

# City of Canby Heritage and Landmark Commission

Meeting Minutes: December 2, 2019

*Members in attendance:* Doug Birkeland, Jennifer Giller, Kelly Harms, Judi Jarosh (by phone), Carol Palmer, and Rachel Swanson.

*City staff in attendance:* Calvin LeSueur

*City Council representative:* Greg Parker

*Guests:* Sandy Freund from Canby's Planning Department

Chair Jennifer Giller called the meeting to order at 5:30 p.m.

## **Meeting Minutes:**

- Ms. Palmer moved to accept the August and October minutes, with the correction to Eric Pfeiffer-Robinson's name in the October minutes. Mr. Birkeland seconded. Motion passed and both minutes approved.

## **Knight House Update:**

- Sandy Freund, senior planner in Canby's Planning Department, provided an update about the Knight House. Back in April, the property owners came to the City for a design review after they'd already made alterations to the house, which is not the correct approach. The HLC reviewed the request and imposed some conditions, which the developer didn't appeal. Ms. Freund said work on the property stalled and it was put back on the market. Eventually the developer decided to resume work and ordered appropriate siding, which was approved by the City. The property is a multi-family unit (it had been converted back in the 1940s) and is considered legal non-conforming use.

## **City Council Liaison Report:**

- Mr. Parker said he's been impressed with the new city administrator Scott McClure, who has met with most groups in the town. He reported that there is also a new city recorder who has been implementing some new ideas and has been tasked with increasing communications and outreach, along with having a greater online presence.
- He said there is a budget meeting coming up in January and noted that the Council has been more involved in the budget process over the past few years. He is hoping to have funding for mini-grants that would be available to boards, commissions, and neighborhoods for various projects.

- Mr. Parker said the industrial park is filling up with high-value properties, and there will be a traffic light at Fred Meyer to help with traffic conditions. He noted the City has been acquiring properties and right of ways so that a road can be built from the new Columbia Distributing to 99E, though it may take a few years to complete.
- He said he's had conversations with the new owner of the Canby Herald building and he is receptive to having a historic plaque, etc... Mr. Parker said Susan Bittar's grandparents built the building and she is going to look for early pictures. Ms. Bittar's husband Robert was on the City Council.

### **Membership Update:**

- Ms. Giller announced that Larry Vargas has stepped down from the HLC as he has moved to another city. Mr. Parker noted that the new City Recorder is now sending a thank you note to people who have left or retired from boards and commissions. Ms. Giller asked members to pass along names of anyone who'd be a good fit for the HLC.
- Elections are coming up at the January meeting, where we will elect a chair and vice chair. Ms. Giller asked if anyone has a desire to serve in those positions to let her know. Ms. Palmer will not be seeking election to the vice chair position.

### **Comprehensive Historic Preservation Plan:**

- Ms. Palmer said everyone should have received a link to the draft preservation plan via email (due to the length of the draft it wasn't printed for the packet), and noted it includes some great maps. When completed, the report will also include stakeholder interviews.
- The community surveys are now ready for distribution. Ms. Palmer asked for members to help with the distribution of the printed surveys: Canby Center (Ms. Ehrich), CAT Office (Ms. Palmer), Canby Adult Center (Ms. Swanson), Kiwanis (Mr. Birkeland), Rotary (Ms. Harms), City Library (Ms. Giller), Chamber of Commerce (Ms. Giller), Kiwanis Thrift Store (Mr. Birkeland), Hope Village (Ms. Swanson), and Canby Depot Museum (Ms. Palmer).
- The survey will also be available electronically through Survey Monkey, and Ms. Palmer will be distributing a press release with that information included. Some suggestions were made where it could be posted including: the City website and email list of boards and commissions, CanbyNow, Marks Prairie Facebook, and the Canby Herald.
- Initially, a public meeting was scheduled for December 11, but it will now be held at the end of the public survey period, likely in late January.

### **150<sup>th</sup> Commemoration Update:**

- Ms. Palmer met with the Library about collaboratively hosting a Heritage Program Series. The program will cover the history of the area. Ms. Palmer has several speakers identified and hopes the program will begin in March. Ms. Palmer said the Library has good outreach for their programs, but she'd like us to think of other ways we can help get the word out.
- As a side note, Ms. Palmer said that the Grand Ronde tribe and the Willamette Falls Heritage Area group have booths and other materials available for events.
- Ms. Palmer went through the handout of different options for a logo. Some feedback was to make Canby the most prominent word rather than celebrate.
- Mr. Parker said he'll contact Bob Hammett, a history teacher at Canby High School, to see if he has any ideas about working with the schools. Ms. Giller mentioned an option is having students do something for the time capsule.

### **Other Items/For the Good of the Order:**

- Ms. Palmer said the Willamette Falls and Landing Heritage Area is applying for a grant for a video project of the 56-river mile area and will highlight heritage assets and other activities and attractions. Ms. Palmer would like to have the HLC write a letter of support for this Willamette Valley Visitors Association grant. Ms. Harms moved to that the HLC write a letter of support for this grant, Mr. Birkeland seconded, and the motion passed unanimously.
- Mr. Parker said his goal is to develop a park on Canby's wayside property, and to get funding approved next year. This is in phase one of the Wayside Park plan, and he said while the plan doesn't emphasize heritage, and he believes we can really leverage the historic nature of the river.
- Ms. Palmer said that Judi Jarosh had volunteered to serve on the Clackamas County Heritage Council, starting in March. Ms. Palmer will be sending a resolution and background information that will be on the Heritage Council's January agenda. The HLC will need to vote on whether or not we support the resolution.
- Ms. Jarosh thanked Mr. Parker and Ms. Harms for their help with the rose planting.
- Ms. Giller confirmed that the January meeting is January 6, 2020.
- Mr. Birkeland announced that Pitch Pipers will be performing in Wait Park on December 6, and will start their Fred Meyers tour the next day including a performance in Canby.

Ms. Giller adjourned the meeting at 6:23 p.m.