



Safety and Conduct Rules

#101 AIMLESS RIDING

No person shall remain on the CAT Transit Vehicle for longer than two (2) hours, unless the passenger's destination requires it. Passengers who do not seem to have a specific destination will be asked by the Operator to state their destination.

Once stated, the Passenger will be transported to that destination. If the Passenger does not disembark the Operator will ask that the Passenger do so, unless the Passenger has a legitimate reason. Some legitimate reasons include:

1. Passenger got on the wrong bus;
2. Passenger missed the stop;
3. Passenger forgot something and had to return; or
4. Passenger got on near the end of a route and is waiting to ride in the direction the Passenger wishes to travel.

#102 CONTINUOUSLY OCCUPYING A TRANSIT SHELTER

No person shall continuously occupy a CAT Transit Shelter for a time exceeding two (2) hours. Transit Shelters are primarily for Passengers boarding, disembarking, or waiting for a Transit Vehicle and are expected to be used for that intended purpose.

#103 DAMAGING OR DEFACING CITY PROPERTY

No person shall spit, defecate or urinate near, in, or on any property owned or operated by the City of Canby's Transit System.

No person shall draw graffiti or any other writing on any CAT vehicle or any part of the CAT Transit System. No person shall in any manner damage, destroy, interfere with or obstruct in any manner, the property, services or facilities of the City.

#104 ELDERLY AND DISABLED SEATING

The aisle-facing benches at the front of buses are for the use of disabled and senior citizen Passengers. Non-qualifying Passengers must vacate seating upon request of the Operator.



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#105 TRANSPORTING CHILDREN

A child between the ages of five and seven years old may ride the CAT Transit Vehicle without an adult present if they are accompanied by person twelve years (12) or older.

A child between the ages of five and seven years old may ride the CAT Transit Vehicle without an adult present or waiting at the departure or arrival site if:

- The place of departure or arrival is a school and;
- A waiver of responsibility form has been submitted by the child's parent or legal guardian.

#106 ENFORCEMENT

Seating Change.

Any Peace Officer, Operator, Transit Director and persons designated by the Transit Director, has authority to require a seating change, pursuant to this policy, or refuse entrance to an individual who violates any provision of the City Codes.

CAT Transit Removal.

The Transit Director and/or designee has the authority to remove any individual off of the CAT Transit System who violates any provision of the City Codes.

Officer Citations.

Any Peace Officer of the State of Oregon or City code enforcement officer is authorized to enforce regulations regarding transit rider regulations found in the Oregon statutes and/or in these transit rider regulations.

#107 EXCESSIVE NOISE

No person shall board or remain on a CAT Transit Vehicle or enter or remain on any property owned or operated by the City of Canby Transit System, if the person, the person's clothing, or anything in the person's possession emits a grossly repulsive odor that is unavoidable by other Passengers or Operator, causing a nuisance or extreme discomfort to them.



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#108 AUDIO DEVICES

No person shall make excessive or unnecessary noise, within the CAT Transit Vehicle with the intent to cause inconvenience, annoyance or alarm to the public, Operator, or a Peace Officer, or with a reckless disregard to the risk thereof.

#109 EXCESSIVE ODOR

No person shall board or remain on a CAT Transit Vehicle, or enter or remain on any property owned or operated by the City of Canby Transit System, if the person, the person's clothing, or anything in the person's possession emits a grossly repulsive odor that is unavoidable by other Passengers or Operator, causing a nuisance or extreme discomfort to them.

#110 TOBACCO USE

No person shall smoke tobacco or any other substance including Electronic Smoking Devices in, or within 20 feet of a CAT Transit Vehicle or any property owned or operated by the City of Canby Transit System.

To the extent this smoke free zone extends into any City Street or public way, any and all occupants of any vehicle driving through this smoke free zone are exempted.

#111 FOOD AND BEVERAGES

Any food or beverage brought aboard a CAT Transit Vehicle must be in a sealed container, grocery bag, or other container used to transport the food or beverage to the person's destination. No person shall consume food or alcohol on any CAT Transit Vehicle.

#112 ATTIRE

All persons (except infants who are held) who enter a CAT Transit Vehicle or CAT Transit shelter must wear shoes, pants/shorts and shirt, a dress, or comparable clothing. In addition, all Passengers must cover any exposed skin that may transmit communicable disease.

#113 LITTERING

No person shall discard or deposit any rubbish, trash, debris, or garbage near, in, or on any property owned or operated by the City of Canby's Transit System except in proper waste disposal containers.



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#114 DISPLAY OF LIGHTS

No person shall shine a flashlight, scope light, laser light, or other object that projects a flashing light or emits beam of light while inside a CAT Transit Vehicle, except in an Emergency.

#115 LOST PROPERTY

If an item is left on the bus, at a stop, or at the Canby Area Transit Center, passengers should call or email the business office. A thorough description of the item as well as any identification that might be on or with it is helpful information. After 30 days, unclaimed items are donated to charity.

#116 POSTING NOTICES

Except as otherwise allowed by City regulations, no person shall place, permit or cause to be placed any notice or sign upon any CAT Transit Vehicle or any property owned or operated by the City of Canby Transit System without the City Administrator's consent.

#117 CANVASSING OR SOLICITATION

No person shall sell or distribute anything, solicit for any purpose, or canvass to collect money aboard any CAT Transit Vehicle or any property owned or operated by the City of Canby Transit System, unless authorized in writing by the Transit Director or designee.

#118 OVERSIZED OBJECTS

No person shall bring or carry aboard a CAT Transit Vehicle any package(s) or object(s) of a size that will block any aisle or stairway upon the CAT Transit Vehicle. No person shall leave behind, or unattended, such package(s) or object(s) within, or around, any CAT Transit Vehicle or CAT Transit Shelter.

#119 STROLLERS AND SHOPPING CARTS

Except while boarding or exiting a CAT Transit Vehicle, carriages or strollers must remain folded and infant child must be held while aboard a CAT Transit Vehicle.

No person shall bring or carry a commercial shopping cart aboard any type of CAT Transit Vehicle. No person shall abandon a commercial shopping cart at a CAT Transit Shelter or any property owned or operated by the City of Canby Transit System.



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#120 TRANSPORT OF BICYCLES

The purpose of this policy is to ensure the safe transport of bicycles on CAT vehicles. Bicycles can be transported on CAT buses subject to these rules:

1. Bicycles must be secured on the bus's or van's front-mounted bicycle rack.
2. Only conventional single seat two wheeled bicycles, recumbent bicycles, and electric bicycles which are the size of a standard bicycle that fit on a CAT bike rack are allowed.
3. Bicycles with oversized wheels, tandem bicycles, bicycles with three or more wheels, trailers, or bicycles with internal combustion engines are not allowed on CAT vehicles.
4. If a rack is full and the bus is less than $\frac{1}{2}$ full and is anticipated to remain less than $\frac{1}{2}$ full for the entire trip, the bicycle may be brought on board the bus (no vans) if it can be secured by bungee cords or other means of providing securement to a seat (whether a seat handle or other available areas of a seat). This prevents the bicycle from becoming a flying object inside the bus in case of emergency situations.
5. Bicycle users are responsible for lifting, loading, securing and removing their bicycle from the bicycle rack. The drivers will not assist in loading or securing bicycles. Drivers will orally confirm with the passenger that the passenger properly secured the bicycle, whether on the bike rack or inside the bus. Bicycle users may not attempt to load their bicycle on a rack that is full.
6. Children under the age of 8, or any rider that is not capable of lifting, loading, securing, and removing their bicycle to or from the bicycle rack or onto/off of the bus must be accompanied by a person who is capable of performing these tasks.

#121 MOBILITY AID TYPES

CAT has established guidelines to clearly define mobility aids and accommodate the needs and safety of all passengers.

“Wheelchair” is defined in this rule as a mobility aid belonging to any class of three-or-more wheeled devices, usable indoors, designed or modified for and used by individuals with mobility impairments, whether operated manually or powered.



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#122 PASSENGERS WITH ANIMALS

No person shall bring or carry aboard a CAT Transit Vehicle or take into a CAT Transit Shelter any animal not housed in an enclosed carrying container, except:

1. Service Animals

A person accompanied by a Service Animal or a person training a Service Animal, so long as the animal is under the control of its handler, housebroken and restrained by leash, harness or other device made for the purpose of controlling the movement of an animal. A Service Animal may be carried on its handler's person but may not occupy a separate seat.

2. Police Dogs

A trained police dog accompanied by a Peace Officer.

#123 FARES AND PASSES

CAT charges a \$ 1.00 per trip fare for Route 99X and Dial-A-Ride clients Monday through Friday. Fares are waived on Saturdays and the Shopping Shuttle and Canby Loop bus routes are free. Fare Assistance may be available to riders based upon qualifying with criteria.

Riders must deposit the exact change in cash or ten in the fare box. Drivers do not make change. A Monthly Pass (unlimited number of rides per month) or 24 Ride Punch Pass (no expiration date) are available for \$20 each.

Pass purchases can be made on the CAT bus in cash only, exact change. Purchase payment at the CAT business office can be cash, check or credit card. CAT does not issue transfer receipts or accept transfers from other agencies.

Agencies or businesses sometimes purchase a quantity of passes for clients or employees. A Pass Order Form is submitted along with payment for the purchases. Payment by check will be forwarded to the City of Canby Finance department for processing. Cash or credit card payments can be made through the CAT business office.



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#124 PASSENGER AND OPERATOR SAFETY

No person shall:

1. Extend any portion of his or her body through any door or window of a CAT Transit Vehicle while it is in motion.
2. Attempt to board or de-board a moving Transit Vehicle.
3. Lie down on or across the seats of the Transit Center, a Transit Vehicle or Transit Shelter.
4. Place any object or substance on the seats of the Transit Center, Transit Vehicle or Transit Shelter that inhibits the proper use of such seats, or blocks or obstructs the use of the seats.
5. Hang onto, or attach himself or herself in any manner, to any exterior part of a Transit Vehicle while the vehicle is resting or in motion.
6. Throw, propel or discard any object or substance in any Transit Vehicle or through any open door or window of a Transit Vehicle.
7. Talk to the Operator while the Transit Vehicle is in operation, except for information facilitating the Passenger's trip.
8. Interfere, in any manner, with the safe operation or movement of any Transit Vehicle. Impede or block the free movement of others within the Transit Center, a Transit Shelter or a Transit Vehicle.
9. Activate the "Emergency Exit" or alarm device of a Transit Vehicle, except in an Emergency.
10. Climb upon any City stop sign, or stand upon any bench within the CAT Transit Center or a Transit Shelter.
11. Throw, toss, or kick any ball, or other object on or in the Transit Center, a Transit Shelter or aboard any Transit Vehicle.
12. Ride a skateboard, in-line skates, roller skates or scooter of any type within the Transit Center, a Transit Shelter or a Transit Vehicle.



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#125 FLAMMABLE OR CORROSIVE SUBSTANCES

No person shall bring aboard a CAT Transit Vehicle or to any property owned or operated by the City of Canby Transit System, any flammable, combustible, explosive or corrosive substance or device. (These terms are defined in ORS 453.005)

The exception to this are matches and cigarette lighters or factory-sealed household products. No person shall light any match or cigarette lighter or ignite any flame or ember within or around a CAT Transit Vehicle or any property owned or operated by the City of Canby Transit System.

#126 THREATENING OR OFFENSIVE LANGUAGE

No person shall intentionally or recklessly disturb, harass, or intimidate another person by means of threatening or offensive language or obscenities in a CAT Transit Vehicle in such a manner as to interfere with a passenger's use and enjoyment of the CAT Transit System.

#127 HARASSMENT

No person shall intentionally or recklessly harass or annoy another person by:

- (a) Subjecting such other person to offensive physical contact;
- (b) Publicly insulting such other person by abusive words or gestures in a manner intended and likely to provoke a violent response;
- (c) Otherwise violate ORS 166.065.

#128 WEAPONS

No person, except a Peace Officer or person with a valid concealed weapon permit as stated in ORS 166.370 and 166.240, shall bring into or carry aboard a CAT Transit Vehicle, or bring into a CAT Transit Shelter, any firearm, knife (except a folding knife with a blade less than 3 ½ inches in length), any explosive device or material, or any other weapon.



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#129 PASSENGER EXCLUSION

A. In addition to the laws of the State of Oregon, the City may exclude an individual from all or any part of the CAT Transit System for a violation of any provisions this policy or violation of any State of Oregon or federal criminal law while within, on, or near the CAT Transit Center, Transit Shelters or Transit Vehicles. The Exclusion period shall be determined on a case-by-case basis, but may be based upon:

1. First Offense - Exclusion period not to exceed six (6) months, unless the offense poses an immediate and serious threat to the safety of the Passengers and City employees, then an Exclusion period up to permanent exclusion is permitted.
 - a. An individual poses an immediate and serious threat to the safety of the Passengers when the individual has committed a sexual assault, committed an assault that resulted in serious injury or death, or used a weapon to injure another person while the offender is present at or in the CAT Transit System.
2. Subsequent Offenses - may be excluded for any period of time up to and including permanent Exclusion, except as provided under subsection 2 below.

B. An individual with a disability shall not be issued a complete Exclusion from the CAT Transit System, unless the person engaged in violent, seriously disruptive or criminal conduct, or in conduct posing a serious threat to the safety of others or to the operation of the CAT Transit System.

Absent such finding, the Transit Director shall order a Qualified Exclusion to permit the individual with a disability to use the CAT Transit System for trips of necessity, including travel to and from medical and legal appointments, school or training classes, places of employment, obtaining food, clothing and necessary household items or for accessing any critical services.

C. An individual that is Transit Dependent shall not be issued a complete Exclusion from the CAT Transit System, unless the person engaged in violent, seriously disruptive or criminal conduct, or in conduct posing a serious threat to the safety of others or to the operation of the CAT Transit System.

D. Absent such finding, the Transit Director shall order a Qualified Exclusion to permit the individual with a disability to use the CAT Transit System for trips of necessity, including travel to and from medical and legal appointments, school or training classes, places of employment, obtaining food, clothing and necessary household items or for accessing any critical services.



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PASSENGER EXCLUSION, CONTINUED

- E. Any person asserting the right to a Qualified Exclusion on the basis of transit dependence shall have the burden of establishing transit dependence by a preponderance of the evidence.
- F. A Passenger excluded under this section of this Code may not enter or remain upon any of the CAT Transit System during the period of Exclusion. An excluded passenger who enters or remains upon any part of the CAT Transit System is a trespasser and may be arrested and prosecuted for the crime of Criminal Trespass in the Second Degree (ORS 164.245).

In addition, failure to abide by an Exclusion notice shall constitute a further violation for which the period of Exclusion may be extended by the Transit Director.

- G. Exclusion Notice. A written notice signed by the issuing party shall be given to the Passenger excluded from all or part of the CAT's Transit System. The written notice shall specify the reason for the Exclusion, duration of Exclusion, and the consequences for failure to comply with the written notice.
- H. Oral Exclusions shall be effective only for the route in progress at the time of the Exclusion. Oral Exclusion.



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#130 PASSENGER EXCLUSION - HEARING AND APPEAL

Exclusion Appeal

1. Process. No later than ten (10) days after an Exclusion notice has been issued, an excluded person may appeal in writing to the Transit Director for de novo review of the Exclusion and may petition the Transit Director to rescind, alter the places of Exclusion or reduce the duration of the Exclusion.

An appeal shall contain a copy of the Exclusion notice; a request for a hearing or request for written review without a hearing; and a statement setting forth the reason why the Exclusion is/was invalid or otherwise improper.

The Transit Director shall render a decision not later than ten (10) business days after receipt of appeal, unless the appellant has requested a hearing.

2. Public Hearing. When a public hearing is requested by the appellant, the public hearing shall be conducted by the Transit Director no later than ten business (10) days after receipt of the appeal, unless the appellant waives the right to have the hearing within the ten (10) business days.

The Transit Director shall render a decision within fifteen business (15) days after the hearing.

3. Hearing Process. The public hearing shall include presentation by City staff member designated by the Transit Director to provide documentation and testimony supporting the Exclusion, followed by the appellant's presentation of documents and testimony opposing the Exclusion.

The Transit Director may question witnesses and review all documentation. A tape recording shall be made of the hearing which shall be made available to the appellant upon the appellant paying the cost of producing the tape recording. If the appeal raises a dispute of fact, the burden of persuasion shall be on the excluded person. The determination of the Transit Director shall be final.