

**RESOLUTION NO. 1255**

**A RESOLUTION REPEALING RESOLUTION NUMBERS: 790, 857, 1046 AND 1208 AND REESTABLISHING A TRANSIT ADVISORY COMMITTEE FOR THE PURPOSE OF ADVISING THE CITY, THROUGH ITS TRANSIT DIRECTOR, REGARDING ISSUES OF DEVELOPMENT, IMPLEMENTATION AND ONGOING TRANSIT SERVICE FOR THE CITY OF CANBY.**

**WHEREAS**, the Canby Transit Advisory Committee was formed by Resolution 790 in 2002 to advise the City of Canby regarding issues of on-going transit services for the City; and

**WHEREAS**, Resolutions 857, 1046, and 1208 amended Resolution 790; and

**WHEREAS**, an amendment to the number of meetings held during each year was desired by the current membership; and

**WHEREAS**, an updated document incorporating all amendments is necessary for clarity.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City of Canby City Council, as follows:

Resolutions 790, 857, 1046, and 1208 are hereby repealed and replaced by the following:

**Section 1. Transit Advisory Committee.**

There is hereby created and established a committee to be entitled and designated as the Canby Transit Advisory Committee under authority granted by Oregon law.

**Section 2. Duties and Responsibilities of the Committee.**

The committee shall be specifically responsible for, but not limited to, the following:

- A. Developing and assessing, on an ongoing basis, the transportation needs of the citizens of Canby.
- B. Acting in an advisory capacity to the Transit Director in the coordination of transit services.
- C. Promoting and educating the public regarding acceptance and usage of the transit system.
- D. Promoting and educating the public regarding special problems associated with the use of the transit system by youth, elderly and disabled citizens.

**Section 3. Organization of the Committee.**

- A. **Membership:** The members of the committee shall be appointed by the City Council upon recommendation of the committee chairperson and City Council Transit Committee liaison. The Mayor may vote only to break a tie, if necessary. The members of the committee shall serve at the pleasure of the Council.

The committee shall consist of a seven (7) member board with a City Council member to serve as a non-voting liaison. Committee membership requires either

1. Residence within the City of Canby or the City's Urban Growth Boundary; or
2. Current employment or affiliation with a business or organization operating within the City of Canby or the City's Urban Growth Boundary.

Total committee membership shall be limited to not more than two (2) members residing outside the City's Urban Growth Boundary.

**B. Terms of Office:** The terms of office are three (3) years. Three (3) positions will expire on March 31, 2017; three (3) will expire on March 31, 2018; and one (1) will expire on March 31, 2019. At the expiration of a member's term, a new member shall be appointed by the City Council upon recommendation of the committee chairperson and the City Council liaison. If a vacancy occurs during the term of a member, a new member shall be appointed to complete the member's term by the City Council (upon recommendation of the committee chairperson and the City Council liaison). Any member failing to attend three (3) consecutive meetings without approval of the committee chairperson, may be removed by the City Council and a new member appointed to complete the unexpired term.

**C. Officers:** Each year at the first meeting following the City Council appointment(s) of new members, the committee shall select a chairperson and vice-chairperson who shall serve for a term of one (1) year.

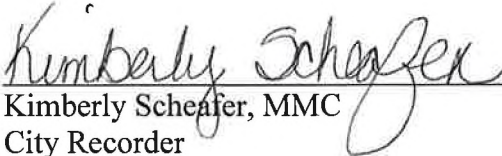
**D. Meetings:** The committee shall meet at least six (6) times per year and shall meet on the call of the chairperson or on the call of the majority of its members. A majority of the filled member positions shall constitute a quorum. The committee shall have authority to make and alter rules governing the conduct of business, with the approval of the City Council.

This Resolution shall take effect on January 4, 2017.

**ADOPTED** this 4<sup>th</sup> day of January, 2017 by the Canby City Council.

  
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Brian Hodson  
Mayor

ATTEST

  
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Kimberly Scheafer, MMC  
City Recorder