

AGENDA
CANBY URBAN RENEWAL AGENCY SPECIAL MEETING
November 6, 2019
6:00 PM
Council Chambers
222 NE 2nd Avenue, 1st Floor

Chair Tim Dale

Vice-Chair Brian Hodson
Commissioner Trygve Berge
Commissioner Traci Hensley

Commissioner Greg Parker
Commissioner Sarah Spoon
Commissioner Shawn Varwig

- 1. CALL TO ORDER**
- 2. CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS**
- 3. CONSENT AGENDA**
 - A. Minutes from the October 16, 2019 URA Special Meeting. Pg. 1
- 4. NEW BUSINESS**
 - A. Presentation of the design for the downtown Gateway Arch. Pg. 3
- 5. ADJOURN**

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Melissa Bisset at 503.266.0733. A copy of this Agenda can be found on the City's web page at www.canbyoregon.gov. Urban Renewal Agency Meetings are broadcast live and can be viewed on CTV Channel 5. For a schedule of the playback times, please call 503.263.6287.

**CANBY URBAN RENEWAL AGENCY
SPECIAL MEETING MINUTES
October 16, 2019**

PRESIDING: Chair Tim Dale.

COMMISSIONERS PRESENT: Brian Hodson, Trygve Berge, Greg Parker, Sarah Spoon, Shawn Varwig and Traci Hensley.

STAFF PRESENT: Scott McClure, Urban Renewal Director; Joseph Lindsay, City Attorney; Melissa Bisset; City Recorder; Jamie Stickel, Economic Development Director; and Calvin LeSuer, Economic Development and Tourism Coordinator.

OTHERS PRESENT: Chad Johnson

CALL TO ORDER: Chair Dale called the Special Meeting to order at 6:30 p.m. in the Council Chambers.

CITIZEN INPUT: None

CONSENT AGENDA: ****Commissioner Hodson moved to adopt the minutes of the August 7, 2019 URA Work Session and Special Meeting. Motion was seconded by Commissioner Hensley and passed 7-0.**

NEW BUSINESS: **Façade Improvement Application for a property located at 381 SW 1st Avenue.**

Calvin LeSuer, Economic Development and Tourism Coordinator, reviewed the application for up to \$25,000 for installation of new windows and a sign. Staff recommended approval. He explained the scope of the Façade Improvement Program which provided matching funds to improve the façades of businesses. This project would help improve a gateway to the City.

Commissioner Parker was in support of the application.

Chad Johnson, applicant, said he planned to take down the old letters on the building and remove the tree in front of the main window so the new sign could be seen clearly. The tree would be replaced with the commemorative sign for Butch Neff. He commented on how helpful Mr. LeSuer and Ms. Stickel were throughout the process.

****Commissioner Berge moved to approve the matching grant of up to \$25,000 for Chad D. Johnson under the guidelines of the Canby Façade Improvement Program. Motion was seconded by Commissioner Hodson and passed 7-0.**

Action Review:

1. Approved the Consent Agenda.
2. Approved a Façade Improvement Construction Grant.

Chair Dale adjourned the Special Meeting at 7:00 p.m.

Melissa Bisset
City Recorder

Tim Dale
Chair

Assisted with Preparation of Minutes – Susan Wood

DRAFT



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Urban Renewal Agency Staff Report

DATE: November 6, 2019
TO: Chair and Commissioners
FROM: Scott McClure, Agency Director

Summary

SEA will present the final design for the downtown Gateway Arch.

Background

The gateway arch at Grant St. is designed to enhance and make more prominent this entrance to the downtown area. This is an approved 2019-20 project.

Discussion

The Agency has previously reviewed a variety of designs. The design that will be presented combines elements from previous designs and takes into account Agency comments from the previous review.

Attachments

None.

Fiscal Impact

Construction of this project is budgeted at \$285,000.

Options

1. Approve the design as presented.
2. Request modifications to the design.

Recommendation

Staff recommends that the Agency request any changes to the proposed design if needed.

Proposed Motion

No formal motion is needed for this agenda item.