

City of Canby Heritage and Landmark Commission

Meeting Minutes: March 4, 2019

Members in attendance: Carol Palmer, Tony Crawford, Doug Birkeland, Larry Vargas, Jennifer Giller, Kelly Harms, and Havvy Ehrich.

City staff in attendance: Calvin LeSueur

City Council Liaison in attendance: Greg Parker

Guest in attendance: Jeff Mills

Chair Tony Crawford called the meeting to order at 5:30 p.m.

Introductions:

- Mr. Crawford asked for brief introductions for the benefit of our guest and new commission member. During introductions, Mr. LeSueur noted the newly launched First Thursdays is kicking off on March 7 at Retro Revival across from Wait Park with a *Charmed with Canby* charm bracelet fundraiser for the Historical Society. The \$30 charm bracelet benefits the Depot Museum; charms can be found at local small business around town.

Meeting Minutes:

- Ms. Giller moved to approve the January minutes, Ms. Palmer seconded, motion passed.
- Ms. Harms moved to approve the February minutes, Mr. Vargas seconded, motion carried.

Liaison Report:

- Councilor Parker said the Council is meeting with recruiters for the City Manager position and hopes to have a new manager on board by October.
- He provided updates on a variety property or real estate-related activities going on in the city.

Membership Update:

- Mr. Crawford thanked Ms. Palmer for her efforts in recruiting our first student commission member, Havlyn "Havvy" Ehrich, a Canby High School sophomore. Ms. Ehrich will be representing the U.S. at the World Weightlifting Champions in Sweden in June.

- Mr. Crawford said the Commission still has an opening. He said he has interviewed an applicant but is still holding the position open to see if other community members are interested. He noted for the record that there aren't well-defined processes for filling positions on commissions like ours, other than filling out an application and being approved by the City Council, and asked if the Council could provide some processes that could be followed to fill open positions. Mr. Parker said that each commission or committee has been delegated the authority to develop their own processes.
- Mr. Crawford then proposed appointing a three-member task force to draft a process to fill open positions to be voted on at the next commission meeting. He asked for volunteers; Mr. Vargas and Ms. Giller will serve on the task force with Mr. Crawford. Mr. Parker said he can take the proposal to the Council for approval.

Preservation Plan Update:

- Ms. Palmer reported she'd extended the deadline to March 8; there was only one respondent by the original deadline and she'd received an extension request. The two interested firms are very different, with one a small firm and the other the country's largest in the field. An updated timeline was provided in the packet.

Grave Marker Update:

- Ms. Harms said contractor Jeff Hilts met with commission representatives and city staff in December at Zion Cemetery. From that meeting and his review of the historic section of the cemetery, Hilts provided an extensive quote of all the repairs needed – over \$17,000, which far exceeds any past grants received for this work. Ms. Harms said we are looking at a multi-year project, tackling one and/or two sections a year and keeping the costs to around \$5,000 or less each year. Section 1 has the most markers in need of repair, and Ms. Harms suggested focusing on it for this cemetery grant request. The grant application is due May 2.
- Feedback about the approach was positive and there was a suggestion to add Section 8 to the request. Mr. LeSueur said there is also a pre-application form that must be completed prior to submission, and that he will be the person who actually submits the grant.
- Seeing no objections, Mr. Crawford declared that Section 1 and 8 be included in this proposal.

Preservation Month:

- Mr. Crawford announced that May is national Preservation Month, and he'd received a draft proclamation to be read at the first City Council meeting in May.

Zion Marker Cleanup Update:

- Ms. Palmer said the cleanup day is scheduled for May 11 at 10:30 a.m. She went over the budget for the project as well as timelines and assignments. Ms. Palmer will determine if additional volunteers are needed.

Holly Street City Hall/Old Police Station Follow-up:

- Mr. LeSueur has scheduled time to take photos of the murals that may or may not survive the renovation of the old Police Station. There is no official update on the City Hall since last meeting.

Canby Ferry Update:

- Mr. Vargas said several ideas came out of the open forum process to help find ways to make the Ferry at least self-sustaining including being open longer hours, having local communities contribute financially, and more promotion. Another option is to create a special tax district with some funding dedicated to the Ferry. Mr. Vargas will continue to provide updates as the County works through its planning process.
- Mr. Crawford noted the Commission is on record as supporting the Canby Ferry, and asked Mr. Parker if City Council has or will take a position regarding the Ferry. Mr. Parker said they have submitted a letter that stated the bridge proposal didn't make any sense and that the City was not in a position to contribute financially, but recognize the Ferry has historical value and appreciate it being maintained.
- Mr. Parker mentioned that the State Parks Department is interested in reviving their master plan for Molalla River State Park, which had envisioned camping spots. Any increased traffic from this change likely won't happen for several years. Mr. LeSueur said this could also increase bike ridership, which wouldn't entail a bigger ferry.

All Star Heritage Status:

- Mr. Crawford provided the application and pointed out the new criteria (disaster preparedness, untold stories, and diversity and inclusion plan). He said we'll work through this application as if it's a checklist, and noted we've gathered evidence for some of the criteria already. Once we have evidence for at least 15 categories, we will prepare and submit the application.
- He asked the Commission to review the criteria and provide any comments or suggestions to him. Mr. Crawford said there are some efforts going in other organizations like the Fire Department, the Chamber of Commerce, and the Library that may be useful. Ms. Palmer said that some of the criteria have changed for some of the categories and we will need to review them all to see if additional work is

needed. She suggested working with SHPO office if we have any questions as to what efforts and activities meet the criteria.

For the Good of the Order:

- Ms. Crawford announced there is presentation on the Willamette Locks and its future. It's starts at the Oregon City Elks Lodge on March 21, with the doors opening at 5:00 pm and the program starting at 5:30.

Mr. Crawford adjourned the meeting at 6:32 p.m.