

CHAPTER 12.28: CITY CEMETERY

§ 12.28.090 Cemetery Perpetual Care Fund.

A. The Cemetery Perpetual Care Fund shall be maintained and allowed to continue to grow in both principal and interest.

B. The City Council shall cause the Fund to be properly invested and the income therefrom shall be devoted exclusively to the permanent maintenance or perpetual care of the city's Zion Memorial Park Cemetery and as hereinafter provided.

C. The obligation to be assumed by the city under the provisions of this section is to expend the income from the Cemetery Perpetual Care Fund in the care, maintenance and beautification of the cemetery and all lots or graves therein as far as the income from the Fund shall justify or permit, and in the following manner and no other: in the irrigation of the lots; in keeping the graves green and properly mowed; in reseeding the grass when necessary; in trimming and pruning the trees and the flowers and shrubbery permitted to be grown on the lots under the terms of this chapter; in filling in and keeping up the general level of the graves as may cave in or sink; and in keeping in good working order and repair, and renewing when worn out, the water pipes and hydrants now or hereafter installed in the cemetery. The city shall not use any of the revenue derived from the Fund to dig any graves, erect or repair any tombstones or monuments, repair any fences or other enclosures, or place or replace any flowers or shrubs which are killed or die through no fault of the city or its agents.

D. Amounts to be taken from the cemetery rates or charges and placed in the Cemetery Perpetual Care Fund shall be set by resolution of the City Council.
(Am. Ord. 1395, passed 3-5-2014)

CITY OF CANBY MASTER FEE SCHEDULE

EXHIBIT "B"				
Fee Description	Current Total	% Going to CPF	Proposed Total	% Going to CPF
Grave Lots				
Standard Grave Lot	\$1,500	60%	\$1,950	60%
Child Grave Lot (1/2 sp)	\$600	60%	\$780	60%
Baby Grave Lot (1/4 sp)				
	\$500	60%	\$650	60%
Cremains Lot	\$500	60%	\$650	60%
Grave Marking & Recording Fee				
	\$100	0%	\$130	0%
Cremains Opening & Closing (includes marking and	\$300	0%	\$390	0%
Headstone Marking Fee	\$50	0%	\$65	0%
Set up and take down of tent and chairs	\$150	0%	\$195	0%
Mausoleum Phase I				
Single Crypts (1 space)	\$2,500	5%	\$3,250	5%
Tandem Crypts (2 spaces)	\$7,000	5%	\$9,100	5%
Side by Side Crypts (4 space)	\$8,000	5%	\$10,400	5%
Niche Spaces	\$700	10%	\$910	10%
Mausoleum Phase II	\$0		\$0	
Single Crypts (1 space)	\$0		\$0	
Sixth Level F	\$2,500	5%	\$3,250	5%
Fifth Level E	\$3,000	5%	\$3,900	5%
Fourth Level D	\$3,600	5%	\$4,680	5%
Third Level C	\$4,300	5%	\$5,590	5%
Second Level B	\$4,300	5%	\$5,590	5%
First and Westminster Level A (2 spaces)	\$6,000	5%	\$7,800	5%
Tandem Crypts (2 spaces)	\$0		\$0	
Sixth Level F	\$4,000	5%	\$5,200	5%
Fifth Level E	\$4,800	5%	\$6,240	5%
Fourth Level D	\$5,700	5%	\$7,410	5%
Third Level C	\$6,800	5%	\$8,840	5%
Second Level B	\$6,800	5%	\$8,840	5%
First and Westminster Level A (4 spaces)	\$8,100	5%	\$10,530	5%
Side by Side Crypts (2 Sp)	\$0		\$0	
Sixth Level F	\$4,100	5%	\$5,330	5%
Fifth Level E	\$4,900	5%	\$6,370	5%
Fourth Level D	\$5,900	5%	\$7,670	5%
Third Level C	\$7,000	5%	\$9,100	5%
Second Level B	\$7,000	5%	\$9,100	5%
First and Westminster Level A (4 spaces)	\$8,400	5%	\$10,920	5%
Opening & Closing for Crypts	\$0		\$0	
Single Entombment	\$600	0%	\$780	0%
Tandem or Side by Side Entombment	\$650	0%	\$845	0%
Westminster Single Entombment	\$750	0%	\$975	0%
Westminster Tandem or Side by Side Entombment	\$800	0%	\$1,040	0%
Disentombment	\$1,000	0%	\$1,300	0%
Opening & Closing for Niches	\$350	0%	\$455	0%
Crypt Name Bar Installation	\$500	0%	\$650	0%
Niche Name Bar Installation	\$400	0%	\$520	0%
Emblems (Elks, Rotary, Cross, etc)				
	\$100	0%	\$130	0%
Extra Plastic Vase & Holder	\$90	0%	\$117	0%
Replace Plastic Vase	\$45	0%	\$59	0%
Weekend or Holiday Service, or Emergency Call Out for				
Funeral Services (additional fee)	\$300	0%	\$390	0%
Cemetery Title Transfer	\$100	0%	\$130	0%



CANBY

Public Library

FY
22-23

FY
23-24

FY
24-25

FY
25-26
(PROJECTED)

	FY 22-23	FY 23-24	FY 24-25	FY 25-26 (PROJECTED)
Total Visitors	89,084	96,010	101,445	103,000
Room reservations	842	1,136	1,501	1,515
Items added to the collection	5,889	7,157	7,008	6,204
Holds filled	55,574	52,894	53,601	51,376
Digital checkouts	35,003	45,869	54,077	60,849
Items checked in	251,143	251,833	243,483	245,563
New cards	1,286	1,343	1,207	1,218
Physical checkouts	214,519	237,289	246,959	256,785
Reference questions	11,417	12,207	18,640	18,875
Computer sessions	5,384	6,136	6,176	6,258
Wi-Fi sessions	18,617	23,556	21,349	22,101
Career Center sessions	-	-	-	107
# of programs	155	382	449	426
Program participants	3,847	9,224	9,711	10,462

		23-24	24-25	25-26	26-27
July	<i>Paid</i>	\$682.05	\$469.09	\$350.00	
August	<i>Paid</i>	\$923.15	\$384.44	\$352.60	
September	<i>Paid</i>	\$643.77	\$341.95	\$394.75	
October	<i>Paid</i>	\$367.45	\$433.61	\$236.45	
November	<i>Paid</i>	\$627.10	\$312.45	\$400.70	
December	<i>Paid</i>	\$508.91	\$385.90	\$287.10	
January	<i>Paid</i>	\$550.95	\$429.90	\$255.75	
February	<i>Paid</i>	\$571.75	\$324.15	\$222.36	
March	<i>Paid</i>	\$460.00	\$395.89	\$392.36	
April	<i>Paid</i>	\$460.45	\$459.09		
May	<i>Paid</i>	\$418.85	\$406.30		
June	<i>Paid</i>	\$621.01	\$348.00		
Total Paid		\$6,835.44	\$4,690.77	\$2,892.07	\$0.00

City of Canby Five Year Capital Improvement Plan (FY27 Through FY31)

Streets	Estimated Cost	FY27	FY28	FY29	FY30	FY31
Industrial Park Connection to 99E	\$ 6,000,000	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -
Street Maintenance Projects	4,400,000	1,200,000	900,000	800,000	700,000	800,000
Maple Street NE 14th to NE Territorial	950,000	-	-	950,000	-	-
NE 10 Avenue, N Ivy to N Locust Sidewalks	600,000	-	600,000	-	-	-
NE 12th Ave, N Ivy to Cul-de-sac	250,000	-	250,000	-	-	-
North Maple N of Territorial	2,400,000	-	-	250,000	2,150,000	-
N Pine St Realignment	2,840,000	350,000	1,000,000	1,490,000	-	-
URA Projects (NW 2nd Ave Fir to Ivy Sidewalk/Street ADA Improvements)	1,417,000	1,417,000	-	-	-	-
Asset Management Program	50,000	50,000	-	-	-	-
	<u>\$ 18,907,000</u>	<u>\$ 9,017,000</u>	<u>\$ 2,750,000</u>	<u>\$ 3,490,000</u>	<u>\$ 2,850,000</u>	<u>\$ 800,000</u>
Parks	Estimated Cost	FY27	FY28	FY29	FY30	FY31
South Canby Off Leash Dog Park	\$ 500,000	\$ 100,000	\$ 400,000	\$ -	\$ -	\$ -
Initiate Wait Park Master Plan Process & Improvements - RFP	6,000,000	-	-	-	3,000,000	3,000,000
Maple Street Park and Development (Playground & ADA Update)	600,000	-	600,000	-	-	-
Ivy Ridge Park Plan	300,000	-	-	300,000	-	-
Initiate Trails Master Plan (Emerald Necklace)	200,000	-	-	200,000	-	-
ADA Evaluation for all Parks	200,000	-	200,000	-	-	-
	<u>\$ 7,800,000</u>	<u>\$ 100,000</u>	<u>\$ 1,200,000</u>	<u>\$ 500,000</u>	<u>\$ 3,000,000</u>	<u>\$ 3,000,000</u>
Transit	Estimated Cost	FY27	FY28	FY29	FY30	FY31
Construct New Transit Office	\$ 9,500,000	\$ -	\$ 3,000,000	\$ 3,000,000	\$ -	\$ 3,500,000
Vehicles	\$ 3,200,000	\$ -	\$ 1,700,000	\$ 500,000	\$ 500,000	\$ 500,000
Transit Shed	30,000	30,000	-	-	-	-
	<u>\$ 12,730,000</u>	<u>\$ 30,000</u>	<u>\$ 4,700,000</u>	<u>\$ 3,500,000</u>	<u>\$ 500,000</u>	<u>\$ 4,000,000</u>
IT	Estimated Cost					
Servers	200,000	100,000	100,000	-	-	-
	<u>200,000</u>	<u>100,000</u>	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Storm	Estimated Cost	FY27	FY28	FY29	FY30	FY31
Knights Bridge Runoff Treatment	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -
Drywells	90,000	90,000	-	-	-	-
Street Sweeper	500,000	-	500,000	-	-	-
Industrial Park Connection to 99E	840,000	840,000	-	-	-	-
N Pine St Realignment	700,000	-	700,000	-	-	-
Upsize NW 2nd Storm Line	340,000	-	-	340,000	-	-
Sewer Camera (shared cost w/ Collections)	60,000	60,000	-	-	-	-
Asset Management Program	50,000	50,000	-	-	-	-
	<u>\$ 2,730,000</u>	<u>\$ 1,040,000</u>	<u>\$ 1,200,000</u>	<u>\$ 340,000</u>	<u>\$ 150,000</u>	<u>\$ -</u>

FY26 Budgeted Capital Projects

	Budget	Projected % Completion	Spent to Date 4/30	Projected FY26 Spend	Restricted? Y/N	Planned Funding Source	Notes
Streets							
Equipment	\$ 350,000	100%	\$ 133,000	\$ 133,000	N	Fund Balance	Will be spent this year
Street Maintenance Projects	\$ 250,000	20%	\$ 50,000	\$ 50,000	N	Fund Balance	Looking to secure Crack Sealer and Bucket Truck
URA Projects (Nw 2nd Ave Fir to Ivy Sidewalk/Street ADA Improvements)	\$ 2,000,000	5%	\$ -	\$ 100,000	N	URA (\$1.8M)	Bid awarded to Kittleson
IT							
Computer Equipment	\$ 100,000	100%	\$ 738	\$ 100,000	N	Fund Balance	Wifi at PD and switches at Public Works
Parks							
Auburn Farms Park Development	\$ 3,300,000	65%	\$ 1,745,408	\$ 2,145,000	N	SDC	Under construction; Summer 2026 opening day
South Canby Off Leash Dog Park	\$ 500,000	0%		\$ -	N	SDC	Waiting for Walnut project design
Maple Street Park and Development (Playground & ADA Update)	\$ 1,000,000	4%	\$ 1,190	\$ 35,000	N	Fund Balance	Working on blending of GF and Park SDC for playground; bathroom; parking maintenance upgrades
Police							
Vehicle	\$ 80,000	100%	\$ 72,113	\$ 80,000	N	Fund Balance	New vehicle
Computer/Software	\$ 15,000	100%	\$ 20,775	\$ 15,000	N	Fund Balance	Vehicle Computers
Transit							
Construct New Transit Office	\$ 500,000	0%	\$ -	\$ -	N	Fund Balance	No progress due to no funding. Hired Federal lobbyist to assist
Buses	\$ 790,000	70%	\$ 534,519	\$ 553,000	Y	Grant Funded (5339)	4 Transit vans received, awaiting wraps. No progress on Cutaway
Transit Projects	\$ 50,000	50%	\$ 19,029	\$ 25,000	N	Fund Balance	All fareboxes have been replaced. Remaining \$25K is for shed. No permit yet.
Sanitary - Waste Water Treatment Plant							
UV System Replacement	\$ 1,500,000	3%	\$ 53,890	\$ 45,000	N	Fund Balance	Cancelling DB bid; rebid in February as bid-build
Solids Dewatering Equipment	\$ 1,350,000	7%	\$ 28,319	\$ 94,500	N	Fund Balance	Rolling to next Fiscal Year
Administration Bldg Safety & Security Upgrade	\$ 250,000	0%	\$ 1,046	\$ -	N	Fund Balance	Rolling to next Fiscal Year
Influent Pump & Recycle Pump Replacement	\$ 1,000,000	15%	\$ 4,190	\$ 150,000	N	Fund Balance	Rolling to next Fiscal Year
Laboratory Equipment Upgrade	\$ 15,000	100%	\$ 15,000	\$ 15,000	N	Fund Balance	Will complete
WWTP Electrical Condition Assessment	\$ 50,000	0%	\$ -	\$ -	N	Fund Balance	Rolling to next Fiscal Year
Swim Center							
Locker Room & Bathroom Updates	\$ 750,000	25%	\$ 183,111	\$ 187,500	N	Fund Balance	90% design; Going out for construction bid in February
Shared Capital Improvement Projects							
Industrial Park Connection to 99E	\$ 9,824,000	30%	\$ 926,037	\$ 2,947,200	Y	ARPA ODOT Funds (\$2.96M)	Bid awarded to Canby Excavating
S Ivy Street Project	\$ 3,000,000	100%	\$ 973,198	\$ 3,000,000	N	Fund Balance	Final inspections
NE 10th Avenue, Locust to N Pine Street Project	\$ 1,728,800	100%	\$ 2,118,374	\$ 1,728,800	N	Fund Balance	Final paving lift; March 2026
N Pine St Realignment	\$ 350,000	5%	\$ -	\$ 17,500	N	Fund Balance	Engineering bid awarded
Public Works Fuel Station	\$ 1,434,700	87%	\$ 502,094	\$ 1,248,189	N	Fund Balance	Under construction
Asset Management Program	\$ 200,000	0%	\$ -	\$ -	N	Fund Balance	Working on FTE position (existing position)
Total FY26 Capital Project Budget	\$ 30,037,500		\$ 7,249,031	\$ 12,536,689			