

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**FINANCIAL STATEMENTS  
AND SUPPLEMENTARY INFORMATION**

For the Fiscal Year Ended

June 30, 2015

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**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**TABLE OF CONTENTS**

**JUNE 30, 2015**

	<u>Page</u>
<b>INTRODUCTORY SECTION</b>	
Board of Directors .....	i
<b>FINANCIAL SECTION</b>	
Independent Auditors' Report .....	1
<b><u>Required Supplementary Information</u></b>	
Management's Discussion and Analysis.....	3
<b><u>Basic Financial Statements</u></b>	
Statement of Net Position.....	7
Statement of Activities .....	8
Balance Sheet – Governmental Funds.....	9
Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds .....	10
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities .....	11
Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual General Fund .....	12
Notes to the Basic Financial Statements .....	13
<b><u>Supplementary Information</u></b>	
Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual Debt Service Fund .....	24
Schedule of Property Tax Transactions .....	25
<b><u>Independent Auditors' Report Required by Oregon State Regulations</u></b> .....	26

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# **INTRODUCTORY SECTION**

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**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**BOARD OF DIRECTORS**

**JUNE 30, 2015**

**Board of Directors**

**Term Expires**

Tim Dale, Chair  
Canby, Oregon 97013

December 31, 2016

Brian Hodson, Vice Chair  
Canby, Oregon 97013

December 31, 2016

Clint Coleman, Board Member  
Canby, Oregon 97013

December 31, 2016

Traci Hensley, Board Member  
Canby, Oregon 97013

December 31, 2016

Greg Parker, Board Member  
Canby, Oregon 97013

December 31, 2018

Todd Rocha, Board Member  
Canby, Oregon 97013

December 31, 2018

Tracie Heidt, Board Member  
Canby, Oregon 97013

December 31, 2018

**Agency Administration**

Rick Robinson

District Manager

**Board members receive mail at the City's address:**

**City Hall  
182 N. Holly Street  
PO Box 930  
Canby, Oregon 97013**

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# **FINANCIAL SECTION**

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## GROVE, MUELLER & SWANK, P.C.

CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS  
475 Cottage Street NE, Suite 200, Salem, Oregon 97301  
(503) 581-7788

### *INDEPENDENT AUDITOR'S REPORT*

Board of Directors  
Canby Urban Renewal Agency  
182 N. Holly Street  
P.O. Box 930  
Canby, Oregon 97013

We have audited the accompanying financial statements of the governmental activities and each major fund of the Urban Renewal Agency of the City of Canby, Oregon (a component unit of the City of Canby, Oregon) as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Agency's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Urban Renewal Agency of the City of Canby, Oregon, as of June 30, 2015, and the respective changes in financial position and budgetary comparisons of the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that management's discussion and analysis (MD&A) on pages 3-6 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to management's discussion and analysis in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Agency's basic financial statements. The supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to, the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements as a whole.

**Reports on Other Legal and Regulatory Requirements**

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have issued our report dated December 29, 2015, on our consideration of the Agency's compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and results of that testing and not to provide an opinion on compliance.

*GROVE, MUELLER & SWANK, P.C.*  
*CERTIFIED PUBLIC ACCOUNTANTS*

By:   
Ryan T. Pasquarella, A Shareholder  
December 29, 2015

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**JUNE 30, 2015**

This discussion is intended to be an easily readable analysis of the City of Canby Urban Renewal Agency's (Agency) financial activities based on currently known facts, decisions and conditions. We encourage readers to consider the information presented here in conjunction with the financial statements that follow. The accompanying notes are also an integral part of this report.

The report consists of agency-wide statements, fund financial statements, notes to the statements and supplementary information. The agency-wide financial statements present an overview of the Agency's entire operations, while the fund level statements present the financial information of each of the two major funds.

Responsibility for both the accuracy of the presented data and the completeness and fairness of the presentation, including all disclosures, rests with Agency management.

The Agency's financial statements have been audited by Grove, Mueller & Swank, PC, a firm of licensed certified public accountants. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, the basic financial statements referred to above present fairly, in all material respects, the financial position of the Agency as of June 30, 2015. The independent auditors' report is presented as the first component of the financial section of this report.

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**

**JUNE 30, 2015**

**AGENCY-WIDE STATEMENTS**

Statement of Net Position

The Statement of Net Position presents information on all of the Agency's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether or not the financial position of the Agency is improving or deteriorating. However, completed Agency projects become assets of the City of Canby; therefore, they have been transferred to the City and do not appear as assets of the Agency. Conversely, the Agency incurred debt to finance major capital projects and that debt is recorded as a liability for the Agency, as shown below. This debt has resulted in reporting deficit net position for the Agency. Again, this could typically be interpreted as a deteriorating position except in the case of this governmental structure.

**STATEMENT OF NET POSITION**

	Governmental Activities	
	2015	2014
<b>ASSETS:</b>		
Cash and investments	\$ 8,694,613	\$ 9,605,512
Other current assets	463,878	486,169
Asset held for sales	997,653	997,653
Capital assets – construction in progress	1,136,045	40,140
Total Assets	11,299,2189	11,129,474
<b>LIABILITIES:</b>		
Current liabilities other than debt	281,430	149,845
Current portion of long-term obligations	907,332	814,827
Noncurrent portion of long-term obligations	26,216,427	27,124,450
Total Liabilities	27,405,189	28,089,122
<b>NET POSITION:</b>		
Restricted:		
Capital Projects	7,954,601	10,172,188
Debt Service	608,236	426,616
Unrestricted	(24,675,837)	(27,558,452)
Total net position	\$ (16,113,000)	\$ (16,959,648)

The purpose of an urban renewal district is to make capital investments that revitalize the district reducing blight and promoting additional private investment. Once complete the assets are contributed to the City or held for sale, this results in a negative net investment in capital assets therefore it has been properly reclassified as unrestricted net position.

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**

**JUNE 30, 2015**

**AGENCY-WIDE STATEMENTS (Continued)**

Statement of Activities

The Statement of Activities focuses on the program costs and their matching resources. This Statement summarizes and simplifies the user's analysis to determine the extent to which programs are self-supporting and/or subsidized by general revenues. The Statement of Activities presents information showing how the Agency's net position changed during the most recent fiscal year. The Agency had a change in net position of \$846,648. This resulted in a deficit ending net position of \$16,113,000. The deficit reflects a combination of the Agency's reporting of capital-related obligations, without the offset of the capital assets which were transferred to the City, and unspent bond proceeds.

**STATEMENT OF ACTIVITIES**

	2015	2014
<b>EXPENSES:</b>		
Community development	\$ (639,348)	\$ (1,123,404)
Interest on long-term obligations	(1,126,894)	(1,158,862)
Total program expenses	(1,766,242)	(2,282,266)
Program revenues:	74,559	66,382
<b>GENERAL REVENUES AND SPECIAL ITEMS:</b>		
Property taxes	2,462,027	2,402,610
Interest	74,496	81,547
Miscellaneous	1,808	396
Special item – Contribution to City	-	(3,943,961)
Total general revenues	2,538,331	(1,459,219)
Change in net position	846,648	(3,675,103)
<b>NET POSITION, BEGINNING – as previously stated</b>	(16,959,648)	(13,895,292)
<b>Restatement for asset held for sale</b>	-	997,653
<b>Restatement for bond issue costs previously Deferred in accordance with GASB 65</b>	-	(386,906)
<b>NET POSITION, BEGINNING – as restated</b>	(16,959,648)	(13,284,545)
<b>NET POSITION, ENDING</b>	\$ (16,113,000)	\$ (16,959,648)

The Agency's tax levy totaled \$2,530,866 and is restricted to repayment of obligations. The obligations are used to finance the improvements identified in the urban renewal plan.

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**

**JUNE 30, 2015**

**FUND FINANCIAL STATEMENTS**

**Fund Statements**

Following the agency-wide statements is a section containing fund financial statements. A fund is a grouping of related accounts that have been segregated for specific activities or objectives. The Agency presents each of its two funds as major funds.

Agency funds are used to account for essentially the same functions reported as agency activities in the agency-wide financial statements. However, unlike the agency-wide financial statements, fund financial statements focus on current inflows and outflows of spendable resources as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in determining what financial resources are available in the near future to finance the Agency's programs.

**Budgetary Highlights**

The budget was based upon a conscious effort by management to start the projects identified in the urban renewal plan as expediently as possible. A budgetary comparison statement is presented in the basic financial statements for the general fund; a budgetary comparison schedule is presented for the debt service fund in the supplementary information.

**Capital Assets and Debt Administration**

The Agency purchased land and began develop of a library civic building. For more detailed information on the Agency's capital assets activity refer to Note (5) of the Notes to Basic Financial Statements.

No new debt was issued in the current year. For more detailed information on the Agency's debt and amortization terms refer to Note (6) of the Notes to Basic Financial Statements.

**Economic Factors**

The Urban Renewal Agency continues to be an important partner in economic development within the City of Canby, providing necessary infrastructure improvements to support continued growth and quality of service to those within the Agency's boundaries. Increasing property values within the boundaries of the Agency translate into increasing tax increment available. That tax increment will then be used to pay debt service on loans issued to fund projects and improvements.

**Next Year's Budgets**

The Agency's has budgeted to continue the development of a new library civic building in fiscal year 2015-2016 and will continue to facilitate various other economic development programs and projects as outlined in the urban renewal plan.

**Financial Contact**

The Agency's financial statements are designed to present users (citizens, taxpayers, customers, investors and creditors) with a general overview of the Agency's finances and to demonstrate the Agency's accountability. If you have questions about the report or need additional financial information, you should contact the Agency's Finance Director at City of Canby, City Hall, 182 North Holly, Canby, Oregon 97013.

# **BASIC FINANCIAL STATEMENTS**

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**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**STATEMENT OF NET POSITION**

**June 30, 2015**

	<u>Governmental Activities</u>
<b>ASSETS:</b>	
Cash and cash equivalents	\$ 8,694,613
Accounts receivable	324,646
Property taxes receivable	139,232
Asset held for sale	997,653
Capital assets	<u>1,136,045</u>
Total assets	<u>\$ 11,292,189</u>
<b>LIABILITIES:</b>	
Current liabilities:	
Accounts payable	\$ 152,711
Interest payable	128,719
Current portion of long-term obligations	<u>907,332</u>
Total current liabilities	<u>1,188,762</u>
Noncurrent liabilities:	
Noncurrent portion of long-term obligations	<u>26,216,427</u>
Total noncurrent liabilities	<u>26,216,427</u>
Total liabilities	<u>27,405,189</u>
<b>NET POSITION:</b>	
Restricted for:	
Capital Projects	7,954,601
Debt Service	608,236
Unrestricted	<u>(24,675,837)</u>
Total net position	<u>(16,113,000)</u>
Total liabilities and net position	<u>\$ 11,292,189</u>

The accompanying notes are an integral part of these financial statements.

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**STATEMENT OF ACTIVITIES**

**FOR THE YEAR ENDED June 30, 2015**

		Program Revenues		Net Revenue (Expenses) and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	
<b>EXPENSES:</b>				
Community development	\$ 639,348	\$ 10,255	\$ 64,304	\$ (564,789)
Interest on long-term debt	1,126,894	-	-	(1,126,894)
	<u>1,766,242</u>	<u>10,255</u>	<u>64,304</u>	<u>(1,691,683)</u>
<b>GENERAL REVENUES AND SPECIAL ITEMS:</b>				
Property taxes				2,462,027
Interest				74,496
Miscellaneous				1,808
				<u>2,538,331</u>
Change in net position				846,648
<b>NET POSITION, BEGINNING</b>				<u>(16,959,648)</u>
<b>NET POSITION, ENDING</b>				<u>\$ (16,113,000)</u>

The accompanying notes are an integral part of these financial statements.

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**BALANCE SHEET - GOVERNMENTAL FUNDS**

**June 30, 2015**

	Urban Renewal General	Urban Renewal Debt Service	Total Governmental Funds
<b>ASSETS:</b>			
Cash and cash equivalents	\$ 8,105,574	\$ 589,039	\$ 8,694,613
Accounts receivable	1,738	10,205	11,943
Local improvement districts assessments receivable	-	312,703	312,703
Property taxes receivable	-	139,232	139,232
Asset held for sale	997,653	-	997,653
	<u>\$ 9,104,965</u>	<u>\$ 1,051,179</u>	<u>\$ 10,156,144</u>
<b>LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES</b>			
<b>LIABILITIES:</b>			
Accounts payable and other current liabilities	\$ 152,711	\$ -	\$ 152,711
<b>DEFERRED INFLOWS:</b>			
Unavailable revenue	-	442,943	442,943
	<u>152,711</u>	<u>442,943</u>	<u>595,654</u>
<b>FUND BALANCES:</b>			
Nonspendable	997,653	-	997,653
Restricted for:			
Capital Projects	7,954,601	-	7,954,601
Debt Service	-	608,236	608,236
	<u>8,952,254</u>	<u>608,236</u>	<u>9,560,490</u>
Total fund balance	<u>\$ 9,104,965</u>	<u>\$ 1,051,179</u>	<u>\$ 10,156,144</u>
Total liabilities, deferred inflows, and fund balances	<u>\$ 9,104,965</u>	<u>\$ 1,051,179</u>	<u>\$ 10,156,144</u>

Amounts reported in the Statement of Net Position are different because:

Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.

Unavailable revenue 442,943

Capital assets are not financial resources and are not reported in the governmental funds.

1,136,045

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Accrued interest expense (128,719)

Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.

(27,123,759)

Net position

\$ (16,113,000)

The accompanying notes are an integral part of these financial statements.

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS**

**FOR THE YEAR ENDED June 30, 2015**

	Urban Renewal General Fund	Urban Renewal Debt Service Fund	Total Governmental Funds
<b>REVENUES:</b>			
Charges for services	\$ 10,255	\$ -	\$ 10,255
Property taxes	-	2,462,027	2,462,027
Special assessments	-	58,524	58,524
Grants & donations	7,240	57,064	64,304
Miscellaneous	1,808	-	1,808
Interest	43,620	3,399	47,019
	<u>62,923</u>	<u>2,581,014</u>	<u>2,643,937</u>
<b>Total revenues</b>			
<b>EXPENDITURES:</b>			
Current:			
Community development	514,019	-	514,019
Capital outlay	1,268,838	-	1,268,838
Debt service:			
Principal	-	767,914	767,914
Interest	-	1,131,480	1,131,480
	<u>1,782,857</u>	<u>1,899,394</u>	<u>3,682,251</u>
<b>Total expenditures</b>			
Revenues over (under) expenditures	<u>(1,719,934)</u>	<u>681,620</u>	<u>(1,038,314)</u>
<b>OTHER FINANCING SOURCES (USES):</b>			
Transfers in	500,000	-	500,000
Transfers out	-	(500,000)	(500,000)
	<u>500,000</u>	<u>(500,000)</u>	<u>-</u>
<b>Total other financing sources (uses)</b>			
Net change in fund balances	<u>(1,219,934)</u>	<u>181,620</u>	<u>(1,038,314)</u>
<b>FUND BALANCES, BEGINNING</b>	<u>10,172,188</u>	<u>426,616</u>	<u>10,598,804</u>
<b>FUND BALANCES, ENDING</b>	<u>\$ 8,952,254</u>	<u>\$ 608,236</u>	<u>\$ 9,560,490</u>

The accompanying notes are an integral part of these financial statements.

**CANBY URBAN RENEWAL AGENCY**  
 (A Component Unit of the City of Canby, Oregon)

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND  
 CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**

**FOR THE YEAR ENDED June 30, 2015**

Amounts reported in the Statement of Activities are different because:

Net change in fund balance	\$ (1,038,314)
Some revenue reported in the Statement of Activities does not provide current financial resources in the governmental funds.	(31,047)
Governmental funds report all capital outlay as expenditures. However, in the Statement of Activities the cost of certain assets is allocated over their estimated useful lives and reported as depreciation expense.	
Disposal of CIP	(28,935)
Additions to CIP	235,592
Land purchased	889,248
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	
Change in accrued interest expense	4,586
Amortization of bond Premium	47,604
Principle payments on long-term debt	<u>767,914</u>
Changes in net position	<u>\$ 846,648</u>

The accompanying notes are an integral part of these financial statements.

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**GENERAL FUND**

**STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL**

**FOR THE YEAR ENDED June 30, 2015**

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
<b>REVENUES:</b>				
Charges for services	\$ 10,255	\$ 10,255	\$ 10,255	\$ -
Grants & donations	3,000	3,000	7,240	4,240
Interest	35,000	35,000	43,620	8,620
Miscellaneous	25	25	1,808	1,783
	<hr/>	<hr/>	<hr/>	<hr/>
Total revenues	48,280	48,280	62,923	14,643
	<hr/>	<hr/>	<hr/>	<hr/>
<b>EXPENDITURES:</b>				
Materials and service	556,310	556,310	514,019	42,291
Capital outlay	8,922,161	8,922,161	1,268,838	7,653,323
Contingency	264,100	264,100	-	264,100
	<hr/>	<hr/>	<hr/>	<hr/>
Total expenditures	9,742,571	9,742,571	1,782,857	7,959,714
	<hr/>	<hr/>	<hr/>	<hr/>
Revenues over (under) expenditures	(9,694,291)	(9,694,291)	(1,719,934)	7,974,357
	<hr/>	<hr/>	<hr/>	<hr/>
<b>OTHER FINANCING SOURCES (USES):</b>				
Transfers in	500,000	500,000	500,000	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total other financing sources (uses)	500,000	500,000	500,000	-
	<hr/>	<hr/>	<hr/>	<hr/>
Net changes in fund balances	(9,194,291)	(9,194,291)	(1,219,934)	7,974,357
	<hr/>	<hr/>	<hr/>	<hr/>
<b>FUND BALANCES, BEGINNING</b>	9,194,291	9,194,291	9,174,535	(19,756)
	<hr/>	<hr/>	<hr/>	<hr/>
<b>FUND BALANCES, ENDING</b>	\$ -	\$ -	7,954,601	\$ 7,954,601
	<hr/>	<hr/>	<hr/>	<hr/>
Asset held for sale			997,653	
	<hr/>	<hr/>	<hr/>	<hr/>
Total fund balance - GAAP			\$ 8,952,254	
	<hr/>	<hr/>	<hr/>	<hr/>

The accompanying notes are an integral part of these financial statements.

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2015**

**(1) Summary of Significant Accounting Policies**

The financial statements of the Agency have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). GAAP statements include all relevant Governmental Accounting Standards Board (GASB) pronouncements. The financial statements have incorporated all applicable GASB pronouncements.

**A. Description of Reporting Entity**

The Canby Urban Renewal Agency (the Agency), a component unit of the City of Canby, was organized December 24, 1999 under the provisions of Oregon Revised Statutes, Chapter 457, to assist in the redevelopment of the City of Canby. The City Council and the Mayor of the City of Canby comprise the Board of Directors of the Agency.

The Agency's financial statements include all funds of the Agency. There are no known entities that should be included in the Agency's financial statements as a component unit based on their operational or financial relationship with the Agency in accordance with GAAP. The Agency is a component unit of the City of Canby and, as such is included in the comprehensive annual financial report of the City of Canby for the year ended June 30, 2015.

**B. Basic Financial Statements**

The Agency's financial operations are presented at both the agency-wide and fund financial levels. The statement of net position and the statement of activities display information about the Agency as a whole.

**Agency-wide financial statements**

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Agency's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients of goods or services offered by the program, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Taxes and other items not properly included among program revenues are reported instead as general revenues.

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**NOTES TO FINANCIAL STATEMENTS (Continued)**

**JUNE 30, 2015**

**(1) Summary of Significant Accounting Policies (Continued)**

**Fund financial statements**

The Agency uses funds to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions and activities.

These statements display information at the individual fund level. Each fund is considered to be a separate accounting entity. Funds are classified and summarized as governmental, proprietary, and fiduciary. Currently the Agency has only governmental fund types.

**C. Basis of Presentation**

The financial transactions of the Agency are recorded in individual funds. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The GASB 34 model sets forth minimum criteria (percentage of the assets liabilities, revenues or expenditures/expenses of either fund category or the governmental and proprietary combined) for the determination of major funds. For purposes of presentation, each of the Agency's funds are presented as major funds.

The General Fund is used to execute the Urban Renewal plan by utilizing debt proceeds and directly contracted goods and services to accomplish designated projects and programs within the Urban Renewal District.

The Debt Service Fund is used to account for tax increment revenues and debt service activities for debt incurred to finance Urban Renewal contracts and capital projects.

**D. Measurement Focus and Bases of Accounting**

Measurement focus is a term used to describe which transactions are recorded with the various financial statements. Basis of accounting refers to when transactions are recorded.

The Agency-wide financial statements are reported using the *economic resources measurement focus* and the *full accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**NOTES TO FINANCIAL STATEMENTS (Continued)**

**JUNE 30, 2015**

**(1) Summary of Significant Accounting Policies (Continued)**

**D. Measurement Focus and Bases of Accounting (Continued)**

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Agency considers revenues to be available if they are collected within 45 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

Since the governmental fund statements are presented on a different measurement focus and basis of accounting than the agency-wide statements, reconciliation is necessary to explain the adjustments needed to transform the fund based financial statements into the agency-wide presentation. The reconciliations are presented with the fund financial statements.

**E. Cash and Cash Equivalents**

The Agency considers cash equivalents as all highly liquid investments with maturity of three months or less from the date of purchase. Investments included in cash and cash equivalents are reported at fair value.

**F. Receivables and Property Tax Calendar**

Uncollected property taxes receivable, which have been collected within 45 days following year-end are considered measurable and available and are recognized as revenue. The remaining balance is recorded as unavailable revenue in the fund financial statements because it is not deemed available to finance operations of the current period. Real and personal property taxes are levied in July of each fiscal year. Property taxes attach as an enforceable lien on property as of July 1, and are payable in three installments on November 15, February 15, and May 15. All property taxes are billed and collected by Clackamas County and remitted to the City. Uncollected taxes, including delinquent amounts, are considered substantially collectible or recoverable through liens, and accordingly no allowance for uncollected taxes has been established. All property taxes receivable are due from property owners within the Agency's boundaries.

**G. Capital Assets**

Capital assets are stated at historical cost or estimated historical cost if actual historical cost is not available. Capital assets include land, buildings and improvements and street infrastructure costing over \$5,000 with an estimated life of more than one year. Capital assets acquired, or at the completion of construction, are transferred to the City of Canby.

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**NOTES TO FINANCIAL STATEMENTS (Continued)**

**JUNE 30, 2015**

**(1) Summary of Significant Accounting Policies (Continued)**

**H. Long-Term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the Statement of Net Position. Bond premiums and discounts are amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs during the current period. The face amount of debt issued is reported as other financial sources while premiums and discounts on debt proceeds received are reported as other financing sources and uses, respectively. Bond issue costs, whether paid directly or from proceeds of issuance, are reported as debt service expenditures.

**I. Fund Equity**

In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the Agency is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. In accordance with GAAP allowable fund balance classifications include:

*Non-Spendable* – Includes items not immediately converted to cash, such as prepaid items.

*Restricted* – Includes items that are restricted by external creditors, grantors or contributors, or restricted by legal constitutional provisions.

*Committed* – Includes items committed by the Board of Directors, by formal board action. Commitments of fund balance must be made prior to the end of the fiscal year.

*Assigned* – Includes items assigned for specific uses, authorized by the Agency. Assignments of fund balance can be done at any time, including after the fiscal year end date. In accordance with the Agency's fund balance policy, amounts may be assigned by the Agency administrator.

*Unassigned* – This is the residual classification of the General Fund, used for those balances not assigned to another category.

There are no committed, assigned or unassigned fund balance as of June 30, 2015.

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**NOTES TO FINANCIAL STATEMENTS (Continued)**

**JUNE 30, 2015**

**(1) Summary of Significant Accounting Policies (Continued)**

**J. Net Position**

Net position comprise the various net earnings from operations, non-operating revenues, expenses and contributions of capital assets. In accordance with GAAP allowable net position classifications include:

*Net investment in capital assets* – consist of all capital assets, net of accumulated depreciation less outstanding debt attributable to the acquisition of capital assets net of unspent bond proceeds.

*Restricted* – consists of external constraints placed on assets use by creditors, grantors, contributors, laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

*Unrestricted* – consists of all other assets that are not include in the other classifications.

**K. Use of Restricted Resources**

When both restricted and unrestricted resources are available for use, it is the Agency's policy to use restricted resources first, then unrestricted resources, as they are needed. When unrestricted resources (committed, assigned, and unassigned) are available for use it is the Agency's policy to use committed resources first, then assigned, and then unassigned as they are needed.

**L. Use of Estimates**

In preparing the Agency's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**(2) Budget**

A budget is prepared for each governmental fund in accordance with the legal requirements set forth in Oregon Local Budget Law. The Agency budgets its funds on the modified accrual basis of accounting. Budget appropriations lapse at the end of each fiscal year. Appropriations are adopted in the categories of materials and services, capital outlay, debt service, contingency and transfers. Actual expenditures may not legally exceed appropriations in any of the categories. Expenditures in all funds were within authorized appropriations.

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**NOTES TO FINANCIAL STATEMENTS (Continued)**

**JUNE 30, 2015**

**(3) Cash and Cash Equivalents**

At June 30, 2015, cash and cash equivalents consisted of the following:

	<u>Fair Value</u>
Cash on deposit	\$ 77,382
Oregon State Local Government Investment Pool	<u>8,617,231</u>
Total	<u>\$ 8,694,613</u>

**A. Custodial credit risk – deposits**

This is the risk that in the event of a bank failure, the Agency's deposits may not be returned. The Federal Depository Insurance Corporation (FDIC) provides insurance for the Agency's deposits with financial institutions up to \$250,000 each for the combined total of all accounts on deposit. Effective July 1, 2008, the State of Oregon formed the Oregon Public Funds Collateralization Program under ORS 295. The collateralization program creates a statewide pool of qualified bank depositories for local governments, providing collateralization for bank balances that exceed the limits of federal depository insurance, and eliminating the need for certificates of participation. As of June 30, 2015, the Agency had total bank balances of \$77,382 which were fully covered by FDIC.

**B. Interest rate risk**

The Agency does not have a formal investment policy that limits investments maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. Currently, the Agency maintains excess cash in the Local Government Investment Pool.

**C. Credit risk**

State statutes authorize the Agency to invest in general obligations of the U.S. Government and its agencies, certain bonded obligations of Oregon municipalities, bank repurchase agreements, bankers' acceptances, and the State Treasurer's Oregon Local Government Investment Pool, among others. The Agency has no investment policy that would further limit its investment choices.

**D. Concentration of credit risk**

The Agency does not currently have an investment policy for concentration of credit risk.

**E. Custodial credit risk – investments**

For an investment, this is the risk that, in the event of the failure of the counterparty, the Agency will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**NOTES TO FINANCIAL STATEMENTS (Continued)**

**JUNE 30, 2015**

**(4) Asset Held For Sale**

On March 21, 2012 the Agency passed Resolution No. URR 12-004 accepting Tax lot #31E34-01707 also known as "Lot 5, Burden, in the City of Canby, Clackamas County Oregon" (the Property) so that the Agency may offer the Property for sale to the public and use the proceeds toward the payment of the construction costs of the new police facility. The property was originally purchased with the intent of locating a new police facility there but a different site was ultimately used for the new police facility. The construction costs for the police facility were funded with the proceeds of the series 2011 obligations however \$189,500 of the facility costs were for furniture which is not an allowable expense under ORS 457 therefore the proceeds from the sale of this asset will repay at a minimum this portion of the debt. The asset is currently recorded at cost in the amount of \$997,653, which based on our understanding of the current market should not exceed the net realizable value.

**(5) Capital Assets**

Capital asset activity for the year ended June 30, 2015 is as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Ending Balance</u>
Land	\$ -	\$ 889,248	\$ -	\$ 889,248
Construction in progress	40,140	235,592	28,935	246,797
Total capital assets, not being depreciated	<u>\$ 40,140</u>	<u>\$ 1,124,840</u>	<u>\$ 28,935</u>	<u>\$ 1,136,045</u>

**(6) Long-Term Obligations**

**A. Changes in General Long-Term Obligations**

During the year ended June 30, 2015, long-term liability activity was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Amounts Due within One Year</u>
Loans Payable	\$ 1,941,247	\$ -	\$ 118,865	\$ 1,822,382	\$ 121,372
Notes Payable- City	25,998,030	-	696,653	25,301,377	785,960
Total long-term liabilities	<u>\$ 27,939,277</u>	<u>\$ -</u>	<u>\$ 815,518</u>	<u>\$ 27,123,759</u>	<u>\$ 907,332</u>

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**NOTES TO FINANCIAL STATEMENTS (Continued)**

**JUNE 30, 2015**

**(6) Long-Term Obligations (Continued)**

**B. Loans Payable**

Governmental Activities

In 2009, the City borrowed \$1,981,047 through the OECDD to finance completion of Township Road, Berg Parkway and Sequoia Parkway. The loan included a premium of \$19,067 for a total initial amount of \$2,000,114. The loan carries interest rates from 3.00% to 5.25% over its 20 year term. The loan has a final maturity date of December 1, 2028.	\$ 1,543,388
Loan Premium	13,349
 In 2010, the City borrowed \$417,927 from Business Oregon Infrastructure Finance Authority to finance construction of Walnut Street in the Canby Pioneer Industrial Park. The loan carries an interest rate of 5% over its 10-year term. Money to repay the loan will come from the benefitted property owners who formed a local improvement district to finance construction.	 <u>265,645</u>
Total loans payable	<u>\$ 1,822,382</u>

Annual debt service requirements to maturity for loans payable are as follows:

	<b>OECDD #B08002</b>			<b>Business Oregon X090004</b>		<b>Total Government Loans</b>	
	Principal	Interest	Premium	Principal	Interest	Principal	Interest
2016	\$ 79,578	\$ 71,198	\$ 953	\$ 40,841	\$ 13,282	\$ 121,372	\$ 84,480
2017	85,161	68,014	953	42,883	11,240	128,997	79,254
2018	90,768	64,608	953	45,027	9,096	136,748	73,704
2019	91,399	60,977	953	47,279	6,845	139,631	67,822
2020	97,095	57,093	953	49,643	4,481	147,691	61,574
2021-2025	552,739	216,053	4,765	39,972	1,999	597,476	218,052
2026-2030	546,648	68,330	3,819	-	-	550,467	68,330
Total	<u>\$ 1,543,388</u>	<u>\$ 606,273</u>	<u>\$ 13,349</u>	<u>\$ 265,645</u>	<u>\$ 46,943</u>	<u>\$ 1,822,382</u>	<u>\$ 653,216</u>

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**NOTES TO FINANCIAL STATEMENTS (Continued)**

**JUNE 30, 2015**

**(6) Long-Term Obligations (Continued)**

**C. Bonds and Notes**

Bonds Payable

In 2011, the City issued \$9,000,000 of Full Faith and Credit Obligations to finance a new Police facility in conjunction with the urban renewal plan. The obligations carry interest rates from 2.00% to 5.00% and have final a maturity date of June 1, 2036. The Agency is obligated to service the obligations under agreement within the City.

\$ 8,915,000

Bond Discount

(19,950)

In 2010, the City issued \$2,500,000 of Full Faith and Credit Obligations to finance redevelopment of NE 1<sup>st</sup> Avenue. The obligations carry interest rates from 3.75% to 7.00% and have final a maturity date of December 15, 2030. They are Recovery Zone Economic Development Obligations which provide the City a 45% rebate of the amount of interest paid. The Agency is obligated to so service the obligations under the agreement with the City.

2,105,000

Bond Discount

(35,340)

In 2012, the City issued \$14,050,000 of bonds to refinance two OECD loans, to finance extension of Sequoia Parkway, and to finance a new library and refurbish the existing library building for city offices. The bonds carry interest rates from 3.00% to 4.00% and have a final maturity date of December 1, 2034.

13,355,000

Bond Premium

981,667

Total Obligations

\$ 25,301,377

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**NOTES TO FINANCIAL STATEMENTS (Continued)**

**JUNE 30, 2015**

**(6) Long-Term Obligations (Continued)**

Annual debt service requirements to maturity for bonds and notes payable are as follows:

	<b>Bank of New York - Bond Series 2010</b>		<b>Bond Discount</b>		
	Principal	Interest	Principal		
2016	\$ 105,000	\$ 132,950	\$ (2,208)		
2017	105,000	128,159	(2,208)		
2018	110,000	122,381	(2,208)		
2019	110,000	116,469	(2,208)		
2020	115,000	110,422	(2,208)		
2021-2025	625,000	439,191	(11,040)		
2026-2030	765,000	197,925	(11,040)		
2031-2035	170,000	5,950	(2,220)		
Total	<u>\$ 2,105,000</u>	<u>\$ 1,253,447</u>	<u>\$ (35,340)</u>		
	<b>Bank of New York - Bond Series 2011</b>		<b>Bond Discount</b>		
	Principal	Interest	Principal		
2016	\$ 25,000	\$ 425,738	\$ (950)		
2017	30,000	425,238	(950)		
2018	45,000	424,548	(950)		
2019	115,000	423,355	(950)		
2020	120,000	418,755	(950)		
2021-2025	770,000	2,020,053	(4,750)		
2026-2030	2,350,000	1,704,420	(4,750)		
2031-2035	4,405,000	960,090	(4,750)		
2036-2040	1,055,000	52,750	(950)		
Total	<u>\$ 8,915,000</u>	<u>\$ 6,854,947</u>	<u>\$ (19,950)</u>		
	<b>Bank of New York - Bond Series 2012</b>		<b>Bond Premium</b>	<b>Total Governmental Bonds</b>	
	Principal	Interest	Principal	Principal	Interest
2016	\$ 610,000	\$ 461,963	\$ 49,118	\$ 785,960	\$ 1,020,651
2017	650,000	443,063	49,118	830,960	996,460
2018	645,000	425,638	49,118	845,960	972,567
2019	605,000	408,888	49,118	875,960	948,712
2020	620,000	390,513	49,118	900,960	919,690
2021-2025	3,425,000	1,568,165	245,590	5,049,800	4,027,409
2026-2030	3,095,000	921,365	245,590	6,439,800	2,823,710
2031-2035	3,705,000	308,832	244,897	8,517,927	1,274,872
2036-2040	-	-	-	1,054,050	52,750
Total	<u>\$ 13,355,000</u>	<u>\$ 4,928,427</u>	<u>\$ 981,667</u>	<u>\$25,301,377</u>	<u>\$ 13,036,821</u>

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**NOTES TO FINANCIAL STATEMENTS (Continued)**

**JUNE 30, 2015**

**(7) Risk Management**

The Agency is exposed to various risks of loss and insurance coverage is provided by the City of Canby, which carries commercial insurance. Settled claims resulting from risks of loss have not exceeded commercial insurance coverage in any of the past three years.

**(8) Commitments and Contingencies**

At June 30, 2015, the Agency had \$6,788,249 outstanding commitments related to construction of a new Library/Civic Building.

**(9) Related Party Transactions**

The Agency paid the City \$351,379 for salary and benefits for services performed by the City's employees on behalf of the Agency and \$136,215 for support services.

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**SUPPLEMENTARY  
INFORMATION**

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**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

**DEBT SERVICE FUND**

**SCHEDULE OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL**

**FOR THE FISCAL YEAR ENDED June 30, 2015**

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
<b>REVENUES:</b>				
Property taxes	\$ 2,461,000	\$ 2,461,000	\$ 2,462,027	\$ 1,027
Special Assessments	69,461	69,461	58,524	(10,937)
Grants & donations	57,125	57,125	57,064	(61)
Interest	2,500	2,500	3,399	899
Total revenues	<u>2,590,086</u>	<u>2,590,086</u>	<u>2,581,014</u>	<u>(9,072)</u>
<b>EXPENDITURES:</b>				
Debt service:				
Principal	1,365,377	1,365,377	767,914	597,463
Interest	1,131,482	1,131,482	1,131,480	2
Total expenditures	<u>2,496,859</u>	<u>2,496,859</u>	<u>1,899,394</u>	<u>597,465</u>
Revenues over (under) expenditures	<u>93,227</u>	<u>93,227</u>	<u>681,620</u>	<u>588,393</u>
<b>OTHER FINANCING SOURCES (USES):</b>				
Transfers out	<u>(500,000)</u>	<u>(500,000)</u>	<u>(500,000)</u>	<u>-</u>
Net changes in fund balances	<u>(406,773)</u>	<u>(406,773)</u>	<u>181,620</u>	<u>588,393</u>
<b>FUND BALANCES, BEGINNING</b>	<u>406,773</u>	<u>406,773</u>	<u>426,616</u>	<u>19,843</u>
<b>FUND BALANCES, ENDING</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 608,236</u>	<u>\$ 608,236</u>

**CANBY URBAN RENEWAL AGENCY**  
(A Component Unit of the City of Canby, Oregon)

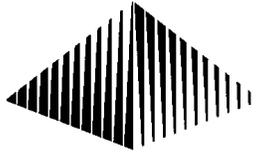
**SCHEDULE OF PROPERTY TAX TRANSACTIONS**

**FOR THE FISCAL YEAR ENDED June 30, 2015**

Tax Year	Taxes	2014-15			Taxes	Receivable
	Receivable 30-Jun-14	Levy	Collections	Interest	Adjustments/ Discounts	30-Jun-15
2014-15	\$ -	\$ 2,530,866	\$ (2,403,334)	\$ 766	\$ (68,504)	\$ 59,794
2013-14	61,909	-	(29,681)	1,758	(1,091)	32,895
2012-13	32,472	-	(11,479)	1,654	(152)	22,495
2011-12	20,391	-	(8,207)	1,920	(175)	13,929
2010-11	11,647	-	(3,513)	1,023	(160)	8,997
prior	10,121	-	(1,452)	428	(424)	8,673
Total	<u>\$ 136,540</u>	<u>\$ 2,530,866</u>	<u>\$ (2,457,666)</u>	<u>\$ 7,549</u>	<u>\$ (70,506)</u>	<u>\$ 146,783</u>

Reconciliation to revenue:

Collections per above	\$ 2,457,666
Change in receivables	10,243
Change in unavailable revenue	<u>(5,882)</u>
	<u>\$ 2,462,027</u>



## GROVE, MUELLER & SWANK, P.C.

CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS  
475 Cottage Street NE, Suite 200, Salem, Oregon 97301  
(503) 581-7788

### ***INDEPENDENT AUDITOR'S REPORT REQUIRED BY OREGON STATE REGULATIONS***

Honorable Mayor and Council Members  
City of Canby  
182 N. Holly Street  
P.O. Box 930  
Canby, Oregon 97013

We have audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statements of the Urban Renewal Agency of the City of Canby, Oregon as of and for the year ended June 30, 2015 and have issued our report thereon dated December 29, 2015.

#### ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Agency's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- **Deposit of public funds with financial institutions (ORS Chapter 295).**
- **Indebtedness limitations, restrictions and repayment.**
- **Budgets legally required (ORS Chapter 294).**
- **Insurance and fidelity bonds in force or required by law.**
- **Programs funded from outside sources.**
- **Authorized investment of surplus funds (ORS Chapter 294).**
- **Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).**
- **Accountability for collecting or receiving money by elected officials – no money was collected or received by elected officials.**

In connection with our testing nothing came to our attention that caused us to believe the Agency was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

***Restriction on Use***

This report is intended solely for the information and use of the council members and management of the Urban Renewal Agency of the City of Canby, Oregon and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

*GROVE, MUELLER & SWANK, P.C.*  
*CERTIFIED PUBLIC ACCOUNTANTS*

By:   
\_\_\_\_\_  
Ryan T. Pasquarella, A Shareholder  
December 29, 2015