

**CANBY URBAN RENEWAL AGENCY
SPECIAL MEETING MINUTES
February 20, 2019**

PRESIDING: Chair Tim Dale.

COMMISSIONERS PRESENT: Tracie Heidt, Greg Parker, Traci Hensley, Brian Hodson, Shawn Varwig, and Sarah Spoon.

STAFF PRESENT: Rick Robinson, Urban Renewal Director; Joseph Lindsay, City Attorney; Julie Wehling, Transit Director; and Kim Scheafer, City Recorder.

OTHERS PRESENT: Eric Pfeiffer-Robinson and Carol Rosen

CALL TO ORDER: Chair Dale called the Special Meeting to order at 9:00 p.m. in the Council Chambers.

Selection of URA Chair and Vice Chair – ****Commissioner Hensley moved to appoint Tim Dale as Chair of the Urban Renewal Agency. Motion was seconded by Commissioner Varwig and passed 7-0.**

****Commissioner Hensley moved to appoint Brian Hodson as Vice Chair of the Urban Renewal Agency. Motion was seconded by Commissioner Varwig and passed 7-0.**

CITIZEN INPUT: None.

CONSENT AGENDA: ****Commissioner Heidt moved to adopt the minutes of the June 20, 2018 URA Special Meeting. Motion was seconded by Commissioner Hodson and passed 7-0.**

RESOLUTIONS & ORDINANCES: URR 19-001 – Rick Robinson, Urban Renewal Director, said Union Pacific required jurisdictions requesting a quiet zone to pay a reimbursement for the cost of their services. The estimated cost was \$25,000 per intersection to be reviewed for a total of \$75,000. He acknowledged that the \$75,000 was an estimate and might go above that, but it would not be more than \$100,000.

Chair Dale said there had been a lot of discussion on social media questioning this fee. He clarified that this was the City's project and they needed the assessment to know if a quiet zone was possible.

Mr. Robinson said in the last couple of years, Union Pacific had reduced their staff by 30%. Without this agreement, Union Pacific could chose not to do the assessment or they could delay it. This was a critical step if they were serious about successfully bringing a quiet zone to downtown.

Commissioner Spoon said this was a relatively new change.

Mr. Robinson said in 2015 when they attempted to do a quiet zone, the services were provided at no charge. He did not recommend risking the project by not approving the agreement.

****Commissioner Hensley moved to adopt URR 19-001, A RESOLUTION OF THE CANBY URBAN RENEWAL AGENCY AUTHORIZING AN AGREEMENT WITH UNION PACIFIC RAILROAD FOR SITE AND DESIGN SERVICES RELATED TO THE S ELM, S GRANT, AND S IVY STREETS QUIET ZONE PROJECT. Motion was seconded by Commissioner Hodson and passed 7-0.**

Mr. Robinson explained the importance of the feedback from Union Pacific on this project.

Mr. Lindsay agreed from a risk liability standpoint it was important to do all of the due diligence to ensure the safety of the project.

URR 19-002 – Mr. Robinson said this was for the design and construction phase engineering. The total cost of the project was estimated at \$500,000 to \$600,000. The intersection was already at capacity. It was not identified in the Transportation System Plan so it was not eligible for SDCs. This was a proactive step in getting the signal designed, constructed, and operational prior to Project Shakespeare and other projects in the Industrial Park.

****Commissioner Hodson moved to adopt URR 19-002, A RESOLUTION OF THE CANBY URBAN RENEWAL AGENCY TO ENTER INTO AN ENGINEERING CONTRACT WITH CURRAN-McLEOD, INC IN THE AMOUNT OF \$113,677 FOR THE DESIGN AND CONSTRUCTION PHASE ENGINEERING TO SIGNALIZE THE INTERSECTION OF SEQUOIA PARKWAY AND SE HAZEL DELL WAY LOCATED IN THE CANBY PIONEER INDUSTRIAL PARK IN THE CITY OF CANBY, OREGON. Motion was seconded by Commissioner Varwig and passed 7-0.**

Action Review:

1. Appointed Tim Dale as Chair and Brian Hodson as Vice Chair of the Urban Renewal Agency.
2. Approved the Consent Agenda.
3. Adopted URR 19-001.
4. Adopted URR 19-002.

Chair Dale adjourned the Special Meeting at 9:16 p.m.

Kimberly Scheafer, MMC
City Recorder

Tim Dale
Chair