

***CANBY UTILITY  
REGULAR BOARD MEETING  
MARCH 12, 2024  
7:00 P.M.***

**AGENDA**

I. CALL TO ORDER

II. AGENDA

- Additions, Deletions or Corrections to the Meeting Agenda

III. CONSENT AGENDA

- Approval of Agenda
- Approval of Regular Board Meeting Minutes of February 13, 2024 (pp. 1-4)
- Approval of Payment of Water and Electric Bills

IV. CITIZEN INPUT ON NON-AGENDA ITEMS *Citizen's wanting to speak virtually, please email or call the Board Secretary-Clerk by 4:30 p.m. on March 12, 2024 with your name, the topic you would like to speak on, and contact information: [bbenson@canbyutility.org](mailto:bbenson@canbyutility.org) or 503-263-4312.*

V. RESOLUTION NO. 321 Approve Ratification of a New Public Fund Money Market Account with Umpqua Bank – Mike Schelske, Finance Manager (pp. 5-6)

VI. BOARD REPORT

- Chair Comments
- Board Member Comments

VII. STAFF REPORTS

Finance Manager:

- Second Quarter Financial Report (pp. 7-15)

General Manager Updates

VIII. EXECUTIVE SESSION The Canby Utility Board will adjourn its regular meeting to go into executive session pursuant to ORS 192.660(2)(i) to discuss the performance of a public employee. Upon completion of the executive session the Board will return to its regular meeting.

IX. ADJOURN

# ***CANBY UTILITY REGULAR BOARD MEETING MINUTES FEBRUARY 13, 2024***

**Board Present:** Chair Thompson; Members Horrax, Molamphy, Pendleton, and Hill

**Staff Present:** Carol Sullivan, General Manager; Barbara Benson, Board Secretary; Jason Berning, Operations Manager; Mike Schelske, Finance Manager; Sue Arthur, Purchasing Agent; Cindy Dittmar, Customer Service Supervisor; and Jason Peterson, Operations Field Supervisor

**Others Present:** Steve Donovan of Donovan Enterprises, Inc.; Brian Hutchins, Veolia Water North America; Joe Brennan; and Corianne Burnett

Chair Thompson called the Regular Board Meeting to order at 7:00 p.m.

Chair Thompson presented the meeting agenda for consideration. She asked for any additions, deletions, or corrections to the meeting agenda, and there were none.

Chair Thompson presented the consent agenda for approval. Member Molamphy made the \*MOTION to approve the consent agenda, consisting of the meeting agenda, regular meeting minutes of January 9, 2024, write-offs in the amount of \$1,145.23, payment of the electric and water department bills in the amount of \$2,127,271.44. Member Hill seconded, and the motion passed 5-0.

Chair Thompson asked for citizen input on non-agenda items, and there was none.

Finance Manager Mike Schelske introduced Steve Donovan of Donovan Enterprises, Inc., who performed Canby Utility's water rate study. Donovan started his presentation by revisiting the Water System Development Charge (SDC) study and noting that the Board increased the utility's SDCs as recommended, a critical component in the rate profile. Donovan discussed the key planning assumptions, including macroeconomics, long-term debt, cash flows, and rate strategy. The study assumed a 1.4% customer growth, an inflation factor of 3%, \$1.2 million in SDCs, and an interest earnings rate of 5%. Canby Utility's 2014 refunding bonds retire in 2024, and the 2017 refunding bonds retire in 2027. The current bond payments equal about \$440,000 per year. The new long-term debt for the new water treatment plant anticipates 80% of the cost from the Water Infrastructure Finance and Innovation Act (WIFIA) and 20% from the Safe Drinking Water State Revolving Loan Fund (SDWSRLF). These funding sources are 30-year loans with an expected interest rate of 4.75% and 4.50%, respectively. Donovan shared his thoughts on the challenges Canby Utility would face in qualifying for grants due to the higher median income level of the Canby community. Donovan assumes Canby Utility would make a \$10 million cash equity contribution to the treatment plant project. Donovan recommends the Board start raising

water rates now to have predictable increases over the next five years. Rates will double at the end of the five-year forecast.

Donovan reviewed the funding strategy for the water treatment plant and water supply project. The gross project cost is \$82 million. Canby Utility will contribute \$10 million, and the remaining \$72 million will come from new loans, resulting in an estimated \$4.5 million in annual level debt service with payments starting in 2029. He then reviewed the assumptions from the WIFIA and the SDWSRFL funding sources. Discussion ensued regarding other potential funding sources, such as engaging our state representatives in this project to help get funding through the legislature. Donovan stated that the Board could not raise rates now; however, delaying rate increases will result in steep rate adjustments when the debt payments begin.

Donovan reviewed the forecast of average monthly single-family water bills. The rate study modeling anticipates that the average water bill of \$40.94 would increase to \$78.69 monthly in 2029, doubling the rate. He also presented a bill comparison showing Canby Utility compared to Aurora, Sherwood, Wilsonville, Oregon City, Molalla, Woodburn, and West Linn. Board members expressed their support for beginning graduated rate adjustments now to minimize impacts on the ratepayers. Discussion ensued about the last rate adjustment four years ago, the project's estimated cost using 2023 dollars, the construction cost index and inflation, and how the increase could impact consumption. Member Pendleton asked about management plans for an awareness campaign regarding the project and rate impacts. He suggested staff include an informational notice in the utility bills. General Manager Carol Sullivan noted that the Canby Herald ran an article about the project following the joint work session with the City Council, and the March Reporter newsletter will announce the water rate hearing and inform customers about the water treatment plant project. The Board encouraged staff to look for ways to strengthen the public relations efforts to ensure awareness of the project and rates. Suggestions included flyers at the library, posting on bulletin boards, posters at grocery stores, and newspaper articles. Member Molamphy made the \*MOTION that the water rate hearing for rates effective May 1, 2024, be scheduled for April 9, 2024, with a proposed rate increase of 14.31% on the base and volume charges for all customer classifications. Member Horrax seconded the motion. Member Pendleton asked about the proposed rate adjustment being applied to all tiers and if the higher tiers should be increased more, expressing concerns about the impacts on the lower-income ratepayers. Donovan responded to his inquiry, noting that Canby Utility already has a strong conservation rate structure. He suggested reviewing the consumption patterns this fall after this rate adjustment to see how the overall rate increase affected conservation. After discussion, the motion passed 5-0.

Purchasing Agent Sue Arthur recommended revising Canby Utility's public contracting rules resolution. The Board adopted the current resolution in August 2018. In 2023, the legislature passed Senate Bill 1047, which took effect on January 1, 2024. The changes in law increased thresholds for small, intermediate, and large procurements. Arthur noted that the board attorney had reviewed the policy. The cost of inventory items has risen significantly in price, and increasing the procurement thresholds will enable staff to purchase inventory without added delays, especially when in high demand. Arthur also noted that the policy increases the general

manager's authority to purchase items not anticipated in the budget from \$10,000 to \$25,000. Chair Thompson stated that the policy is comprehensive. Member Hill made the \*MOTION to adopt Resolution No. 320, revising Canby Utility's public contracting rules and repeal Resolution No. 298. Member Molamphy seconded, and the motion passed 5-0.

Chair Thompson presented a discussion item regarding the confidential report of accounts to be turned over to Credit Management Services each month. Having the Board approve accounts for collections has been in place for a long time. Thompson wanted to bring it to the Board for discussion and suggested that the Board delegate authority to management. The write-off dollar amounts are minimal. After a brief discussion, the Board concurred that management may approve the write-off accounts without additional board action. Member Molamphy asked Finance Manager Mike Schelske if he could provide a line item on an annual report with the yearly write-off totals, and Schelske agreed.

Operations Manager Jason Berning reported on the recent winter storm event in January. Canby Utility did not experience any power outages due to the weather event. The crew provided mutual aid assistance to Portland General Electric to help them restore power near Bridgeport Village. Berning talked about the benefits of providing mutual aid. Discussion ensued regarding the tools and equipment used in the mutual aid work.

Berning also talked about the newly purchased bucket truck. The new truck still needs to be placed in service and is being equipped with the necessary tools.

General Manager Carol Sullivan reported that she submitted two State of Oregon 2023-25 Capital Funding Request Project Information forms to State Representative James Hieb and Principle Legislative Bonding Analyst Walt Campbell. One funding request was \$7.85 million for the Willamette Water Treatment Plant, and the other was \$2.1 million for additional Willamette River water rights.

Sullivan provided an update on the Source Water Supply Analysis project. GSI Water Solutions, Inc. has completed a draft that staff is now reviewing.

Sullivan stated that the staff is reviewing the Request for Qualifications (RFQ) to engage an owner representative for the water treatment plant and supply project. The RFQ will go to the board attorney for final review and then be published.

Sullivan stated that the Public Power Council (PPC) has requested financial support from its membership for a litigation effort to seek a review of the actions and commitments BPA made as part of the regional agreement the United States Government reached with four Columbia Basin tribes and the states of Washington and Oregon last December. This agreement pertains to the Columbia River System Operations and removing the lower Snake River dams to restore native fish runs. Canby Utility's contribution is \$818 towards the \$250,000 special fund. Member Molamphy briefly explained the PPC's ask of the 9th U.S. Circuit Court of Appeals to review the

**Canby Utility**  
**Regular Board Meeting Minutes**  
**February 13, 2024**  
**Page 4 of 4**

Bonneville Power Administration's participation in an agreement and the lack of required paperwork. Discussion on the impacts of removing the dams ensued.

Sullivan commented on a new picture gallery of the Board in the hallway.

Member Hill made the \*MOTION to adjourn the meeting. Member Molamphy seconded, and the motion passed 5-0.

The meeting adjourned at 8:05 p.m.

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Melody Thompson, Chair

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David Horrax, Member

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John Molamphy, Member

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Jack Pendleton, Member

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Jake Hill, Member

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Barbara Benson, Board Secretary



## MEMORANDUM

**To:** Chair Thompson, Member Horrax, Member Molamphy, Member Pendleton, and Member Hill

**From:** Mike Schelske, Finance Manager

**Date:** March 4, 2024

**Subject:** Request to Approve New Cash Investment Account

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Suggested Motion: Motion to approve Resolution No. 321, a resolution ratifying the decision to establish a new public fund money market account with Umpqua Bank and granting signature authority.

Background: Umpqua Bank offers a cash investment account, called the Public Fund Money Market account. The interest rate is indexed at 0.25% higher than the LGIP rate (LGIP is our current cash investment account).

The Umpqua account is part of the State of Oregon Public Funds Collateralization Program which provides additional protection for deposit amounts not covered by the FDIC.

We plan to keep the LGIP account open with a small balance but move most of our investment cash into the new Umpqua account.

I request that the Board ratify staff's decision to establish this account in the best interest of Canby Utility.

I am available to answer any questions the board may have.

**RESOLUTION NO. 321**

**A RESOLUTION RATIFYING ESTABLISHING A NEW PUBLIC FUND MONEY MARKET ACCOUNT WITH UMPQUA BANK, SIGNATURE AUTHORITY, AND RELATED INFORMATION.**

WHEREAS, the Canby Utility Board is an Oregon municipal utility operating in accordance with the Canby City Charter and ORS Chapter 225;

WHEREAS, the Oregon State Treasury provides an investment service for public funds through the Local Government Investment Pool where the Canby Utility Board's funds have been historically invested;

WHEREAS, Umpqua Bank offers a Public Fund Money Market account at an interest rate of 0.25% greater than the Local Government Investment Pool rate;

WHEREAS, Public Fund Money Market account participates in the State of Oregon's Public Funds Collateralization Program, which provides additional protection for deposit amounts not covered by the FDIC; and

WHEREAS, staff opened the new Public Fund Money Market account at Umpqua Bank on October 3, 2023 and has transferred money to this new account.

NOW, THEREFORE, the Canby Utility Board resolves as follows:

- A. Ratify the decision to establish a new public fund money market account and transfer funds to this new account.
- B. Authorize Carol Sullivan and Michael Schelske as designated account signors.

THIS RESOLUTION IS ADOPTED BY THE CANBY UTILITY BOARD THIS  
12<sup>th</sup> DAY OF MARCH, 2023.

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Melody Thompson, Chair

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David Horrax, Member

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John Molamphy, Member

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Jack Pendleton, Member

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Jake Hill, Member

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Barbara Benson, Board Secretary



## MEMORANDUM

**To:** Chair Thompson, Member Horrax, Member Molamphy, Member Pendleton, and Member Hill

**Copy to:** Carol Sullivan, Jason Berning, Jason Peterson, Cindy Dittmar, Sue Arthur

**From:** Mike Schelske, Finance Manager

**Date:** March 4, 2024

**Subject:** Financial Results Quarter Ending December 31, 2023

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Please refer to the attached **Financial Highlights, Balance Sheet, and Summary Income Statement** for supporting details.

### Summary of Q2 Operating Results

In general, revenue and operational expenditures were within budget or have a favorable variance compared to budget. Revenues were near or above budget and operating expenses were lower than budget.

The only unfavorable variance was contributed capital for Water.

### Electrical Highlights - Q2

- Operating revenue of \$3,478,388 was within budget.
- Purchased power was \$197,246 under budget due to a 7.6% decrease in kWh purchased.
- Operating expenses were 12.7% under budget mainly due to savings from open positions and lower expenditures for supplies and contractors.
- Net income for the quarter of \$543,917 was significantly higher than budgeted net income of \$(25,041) due to a higher margin on electric power sales, lower operating costs, and the BPA power dividend.
- Contributed capital exceeded budget by 16.2% or \$47,372.

### Electrical Highlights - YTD

- YTD net income of \$1,246,409 is within budget compared to YTD budgeted net income of \$1,264,874.





- Operating Profit was also within budget. Higher purchase power costs were offset by lower operating expenses.

#### Water Highlights - Q2

- Q2 operating revenue of \$861,783 was higher than budget by 3.5%.
- Operating expenses were 10.4% under budget mainly due to savings from open positions and lower expenditures for supplies and contractors.
- Net income of \$96,866 was \$212,119 under budget.
- Contributed capital was under budget by \$407,555 or 87.6%.

#### Water Highlights - YTD

- YTD net income is \$237,143 under budget.
- Lower capital contributions outweighed higher revenues, lower operating expenses, and higher interest earned.
- Contributed capital was under budget by \$821,934.

Please feel free to contact me if you have any questions or comments.

**Canby Utility**  
**Financial Highlights**  
**Quarter Ending December 31, 2023**

**Electric Operations**

	Actual	Quarter Budget	Prior Year	Over (Under) Budget	% Over (Under) Budget	Budget Status	Over (Under) Prior Year
<b>Balance Sheet</b>							
Cash & Investments	\$ 12,316,479	\$ 12,472,395	\$ 9,698,596	\$ (155,916)	-1.3%	Within Budget	\$ 2,617,883
<b>Income Statement</b>							
Operating Revenue	\$ 3,478,388	\$ 3,525,610	\$ 3,416,098	\$ (47,222)	-1.3%	Within Budget	\$ 62,290
Purchased Power	2,257,202	2,454,448	1,773,945	(197,246)	-8.0%	Favorable	483,257
Operating Expenses	1,328,705	1,522,345	1,251,063	(193,640)	-12.7%	Favorable	77,642
Operating Profit (Loss)	(107,519)	(451,183)	391,090	343,664	-76.2%		(498,609)
Operating Margin	-3.1%	-12.8%	11.4%				
Other Rev. (Exp.)	311,942	134,020	208,177	177,922	132.8%	Favorable	103,765
Capital Contributions	339,494	292,122	67,928	47,372	16.2%	Favorable	271,566
Net Income (Loss)	\$ 543,917	\$ (25,041)	\$ 667,195	\$ 568,958	-2272.1%	Favorable	\$ (123,278)
<b>Sales Data</b>							
kWh Purchased	50,331,698	54,448,447	49,245,231	(4,116,749)	-7.6%		1,086,467
kWh Sold	46,252,570		48,201,300				(1,948,730)

**Water Operations**

	Actual	Quarter Budget	Prior Year	Over (Under) Budget	% Over (Under) Budget	Budget Status	Over (Under) Prior Year
<b>Balance Sheet</b>							
Cash & Investments	\$ 8,698,453	\$ 6,477,090	\$ 7,040,597	\$ 2,221,364	34.3%	Favorable	\$ 1,657,856
<b>Income Statement</b>							
Operating Revenue	\$ 861,783	\$ 833,000	\$ 954,679	\$ 28,783	3.5%	Favorable	\$ (92,896)
Operating Expenses	933,151	1,041,031	875,506	(107,880)	-10.4%	Favorable	57,646
Operating Profit (Loss)	(71,368)	(208,031)	79,173	136,663	-65.7%		(150,541)
Operating Margin	-8.3%	-25.0%	8.3%				
Other Rev. (Exp.)	110,660	51,887	33,660	58,773	113.3%	Favorable	77,001
Capital Contributions	57,574	465,129	547,898	(407,555)	-87.6%	Unfavorable	(490,324)
Net Income (Loss)	\$ 96,866	\$ 308,985	\$ 660,730	\$ (212,119)	-68.7%	Unfavorable	\$ (563,864)
<b>Sales Data</b>							
Cu. Ft. Sold	45,206,429		42,751,974				2,454,455

# Balance Sheet

## December 31, 2023

### Electric

	<u>This Year YTD</u>	<u>Last Year YTD</u>	<u>Variance \$\$</u>	<u>Variance %</u>
<b>Assets</b>				
Current Assets				
Cash	\$ 251,943	\$ 516,966	\$ (265,023)	-51.3%
Local Government Investment Pool	12,064,536	9,181,630	2,882,906	31.4%
Subtotal	12,316,479	9,698,596	2,617,883	
Allocate Cash to Reserves	(12,827,619)	(10,478,740)	(2,348,878)	22.4%
Current Accounts Receivable	1,721,201	1,714,833	6,368	0.4%
Prepayments	48,877	40,831	8,047	19.7%
Plant Materials & Operating Supplies	2,464,447	1,744,396	720,051	41.3%
Total Current Assets	3,723,386	2,719,916	1,003,470	36.9%
Noncurrent Assets	1,287,292	1,475,929	(188,638)	-12.8%
Property Plant and Equipment				
Property Plant & Equipment in Service	49,558,600	48,269,974	1,288,626	2.7%
Accumulated Depreciation	(17,747,057)	(16,438,679)	(1,308,378)	8.0%
Construction Work in Progress	263,488	(42,497)	305,985	-720.0%
Total Property Plant and Equipment	32,075,032	31,788,798	286,234	0.9%
Cash Designated for Future Use	12,827,619	10,478,740	2,348,878	22.4%
Total Assets	<u>\$ 49,913,328</u>	<u>\$ 46,463,384</u>	<u>\$ 3,449,944</u>	7.4%
<b>Liabilities and Net Assets</b>				
Current Liabilities				
Accounts Payable	\$ 881,340	\$ 710,564	\$ 170,776	24.0%
Customer Deposits	413,304	333,704	79,600	23.9%
Accrued Payroll & Taxes Payable	195,152	162,140	33,012	20.4%
Other Current & Accrued Liabilities	8,233	20	8,213	41606.5%
Total Current Liabilities	1,498,029	1,206,428	291,602	24.2%
Noncurrent Liabilities	3,445,582	3,550,767	(105,184)	-3.0%
Total Liabilities	4,943,611	4,757,194	186,417	3.9%
Net Assets - Unrestricted				
Reserves	-	-	-	0.0%
Unappropriated Retained Earnings	45,204,862	41,730,213	3,474,649	8.3%
YTD Net Income(Loss)	879,747	936,727	(56,980)	-6.1%
Capital Contributions	366,662	520,804	(154,142)	-29.6%
Other Equities	(1,481,555)	(1,481,555)	-	0.0%
Less PP&E, Net	(32,075,032)	(31,788,798)	(286,234)	0.9%
Total Net Assets - Unrestricted	12,894,685	9,917,391	2,977,294	30.0%
Investment in Capital Assets	32,075,032	31,788,798	286,234	0.9%
Total Net Assets	<u>44,969,717</u>	<u>41,706,189</u>	<u>3,263,527</u>	7.8%
Total Liabilities and Net Assets	<u>\$ 49,913,328</u>	<u>\$ 46,463,384</u>	<u>\$ 3,449,944</u>	7.4%

# Balance Sheet

## December 31, 2023

### Water

	<u>This Year YTD</u>	<u>Last Year YTD</u>	<u>Variance \$\$</u>	<u>Variance %</u>
<b>Assets</b>				
Current Assets				
Cash	\$ 104,686	\$ 168,855	\$ (64,169)	-38.0%
Local Government Investment Pool	<u>8,593,767</u>	<u>6,871,742</u>	<u>1,722,025</u>	25.1%
Subtotal	8,698,453	7,040,597	1,657,856	
Allocate Cash to Reserves	(5,304,289)	(6,921,788)	1,617,499	-23.4%
Current Accounts Receivable	527,408	507,630	19,779	3.9%
Prepayments	33,480	28,469	5,011	17.6%
Plant Materials & Operating Supplies	<u>350,180</u>	<u>272,044</u>	<u>78,136</u>	28.7%
Total Current Assets	4,305,232	926,951	3,378,280	364.5%
Noncurrent Assets	467,512	709,521	(242,008)	-34.1%
Property Plant and Equipment				
Property Plant & Equipment in Service	41,919,567	40,929,118	990,449	2.4%
Accumulated Depreciation	(14,758,162)	(13,886,230)	(871,931)	6.3%
Construction Work in Progress	<u>169,831</u>	<u>146,153</u>	<u>23,678</u>	16.2%
Total Property Plant and Equipment	27,331,236	27,189,041	142,195	0.5%
Cash Designated for Future Use	<u>5,304,289</u>	<u>6,921,788</u>	<u>(1,617,499)</u>	-23.4%
Total Assets	<u>\$ 37,408,269</u>	<u>\$ 35,747,301</u>	<u>\$ 1,660,968</u>	4.6%
<b>Liabilities and Net Assets</b>				
Current Liabilities				
Accounts Payable	\$ 131,877	\$ 21,767	\$ 110,111	505.9%
Accrued Interest	5,323	7,619	(2,295)	-30.1%
Accrued Payroll & Taxes Payable	22,286	27,606	(5,320)	-19.3%
Other Current & Accrued Liabilities	<u>(5,377)</u>	<u>(4,327)</u>	<u>(1,050)</u>	24.3%
Total Current Liabilities	154,109	52,664	101,445	192.6%
Noncurrent Liabilities	<u>2,353,450</u>	<u>3,147,426</u>	<u>(793,977)</u>	-25.2%
Total Liabilities	2,507,559	3,200,091	(692,531)	-21.6%
Net Assets - Unrestricted				
Reserves	47,435	32,554	14,882	45.7%
Unappropriated Retained Earnings	32,568,625	29,072,219	3,496,406	12.0%
YTD Net Income(Loss)	738,188	718,916	19,272	2.7%
Capital Contributions	108,324	1,270,502	(1,162,178)	-91.5%
Other Equities	1,438,138	1,453,020	(14,882)	-1.0%
Less PP&E, Net	<u>(27,331,236)</u>	<u>(27,189,041)</u>	<u>(142,195)</u>	0.5%
Total Net Assets - Unrestricted	7,569,474	5,358,169	2,211,305	41.3%
Investment in Capital Assets	<u>27,331,236</u>	<u>27,189,041</u>	<u>142,195</u>	0.5%
Total Net Assets	<u>34,900,710</u>	<u>32,547,210</u>	<u>2,353,500</u>	7.2%
Total Liabilities and Net Assets	<u>\$ 37,408,269</u>	<u>\$ 35,747,301</u>	<u>\$ 1,660,968</u>	4.6%

**Canby Utility**  
**Summary Income Statement**  
*Profit (Loss) from Operations, Capital Contributions, and Net Income*  
**Month, Quarter & YTD Ending December 31, 2023**

**Electric**

	Month			Quarter			Year-to-Date		
	Actual	Budget	Prior Year	Actual	Budget	Prior Year	Actual	Budget	Over (Under)
Operating Revenue	\$ 1,362,778	\$ 1,378,870	\$ 1,319,764	\$ 3,478,388	\$ 3,525,610	\$ 3,416,098	\$ 7,115,130	\$ 7,187,220	\$ (72,090)
Less: Purchased Power	(686,098)	(883,750)	(589,605)	(2,257,202)	(2,454,448)	(1,773,945)	(4,401,000)	(4,118,339)	(282,661)
Margin on Sales	676,680	495,120	730,159	1,221,186	1,071,162	1,642,153	2,714,130	3,068,881	(354,751)
	49.7%	35.9%	55.3%	35.1%	30.4%	48.1%	38.1%	42.7%	
Operating Expenses									
Operations & Maintenance	262,683	351,823	246,271	839,434	1,034,661	772,582	1,722,532	2,092,112	(369,580)
Depreciation	105,486	105,786	103,199	316,589	316,226	309,466	632,684	629,530	3,154
Taxes	67,760	67,336	65,578	172,682	171,458	169,015	350,626	349,716	910
Total Operating Expenses	435,929	524,945	415,048	1,328,705	1,522,345	1,251,063	2,705,842	3,071,358	(365,516)
Operating Profit (Loss)	240,751	(29,825)	315,111	(107,519)	(451,183)	391,090	8,288	(2,477)	10,765
	17.7%	-2.2%	23.9%	-3.1%	-12.8%	11.4%	0.1%	0.0%	
Other Revenue (Expense)									
Interest Income	54,875	35,742	23,673	159,011	107,635	57,175	284,967	214,846	70,121
Interest Expense	(1,631)	(109)	(765)	(4,940)	(327)	(1,757)	(8,956)	(654)	(8,302)
Other (Net)	141,169	8,904	124,976	157,871	26,712	152,759	595,448	468,915	126,533
Total Other Revenue (Expense)	194,414	44,537	147,883	311,942	134,020	208,177	871,459	683,107	188,352
Change in Net Position Before Capital Contributions	435,164	14,712	462,994	204,423	(317,163)	599,267	879,747	680,630	199,117
Capital Contributions									
Hook-up Fees	175,324	19,857	32,802	193,878	59,571	66,965	212,681	119,142	93,539
Contributed by Others	-	-	-	-	-	-	8,365	-	8,365
Line Extension Fees	145,616	77,517	185	145,616	232,551	963	145,616	465,102	(319,486)
Total Capital Contributions	320,940	97,374	32,987	339,494	292,122	67,928	366,662	584,244	(217,582)
Net Income (Loss)	\$ 756,104	\$ 112,086	\$ 495,981	\$ 543,917	\$ (25,041)	\$ 667,195	\$ 1,246,409	\$ 1,264,874	\$ (18,465)

**Canby Utility**  
**Summary Income Statement**  
*Profit (Loss) from Operations, Capital Contributions, and Net Income*  
**Month, Quarter & YTD Ending December 31, 2023**

**Summary of Purchased Power and Operating Expenses**

	Month			Quarter			Year-to-Date		
	Actual	Budget	Over (Under)	Actual	Budget	Over (Under)	Actual	Budget	Over (Under)
Purchased Power	\$ 686,098	\$ 883,750	\$ (197,652)	\$ 2,257,202	\$ 2,454,448	\$ (197,246)	\$ 4,401,000	\$ 4,118,339	\$ 282,661
Operating Expenses									
Payroll & Employer Paid									
Expenses	198,897	237,669	(38,772)	607,358	713,007	(105,649)	1,233,560	1,426,014	(192,454)
Depreciation	105,486	105,786	(300)	316,590	316,226	364	632,684	629,530	3,154
Taxes	67,760	67,336	424	172,682	171,458	1,224	350,626	349,716	910
Other Costs	63,786	114,154	(50,368)	232,076	321,654	(89,578)	488,972	666,098	(177,126)
Total Operating Expenses	435,929	524,945	(89,016)	1,328,705	1,522,345	(193,640)	2,705,842	3,071,358	(365,516)
Total Purchased Power & Operating Expenses	<u>\$ 1,122,027</u>	<u>\$ 1,408,695</u>	<u>\$ (286,668)</u>	<u>\$ 3,585,907</u>	<u>\$ 3,976,793</u>	<u>\$ (390,886)</u>	<u>\$ 7,106,842</u>	<u>\$ 7,189,697</u>	<u>\$ (82,855)</u>

**Canby Utility**  
**Summary Income Statement**  
*Profit (Loss) from Operations, Capital Contributions, and Net Income*  
**Month, Quarter & YTD Ending December 31, 2023**

<b>Water</b>									
	Month			Quarter			Year-to-Date		
	Actual	Budget	Prior Year	Actual	Budget	Prior Year	Actual	Budget	Over (Under)
Operating Revenue	\$ 269,074	\$ 253,000	\$ 263,456	\$ 861,783	\$ 833,000	\$ 954,679	\$ 2,438,859	\$ 2,161,000	\$ 277,859
Operating Expenses									
Operations & Maintenance	217,362	256,471	203,849	672,401	777,402	618,863	1,348,095	1,566,220	(218,125)
Depreciation	72,545	74,207	69,765	217,661	221,979	208,909	432,487	441,538	(9,051)
Taxes	13,454	12,650	13,173	43,089	41,650	47,734	121,943	108,050	13,893
Total Operating Expenses	303,361	343,328	286,787	933,151	1,041,031	875,506	1,902,525	2,115,808	(213,283)
Operating Profit (Loss)	(34,286)	(90,328)	(23,331)	(71,368)	(208,031)	79,173	536,334	45,192	491,142
	-12.7%	-35.7%	-8.9%	-8.3%	-25.0%	8.3%	22.0%	2.1%	
Other Revenue (Expense)									
Interest Income	39,088	17,815	17,717	111,237	56,138	42,967	199,797	119,015	80,782
Interest Expense	(1,774)	(1,774)	(2,540)	(5,323)	(5,322)	(7,619)	(12,954)	(12,952)	(2)
Other (Net)	561	357	(9,158)	4,747	1,071	(1,689)	15,011	2,142	12,869
Total Other Revenue (Expense)	37,875	16,398	6,019	110,660	51,887	33,660	201,854	108,205	93,649
Change in Net Position Before Capital Contributions	3,589	(73,930)	(17,311)	39,292	(156,144)	112,833	738,188	153,397	584,791
Capital Contributions									
Hook-up Fees	960	4,845	8,800	5,280	14,535	14,020	9,680	29,070	(19,390)
Contributed by Others	-	75,108	355,888	-	225,324	355,888	-	450,648	(450,648)
SDC Fees	9,508	75,090	92,700	52,294	225,270	177,990	98,644	450,540	(351,896)
Total Capital Contributions	10,468	155,043	457,388	57,574	465,129	547,898	108,324	930,258	(821,934)
Net Income (Loss)	\$ 14,057	\$ 81,113	\$ 440,076	\$ 96,866	\$ 308,985	\$ 660,730	\$ 846,512	\$ 1,083,655	\$ (237,143)

**Canby Utility**  
**Summary Income Statement**  
*Profit (Loss) from Operations, Capital Contributions, and Net Income*  
**Month, Quarter & YTD Ending December 31, 2023**

**Summary of Operating Expenses**

	Month			Quarter			Year-to-Date		
	Actual	Budget	Over (Under)	Actual	Budget	Over (Under)	Actual	Budget	Over (Under)
Operating Expenses									
Payroll & Employer Paid									
Expenses	\$ 73,783	\$ 99,779	\$ (25,996)	\$ 224,757	\$ 299,337	\$ (74,580)	\$ 463,822	\$ 598,674	\$ (134,852)
Depreciation	72,545	74,207	(1,662)	217,661	221,979	(4,318)	432,486	441,538	(9,052)
Taxes	13,454	12,650	804	43,089	41,650	1,439	121,943	108,050	13,893
Other Costs	143,579	156,692	(13,113)	447,644	478,065	(30,421)	884,274	967,546	(83,272)
Total Operating Expenses	<u>\$ 303,361</u>	<u>\$ 343,328</u>	<u>\$ (39,967)</u>	<u>\$ 933,151</u>	<u>\$ 1,041,031</u>	<u>\$ (107,880)</u>	<u>\$ 1,902,525</u>	<u>\$ 2,115,808</u>	<u>\$ (213,283)</u>