



City of Canby

Planning Department

TO: *Chair Crawford and Heritage and Landmark Commission*

FROM: *Sandy Freund, AICP, Senior Planner*

DATE: *April 1, 2019*

RE: *Additional Conditions of Approval for HD 19-01 William Knight House*

Staff recommend the following additional Conditions of Approval for consideration by the Heritage and Landmark Commission (HLC):

1. The applicant shall install an appropriate historical landmark placard to the subject house, meeting all applicable standards of the State Historic Preservation Office (SHPO) and/or the National Park Service.
2. The applicant shall re-submit to the Canby Planning Department and Clackamas County Building Codes Division, a revised Site Plan Review application with plans reflecting the decision of the Heritage and Landmark Commission.

Options for Commission members:

1. Accept all of staff's recommended conditions of approval, and/or any additional conditions the HLC determines as appropriate, in order to issue the Certificate of Appropriateness;
2. Deny the request– cannot make the findings as listed in Section 16.110.080.E 1-12; or,
3. Advise the applicant to pursue delisting the property:
 - a. The applicant may pursue delisting the subject property from the National Register of Historic Places, subject to the approval of the State Advisory Committee on Historic Preservation (SACHP), part of the Oregon Parks and Recreation Department.
 - b. After successful delisting of property from National Register of Historic Places, the applicant will be required to submit a new Site Plan Review application to the City of Canby Planning Department for review and approval of a Release Letter for Clackamas County Building Codes Division.