

**CANBY URBAN RENEWAL AGENCY
SPECIAL MEETING MINUTES
September 21, 2016**

PRESIDING: Chair Tim Dale.

COMMISSIONERS PRESENT: Todd Rocha, Greg Parker, Traci Hensley, Brian Hodson, Tracie Heidt and Clint Coleman.

STAFF PRESENT: Rick Robinson, Urban Renewal Director; Joseph Lindsay, City Attorney; Renate Mengelberg, Economic Development Director; and Kim Scheafer, City Recorder.

OTHERS PRESENT: Bob Cornelius and Todd Gary.

CALL TO ORDER: Chair Dale called the Special Meeting to order at 6:30 p.m. in the City Council Chambers.

CITIZEN INPUT: Kim Scheafer, City Recorder, said the October 5 City Council Meeting would be in the current chambers. The first meeting in the new Chambers would be on October 19.

Rick Robinson, Agency Director, said the soft opening for the Library was October 8 and the grand opening on October 15. City Hall offices would be open on October 3.

CONSENT AGENDA: ****Commissioner Hodson moved to adopt the minutes of the August 3, 2016, Urban Renewal Agency Special Meeting. Motion was seconded by Commissioner Hensley and passed 7-0.**

RESOLUTIONS & ORDINANCES: URR 16-002 – Mr. Robinson said at the September 7 meeting, the City Council had approved donating land to the Agency as it was no longer needed by the City. The Agency needed to accept the property from the City. The properties were as follows:

<u>Street Address</u>	<u>Map Number</u>	<u>Tax Lot Number</u>
111 NW 2 nd Avenue	3S-1E-33CA	6300
122 N Holly	3S-1E-33CA	5900
133 NW 2 nd Avenue	3S-1E-33CA	6200
133 NW 2 nd Avenue	3S-1E-33CA	5600
182 N Holly	3S-1E-33CA	6000

Staff recommendation was to approve the resolution.

****Commissioner Hensley moved to adopt URR 16-002, A RESOLUTION OF THE CANBY URBAN RENEWAL AGENCY AUTHORIZING THE ACCEPTANCE OF REAL PROPERTY LOCATED IN THE CANBY DOWNTOWN CORE FROM THE CITY OF CANBY. Motion was seconded by Commissioner Hodson and passed 7-0.**

URR 16-003 – Renate Mengelberg, Economic Development Director, said this was a request to revise the Urban Renewal Plan to add the above mentioned properties, to add language that encouraged redevelopment and reinvestment in public buildings for commercial use, and to add a railroad quiet zone.

Mr. Robinson said the Urban Renewal Attorney had reviewed the changes. The railroad quiet zone should have been a project in the plan. It had been discussed as an urban renewal project but had never been put in the plan.

Ms. Mengelberg said the quiet zone would be from Ivy to Elm and staff was working with ODOT on the funding and construction of the project.

Mr. Robinson announced Renate Mengelberg had been selected as the Economic Development Director of the Year.

****Commissioner Hensley moved to adopt URR 16-003, A RESOLUTION APPROVING A MINOR AMENDMENT TO THE CANBY URBAN RENEWAL PLAN TO ADD PROJECTS AND PROPERTIES TO THE PLAN TO ACCOMMODATE CIVIC BLOCK REDEVELOPMENT. Motion was seconded by Commissioner Heidt and passed 7-0.**

URR 16-004 – Mr. Robinson said there was an opportunity to do improvements to the gazebo at Wait Park by replacing wood posts with steel posts that supported the roof. This would cost \$6,500. The City also received a grant of \$650 for repainting and improving the gazebo which would happen once the posts were replaced. The second request was for \$40,000 to move the downtown project forward for legal and consulting services. He explained staff's work on the Development and Disposition Agreement for the downtown project. The funds would come out of Urban Renewal contingency.

****Commissioner Parker moved to adopt URR 16-004, A RESOLUTION AUTHORIZING TRANSFER OF APPROPRIATIONS FROM CONTINGENCY TO THE MATERIALS & SERVICES CONTRACT AND WAIT PARK LINE ITEMS IN THE URBAN RENEWAL GENERAL FUND. Motion was seconded by Commissioner Hensley and passed 7-0.**

Mr. Robinson expressed his thanks to the Canby Arts Association for keeping the gazebo at the forefront of everyone's thoughts.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted URR 16-002, 16-003, and 16-004.

Chair Dale adjourned the Special Meeting at 6:56 p.m.

Kimberly Scheafer, MMC
City Recorder

Tim Dale
Chair