

**CANBY URBAN RENEWAL AGENCY
SPECIAL MEETING MINUTES
November 20, 2019**

PRESIDING: Vice Chair Brian Hodson

COMMISSIONERS PRESENT: Trygve Berge, Greg Parker, Traci Hensley, and Shawn Varwig.

COMMISSIONERS ABSENT: Chair Tim Dale and Sarah Spoon

STAFF PRESENT: Scott McClure, Urban Renewal Director; Joseph Lindsay, City Attorney; Melissa Bisset; City Recorder; Calvin LeSueur; Economic Development and Tourism Coordinator; Jamie Stickel; Economic Development Director

OTHERS PRESENT: Peter Hostetler

CALL TO ORDER: Vice Chair Hodson called the Special Meeting to order at 6:33 p.m. in the Council Chambers.

CITIZEN INPUT: None.

CONSENT AGENDA: **Commissioner Parker moved to adopt the minutes of the November 6, 2019. Motion was seconded by Commissioner Hensley and passed 5-0.

NEW BUSINESS:

- A.** Façade Improvement Grant Application from PNR LLC, Peter Hostetler for a property located at 593 SE 1st Avenue.

Mr. LeSueur, Economic Development and Tourism Coordinator explained that the proposed façade improvement project includes new windows, new architectural sheet metal façade, new paint and screening of a covered area. The total investment is estimated to be \$197,500. He noted that the grant was for \$25,000 so it would be a significant return on investment.

He stated that it went to the Main Street Design Committee and received support.

Commissioner Parker appreciated the investment and felt that they would see adjacent property owners become interested in participating in the program.

****Commissioner Parker moved to approve the matching grant of up to \$25,000 for PNR LLC, Peter Hostetler under the guidelines for the Canby Façade Improvement Program. Motion was seconded by Commissioner Varwig and passed 5-0.*****

- B.** Façade Improvement Grant Application from PNR LLC, Peter Hostetler for a property located at 593 SE 1st Avenue.

Mr. LeSueur explained that the applicant was proposing new windows, paint and signage.

The Main Street Design Committee reviewed the application and received support.

Commissioner Hodson expressed his thanks to Mr. Hostetler for his investments.

****Commissioner Berge moved to approve the matching grant of up to \$25,000 for PNR LLC, Peter Hostetler under the guidelines for the Canby Façade Improvement Program. Motion was seconded by Commissioner Hensley and passed 5-0.*****

Commissioner Parker asked about windows being included in the program. Mr. LeSueur explained that there had been discussion about a potential separate grant program that could be focused on windows.

Urban Renewal Director Scott McClure shared the Quiet zone is moving along and the arch project will be integrated with the Quiet Zone project.

Vice Chair Hodson adjourned the Special Meeting at 6:47 p.m.

Melissa Bisset
City Recorder

Brian Hodson
Vice-Chair