26
LOC	1	20-073	930.2	<b>514</b>	488	<b>488</b>	26	5%	Based on rate notice
LGPI	1	20-074	930.2	-	-	-	-	N/A	N/A
NRU	1	20-xxx	930.2	<b>10,000</b>					50% of annual membership (\$21,495)
OJUA (Oregon Joint Use Association)	1	20-076	930.2	<b>525</b>					New membership
OMEU	1	20-075	930.2	<b>24,775</b>	21,895	<b>23,000</b>	1,775	8%	Estimate based on FY26
SDAO	1	20-077	930.2	<b>4,056</b>	3,938	<b>3,938</b>	118	3%	Estimate based on FY26
PNUCC	1	20-079	930.2	-	-	-	-	N/A	N/A
NWPPA	1	20-089	930.2	<b>10,043</b>	9,565	<b>10,000</b>	43	0%	Estimate based on FY26
PPC	1	20-097	930.2	<b>11,849</b>	9,555	<b>9,842</b>	2,007	20%	Estimate based on FY26
ICMA	1	20-099	930.2	-	-	-	-	N/A	N/A
<b>Total Trade Organizations</b>				<b>71,173</b>	54,611	<b>56,568</b>	4,080	7%	
Training	1	20-016	926	<b>3,100</b>	1,998	<b>2,330</b>	770	33%	OMEU, SDAO, ACE, NWPPA, PPC, IFA
Transportation	1	20-063	921	<b>1,050</b>	2,395	<b>970</b>	80	8%	OMEU, SDAO, ACE, NWPPA, PPC, IFA
<b>Total Transportation &amp; Training</b>				<b>4,150</b>	4,392	<b>3,300</b>	850	26%	
<b>Total Executive Expense</b>				<b>\$ 409,174</b>	\$ 321,813	<b>\$ 307,185</b>	\$ 91,464	<b>30%</b>	

**Canby Utility  
FY 2027 Budget  
Administrative - Electric**

Description	Fund	Insight Sector	GL Acct	FY27 Budget	FY25 Actual	FY26 Budget	Increase	% Increase	Notes
							(Decrease)	(Decrease)	
				FY27 - FY26	FY27 - FY26				
<b>Total Payroll &amp; Employer Paid Expenses</b>				<b>\$ 264,432</b>	\$ 164,308	<b>\$ 250,536</b>	\$ 13,896	6%	Estimated 3.0% CPI-U
Dues, Fees & Subscriptions	1	30-012	921	3,160	2,064	3,313	(153)	-5%	Notary renewal, positions filled
Meeting Expenses	1	30-013	921	1,056	89	825	231	28%	Added EE benefit lunch, CBA negotiations
Safety	1	30-014	925	456	794	497	(41)	-8%	No AED expenses, moved fire ext to bldg main.
Special Events	1	30-015	926	15,381	8,562	15,362	19	0%	
Office Supplies	1	30-017	921	5,256	3,130	6,000	(744)	-12%	Closer to actual
Printing & Stationery Supplies	1	30-019	921	5,613	5,170	5,973	(360)	-6%	Less envelopes, business cards
Rent	1	30-027	935	-	-	-	-	N/A	
Maint. Of Office Equipment	1	30-030	935	5,918	4,050	6,746	(828)	-12%	Closer to actual
Maint. Of Bldgs. & Grounds	1	30-033	935	64,576	57,335	60,023	4,553	8%	Generator service cost increase
Utilities	1	30-034	921	15,575	11,879	13,622	1,953	14%	Based on 2025-26 costs + ~15%
Computer Supplies	1	30-055	921	3,756	2,398	2,628	1,128	43%	Closer to actual
Telephone	1	30-059	921	22,992	22,724	23,016	(24)	0%	Closer to actual
<b>Total Departmental</b>				<b>143,739</b>	118,195	<b>138,005</b>	5,734	4%	
Labor Negotiations	1	30-039	923	6,504	463	7,500	(996)	-13%	Bargaining, Employee Handbook carry-over
Other Consultants	1	30-043	923	8,400	1,967	10,248	(1,848)	-18%	GM Recruit complete, MGMT Salary Study
<b>Total Consulting/Contract</b>				<b>14,904</b>	2,430	<b>17,748</b>	(2,844)	-16%	
Training	1	30-016	926	4,472	2,616	3,663	809	22%	NWPPA, GOSH, SDAO, LERG
Transportation	1	30-063	921	5,178	1,518	3,411	1,767	52%	NWPPA, SDAO, LERG
<b>Total Transportation &amp; Training</b>				<b>9,650</b>	4,134	<b>7,074</b>	2,576	36%	
<b>Total Administrative - Expense</b>				<b>\$ 432,725</b>	\$ 289,068	<b>\$ 413,363</b>	\$ 19,362	5%	

**Canby Utility  
FY 2027 Budget  
Customer Service - Electric**

Description	Fund	Insight		FY27 Budget	FY25 Actual	FY26 Budget	Increase		Notes
		Sector	GL Acct				(Decrease) FY27 - FY26	(Decrease) FY27 - FY26	
<b>Total Payroll &amp; Employer Paid Expenses</b>				<b>\$ 521,124</b>	<b>\$ 502,374</b>	<b>\$ 485,556</b>	<b>\$ 35,568</b>	<b>7%</b>	Estimated 3.0% CPI-U; 3.0% CBA
Dues, Fees & Subscriptions	1	35-012	903	1,463	178	600	863	144%	Oregon Data Water Quality Report stuffing
Meeting Expenses	1	35-013	903	90	-	72	18	25%	Estimate
Office Supplies	1	35-017	902	225	172	150	75	50%	Potluck, community event registrations
Postage	1	35-018	903	47,976	40,136	37,080	10,896	29%	Increase in mailings
Reporters	1	35-053	909	4,810	6,468	4,692	118	3%	Estimated a 3% increase
Bad Debt	1	35-054	903	9,000	9,332	5,857	3,143	54%	Average of prior years
Cash Over/Short	1	35-082	903	-	-	-	-	N/A	N/A
Uncollectible Accounts	1	35-089	904	-	2	-	-	N/A	N/A
<b>Total Departmental</b>				<b>63,564</b>	<b>56,290</b>	<b>48,451</b>	<b>15,113</b>	<b>31%</b>	
Printing & Stationery Supplies	1	35-019	903	4,249	4,385	4,125	124	3%	Estimated future printing
Translation Services	1	35-048	923	-	-	-	-	N/A	N/A
Outside Services Employed	1	35-074	923	-	-	-	-	N/A	N/A
Office Contract Help	1	35-084	923	-	-	-	-	N/A	N/A
<b>Total Consulting/Contract</b>				<b>4,249</b>	<b>4,385</b>	<b>4,125</b>	<b>124</b>	<b>3%</b>	
Training	1	35-016	926	1,215	2,030	1,700	(485)	-29%	1 person to 3C's & 1 person to PCS User Conf
Transportation (meter reading)	1	35-063	903	-	643	6,672	(6,672)	-100%	Moved to payroll expenses
Transportation (conferences, mileage)	1	35-063	921	2,610	16,242	-	2,610	N/A	1 person to 3C's & 1 person to PCS User Conf
<b>Total Transportation &amp; Training</b>				<b>3,825</b>	<b>18,915</b>	<b>8,372</b>	<b>(4,547)</b>	<b>-54%</b>	
BPA Conservation	1	35-020	909	240,072	119,239	202,212	37,860	19%	Based on BPA '26-'28 funding projections
Comm Audits	1	35-021	909	-	-	-	-	N/A	N/A
Customer Relations	1	35-023	909	1,950	926	1,950	-	0%	Same as last year
Heat Pump	1	35-024	909	300	-	300	-	0%	No applications last year
Res. Weatherization	1	35-025	909	-	8,624	-	-	N/A	N/A
School/Community	1	35-026	909	-	-	-	-	N/A	N/A
Share the Warmth	1	35-027	930.2	30,000	30,401	30,000	-	0%	Same as last year
Water Heater Rebates	1	35-028	909	-	-	-	-	N/A	N/A
<b>Total Programs</b>				<b>272,322</b>	<b>159,189</b>	<b>234,462</b>	<b>37,860</b>	<b>16%</b>	
<b>Total Customer Service Expense</b>				<b>\$ 865,084</b>	<b>\$ 741,153</b>	<b>\$ 780,966</b>	<b>\$ 84,118</b>	<b>11%</b>	

**Canby Utility  
FY 2027 Budget  
Finance - Electric**

Description	Fund	Insight Sector	GL Acct	FY27 Budget	FY25 Actual	FY26 Budget	Increase (Decrease) FY27 - FY26	% Increase (Decrease) FY27 - FY26	Notes
<b>Total Payroll &amp; Employer Paid Expenses</b>				<b>\$ 362,568</b>	\$ 329,362	<b>\$ 332,772</b>	\$ 29,796	9%	Estimated 3.0% CPI-U; 3.0% CBA
Depreciation Exp - Electric Plant	1	45-072	403.1	<b>1,281,708</b>	1,313,594	<b>1,243,512</b>	38,196	3%	PCS Depreciation Schedule & CapEx
Depreciation Exp - Equipment	1	45-072	403.2	<b>36,612</b>	-	<b>41,609</b>	(4,997)	-12%	PCS Depreciation Schedule & CapEx
Depreciation Exp - Office Equipment	1	45-072	403.3	<b>103,524</b>	-	<b>93,238</b>	10,286	11%	PCS Depreciation Schedule & CapEx
Franchise Tax	1	45-060	408.6	<b>830,933</b>	764,867	<b>779,254</b>	51,679	7%	5% of Sales
Purchased Power & Transmission	1	45-051	555	<b>10,338,543</b>	9,497,210	<b>9,239,029</b>	1,099,514	12%	COSS Study, BPA forecast
Dues, Fees & Subscriptions	1	45-012	921	<b>94,761</b>	89,672	<b>98,004</b>	(3,243)	-3%	Based on current year expenses
Meeting Expenses	1	45-013	921	-	108	-	-	N/A	N/A
401(k), Sec. 125	1	45-011	926	<b>1,320</b>	1,328	<b>1,452</b>	(132)	-9%	ASI Flex fees, 401(k) annual report
Computer Upgrades	1	45-056	930.2	-	2,704	<b>1,800</b>	(1,800)	-100%	Desktops, printers, and monitors
Maintenance of Computers	1	45-057	930.2	<b>147,852</b>	105,681	<b>154,092</b>	(6,240)	-4%	Software maintenance and support
SaaS/Subscriptions/Upgrades	1	45-058	930.2	<b>24,108</b>	12,298	<b>17,112</b>	6,996	41%	Software subscriptions
Energy Resource Supplier Asses.(ODOE)	1	45-064	930.2	<b>17,390</b>	29,262	<b>14,123</b>	3,268	23%	OR DOE Energy Resource Supplier Assessment
Street Maintenance Fee	1	45-095	930.2	<b>5,112</b>	4,868	<b>5,112</b>	-	0%	FY26 Actual + 5%
<b>Total Departmental</b>				<b>12,881,863</b>	11,821,592	<b>11,688,336</b>	1,193,527	10%	
Audit	1	45-036	923	<b>42,525</b>	20,190	<b>39,375</b>	3,150	8%	Contract not to exceed amount
Computer Consultants	1	45-037	923	<b>27,246</b>	12,021	<b>18,960</b>	8,286	44%	IT Support, New Inventory System
Legal	1	45-040	923	-	-	-	-	N/A	N/A
Other Consultants	1	45-043	923	<b>1,190</b>	447	<b>516</b>	674	131%	FY26 CIS - GASB 75 valuation + 10%
Rate Studies	1	45-046	923	<b>10,000</b>	18,100	<b>27,000</b>	(17,000)	-63%	Cost of Service Study update
Engineering	1	45-065	923	-	-	-	-	N/A	N/A
Inspections	1	45-083	923	-	-	-	-	N/A	N/A
<b>Total Consulting/Contract</b>				<b>80,961</b>	50,757	<b>85,851</b>	(4,890)	-6%	
Training	1	45-016	926	<b>3,670</b>	2,625	<b>3,825</b>	(155)	-4%	Training and staff development
Transportation	1	45-063	921	<b>4,930</b>	153	<b>3,404</b>	1,526	45%	PCS (AEUC), APPA conferences
<b>Total Transportation &amp; Training</b>				<b>8,600</b>	2,778	<b>7,229</b>	1,371	19%	
<b>Total Finance Expense</b>				<b>\$ 13,333,992</b>	\$ 12,204,490	<b>\$ 12,114,188</b>	#####	<b>10%</b>	

**Canby Utility  
FY 2027 Budget  
Operations - Electric**

Description	Fund	Insight Sector	GL Acct	FY27 Budget	FY25 Actual	FY26 Budget	Increase (Decrease) FY26	% Increase (Decrease) FY26	Notes
<b>Total Payroll &amp; Employer Paid Expenses</b>				<b>\$ 681,252</b>	\$ 528,498	<b>\$ 705,684</b>	\$ (24,432)	-3%	EE Reclass; Estimated 3.0% CPI-U; 3.0% CBA
Dues, Fees & Subscriptions	1	50-012	921	108	-	108	-	0%	Subscriptions
Meeting Expenses	1	50-013	921	420	-	396	24	6%	OMEU meetings
Office Supplies	1	50-017	921	2,496	448	2,496	-	0%	Set up mapping/media center (carryover)
Utilities	1	50-034	921	15,444	13,538	15,000	444	3%	FY26, 9 month actuals
After Hours Dispatching	1	50-035	921	6,096	5,557	5,664	432	8%	Based on current contract and on FY26, 9 month actuals
One Call	1	50-042	921	612	375	600	12	2%	FY26, 9 month actuals, and 811 fees
<b>Total Departmental</b>				<b>25,176</b>	19,918	<b>24,264</b>	912	4%	
Safety	1	50-014	925	16,368	15,885	15,900	468	3%	Based on current ESCI contract and FY26 + 3% increase
Legal	1	50-040	923	-	-	-	-	N/A	N/A
Mapping	1	50-041	921	34,992	-	-	34,992	N/A	Mapping system clean up and training
Other Consultants	1	50-043	923	-	-	-	-	N/A	N/A
Engineering	1	50-065	923	25,200	848	25,200	-	0%	Engineering support
<b>Total Consulting/Contract</b>				<b>76,560</b>	16,733	<b>41,100</b>	35,460	86%	
Training	1	50-016	926	9,888	3,494	9,600	288	3%	NWPPA / ESRI / leadership / OAWU
Transportation	1	50-063	921	9,888	3,039	8,280	1,608	19%	Based on FY26
<b>Total Transportation &amp; Training</b>				<b>19,776</b>	6,533	<b>17,880</b>	1,896	11%	
<b>Total Operations Expense</b>				<b>\$ 802,764</b>	\$ 571,682	<b>\$ 788,928</b>	\$ 13,836	<b>2%</b>	

**Canby Utility  
FY 2027 Budget  
Distribution - Electric**

Description	Fund	Insight Sector	GL Acct	FY27 Budget	FY25 Actual	FY26 Budget	Increase (Decrease) FY27 - FY26	% Increase (Decrease) FY27 - FY26	Notes
<b>Net Payroll &amp; Employer Paid Expenses</b>				<b>1,135,152</b>	989,903	<b>1,344,048</b>	(208,896)	-16%	Estimated 3.0% CBA
Dues, Fees & Subscriptions	1	60-012	921	-	-	-	-	N/A	N/A
Safety	1	60-014	925	32,400	24,401	30,000	2,400	8%	Based on FY26, 9 month actuals
Office Supplies	1	60-017	921	7,920	342	7,920	-	0%	Based on FY26, warehouse organization system and locking storage (carryover)
Maintenance of Substations	1	60-031	591	13,200	16,563	13,200	-	0%	Based on FY26, 9 month actuals
Shop & Work Equipment Expenses	1	60-032	594	29,868	17,320	29,004	864	3%	Based on FY26, 9 month actuals
PGE Pole Contract Agreement	1	60-044	923	3,996	3,948	3,890	106	3%	Based on FY26, 9 month actuals
Maintenance of Overhead Lines	1	60-085	593	29,664	23,518	28,800	864	3%	Based on FY26, 9 month actuals
Maintenance of Underground Lines	1	60-086	594	40,584	46,500	39,408	1,176	3%	Based on FY26, 9 month actuals
Maintenance of Line Transformers	1	60-087	595	2,004	1,450	2,004	-	0%	Based on FY26, 9 month actuals
Maintenance of Electric Meters	1	60-091	597	9,600	13,206	12,300	(2,700)	-22%	Based on FY26, 9 month actuals
Maintenance Supervision & Engineerii	1	60-096	590	1,500	-	1,500	-	0%	Based on FY26
<b>Total Departmental</b>				<b>170,736</b>	147,248	<b>168,026</b>	2,710	2%	
Infra-Red Scanning	1	60-038	593	-	-	-	-	N/A	N/A
Pole Inspection & Treatment	1	60-045	592	-	-	-	-	N/A	N/A
Tree Trimming	1	60-049	593	12,360	916	12,000	360	3%	Tree trimming: hazard trees, weather events
Engineering	1	60-065	594	24,960	-	24,960	-	0%	Based on FY26, Ops budget item
Metering	1	60-067	586	-	-	-	-	N/A	N/A
Other Expenses	1	60-069	594	-	-	-	-	N/A	N/A
Arc-Flash Hazard Assessment	1	60-081	923	-	-	-	-	N/A	N/A
Paving/Road	1	60-088	594	-	-	-	-	N/A	N/A
<b>Total Consulting/Contract</b>				<b>37,320</b>	916	<b>36,960</b>	360	1%	
Training	1	60-016	926	27,670	19,821	27,000	670	2%	More employees, more training opportunities (meter, transformer, GIS) and apprentice school
Transportation	1	60-063	921	8,620	2,713	8,400	220	3%	Based on FY26; employee training
<b>Total Transportation &amp; Training</b>				<b>36,290</b>	22,534	<b>35,400</b>	890	3%	
<b>Total Distribution Expense</b>				<b>\$ 1,379,498</b>	\$ 1,160,601	<b>\$ 1,584,434</b>	\$ (204,936)	<b>-13%</b>	

**Canby Utility  
FY 2027 Budget  
Risk Management - Electric**

Description	Fund	Insight Sector	GL Acct	FY27 Budget	FY25 Actual	FY26 Budget	Increase		Notes
							(Decrease) FY27 - FY26	(Decrease) FY27 - FY26	
<b>Expense:</b>									
Dues, Fees and Subscriptions	1	75-012	921	\$ 500	\$ 500	\$ 500	\$ -	0%	WRMAA membership dues
Property & Liability Insurance	1	75-052	924	96,852	66,976	87,761	9,091	10%	Est. 5% increase from 2025-26 actuals
<b>Total Departmental</b>				<b>97,352</b>	67,476	<b>88,261</b>	9,091	10%	
Legal	1	75-040	923	-	-	-	-	N/A	N/A
<b>Total Consulting/Contract</b>				<b>-</b>	-	<b>-</b>	-	N/A	
Training	1	75-016	926	-	-	-	-	N/A	N/A
Transportation	1	75-063	921	-	-	-	-	N/A	N/A
<b>Total Transportation &amp; Training</b>				<b>-</b>	-	<b>-</b>	-	N/A	
<b>Total Risk Management Expense</b>				<b>\$ 97,352</b>	\$ 67,476	<b>\$ 88,261</b>	\$ 9,091	<b>10%</b>	

**Canby Utility  
FY 2027 Budget  
Board of Directors - Water**

Description	Fund	Insight Sector	GL Acct	FY27 Budget	FY25 Actual	FY26 Budget	Increase (Decrease) FY27 - FY26	% Increase (Decrease) FY27 - FY26	Notes
<b>Expense:</b>									
Director Fees	2	10-068	930.2	\$ 1,440	\$ 1,235	\$ 1,380	\$ 60	4%	Includes fees for trainings
<b>Total Director Fees</b>				<b>1,440</b>	1,235	<b>1,380</b>	60	4%	
Dues, Fees & Subscriptions	2	10-012	930.2	95	57	78	18	23%	Zoom Subscription
Other Expenses	2	10-069	930.2	535	260	473	63	13%	Lamps (carry-over), Refreshments
<b>Total Departmental</b>				<b>630</b>	317	<b>550</b>	80	15%	
Training	2	10-016	930.2	1,260	290	1,190	70	6%	SDAO Conf & Summit + Placeholder
Transportation	2	10-063	930.2	1,430	-	1,028	402	39%	SDAO Conf & Summit + Placeholder
<b>Total Transportation &amp; Training</b>				<b>2,690</b>	290	<b>2,218</b>	472	21%	
<b>Total Board of Directors Expenses</b>				<b>\$ 4,760</b>	\$ 1,841	<b>\$ 4,148</b>	\$ 612	<b>15%</b>	

**Canby Utility  
FY 2027 Budget  
Executive - Water**

Description	Fund	Insight Sector	GL Acct	FY27 Budget	FY25 Actual	FY26 Budget	Increase (Decrease) FY27 - FY26	% Increase (Decrease) FY27 - FY26	Notes
<b>Total Payroll &amp; Employer Paid Expenses</b>				<b>\$ 99,300</b>	\$ 75,254	<b>\$ 79,788</b>	\$ 19,512	24%	Estimated 3.0% CPI-U
Dues, Fees & Subscriptions	2	20-012	921	-	13	-	-	N/A	N/A
Meeting Expenses	2	20-013	921	<b>600</b>	33	<b>600</b>	-	0%	Estimate
<b>Total Departmental Expenses</b>				<b>600</b>	46	<b>600</b>	-	0%	
Legal	2	20-040	923	<b>6,252</b>	829	<b>4,680</b>	1,572	34%	Average of past six years
Other Consultants	2	20-043	923	<b>120</b>	-	<b>120</b>	-	0%	N/A
Marketing	2	20-061	923	<b>180</b>	171	<b>180</b>	-	0%	Chamber of Commerce dues
<b>Total Consulting/Contract</b>				<b>6,552</b>	1,000	<b>4,980</b>	1,572	32%	
LOC	2	20-073	930.2	<b>171</b>	163	<b>163</b>	8	5%	Based on rate notice
LGPI	2	20-074	930.2	-	-	-	-	N/A	N/A
OJUA (Oregon Joint Use Association)	2	20-074	930.2	<b>184</b>					New membership
OAWU	2	20-076	930.2	<b>1,470</b>	1,400	<b>1,450</b>	20	1%	Estimate based on FY26
SDAO	2	20-077	930.2	<b>1,378</b>	1,313	<b>1,313</b>	65	5%	New dues calculation
Tri County	2	20-078	930.2	-	-	-	-	N/A	N/A
AWWA	2	20-094	930.2	<b>453</b>	431	<b>450</b>	3	1%	Estimate based on FY26
OWUC	2	20-098	930.2	<b>735</b>	700	<b>700</b>	35	5%	Estimate based on FY26
ICMA	2	20-099	930.2	-	-	-	-	N/A	N/A
<b>Total Trade Organizations</b>				<b>4,391</b>	4,006	<b>4,076</b>	131	3%	
Training	2	20-016	926	<b>2,100</b>	-	<b>1,200</b>	900	75%	SDAO, PNWS-AWWA, ACE, NWPPA, PPC, IFA
Transportation	2	20-063	921	<b>710</b>	-	<b>600</b>	110	18%	SDAO, PNWS-AWWA, ACE, NWPPA, PPC, IFA
<b>Total Transportation &amp; Training</b>				<b>2,810</b>	-	<b>1,800</b>	1,010	56%	
<b>Total Executive Expenses</b>				<b>\$ 113,653</b>	\$ 80,306	<b>\$ 91,244</b>	\$ 22,225	<b>24%</b>	

**Canby Utility  
FY 2027 Budget  
Administrative - Water**

Description	Fund	Insight Sector	GL Acct	FY27 Budget	FY25 Actual	FY26 Budget	Increase		Notes
							(Decrease)	(Decrease)	
							FY27 - FY26	FY27 - FY26	
<b>Total Payroll &amp; Employer Paid Expenses</b>				<b>\$ 88,140</b>	\$ 54,338	<b>\$ 83,508</b>	\$ 4,632	6%	Estimated 3.0% CPI-U
Dues, Fees & Subscriptions	2	30-012	921	<b>1,858</b>	1,894	<b>1,840</b>	18	1%	Notary renewal
Meeting Expenses	2	30-013	921	<b>656</b>	100	<b>571</b>	85	15%	Added EE benefit lunch, CBA neg.
Safety	2	30-014	925	<b>156</b>	265	<b>169</b>	(13)	-8%	No AED expenses, moved fire ext to bldg main.
Special Events	2	30-015	926	<b>5,461</b>	2,980	<b>5,449</b>	12	0%	
Office Supplies	2	30-017	921	<b>1,752</b>	1,032	<b>2,004</b>	(252)	-13%	Closer to actual
Printing & Stationery Supplies	2	30-019	921	<b>2,359</b>	1,524	<b>3,431</b>	(1,072)	-31%	Less envelopes, business cards
Rent	2	30-027	935	<b>60,000</b>	60,000	<b>60,000</b>	-	0%	Facility rental for Water Fund
Maint. Of Office Equipment	2	30-030	935	<b>1,980</b>	1,116	<b>2,245</b>	(265)	-12%	Closer to actual
Maint. Of Bldgs. & Grounds	2	30-033	935	<b>40,340</b>	33,235	<b>36,026</b>	4,314	12%	Generator service cost increase
Utilities	2	30-034	921	<b>5,029</b>	4,349	<b>4,990</b>	39	1%	Based on 2025-26 costs + 15%
Computer Supplies	2	30-055	921	<b>1,260</b>	799	<b>876</b>	384	44%	Closer to actual
Telephone	2	30-059	921	<b>10,809</b>	9,451	<b>12,288</b>	(1,479)	-12%	Closer to actual
<b>Total Departmental</b>				<b>131,660</b>	116,743	<b>129,889</b>	1,771	1%	
Labor Negotiations	2	30-039	923	<b>3,504</b>	154	<b>3,504</b>	-	0%	Bargaining, Employee Handbook carry-over
Other Consultants	2	30-043	923	<b>4,136</b>	649	<b>4,756</b>	(620)	-13%	GM Recruit complete, MGMT Salary Study
<b>Total Consulting/Contract</b>				<b>7,640</b>	803	<b>8,260</b>	(620)	-8%	
Training	2	30-016	926	<b>1,495</b>	872	<b>1,221</b>	274	22%	NWPPA, GOSH, SDAO, LERG
Transportation	2	30-063	921	<b>1,755</b>	506	<b>1,138</b>	617	54%	NWPPA, SDAO, LERG
<b>Total Transportation &amp; Training</b>				<b>3,250</b>	1,378	<b>2,359</b>	891	38%	
<b>Total Administrative Expenses</b>				<b>\$ 230,690</b>	\$ 173,262	<b>\$ 224,016</b>	\$ 6,674	<b>3%</b>	

**Canby Utility  
FY 2027 Budget  
Customer Service - Water**

Description	Fund	Insight Sector	GL Acct	FY27 Budget	FY25 Actual	FY26 Budget	Increase % Increase		Notes
							(Decrease)	(Decrease)	
				FY27 - FY26	FY27 - FY26				
<b>Total Payroll &amp; Employer Paid Expenses</b>				<b>\$ 173,712</b>	<b>\$ 163,986</b>	<b>\$ 161,844</b>	<b>\$ 11,868</b>	<b>7%</b>	Estimated 3.0% CPI-U; 3.0% CBA
Dues, Fees & Subscriptions	2	35-012	903	1,488	786	1,200	288	24%	Oregon Data Water Quality Report stuffing
Meeting Expenses	2	35-013	903	36	-	24	12	50%	Estimate
Office Supplies	2	35-017	902	75	57	50	25	50%	Potluck, community event registrations
Postage	2	35-018	903	15,992	16,365	12,360	3,632	29%	Increase in mailings (backflow)
Reporters	2	35-053	909	4,547	2,851	3,573	974	27%	2 page water quality report plus 3%
Bad Debt	2	35-054	903	1,000	(604)	1,115	(115)	-10%	Average of past 5 years
Cash Over/Short	2	35-082	903	-	-	-	-	N/A	N/A
Uncollectible Accounts	2	35-089	904	-	1	-	-	N/A	N/A
<b>Total Departmental</b>				<b>23,138</b>	<b>19,456</b>	<b>18,322</b>	<b>4,816</b>	<b>26%</b>	
Printing & Stationery Supplies	2	35-019	903	1,416	1,462	1,375	41	3%	Estimated future printing
Translation Services	2	35-048	923	-	-	-	-	N/A	N/A
Outside Services Employed	2	35-074	923	-	-	-	-	N/A	N/A
Office Contract Help	2	35-084	923	-	-	-	-	N/A	N/A
<b>Total Consulting/Contract</b>				<b>1,416</b>	<b>1,462</b>	<b>1,375</b>	<b>41</b>	<b>3%</b>	
Training	2	35-016	926	400	677	565	(165)	-29%	1 person to 3C's & 1 person to PCS User Conf
Transportation (meter reading)	2	35-063	903	-	214	2,226	(2,226)	-100%	Moved to payroll expenses
Transportation (conferences, mileage)		35-063	921	865	4,701	-	865	N/A	1 person to 3C's & 1 person to PCS User Conf
<b>Total Transportation &amp; Training</b>				<b>1,265</b>	<b>5,591</b>	<b>2,791</b>	<b>(1,526)</b>	<b>-55%</b>	
Customer Info	2	35-022	909	-	-	-	-	N/A	N/A
Customer Relations	2	35-023	909	650	309	650	-	0%	Same as last year
School/Community	2	35-026	909	-	-	-	-	N/A	N/A
Share the Warmth	2	35-027	930.2	10,000	10,000	10,000	-	0%	Same as last year
Water Promotion	2	35-029	909	7,200	410	7,200	-	0%	Estimate - water filter credits
<b>Total Programs</b>				<b>17,850</b>	<b>10,719</b>	<b>17,850</b>	<b>-</b>	<b>0%</b>	
<b>Total Customer Service Expenses</b>				<b>\$ 217,381</b>	<b>\$ 201,214</b>	<b>\$ 202,182</b>	<b>\$ 15,199</b>	<b>8%</b>	

**Canby Utility  
FY 2027 Budget  
Finance - Water**

Description	Fund	Insight Sector	GL Acct	FY27 Budget	FY25 Actual	FY26 Budget	Increase % Increase		Notes
							(Decrease)	(Decrease)	
							FY27 - FY26	FY27 - FY26	
<b>Total Payroll &amp; Employer Paid Expenses</b>				<b>\$ 120,864</b>	\$ 108,173	<b>\$ 110,940</b>	\$ 9,924	9%	Estimated 3.0% CPI-U; 3.0% CBA
Depre Exp - Plant	2	45-072	403.1	<b>549,768</b>	887,517	<b>529,215</b>	20,553	4%	PCS Depreciation Schedule & CapEx
Depre Exp - Transportation Equip	2	45-072	403.2	-	-	-	-	N/A	N/A
Depre Exp - Office Equipment	2	45-072	403.3	<b>17,676</b>	-	<b>4,868</b>	12,808	263%	PCS Depreciation Schedule & CapEx
Depre Exp - WTP	2	45-072	403.4	<b>359,640</b>	-	<b>412,828</b>	(53,188)	-13%	PCS Depreciation Schedule & CapEx
Franchise Tax	2	45-060	408.6	<b>331,033</b>	248,642	<b>287,611</b>	43,422	15%	5% of Sales
Dues, Fees & Subscriptions	2	45-012	921	<b>33,228</b>	29,905	<b>32,664</b>	564	2%	Based on current charges
Meeting Expenses	2	45-013	921	-	36	-	-	N/A	N/A
401(k), Sec. 125	2	45-011	926	<b>440</b>	443	<b>480</b>	(40)	-8%	ASI Flex fees, 401(k) annual report
Computer Upgrades	2	45-056	930.2	-	901	<b>650</b>	(650)	-100%	Desktops, printers, and monitors
SaaS/Subscriptions/Upgrades	2	45-057	930.2	<b>48,132</b>	44,615	<b>54,379</b>	(6,247)	-11%	Software maintenance and support
Software Upgrades	2	45-058	930.2	<b>18,072</b>	4,314	<b>6,188</b>	11,884	192%	Software subscriptions
Hazardous Substance Fee	2	45-064	930.2	-	-	-	-	N/A	N/A
Street Maintenance Fee	2	45-095	930.2	<b>5,820</b>	5,543	<b>5,820</b>	-	0%	City fee
<b>Total Departmental</b>				<b>1,363,809</b>	1,221,917	<b>1,334,703</b>	29,106	2%	
Audit	2	45-036	923	<b>14,175</b>	12,089	<b>13,125</b>	1,050	8%	Contract not to exceed amount
Computer Consultants	2	45-037	923	<b>9,082</b>	17,119	<b>6,324</b>	2,758	44%	IT Support, New Inventory System
Legal	2	45-040	923	-	80	-	-	N/A	N/A
Other Consultants	2	45-043	923	<b>394</b>	170	<b>168</b>	226	135%	FY26 CIS - GASB 75 valuation + 10%
Rate Studies	2	45-046	923	<b>27,000</b>	-	-	27,000	N/A	Rate Study for new CWSP budget
Engineering	2	45-065	923	-	-	-	-	N/A	N/A
Inspections	2	45-083	923	-	-	-	-	N/A	N/A
<b>Total Consulting/Contract</b>				<b>50,651</b>	29,457	<b>19,617</b>	31,034	158%	
Training	2	45-016	926	<b>1,220</b>	397	<b>1,275</b>	(55)	-4%	Training and staff development
Transportation	2	45-063	921	<b>1,640</b>	22	<b>1,135</b>	505	44%	PCS (AEUC), APPA conferences
<b>Total Transportation &amp; Training</b>				<b>2,860</b>	419	<b>2,410</b>	450	19%	
<b>Total Finance Expense</b>				<b>\$ 1,538,184</b>	\$ 1,359,967	<b>\$ 1,467,670</b>	\$ 70,514	<b>5%</b>	

**Canby Utility  
FY 2027 Budget  
Operations - Water**

Description	Fund	Insight Sector	GL Acct	FY27 Budget	FY25 Actual	FY26 Budget	Increase % Increase		Notes
							(Decrease)	(Decrease)	
							FY27 - FY26	FY27 - FY26	
<b>Total Payroll &amp; Employer Paid Expenses</b>				<b>\$ 411,804</b>	\$ 175,026	<b>\$ 189,324</b>	\$ 222,480	118%	New PM; Estimated 3.0% CPI-U; 3.0% CBA
Dues, Fees & Subscriptions	2	50-012	921	100	-	100	-	0%	Subscriptions
Meeting Expenses	2	50-013	921	1,008	-	200	808	404%	Meetings, AWWA hosted meeting
Office Supplies	2	50-017	921	2,160	149	2,160	-	0%	Set up mapping/media center (rollover)
Utilities	2	50-034	921	3,984	3,089	3,984	-	0%	FY26, 9 month actuals
After Hours Dispatching	2	50-035	921	1,932	1,852	1,884	48	3%	Based on current contract and FY26, 9 month actuals
One Call	2	50-042	921	420	125	408	12	3%	811 fees
<b>Total Departmental</b>				<b>9,604</b>	5,215	<b>8,736</b>	868	10%	
Safety	2	50-014	925	5,460	5,295	5,304	156	3%	Based on current ESCI contract and FY26 + 3% increase
Legal	2	50-040	923	-	-	-	-	N/A	N/A
Mapping	2	50-041	921	34,992	-	-	34,992	N/A	Mapping system clean up and training
Other Consultants	2	50-043	923	-	-	-	-	N/A	N/A
Engineering	2	50-065	923	25,200	-	25,200	-	0%	Engineering support
<b>Total Consulting/Contract</b>				<b>65,652</b>	5,295	<b>30,504</b>	35,148	115%	
Training	2	50-016	926	4,708	568	3,600	1,108	31%	ESRI / leadership / OAWU
Transportation	2	50-063	921	4,708	209	3,600	1,108	31%	Based on FY26
<b>Total Transportation &amp; Training</b>				<b>9,416</b>	777	<b>7,200</b>	2,216	31%	
<b>Total Operations Expense</b>				<b>\$ 496,476</b>	\$ 186,312	<b>\$ 235,764</b>	\$ 260,712	<b>111%</b>	

**Canby Utility  
FY 2027 Budget  
Distribution - Water**

Description	Fund	Insight Sector	GL Acct	FY27 Budget	FY25 Actual	FY26 Budget	Increase (Decrease) FY27 - FY26	% Increase (Decrease) FY27 - FY26	Notes
<b>Net Payroll &amp; Employer Paid Expenses</b>				<b>662,436</b>	432,695	<b>686,400</b>	(23,964)	-3%	Estimated 3.0% CBA
Dues, Fees & Subscriptions	2	65-012	921	1,356	1,180	1,320	36	3%	WD Certs-based on FY26, 9 month actuals
Safety	2	65-014	925	8,664	5,913	7,200	1,464	20%	Based on FY26, 9 month actuals, full crew
Office Supplies	2	65-017	921	132	-	120	12	10%	Based on FY26, 9 month actuals
Shop and Work Equipment Expenses	2	65-032	594	12,360	7,070	12,000	360	3%	Based on FY26, 9 month actuals, full crew
Maintenance of Distribution Mains	2	65-089	594	51,468	46,177	44,292	7,176	16%	Based on FY25, 9 month actuals, Locates, and flushing
Maintenance of Water Services	2	65-090	593	15,000	15,284	13,500	1,500	11%	Based on FY26, 9 month actuals
Maintenance of Water Meters	2	65-091	597	1,848	708	1,800	48	3%	Based on FY26, 9 month actuals
Maintenance of Water Hydrants	2	65-092	595	2,400	3,352	3,744	(1,344)	-36%	Based on FY26, 9 month actuals
Equipment Rental	2	65-093	594	-	-	-	-	N/A	N/A
Maintenance Supervision & Engineeri	2	65-096	590	16,800	205	16,800	-	0%	Based on FY26, 9 month actuals
<b>Total Departmental</b>				<b>110,028</b>	79,888	<b>100,776</b>	9,252	9%	
Other Expenses	2	65-069	598	-	-	-	-	N/A	N/A
Leak Detection Survey	2	65-079	594	-	-	-	-	N/A	N/A
Paving / Road	2	65-088	594	-	-	-	-	N/A	N/A
<b>Total Consulting/Contract</b>				<b>-</b>	-	<b>-</b>	-	0%	
Training	2	65-016	926	26,284	10,389	20,184	6,100	30%	Training & certifications, new/more crew
Transportation	2	65-063	921	6,180	4,074	6,000	180	3%	Training and certifications, new hires
<b>Total Transportation &amp; Training</b>				<b>32,464</b>	14,463	<b>26,184</b>	6,280	24%	
<b>Total Distribution Expenses</b>				<b>\$ 804,928</b>	\$ 527,046	<b>\$ 813,360</b>	\$ (8,432)	<b>-1%</b>	

**Canby Utility  
FY 2027 Budget  
Water Treatment Plant**

<b>Description</b>	<b>Fund</b>	<b>Insight Sector</b>	<b>GL Acct</b>	<b>FY27 Budget</b>	<b>FY25 Actual</b>	<b>FY26 Budget</b>	<b>Increase (Decrease) FY27 - FY26</b>	<b>% Increase (Decrease) FY27 - FY26</b>	<b>Notes</b>
<b>Expense:</b>									
Maint. Material and Expenses	2	70-031	923	\$ 8,000	\$ 1,700	\$ 7,400	\$ 600	8%	Clean 1 pond & vegetation removal OR Health Authority fee, OR Dept of Human Services fees; no known testing requirements.
Regulatory	2	70-047	930.2	12,900	7,900	12,900	-	0%	
Veolia Water NA	2	70-050	923	1,559,781	1,431,034	1,435,110	124,671	9%	Contract cost increase and estimated increase of 5.0%, effective April '27
<b>Total Consulting/Contract</b>				<b>1,580,681</b>	1,440,634	<b>1,455,410</b>	125,271	9%	
Other Expenses	2	70-069	930.2	25,900	7,700	25,900	-	0%	DRC, algae testing
<b>Total WTP Expenses</b>				<b>\$ 1,606,581</b>	\$ 1,448,334	<b>\$ 1,481,310</b>	\$ 125,271	<b>8%</b>	

**Canby Utility  
 FY 2027 Budget  
 Risk Management - Water**

Description	Fund	Insight Sector	GL Acct	FY27 Budget	FY25 Actual	FY26 Budget	Increase		Notes
							(Decrease) FY27 - FY26	(Decrease) FY27 - FY26	
<b>Expense:</b>									
Dues, Fees & Subscriptions	2	75-012	921	\$ 500	\$ -	\$ 500	\$ -	0%	WRMAA membership dues
Property & Liability Insurance	2	75-052	924	72,025	55,402	65,101	6,924	11%	Est. 5% increase from 2025-26 actuals
<b>Total Departmental</b>				<b>72,525</b>	55,402	<b>65,601</b>	6,924	11%	
Legal	2	75-040	923	-	-	-	-	N/A	N/A
<b>Total Consulting/Contract</b>				<b>-</b>	-	<b>-</b>	-	N/A	
Training	2	75-016	926	-	-	-	-	N/A	N/A
Transportation	2	75-063	921	-	-	-	-	N/A	N/A
<b>Total Transportation &amp; Training</b>				<b>-</b>	-	<b>-</b>	-	N/A	
<b>Total Risk Management Expenses</b>				<b>\$ 72,525</b>	\$ 55,402	<b>\$ 65,601</b>	\$ 6,924	<b>11%</b>	



## MEMORANDUM

TO: Chair Molamphy, Member Pendleton, Member Westcott, Member LeBlanc, and Member Yarbrough

FROM: Mike Schelske, Finance Manager, Kari Duncan, General Manager

DATE: June 4, 2026

SUBJECT: Electric Vehicle Charging Station Fees and Charges

---

**Recommended Motion:** Move to adopt Resolution No. 343, a resolution of the Canby Utility Board establishing electric vehicle charging fees and charges.

### **Background:**

In February, the Board approved a \$77,817.30 budget, funded exclusively by the Oregon Clean Fuels Program, for the purchase and installation of a Level 3 electric vehicle charging station and awarded contracts to PEC and Accurate Electric Unlimited, Inc. for materials, a service agreement, and installation.

The ChargePoint EV charging station has arrived, and Accurate Electric Unlimited has installed the equipment, which is waiting for testing and commissioning. The next step Canby Utility will need to take once installation is complete is to determine the end-user cost of the charging station.

ChargePoint has provided Canby Utility with pricing model options to consider. These options include: 1) **Per minute used**, which encourages drivers to move their vehicle after charging has been completed. Typical fees charged by nearby units are between \$0.40 and \$1.00 per minute after charging is complete, and \$0.00/minute while charging. 2) **Per kWh used** is the billing of energy consumed by the vehicle. The recommended fee is \$0.15 to \$0.35 per kWh. Similar nearby chargers range from \$0.30 to \$0.50 per kWh. 3) **Graduated pricing** can include variable per kWh rates based on peak usage hours, or it can include variable pricing for the per minute or per hour fee.

### **Cost of Service Review:**

There are three types of costs for the charging station: variable, semi-variable, and fixed. They are:

- Energy cost
- Maintenance costs
- Deprecation

The energy cost is approximately \$0.08 per kWh. Maintenance costs are semi-variable and would mainly cover periodic inspections of the station. Depreciation would be based on

the useful life of the station. The station consists of three components that would be depreciated: the infrastructure (concrete base, wiring, lighting, etc.), the charger, and the software.

The infrastructure would have a life of 20 years or longer. The charger's useful life could range from 7 to 10 years, depending upon the usage (heavier usage causes more wear on the electronic components). Software may have the shortest life, possibly 5 to 7 years, as software is frequently updated or new versions are released.

Since the purchase and installation were funded by the Oregon Clean Fuels program, whether these costs should be recouped from fees is up for discussion. Also, allocating depreciation to a kWh rate requires assuming a certain level of utilization; higher utilization would lower the depreciation costs, while lower utilization increases them.

**Staff Recommendation:** Recommendations for discussion include:

**Per minute used:**

Once installed and operational, this will be the only public Level 3 charging station available in Canby. While the anticipated level of utilization remains unknown, staff expect substantial demand for the charger due to the limited availability of electric vehicle charging options in the community. To encourage efficient turnover of the charging space, minimize wait times, and discourage vehicles from remaining parked for extended periods after charging is complete, staff recommends establishing a post-charging idling rate.

**Staff's recommendation is to charge \$0.00 per minute while charging and \$0.40 per minute while connected to the charger but not charging.**

**Per kWh used:**

The per kWh charge is intended to recover the direct cost of electricity consumed, as well as contribute toward the ongoing operational expenses, maintenance, administration, and long-term depreciation and replacement costs associated with the charging equipment and supporting infrastructure. Because offering public electric vehicle charging service is new for Canby Utility, establishing this initial charge provides a baseline structure for system setup, billing administration, and recovery of anticipated costs while usage patterns and operational needs are evaluated. In addition, Oregon Clean Fuels Program credits may provide an opportunity for the Board to offset a portion of the operating costs and potentially reduce the per kWh charge over time. **Staff's recommendation is to charge \$0.20 per kWh.** This is lower than most level 3 chargers in the area, and if it results in underuse or overuse of the charger, then the Board may want to consider providing staff the authority to adjust the rate to **between \$0.15 - \$0.35 per kWh.**

**Direction Requested:**

Staff is seeking the Board's direction on the preferred rate structure and pricing model for the electric vehicle charging station. The attached resolution for approval includes blanks for the fee options that need to be completed based on the Board's selected approach. The charging station has been installed and is ready for commissioning and public use;

however, final implementation is contingent upon Board approval of the proposed fees and charges.

It is also important to note that in accordance with ORS 294.160, the Board is required to provide an opportunity for interested persons to comment on the enactment of a resolution prescribing a new fee, a fee increase, or an increase in the rate or other manner in which the amount of a fee is determined or calculated.

## RESOLUTION NO. 343

### A RESOLUTION OF THE CANBY UTILITY BOARD ESTABLISHING ELECTRIC VEHICLE CHARGING FEES AND CHARGES.

**WHEREAS**, the Canby Utility Board (Board) is an Oregon municipal utility operating in accordance with the Canby City Charter and ORS Chapter 225; and

**WHEREAS**, the Board is governed by the City Charter and its own operating procedures, policies, and resolutions rather than the rules of the Oregon Public Utility Commission (PUC); and

**WHEREAS**, the Board operates an electric vehicle charging station connected directly to the Canby Utility electrical system, and is located on the City of Canby's property; and

**WHEREAS**, the charging stations utilize hardware and cloud network software provided by ChargePoint, Inc. to track energy usage, manage electrical loads, handle automated driver billing, and may interface directly with the utility's systems; and

**WHEREAS**, it is necessary to formally adopt the specific utility fee and charge structure so that electric vehicle drivers are billed accurately for the power they consume, discourage vehicles from being left unattended, and to ensure the operational costs of the infrastructure are fully recovered;

**WHEREAS**, the proposed fees and charges may require adjustments within the first year based on the financial impacts of the charging station, thereby granting authorization to the General Manager to adjust the fees within the approved range as necessary;

**NOW, THEREFORE**, the Canby Utility Board Resolves as follows:

Section 1. Adoption of Charging Fees. The fees and charges associated with the use of the electric vehicle charging stations are incorporated herein as **Exhibit A**.

Section 2. Authorization for Administrative Adjustments. The General Manager is hereby granted the administrative authority to adjust the established electric vehicle charging fees and charges during the first year of operation. Any such adjustments must be based on the documented financial impacts of the charging station, including fluctuating utility power bills, maintenance expenses, or network operational costs, and must remain within an approved range.

Section 3. Effective Date. This resolution shall take effect immediately upon its adoption.

THIS RESOLUTION IS ADOPTED BY THE CANBY UTILITY BOARD THIS \_\_\_\_ DAY OF JUNE 2026.

\_\_\_\_\_  
John Molamphy, Chair

\_\_\_\_\_  
Jack Pendleton, Member

\_\_\_\_\_  
Robert Westcott, Member

\_\_\_\_\_  
Ron LeBlanc, Member

\_\_\_\_\_  
Ron Yarbrough, Member

\_\_\_\_\_  
Barbara Benson, Board Secretary

RESOLUTION NO. 343

EXHIBIT A

The Canby Utility Board hereby establishes the following official fees and charges and ranges to be charged by the utility and processed through the charging network:

- **Electricity Usage Charge:** \$\_\_\_\_\_ per kilowatt-hour (kWh)
  - **Range:** \$\_\_\_\_\_ per kWh to \$\_\_\_\_\_ per kWh
  
- **Connected and Charging Fee:** \$\_\_\_\_\_ per kWh Minute
  - **Range:** \$\_\_\_\_\_ per kWh Minute to \$\_\_\_\_\_ per kWh Minute
  
- **Connected and Not-Charging (Idle) Fee:** \$\_\_\_\_\_ per kWh Minute
  - **Range:** \$\_\_\_\_\_ per kWh Minute to \$\_\_\_\_\_ per kWh Minute



MEMORANDUM

TO: Chair Molamphy; Members Pendleton, Westcott, LeBlanc, and Yarbrough

FROM: Jason Peterson, Operations Field Supervisor

DATE: June 4, 2026

SUBJECT: Annual Wildfire Risk Mitigation Plan Update

---

In 2021, the Oregon Legislature passed Senate Bill 762, which established requirements for Electric Utility Wildfire Mitigation Plans. This comprehensive legislation was designed to strengthen Oregon's wildfire preparedness through three primary strategies: creating fire-adapted communities, improving emergency response capabilities, and increasing the resilience of Oregon's landscapes. As part of these requirements, electric utilities, including Canby Utility (CU), must identify wildfire risks associated with their electric systems and implement measures to reduce the potential for utility-caused wildfires in designated high-risk areas. CU's Wildfire Risk Mitigation Plan was adopted by the Board in June 2022.

Although the Canby area is considered to have a low wildfire risk, the potential for wildfire still exists. CU's Wildfire Risk Mitigation Plan identifies areas within its service territory where utility infrastructure presents the greatest potential wildfire risk and outlines strategies to reduce that risk. The plan also provides for the potential de-energization of the two feeders serving the Knights Bridge Substation during extreme fire weather conditions, such as prolonged dry periods, high temperatures, and strong winds.

CU is fortunate that a significant portion of its electric distribution system is underground, reducing overall wildfire exposure. The primary area of concern is a limited section of overhead power line along Knights Bridge Road near the Molalla River that runs west to the Knights Bridge Substation through a vegetation-rich corridor. During Red Flag Warning events or other high-risk fire weather conditions, most customers normally served by the Knights Bridge Substation can be temporarily transferred to the Westcott Substation. This capability minimizes customer impacts while allowing CU to reduce wildfire risk by de-energizing the affected feeders. Under this scenario, only a small number of customers and one business located west of the Molalla River would experience an outage.

CU is required to review this plan annually, make updates as necessary, and submit the updated plan to the Oregon Public Utility Commission. Over the past year, staff have continued to implement wildfire mitigation measures by installing mesh fire guards on 25 poles in its higher-risk fire areas. In addition, CU contracted with Clackamas County to remove vegetation within a 10-foot radius of 18 designated power poles, helping reduce fuel sources and improve system resilience during wildfire season.

This year, the crew will conduct infrared inspections of all 25 utility poles using a FLIR thermal imaging camera. The inspections will focus on both primary and secondary electrical connections to identify abnormal heat signatures, loose connections, or other potential hotspots that could indicate equipment failure or increase the risk of wildfire. Detecting and addressing these issues proactively helps improve system reliability and enhance public safety.

As part of CU's ongoing wildfire risk reduction efforts, thermal inspections are being added to the Wildfire Risk Mitigation Plan and will be reflected in the updated plan submitted to the Oregon Public Utility Commission.

**Board Planning Calendar  
FY 2027**

<p><b>JULY 2026</b></p> <ul style="list-style-type: none"> <li>▪ Board Meeting 7/14</li> <li>▪ Start of Fiscal Year 2027</li> <li>▪ Quarterly Reliability Update</li> <li>▪ Kitty Hawk Rebuild Presentation</li> <li>▪ BPA Exhibits B &amp; C</li> <li>▪ Five-Year Electric Study</li> <li>▪ Year 2 Stantec Contract</li> <li>▪ CWSP Project Update</li> <li>▪ Labor Negotiation Update</li> </ul>	<p><b>JANUARY 2027</b></p> <ul style="list-style-type: none"> <li>▪ Board Meeting 1/12</li> <li>▪ Board Chairperson Election</li> <li>▪ Quarterly Reliability Update</li> <li>▪ Green Power Donation to City</li> <li>▪ Share the Warmth Update</li> <li>▪ Board Secretary Evaluation</li> <li>▪ Water Rate Proposal</li> <li>▪ Office Closed New Year's 12/31</li> <li>▪ CWSP Project Update</li> </ul>
<p><b>AUGUST 2026</b></p> <ul style="list-style-type: none"> <li>▪ Board Meeting 8/11</li> <li>▪ CWSP Project Update</li> <li>▪ Host SDAO Ethics Training</li> </ul>	<p><b>FEBRUARY 2027</b></p> <ul style="list-style-type: none"> <li>▪ Board Meeting 2/9</li> <li>▪ Office Closed President's Day 2/15</li> <li>▪ SDAO Conference – Sunriver</li> <li>▪ CWSP Project Update</li> </ul>
<p><b>SEPTEMBER 2026</b></p> <ul style="list-style-type: none"> <li>▪ Board Meeting 9/8</li> <li>▪ Office Closed Labor Day 9/7</li> <li>▪ 4<sup>th</sup> Quarter (FY 26 Year End) Financials</li> <li>▪ Management Cost of Living Adjustment</li> <li>▪ Master Fee Schedule Review</li> <li>▪ Water SDC Inflationary Adjustment</li> <li>▪ CWSP Project Update</li> </ul>	<p><b>MARCH 2027</b></p> <ul style="list-style-type: none"> <li>▪ Board Meeting 3/9</li> <li>▪ 2<sup>nd</sup> Quarter Financials</li> <li>▪ Board Training/BEH</li> <li>▪ CWSP Project Update</li> <li>▪ Water Rate Hearing</li> </ul>
<p><b>OCTOBER 2026</b></p> <ul style="list-style-type: none"> <li>▪ Board Meeting 10/13</li> <li>▪ Quarterly Reliability Update</li> <li>▪ Electric HDLS Rate Review</li> <li>▪ CWSP Project Update</li> <li>▪ General Manager Evaluation</li> </ul>	<p><b>APRIL 2027</b></p> <ul style="list-style-type: none"> <li>▪ Board Meeting 4/13</li> <li>▪ Budget Process Begins</li> <li>▪ Quarterly Reliability Report</li> <li>▪ CWSP Project Update</li> <li>▪ New Water Rates in Effect 4/1</li> </ul>
<p><b>NOVEMBER 2026</b></p> <ul style="list-style-type: none"> <li>▪ Board Meeting 11/10</li> <li>▪ Red Flag Annual Update/Report</li> <li>▪ Office Closed Thanksgiving Day 11/26</li> <li>▪ CWSP project update</li> </ul>	<p><b>MAY 2027</b></p> <ul style="list-style-type: none"> <li>▪ Board Meeting 5/11</li> <li>▪ Office Closed Memorial Day 5/31</li> <li>▪ 3<sup>rd</sup> Quarter Financials</li> <li>▪ CWSP Project Update</li> </ul>
<p><b>DECEMBER 2026</b></p> <ul style="list-style-type: none"> <li>▪ Board Meeting 12/8</li> <li>▪ Annual Financial Audit</li> <li>▪ 1<sup>st</sup> Quarterly Financials</li> <li>▪ Office Closed for Holiday 12/23 &amp; 24</li> <li>▪ Employee Recognition Event 12/5</li> <li>▪ Employee Handbook Revision</li> <li>▪ CWSP project update</li> </ul>	<p><b>JUNE 2027</b></p> <ul style="list-style-type: none"> <li>▪ Board Meeting 6/8</li> <li>▪ FY 27 Budgets Approval</li> <li>▪ Fire Mitigation Plan Update</li> <li>▪ Stantec Year 3 Commences</li> <li>▪ CWSP Project Update</li> <li>▪ Board Planning Calendar</li> <li>▪ Stantec Yr 3 Contract Discussion</li> </ul>

*This calendar is subject to change.*



## MEMORANDUM

**To:** Chair Molamphy, Members Pendleton, Yarbrough, LeBlanc, and Westcott  
**From:** Kari Duncan, General Manager  
**Date:** June 3<sup>rd</sup> 2026  
**Subject:** Staff Report – June 9<sup>th</sup> Board Meeting

---

### **Touch a Truck Event**

On June 4<sup>th</sup>, Canby Utility participated in the annual “Touch a Truck” event that is organized through the Canby Fire District, Police Department, Public Works, CAT, and other departments. This is an opportunity for the community to see vehicles used throughout Canby up close and in action! Thank you to Ken and Dalton from our Operations team for representing Canby Utility at this event!

### **July 4<sup>th</sup> Parade**

The Saturday, July 4<sup>th</sup> Independence Day Celebration in Canby will include many activities and events for the community! As in past years, Canby Utility staff will participate in the Parade with a Utility Truck- Float and candy! Please support the Utility and watch for the float in the Parade!

### **City of Canby Urban Growth Boundary Concept Plan**

CU staff, City staff, PGE, and BPA continue to meet periodically to plan for Canby’s future Power Supply needs. The Canby Urban Growth Boundary Concept Plan has been developed by the City Planning Department, and a meeting with PGE and BPA representatives is scheduled for June 10<sup>th</sup> to discuss incorporating power planning into this process. CU staff have also been working with special counsel to prepare Memorandum of Understanding (MOU) templates for prospective new large electrical loads to the Utility that will be required to move through a BPA/PGE study process for supply and transmission capacity. The City presented the comprehensive plan and UGB plan to the City Council on June 3<sup>rd</sup> and documents related to the plans can be found here: [Urban Growth Boundary | Canby OR](https://www.canbyoregon.gov/dev-services/page/urban-growth-boundary) <https://www.canbyoregon.gov/dev-services/page/urban-growth-boundary>.

### **Canby Water Supply Program – (CWSP) Project Update**

The Board will hold a special meeting on June 30<sup>th</sup> to review the results of the CWSP alternatives analysis. The alternatives analysis for the CWSP has been the focus of the staff team and consultants during April and May. Stantec has made significant progress on the exploration of alternatives that may reduce costs for the program. Discussions with the City of

Wilsonville and the South Fork Water Board (SFWB) were held in April. Stantec has also provided staff with information about alternative processes for a Willamette supply that offer cost-saving options and is developing ideas for the continued use of the Molalla River source with an additional smaller Intake on the Willamette. Planning-level cost estimates for alternatives are included as part of this work.

### **Rotary Presentation June 12th**

I am scheduled to give a presentation to the Rotary Club lunch on Friday, June 12<sup>th</sup> at 11:30 a.m. about the Canby Water Supply Program. Board members are encouraged to attend this meeting, especially if you are an active Rotary member.

### **Electric Vehicle Charger**

The Charger is installed, and the next step is for the Board to establish a fee schedule for the public charger, which will be programmed into the settings as part of the commissioning process. This project utilized funds from the Oregon Clean Fuels Program, which is intended to be used for programs such as electric vehicle charging projects. Thank you to Jason Berning and Board Member Bob Westcott for championing this project!

### **Drought Awareness**

State and local resources are warning about low snowpack and low water conditions this year. Molalla River conditions have been running below average, and the County is currently categorized as Moderate Drought or Abnormally Dry. Staff are tracking the status to determine if there will be impacts to Canby's water supply or water quality due to the low water levels in the Molalla River.