

**CANBY URBAN RENEWAL AGENCY  
SPECIAL MEETING MINUTES  
August 7, 2019**

**PRESIDING:** Chair Tim Dale.

**COMMISSIONERS PRESENT:** Brian Hodson, Greg Parker, Sarah Spoon, Shawn Varwig and Traci Hensley

**STAFF PRESENT:** Rick Robinson, Urban Renewal Director; Joseph Lindsay, City Attorney; Jaime Stickel, Economic Development Director

**OTHERS PRESENT:** Trygve Berge, Shannon Berge, Carol Rosen

**CALL TO ORDER:** Chair Dale called the Special Meeting to order at 6:45pm in the Council Chambers.

**CITIZEN INPUT:** None

**CONSENT AGENDA:** **\*\*Commissioner Hodson moved to adopt the minutes of the June 19, 2019 URA Special Meeting. Motion was seconded by Commissioner Spoon and passed 6-0.**

**RESOLUTIONS & ORDINANCES:** URR 19-007 – Mr. Robinson explained that this was a request to approve the contract with the architecture firm that just presented the Grant Street Arch project during the prior work session. The design fee was \$45,000. This work would lead to the development of construction documents for the project that would go out to bid next spring.

**\*\*Commissioner Varwig moved to adopt URR 19-007, Authorizing the Agency Chair to Execute a Contract with Scott | Edwards Architecture LLC for Design, Bid and Contract Administration of the Grant Street Arch. Motion was seconded by Commissioner Hodson and passed 6-0.**

**Action Review:**

1. Approved the Consent Agenda.
2. Adopted URR 19-007

Chair Dale adjourned the Special Meeting at 6:50 pm.

Melissa Bisset  
City Recorder

Tim Dale  
Chair

Assisted with Preparation of Minutes – Susan Wood